

# WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting  
High School LGI Room – 7:00 PM  
May 14, 2013

**(Changes/Additions appear in red as of 5/13/13)**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions - May 14, 2013 at 6:00 PM, High School Faculty Room, for the purpose of student matters, budget & finance, negotiations snapshot, **legal issue** and capital campaign update;
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)  
  
\_\_\_\_ Approved      \_\_\_\_ Disapproved      \_\_\_\_ Amended      \_\_\_\_ Tabled      \_\_\_\_ Postponed
- VII. Board Minutes / Financials – Voice Vote
- \*A. Minutes of Previous Meeting (Policy #006.9)  
Regular Board Meeting of April 9, 2013; ([Attachment VII-A](#))
- \*B. Financial Reports (Policy #006.5) ([Attachment VII-B](#))      Board Summary Report (April 2013)  
([Attachment VII-B-1](#))      2012-13 Student Activity Fund Summary  
([Attachment VII-B-2](#))      Capital Improvements/Stadium Fund/General Fund Information Report
- \*C. Approval of Bills (Policy #006.5) ([Attachment VII-C](#)) - 2012-13 General Fund Invoices  
([Attachment VII-C-1](#)) - 2012-13 School Lunch Fund Invoices  
([Attachment VII-C-2](#)) - Stadium Fund Invoices  
([Attachment VII-C-3](#)) - Capital Improvement Fund Invoices  
([Attachment VII-C-4](#)) - **2012-13 Add-On General Fund Invoices**  
([Attachment VII-C-5](#)) - **2012-13 Add-On School Lunch Fund Invoices**  
([Attachment VII-C-6](#)) - **2012-13 Add-On Capital Improvement Invoices**  
([Attachment VII-C-7](#)) - **2012-13 Add-On Stadium Fund Invoices**
- \_\_\_\_ Approved      \_\_\_\_ Disapproved      \_\_\_\_ Amended      \_\_\_\_ Tabled      \_\_\_\_ Postponed
- VIII. Public Comment on Title I, and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
1. Student Representatives
  2. Superintendent
    - a. Recognition of Retiring Teachers (3)
  3. Business Manager
  4. Administrators
  5. Brian Kennedy, Project Coordinator – PEP Grant
  6. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

A. Second Reading and Adoption of Revised Board Policy #204 – Attendance

Consideration of approval to adopt revised Board Policy #204 – Attendance.

B. Financial Institutions as Depositories for District Funds (Policy #608)

Consideration of approval of the following financial institutions as depositories of District funds for fiscal year 2013-2014:

1. Citizens & Northern Bank: Activity Fund, School Lunch Fund, Athletic Fund, Payroll Fund, Parks & Recreation; Non-Expendable Trust Funds and Expendable Trust Funds;
2. Northwest Savings Bank: General Fund;
3. First Citizens National Bank: General Fund;
4. TD Wealth: Bonds;
5. Pennsylvania Local Government Investment Trust (PLGIT)

C. Providers of 403 (b) Deferred Compensation Plans (Policy #615)

Consideration of approval of the following institutions as providers of 403 (b) Deferred Compensation Plans for the 2013-2014 fiscal year:

Ameriprise Financial Services	First Investors	Franklin Templeton
Kades Margolis	Lincoln Financial Group	Lord Abbett & Company
Oppenheimer Funds	Pacific Life	Security Benefit Life
R. W. Baird		

\*D. Approval of Bid Opening and Award of Lowest Bid (Policy #006, 610)

Consideration of approval of the minutes of the following bid opening and award of bid:

1. Bid opening for Concrete Sidewalk Project – April 23, 2013 at 3:00 PM –  
Administration Center ([Attachment X-1D](#))  
Award of Bid: Vermilya Construction Total Bid: \$39,300

E. Appointment of District Solicitor for School Year 2013-14

Consideration of approval for the appointment of Bruce L. Vickery, Esquire, Ginn & Vickery, PC, as solicitor for the Wellsboro Area School District for the school year 2013-14 at the rate of \$125 per hour. In the event that legal assistants are involved, their rate is \$50 per hour. Expenses and costs, including extraordinary postage and supplies, extraordinary duplicating, transportation expenditures, court filing, recording and reporting fees, and such other expenditures shall be billed and itemized on the monthly statement.

\*F. Wellsboro Area School-Based Juvenile Probation Program (Policy #818)

Consideration of approval of Agreement between the Wellsboro Area School District, Court of Common Pleas of Tioga County and Juvenile Probation Department to provide a school-based juvenile probation program for School Year 2013-2014 in the amount of \$21,612. ([Attachment X-1F](#))

\*G. Consultant Agreement (Policy #818)

Consideration of approval to enter into Consultant Agreement with Soldiers and Sailors Memorial Hospital for physical therapy services at the rate of \$58.00 per hour and mileage of \$.56 per mile for the 2013-2014 school year. ([Attachment X-1G](#))

- \*H. Athletic Trainer Service Agreement (Policy #818)  
Consideration of approval of Athletic Trainer Service Agreement between Soldiers and Sailors Memorial Hospital and the Wellsboro Area School District, effective August 13, 2013 – May 24, 2014 for a cost of \$10,000 for the term of the Agreement. ([Attachment X-1H](#))
- \*I. Tioga County Department of Human Services Agreement (Drug & Alcohol SAP) (Policy #818)  
Consideration of approval of Drug & Alcohol Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services dated July 1, 2013 through June 30, 2014 as presented. ([Attachment X-1I](#))
- \*J. Tioga County Department of Human Services Agreement (Mental Health SAP) (Policy #818)  
Consideration of approval of Mental Health Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services dated July 1, 2013 through June 30, 2014 as presented. ([Attachment X-1J](#))
- \*K. IDEA Agreement between WASD and BLaST I.U. #17 (Policy #818)  
Consideration of approval of the 2013-14 IDEA Agreement (Project #062-14-0-017 –CFDA #84.027) between the Wellsboro Area School District and BLaST I.U. #17. Estimated IDEA allocation for the District is \$233,446 (last year's was \$265,411). ([Attachment X-1K](#))
- \*L. Special Education Agreement between WASD and BLaST I.U. #17 (Policy #818)  
Consideration of approval of Special Education Agreement between the Wellsboro Area School District and BLaST I.U. #17 for the Intermediate Unit to provide and operate the programs and services (including Detention Services of \$132,483) outlined in Appendix A at an annual cost of \$474,876 for a period running from July 1, 2013 – June 30, 2014. ([Attachment X-1L](#)) (Note: 2012-13 payment was \$447,855)
- \*M. 2013-2014 Technology Services Contract (Policy #818)  
Consideration of approval of the 2013-2014 Technology Services Contract between the Wellsboro Area School District and BLaST I.U. #17, said contract providing for Option 1 – Service provided on call without a contract at \$88.00 per hour (8:00 AM – 4:00 PM, Monday-Friday). After hours - \$108.00 with a four hour minimum). Said Agreement shall be for a period from July 1, 2013 – June 30, 2014. ([Attachment X-1M](#)) (Note: terms remain the same as for Year 2012-13)
- \*N. Dental Hygiene Services Agreement (Policy #209)  
**Consideration of approval to enter into Dental Hygiene Services Agreement for School Year 2013-14 and School Year 2014-2015 with Nicola Kress, Dental Hygienist and Dr. Stephen Ollock, DDS to provide dental hygiene services for all students Kindergarten through Third Grade and Seventh Grade at a per student cost of \$6.50. (NOTE: the fee per student of \$6.50 has remained the same since 2008)**  
([Attachment X-1N](#))
- \*O. Private Parent Transportation Contract (Policy #002 & 810)  
**Consideration of approval for private parent transportation contract for the school year 2012-13.**  
([Attachment X-1O](#))

2. **PERSONNEL**

- \*A. Resignation (Policy #002)  
Consideration of approval to accept letter of resignation from Robin Southard, Rock L. Butler Middle School Custodian, effective April 23, 2013. ([Attachment X-2A](#))

\*B. Extra-Curricular Volunteer Appointment (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2012-2013:

1. Kristin West as High School Girls (JV) Volunteer Softball Coach; ([Attachment X-2B-1](#))

C. Conference Requests (Policy #433 & 438)

Consideration of approval for the following conference requests:

1. Pat Hewitt, Matt Guillaume and Joann Yungwirth, Middle School Math Teachers, and Penny Button, Mindy Kramer and Barbara West, High School Math Teachers, to attend "Introduction to Grades 6-12 Common Core Standards for the Math Classroom", Williamsport, PA on May 23, 2013 (approximate costs of \$662.00 to be paid from the Building Budgets)
2. Melissa Johnston, Physical Education Teacher, to attend "Adventure Curriculum for PE", Flemington, NJ on July 8 & 9, 2013 (approximate costs of \$829 to be paid from the PEP Grant)
3. Melissa Johnston, Physical Education Teacher, to attend "Achieving Fitness: Adventure Approach", Flemington, NY on July 10 & 11, 2013 (approximate costs of \$829 to be paid from the PEP Grant)
4. Melissa Johnston, Physical Education Teacher, to attend "Creating Healthy Habits", Flemington, NY on August 1 & 2, 2013 (approximate costs of \$928 to be paid from the PEP Grant)
5. Melanie Berndtson, High School Horticulture/AgScience Teacher, to attend "Pennsylvania Association of Agricultural Educators Strategic Planning Meeting" on May 22, 2013, State College, PA (no costs incurred by the District)

\*D. Change of Resignation Date (Policy #002)

Consideration of approval to allow a change of resignation date due to retirement from Cynthia Boyce, Transportation/Purchasing Coordinator, with regret, **from** June 28, 2013 (prior Board Approval on 3/12/2013) **to** May 20, 2013. ([Attachment X-2D](#))

\*E. Request for Child Rearing Leave (Policy #435)

Consideration of approval for the Request for Child-Rearing Leave by Shannon Tice, Elementary Teacher, extending from May 14, 2013 through the end of the school year 2012-13. ([Attachment X-2E](#))

3. STUDENT

A. Expulsion Agreements (Policy #233)

Consideration of approval of Expulsion Agreements for:

1. Student #6-E 2012-2013;
2. Student #7-E 2012-2013;
3. Student #8-E 2012-2013;
4. **Student #9-E 2012-2013;**

\*B. Request to Establish Student Activity Account (Policy #229)

Consideration of approval to establish the following student activity account:

1. Middle School Drama – Purpose: to produce plays & musicals at the Middle School Level; Benefit: Students will gain experience and confidence and learn the "In's and Out's" of a theatre Performance; Fund Raising: Ticket sales from the shows. ([Attachment X-3B-1](#))

\*C. Request to Close Student Activity Account (Policy #229)

Consideration of approval to close the following student activity account:

1. Middle School Art Club – with no remaining balance. ([Attachment X-3C-1](#))

**\*D. Overnight Field Trip Request**

Consideration of approval for the following field trip request:

1. Lisa Higham, High School English Teacher, to take 4 students (Scholarship Challenge) to Atlanta, Georgia on May 24 – 27, 2013. ([Attachment X-3D-1](#))

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Amended      \_\_\_ Tabled      \_\_\_ Postponed

**XI. ACTION ITEMS:**

**1. PERSONNEL**

**A. Hire (Policy #304)**

Roll Call Vote

Consideration of approval for the following hires:

1. Jessica Witmer, Special Education Learning/Emotional Support Teacher, effective August 28, 2013, Step #1, Master’s, \$46,820 (Professional Salary Schedule for 2012-20123, said amount may be adjusted after negotiations are settled per Contract Agreement between WASD and WAEA).

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Tabled      \_\_\_ Amended      \_\_\_ Postponed

**B. Transfer of Support Staff (Policy #509)**

Roll Call Vote

Consideration of approval for the following support staff transfer:

1. James Casher from Wellsboro High School Custodian (full-time) to Rock L. Butler Middle School Custodian (full-time), effective Monday, May 20, 2013.

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Tabled      \_\_\_ Amended      \_\_\_ Postponed

**C. Extra-Curricular Hires (Policy #122)**

Roll Call Vote

Consideration of approval for the following extra-curricular hires for school year 2013-14:

- |                    |                                      |                         |
|--------------------|--------------------------------------|-------------------------|
| 1. Vincent Pollaro | Middle School Soccer Assistant Coach | Amount to be determined |
| 2. Corey Lewis     | High School Golf Head Coach          | Amount to be determined |
| 3. Scott Ingerick  | High School Wrestling Head Coach     | Amount to be determined |
| 4. Don Abplanalp   | High School Golf Assistant Coach     | Amount to be determined |

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Tabled      \_\_\_ Amended      \_\_\_ Postponed

**D. Security Guard Hire (Policy #122)**

Roll Call Vote

Consideration of approval for the hiring of the following security guard as needed by the Athletic Program:

1. Ken R. Raymond Jr.      56 Bodine Street, Wellsboro, PA

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Tabled      \_\_\_ Amended      \_\_\_ Postponed

**XII. Public Comment**

**XIII. Adjournment**

**Items of Information:** (will be handed out at time of meeting)

1. Approved Facility Requests
2. Interview Schedules
3. The Buzzword