

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 7:00 PM
November 12, 2013

(Changes/Additions appear in red added after 11/8/2013)

- I. Call to Order
Honoring our Veterans

- II. Pledge of Allegiance

- III. Roll Call of Members

- IV. Announcement of any Executive Sessions: October 29, 2013 at 5:00 PM –Administration Office, for the purpose of legal matter;

- V. Concerned Resident Issues

- VI. Approval of Agenda – Voice Vote (Policy #006.5)
 Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes / Financials – Voice Vote
 - *A. Minutes of Previous Meetings (Policy #006.9)
Work Session of October 7, 2013 ([Attachment VII-A-1](#));
Regular Board Meeting of October 8, 2013 ([Attachment VII-A-2](#));

 - *B. Financial Reports (Policy #006.5) ([Attachment VII-B](#)) Board Summary Report (October, 2013)
([Attachment VII-B-1](#)) 2013-14 Student Activity Fund Summary

 - *C. Approval of Bills (Policy #006.5) ([Attachment VII-C](#)) 2013-2014 General Fund Invoices
([Attachment VII-C \(a\)](#)) **2013-14 Add-On General Fund Invoices**
([Attachment VII-C-1](#)) 2013-14 School Lunch Fund Invoices
([Attachment VII-C-2](#)) 2013-14 Capital Improvement Fund
([Attachment VII-C-2 \(a\)](#)) **2013-14 Add-On Capital Improvement Fund** Approved Disapproved Amended Tabled Postponed

- VIII. Public Comment on Title I, and other Federal Programs (Policy #006.5)

- IX. A. Reports (Policy #006.5)
 - 1. Student Representatives
 - 2. Superintendent
 - 1. Recognition and presentation of plaques to outgoing Board Members Craig West, Christopher Neal and Glenn Poirier;
 - 3. Business Manager
 - 4. Administrators
 - 5. Board Members – Appointment of Nominating Committee
 - B. First reading of Policy # 706 (revised) – Property Records ([Attachment IX-B](#))
 - C. First reading of Policy #907 (revised) – School Visitors ([Attachment IX-C](#))

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

- *A. Northern Tier Industry Education Consortium Career Development Training Program (Policy #912)
Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium Career to provide services to WASD students as provided in said Program. Fee structure shall be \$1,000 per student for the first 10 students, \$500 per student for 11 – 15 students and \$250 per student for all additional students. District will be invoiced for first half of school year at \$5,750; year-end invoice may vary somewhat from initial invoice. ([Attachment X-1A](#))

2. **PERSONNEL**

A. Conference Request (Policy #433 & 438)

Consideration of approval for the following conference request:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to attend “National Association of Agricultural Educators – National Agri-Science Teacher Ambassador Conference” in Las Vegas, NV on December 3 – 7, 2013 (approximate costs of \$300 (substitute costs) to be paid from Building Budget; all other travel and expenses are covered through the award)
2. Patrick Hewitt and David Krick to attend “2013 SAS (PA Standards Aligned System) Institute” , December 8-10, 2013 in Hershey, PA (approximate costs of \$615 to be paid from Curriculum and Instruction Fund)

B. Approval of Title I Math & Reading Tutor K-8 for the School Year 2012-2013

Consideration of approval of Ashley Redell to serve as Title I Math & Reading Tutors K-8 for the school year 2013-2014 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teachers used will be contingent upon student/parent participation by buildings and will be at the discretion of the administration.

*C. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Chelsie Martin, High School Girls Basketball Assistant Coach, effective October 25, 2013. ([Attachment X-2C](#))

*D. Extra-Curricular Volunteer Appointments (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2013-2014:

1. Chelsie Martin, as Volunteer High School Girls Basketball Assistant Coach, effective November 13, 2013;
2. Adam Cleveland, as Volunteer High School Wrestling Assistant Coach, effective November 13, 2013; ([Attachment X-2D-2](#))

E. Resignation for the Purpose of Retirement (Policy #002)

Consideration of approval to accept letter of resignation from Connie Alexander, High School Custodian, for the purpose of retirement, with regret, effective February 14, 2014; ([Attachment X-2E](#))

3. **STUDENT**

*A. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Jodi Niver Wieder, High School Student Council Advisor, to take 4 Student Council students to Annual State Conference in Boyertown, PA on November 14 – 16, 2013. (Attachment X-3A-1)

- 2. Jennifer Erway, High School Spanish Teacher, to take 20+ students to Madrid, Segovia, Burgos, Bilbao, San Sebastian, Pamplona and Barcelona, Spain on March 10-19, 2015. ([Attachment X-3A-2](#))
- 3. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 30 students (Agriculture/FFA) to attend “PA FFA 2013 Agriculture Cooperation Establishes Success (ACES) Conference, Harrisburg, PA on February 15 & 16, 2014. ([Attachment X-3A-3](#))
- 4. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 4 students (Grand Canyon FFA) to attend “2013 Annual DVC FFA Leadership Conference” , Doylestown, PA on March 28 – March 1, 2014; ([Attachment X-3A-4](#))

B. Request for Homebound Instruction (Policy #117)

Consideration of approval for request for homebound instruction for Student #3, HB 2013-14 as per his family physician for a period of approximately three (3) weeks commencing October 22, 2013.

4. OTHER

***A. 2013-2014 Additions to WASD Substitute List (Policy #405 & 505)**

Consideration of approval for the 2012-2013 WASD Substitute List as presented. ([Attachment X-4A](#))

Approved Disapproved Tabled Amended Disapproved

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

***A. Contract for “In School” Nursing Services – Bayada Home Health Care**

Roll Call Vote

Consideration of approval to enter into Contract for “In School” Nursing Services with Bayada Home Health Care to provide nursing services for a special-needs WASD student, at the rate of \$40.20 per hour, effective October 21, 2013 – June 13, 2014 or until such time as student becomes eligible to receive care under a PA Medicaid Waiver Program, whichever is sooner. ([Attachment XI-1A](#))

Approved Disapproved Tabled Amended Disapproved

***B. Lease Agreement between WASD and PA College of Technology**

Roll Call Vote

Consideration of approval to enter into a Lease Agreement with PA College of Technology for multiple rooms and offices to advance education and instruction for students enrolled at the PA College of Technology. Said Lease to include but not be limited to rent, custodial and maintenance fees, any and all applicable utilities, and parking fees. Total consideration for the term of the least (January 1, 2014 – December 31, 2014) totals \$32,310.00. Said Lease may be renewed for one additional year with an increase to the rental payments to an amount no greater than \$77.50 per month. ([Attachment XI-1B](#))

Approved Disapproved Tabled Amended Disapproved

***C. WASD Contracts for the Transportation of School Pupils**

Roll Call Vote

Consideration of approval for the Wellsboro Area School District Contracts for the Transportation of School Pupils with Niles Transportation, Inc. and Benedict’s Bus Service LLC, for a period of three (3) years commencing July 1, 2013 – June 30, 2016. The projected total cost for the contracts for the 2013-14 school year is \$938,934. ([Attachment XI-1C](#))

Approved Disapproved Tabled Amended Disapproved

D. Denial (Granted Relief) of Wellsboro Area Education Association Grievance 2013-14-01 Roll Call Vote
Consideration of approval for the (denial/granted relief) of Wellsboro Area Education Association
Grievance 2013-14-01.

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

2. **PERSONNEL**

A. Extra-Curricular Hires (Policy #122) Roll Call Vote

Consideration of approval for the following extra-curricular hires for the school year 2013-2014:

| | | |
|-----------------------|---|---------|
| 1. Brenda Brought | Elementary English Chairperson | \$1,082 |
| 2. Bonnie Stanley | Elementary Social Studies Chairperson | \$1,082 |
| 3. Matthew Hildebrand | Elementary Science Chairperson | \$1,082 |
| 4. Stephen Boyce | Elementary Math Chairperson | \$1,082 |
| 5. Ed Hamm | Middle School Science Chairperson | \$1,082 |
| 6. Tina Colton | Middle School Math Chairperson | \$1,082 |
| 7. Kevin Cavanaugh | Middle School Social Studies Chairperson | \$1,082 |
| 8. Jennifer Paucke | Middle School English Chairperson | \$1,082 |
| 9. Elizabeth Hoover | High School English Chairperson | \$1,082 |
| 10. Sharon Mohr | High School Social Studies Chairperson | \$1,082 |
| 11. Michelle McNett | High School Girls Assistant Basketball | \$2,874 |
| 12. Penny Button | High School Math Chairperson | \$1,082 |
| 13. Tammy Knowlton | High School Related Arts Chairperson | \$1,082 |
| 14. Kate Copp | High School Special Education Chairperson | \$1,082 |

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

B. Extra-Curricular Hire (Policy #122) Roll Call Vote

Consideration of approval for the following extra-curricular hire for the school year 2013-2014:

| | | |
|-----------------|---------------------------------|---------|
| 1. Mary Peropat | High School Science Chairperson | \$1,082 |
|-----------------|---------------------------------|---------|

___Approved ___Disapproved ___Tabled ___Amended ___Disapproved

XII. Public Comment

XIII. Adjournment

Items of Information: (will be handed out at time of meeting)

1. ***The Buzzword***
2. Approved Facility Use Requests
3. Nutrition, Inc. Monthly Food Service Report (September 2013)
4. Conference Report