

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 7:30 PM
September 13, 2011

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions: September 13, 2011 at 6:45 PM – High School Conference Room for the purpose of personnel;
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VII. Board Minutes / Financials – Voice Vote
 - *A. Minutes of Previous Meetings (Policy #006.9)
Regular Board Meeting of August 9, 2011; ([Attachment VII-A](#))
 - * B. Financial Reports (Policy #006.5) ([Attachment VII - B](#) – Board Summary Report;
[Attachment VII-B-1](#) - 2010-11 Student Activity Account Summary)
 - *C. Approval of Bills (Policy #006.5) [Attachment VII-C](#) 2010-11 General Fund Invoices (9/8/11)
[Attachment VII-C-1](#) 2011-12 General Fund Invoices (9/8/11)
[Attachment VII-C-2](#) 2011-12 Food Service Invoices (9/8/11)
[Attachment VII-C-3](#) 2011-12 General Fund Add-On Invoices (9/12/11)____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. Public Comment on Title I, Title VI and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
 - 1. Student Representatives
 - 2. Superintendent
 - 3. Business Manager
 - 4. Administrators
 - 5. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

- *A. Memorandum of Agreement (Policy #818)
Consideration of approval of Memorandum of Agreement between Wellsboro Area School District and Benedict's Bus Service and Niles Transportation whereby District agrees to pay and bus contractors agree to accept compensation for 177 days vs. 178 days (as provided for in the Contractor's Agreement) during the 2011-12 school year. ([Attachment X-1A](#))
- *B. Tioga County Department of Human Services Agreement (Drug & Alcohol SAP)(Policy #818)
Consideration of approval of Drug & Alcohol Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services as presented. ([Attachment X-1B](#))
- *C. Tioga County Department of Human Services Agreement (Mental Health SAP) (Policy #818)
Consideration of approval of Mental Health Student Assistant Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services as presented. ([Attachment X-1C](#))
- *D. Approval of Request for Proposal & Invitation to Bid on Special Needs Transportation (Policy #006,610)
Consideration of approval to accept sole bid of Benedict's Bus Service to provide round trip transportation of students with special needs and/or disabilities, to and from their home to the District. In addition, support service in the form of an Aide will also be required to accompany the students to and from their homes. Said bid is in the amount of \$184 per day. ([Attachment X-1D](#))
- *E. Contract Agreement between Tioga County Partnership for Community Health & WASD
Consideration of approval to enter into Project Director/Registered Dietician Agreement between Tioga County Partnership for Community Health and Wellsboro Area School District. Term of Agreement shall commence October 1, 2011 and end September 30, 2013. ([Attachment X-1E](#))

2. **PERSONNEL**

- *A. Resignations (Policy #002)
Consideration of approval to accept letters of resignation from:
 - 1. Amy Williams, part-time Special Education Instructional Aide, effective August 31, 2011. ([Attachment X-2A-1](#))
 - 2. Lisa Bardo, part-time Special Education Instructional Aide, effective August 18, 2011. ([Attachment X-2A-2](#))
 - 3. Gaile Starkweather, part-time Special Education Instructional Aide, effective August 5, 2011. ([Attachment X-2A-3](#))
 - 4. Bonnie Walker, full-time Special Education Instructional Aide, effective August 29, 2011 ([Attachment X-2A-4](#))
 - 5. Thomas D. Housel, full-time Custodian, effective August 30, 2011 ([Attachment X-2A-5](#))
 - 6. Debra Pier, part-time Custodian, effective September 3, 2011 ([Attachment X-2A-6](#))
- B. Recall of Furloughed WASD Employee
Consideration of approval to recall furloughed employee, Renee Woodhouse, as part-time Custodian (replacing Debra Pier) effective August 29, 2011, in accordance with Article VIII – Layoff and Recall/Vacancies and Transfers, Section 8-.03 Recall of the Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association.

C. Extra-Curricular Volunteer Appointments (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2011-2012:

1. Adrienne Hampson as High School and Middle School Volunteer Cheerleading Advisor;
2. Dan Marple as High School Girls Basketball Assistant Coach;
3. Cheri Butler as Volunteer Band-Front Color-Guard Assistant Instructor for the 2011 football season into the 2012 parade season;
4. Sarah Page as Volunteer High School Volleyball Assistant Coach pending receipt of required clearances;
5. Jeff Rupert as Volunteer High School Golf Assistant Coach;
6. Benjamin Miller as Volunteer JV/Varsity Football Assistant Coach;
7. Jared Hurlbert as Volunteer JV/Varsity Football Assistant Coach pending receipt of required clearances;

D. Mentor

Consideration of approval for the appointment of Joanne Yungwirth as mentor of Khirah Nesbit, Middle School 6th Grade Learning Support Teacher, for the school year 2011-12 in accordance with the New Teacher Induction Plan.

*E. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Lynette Lehman as Middle School Volleyball Assistant Coach, effective September 2, 2011. ([Attachment X-2E](#))

F. Conference Requests (Policy #433 & 438)

Consideration of approval for the following conference request:

1. Melanie Berndtson, Horticulture/AgScience teacher, to attend "Eastern States Exposition-FFA Small Animal Career Development Event", West Springfield, MA on September 16, 2011 (approximate cost of \$100 (substitute cost) to be paid from Building Budget)
2. Glenda McCarthy, Elementary Learning/Emotional Support Teacher and Bridget Grim, Special Education Instructional Aide, to attend "Quality Behavior Solutions – Safety Care Specialist" Workshop, Williamsport, PA on September 22, 2011 (approximate costs of \$306.61 to be paid from IDEA-ARRA Grant)
3. Marcia Smith, Elementary Life Skills Support Teacher, to attend "Quality Behavior Solutions – Safety Care Specialist" Workshop, Williamsport, PA on September 20, 2011 (approximate costs of \$203 to be paid from IDEA-ARRA Grant)

3. **STUDENT**

A. Request for Homebound Instruction (Policy #117)

Consideration of approval for the request of homebound instruction for Student #1 HB 2011-2012 as per her family physician for a period of eight (8) weeks.

*B. Independent Study Proposals (Policy #118)

Consideration of approval for the following independent study proposal:

1. Courtney Tasa, senior, requests to take an independent study – **Animal Science 3**, a .5 credit course. Instruction will be provided during the 2011-12 Fall Semester by Mrs. Melanie Berndtson, Horticulture/AgScience Teacher. ([Attachment X-3B](#))
2. Robert Owlett, senior, requests to take an independent study – **Sociology** – a .5 credit course. Instruction will be provided during the 2011-12 Fall Semester by Ms. Sharon Mohr, High School Social Studies Teacher. ([Attachment X-3B-2](#))

3. Hannah Gile, senior, requests to take an independent study – *Oil Painting I and Oil Painting II* – a .5 credit course per section. Student plans to take both semesters totaling 1 full credit. Instruction will be provide by Mrs. Laura Kozuhowski, High School Art Teacher.
([Attachment X-3B-3](#))

4. **OTHER**

*A. 2011-2012 Additions to Substitute List (Policy #405 & 505)

Consideration of approval of additions to the 2011-2012 Substitute List as presented.

([Attachment X-4A](#))

TEACHER:

Rebecca Thierwechter 813 Round Top Rd., Wellsboro, PA 570-439-3860 Nurse

B. Handicap Aide Monitors

Consideration of approval for the following handicap aide monitors for Benedict's Bus Service:

1. Kathy Siegrist, pending receipt of required clearances;
2. Janet Martindale, pending receipt of required clearances;

____ Approved ____ Disapproved ____ Tabled ____ Amended ____ Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

2. **PERSONNEL**

A. Hires (Policy #504)

Roll Call Vote

Consideration of approval for the following hires:

1. Tonya K. Doane, Special Education Instructional Aide , part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
2. Carla L. Tardieu, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
3. Deborah E. King, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
4. Vicki A. Becker, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
5. Donette Post, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
6. Vincent V. Pollaro, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
7. Karina Taft, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour, contingent on completion of required coursework at PATTaN.

8. Robert W. Becker, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.

☐ Approved ☐ Disapproved ☐ Tabled ☐ Amended ☐ Postponed

B. Extra-Curricular Hires (Policy #122)

Roll Call Vote

Consideration of approval for the following extra-curricular hires for the school year 2011-12:

- | | | | |
|----|-----------------|--|---|
| 1. | Jill Gastrock | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 2. | Sharon Mohr | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 3. | Barbara West | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 4. | Shane Cleveland | AV Coordinator | \$1,508 |
| 5. | Jill Gastrock | High School Student Council Co-Advisor | \$657.50 |
| 6. | Lara Miller | High School Student Council Co-Advisor | \$657.50 |

☐ Approved ☐ Disapproved ☐ Tabled ☐ Amended ☐ Postponed

C. Transfers (Policy #509)

Roll Call Vote

Consideration of approval for the following transfers:

1. Deborah Gastrock from part-time Special Education Instructional Aide to part-time Middle School Building Secretary, 5 hrs/10 months, effective August 25, 2011. Rate of pay will be \$15.11 per hour.
2. Sharon Schlicking from part-time Special Education Instructional Aide to full-time Special Education Instructional Aide, 7 hrs/9 months, effective August 25, 2011. Rate of pay will remain at \$13.95 per hour.
3. Luann Williams from part-time custodian (Administration Office) to full-time Custodian (High School), 8 hrs/12 months, effective September 14, 2011, Rate of pay will remain at \$13.65 per hour.

☐ Approved ☐ Disapproved ☐ Tabled ☐ Amended ☐ Postponed

D. Increase in Rate of Pay for Cleaning Services (Policy #002)

Roll Call Vote

Consideration of approval to increase Selby Jean Pier's hourly rate for cleaning the District Administration Center (5 hours per week) from \$9.27 to \$9.77, effective September 14, 2011.

☐ Approved ☐ Disapproved ☐ Tabled ☐ Amended ☐ Postponed

XII. Public Comment

XIII. Adjournment

Items of Information: (given out at Board Meeting)

- | | |
|---|--|
| 1. <u>The Buzzword</u> | 4. Copy of Policy 815.1 – Internet Website Content |
| 2. Approved Facility Requests | 5. Inter Schedules for various positions |
| 3. High School Activity Calendar (August & September) | 6. Annual Statistical Account of EAP for School Year 2010-2011 – Integrating Social Services |