

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 7:00 PM
March 12, 2013

(Changes/Additions appeared in Red; Blue strike-thru represents deletion)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – March 12, 2013 at 6:30 PM, High School Faculty Room, for the purpose of legal issue and student matter;
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)
- ____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VII. Board Minutes / Financials – Voice Vote
- *A. Minutes of Previous Meetings (Policy #006.9)
1. Regular Board Meeting of January 8, 2013; ([Attachment VII-A-1](#))
 2. Regular Board Meeting of February 12, 2013; ([Attachment VII-A-2](#))
- *B. Financial Reports (Policy #006.5) ([Attachment VII-B](#))
- | | |
|--|---|
| (Attachment VII-B-1) | Board Summary Report (February 2013) |
| (Attachment VII-B-2) | 2012-13 Student Activity Fund Summary |
| | Capital Improvements/Stadium Fund/General Fund Information Report |
- *C. Approval of Bills (Policy #006.5) ([Attachment VII-C](#))
- | | |
|--|---|
| (Attachment VII-C-1) | - 2012-13 General Fund Invoices |
| (Attachment VII-C-2) | - 2012-13 School Lunch Fund Invoices |
| (Attachment VII-C-3) | - Stadium Fund Invoice |
| (Attachment VII-C-4) | - Capital Improvement Fund Invoice |
| (Attachment VII-C-5) | - 2012-13 Add-On General Fund Invoices |
| (Attachment VII-C-6) | - 2012-13 Add-On Capital Improvement Invoices |
| | - 2012-13 Add-On School Lunch Fund Invoices |
- ____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. Public Comment on Title I, and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
1. Student Representatives
 2. Superintendent
 1. Introduction of students: Stone Alexander, Troy Kennedy and Katey Pacific who attended PASC Conference on February 21st
 3. Business Manager
 4. Administrators
 5. Brian Kennedy, Project Coordinator – PEP Grant
 6. Board Members
- B. First reading of Policy # 610 (revised) - Purchases Subject to Bid/Quotation ([Attachment IX-B](#))
- ~~C. First reading of Policy #204 (revised) – Attendance~~ ([Attachment IX-C](#))

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

- *A. **BLaST Intermediate Unit #17 Budget for Fiscal Year 2013-14 (Policy #604)**
Consideration of approval of the BLaST Intermediate Unit #17 2013-14 General Operations Budget for the fiscal year July 1, 2013 – June 30, 2014 in the amount of \$2,260,561 as presented. There is no assessment to the District for the General Operations Budget. ([Attachment X-1A](#))
- *B. **WASD School Calendar for School Year 2013-2014 (Policy #803)**
Consideration of approval for the 2013-2014 Wellsboro Area School District School Calendar. ([Attachment X-1B](#))
- *C. **Dual Enrollment Agreement between WASD and Mansfield University**
Consideration of approval to authorize the Wellsboro Area School District to enter into Dual Enrollment Agreement with Mansfield University to offer dual enrollment courses to eligible junior and senior high students during the fiscal school year 2013-2014 in accordance with Article XVI of the Public School Code. ([Attachment X-1C](#))
- D. **Appointment of District Treasurer (Policy #005)**
Consideration of approval for the appointment of Marcia Newcomb, Business Manager, as District Treasurer for the 2013-2014 school year.
- E. **Federal Programs Consolidated and Other State/Federal/Private/Local Grant Opportunities (Policy #002)**
Consideration of approval that authorization be granted to submit grant applications for Federal Programs Consolidated and other state/federal/private/local grant opportunities may be become available.
- *F. **Letter of Collaborative Agreement**
Consideration of approval of Letter of Collaborative Agreement between the Wellsboro Area School District and NHS Human Services Therapeutic Family Care Program of Bradford/Sullivan County, as presented. ([Attachment X-1F](#))
- *G. **WOA (Wellsboro Online Academy) Dual-Enrollment Agreement with Galeton Area School District**
Consideration of approval to authorize Wellsboro Online Academy to enter into Dual Enrollment Course Agreement with Galeton Area School District to provide courses in the area of education to eligible students during the 2012-13 school year. ([Attachment X-1G](#))

2. **PERSONNEL**

- A. **Conference Requests (Policy #433 & 438)**
Consideration of approval for the following conference request:
 - 1. Tanya Harmon and Matthew Rendos, High School Guidance Counselors, to attend “PASSHE Counselor Information Day” on March 22, 2013 in Bloomsburg, PA (approximate costs of \$53.68 to be paid from Building Budget)
 - 2. Philip Snyder, High School Physical Education Teacher, to attend “Go Teach: Introduction to Snowshoeing” on April 11, 2013, at Tyler State Park, Newtown, PA (approximate costs of \$700 to be paid from PEP Grant)

B. Appointment of Internship

Consideration of approval for the appointment of Danielle Gentile, Alfred University, interning with Dr. Ben Largey, School Psychologist for the school year 2013-2014, pending receipt of required clearances;

*C. Extra-Curricular Volunteer Appointment (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2012-2013:

1. Corey Lewis, as High School Boys Tennis Volunteer Assistant Coach, effective March 13, 2013; ([Attachment X-2C-1](#))
2. Aaron Singer, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
3. Melanie Berndtson, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
4. Nathan Babcock, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
5. Matt Hildebrand, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
6. Carolyn Mitchell, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
7. David Allen, as High School Baseball Volunteer Assistant Coach, effective March 13, 2013;
8. **Michael Pietropola, as High School Football Volunteer Assistant Coach, effective March 13, 2013, for the school year 2013-14;**

*D. Resignation for the Purpose of Retirement (Policy #002)

Consideration of approval to accept letter of resignation from Cynthia Boyce, Transportation/Purchasing Coordinator, for the purpose of retirement, with regret, effective June 28, 2013. ([Attachment X-2D](#))

*E. Resignations (Policy #002)

Consideration of approval to accept letters of resignation from:

1. Kelly Gibson, School Psychologist, Elementary Priority, effective March 28, 2013. ([Attachment X-2E-1](#))
2. Deborah King, Special Education Instructional Aide, effective February 25, 2013; ([Attachment X-2E-2](#))

*F. Request for Child Rearing Leave (Policy #435)

Consideration of approval for the Request for child-Rearing Leave by Krista Wheeler, Special Education Instructional Aide, extending from March 28, 2013 through the end of the school year 2012-13. ([Attachment X-2F](#))

3. **STUDENT**

A. Request for Homebound Instruction (Policy #117)

Consideration of approval for homebound instruction for Student #6 HB 2012-2013 as per his family physician for the remainder of the school year.

B. Expulsion Agreement (Policy #233)

Consideration of approval of Expulsion Agreement for Student #3 E 2012-2013;

*C. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Judy Smithgall, High School Choral Teacher, taking 2 chorus students to Region IV State Chorus at Mid-West High School, on March 21-23, 2013; ([Attachment X-3C-1](#))
2. Judy Smithgall, High School Choral Teacher, taking 1 student to District Vocal Jazz Festival at Wyalusing Valley High School, on April 4-6, 2013. ([Attachment X-3C-2](#))

*D. Independent Study Proposal (Policy #118)

Consideration of approval for the following independent study proposal:

1. Ashley Spurgeon, sophomore, requests to take an independent study – **Criminal Fiction**, a .5 credit course. Instruction will be provided during the 2012-13 Spring semester by Sharon Mohr, High School Social Studies teacher. ([Attachment X-3D-1](#))

*E. Request to Close a Student Activity (Policy #229)

Consideration of approval to close the following student activity account:

1. District Student Council, no longer in existence, with a remaining balance of \$165.23 to be transferred to HS Student Council L840 S; ([Attachment X-3E-1](#))

4. **OTHER**

*A. 2012-2013 Additions to WASD Substitute List (Policy #405 & 505)

Consideration of approval for the 2012-2013 WASD Substitute List as presented. ([Attachment X-4A](#))

Addition of Instructional Aide:

Carissa Grossman 210 Ding Dang Road, Wellsboro, PA 607-329-4325 pending receipt of required documents

B. Handicap Van Driver (Policy #002)

Consideration of approval for the following handicap van driver for Benedict’s Bus Service:

1. Jenell M. Pelton, pending receipt of all required clearances;

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Performance Audit Report for Years Ending June 30, 2009 & 2010

Roll Call Vote

Consideration of approval of Management’s Response to the Performance Audit Report for Years ending June 30, 2009 and 2010 issued by the PA Department of the Auditor, as presented. ([Attachment XI-1A](#))

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

*B. EHL Consulting Group, Inc. “Comprehensive Fundraising Initiative” Agreement

Roll Call Vote

Consideration of approval for the Wellsboro Area School District to enter into “Comprehensive Fundraising Initiative” Agreement with EHL Consulting Group, Inc. commencing March 15, 2013 – January 31, 2014 as presented. ([Attachment XI-1B](#))

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

2. **PERSONNEL**

A. **Transfer of Professional Staff (Policy #509)** Roll Call Vote

Consideration of approval for the following professional staff transfers:

1. Karen Farrer **from** Elementary Learning/Emotional Support Teacher **to** Second Grade Teacher, effective August 28, 2013;

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

B. **Recall of Furloughed WASD Employee** Roll Call Vote

Consideration of approval to recall the following furloughed employee:

1. Krista Wheeler as part-time Special Education Instructional Aide (replacing Deborah King), effective February 25, 2013, in accordance with Article VIII-Layoff and Recall/Vacancies and Transfers, Section 8-03-Recall of the Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association.

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

C. **Extra-Curricular Hires (Policy #122)** Roll Call Vote

Consideration of approval for the following extra-curricular hires for the school year 2012-13:

- | | | | |
|----|---------------|--|--------|
| 1. | Shane Mascho | High School Baseball Assistant Coach | \$2298 |
| 2. | David Sanford | High School Boys Track Head Coach | \$3518 |
| 3. | John Shaffer | High School Boys Track Assistant Coach | \$2399 |

For School Year 2013-14:

- | | | | |
|----|-----------------|--------------------------------------|-------------------------|
| 4. | Benjamin Miller | High School Football Assistant Coach | Salary to be determined |
| 5. | John Davis | High School Football Assistant Coach | Salary to be determined |
| 6. | Nathan Babcock | High School Football Assistant Coach | Salary to be determined |
| 7. | John Johnston | High School Football Assistant Coach | Salary to be determined |

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

D. **Hires (Policy #122)**

Consideration of approval for the hire of the following:

1. Ken Power, part-time Groundskeeper, at a rate of \$11.00 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;
2. Carol Anne Shabloski, part-time Groundskeeper, at a rate of \$11.00 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;
3. Thomas Briggs, part-time Groundskeeper, at a rate of \$11.25 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

XII. Public Comment

XIII. Adjournment

Items of Information: (will be handed out at time of meeting)

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| <ol style="list-style-type: none"> 1. Approved Facility Use Requests 2. <i>The Buzzword</i> 3. Wellsboro High School Activity Calendar (March 2013) | <ol style="list-style-type: none"> 4. Nutrition Food Service Report (January 2013) |
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