

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 7:00 PM
August 11, 2015

(Changes/Additions appear in red added after 8/6/15)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session - Wednesday, July 1, 2015 at Noon, WASD Administration Office, for the purpose of personnel matter;
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)
 Approved Disapproved Amended Tabled Postponed
- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meeting (Policy #006.9)
Regular Board Meeting of June 9, 2015; ([Attachment VII-A](#))
 - *B. Financial Reports (Policy #006.5)
Board Summary Report (June 2015) ([Attachment VII-B](#))
Capital Improvement Fund (July 2015) ([Attachment VII-B-2](#))
 - *C. Approval of Bills (Policy 006.5)

General Fund Invoices - July 15, 2015 ([Attachment VII-C](#))
General Fund Invoices-August 10, 2015 ([Attachment VII-C-1](#))
Add-On General Fund Invoices – August 10, 2015 ([Attachment VII-C-1a](#))
School Lunch Fund Invoices-July 15, 2015 ([Attachment VII-C-2](#))
School Lunch Fund Invoices-August 10, 2015 ([Attachment VII-C-3](#))
Add-On School Lunch Fund Invoices-Aug. 10, 2015 ([Attachment VII-C-3a](#))
Capital Improve. Fund Inv. – August 11, 2015 ([Attachment VII-C-4](#)) Approved Disapproved Amended Tabled Postponed
- VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
 - 1. Superintendent
 - a. Patrick Hewitt, Director of Curriculum & Instruction – Presentation of 2014-15 PSSA Test Results
 - 2. Business Manager
 - 3. Administrators
 - 4. Board Members
 - a. Reports from Committee Chairpersons

- B. First reading of new WASD Policy #806 – Child Abuse ([Attachment IX-B](#))
- C. First reading of new WASD Policy #808.2 – Lunch Payments ([Attachment IX-C](#))
- D. First reading of new WASD Policy #816 – Use of Video Surveillance Cameras ([Attachment IX-D](#))
- E. First reading of revised Attachment #1 to WASD Policy #815 – Acceptable Use of Internet ([Attachment IX-E](#))

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

- *A. WASD Mission and Vision Statement and District Goals for School Year 2015-16 (Policy #003)
Consideration of approval of the Wellsboro Area School District’s Mission and Vision Statement and Goals for School Year 2015-2016. ([Attachment X-1A](#))
- *B. 2015-16 Voluntary Student Accident Insurance Coverage
Consideration of approval of AXIS Insurance Company as the District’s provider for Voluntary Student Accident Insurance Coverage for the 2015-16 school year including Plan #1 School Time Coverage (\$30 per student-while student is traveling to and from school and while attending school sponsored activities during regular school day) and Plan #2 24 Hour Coverage (\$116 per student-covers student accidents 24 hours, 7 days per week) ([Attachment X-1B](#))
- C. Approval of Interscholastic Sports Insurance Policy
Consideration of approval for the renewal of the WASD’s Interscholastic Sports Insurance Policy with AXIS Insurance Company with a premium of \$12,246 for the 2015-16 school year with the following coverage: all school sponsored interscholastic sports activities (Grades 7-12); marching band and cheerleader activities in conjunction with interscholastic sports; non-athletic one day in-state school sponsored and supervised student field trips (Grades K-12); all school sponsored class trips, including trips to Europe; students participating in School-Work programs; off-season supervised physical conditioning rider; unpaid volunteers.
- *D. WOA (Wellsboro Online Academy) Dual-Enrollment Agreement with Galeton Area School District
Consideration of approval to authorize Wellsboro Online Academy to enter into Dual Enrollment Course Agreement with Galeton Area School District to provide courses in the area of education to eligible students during the 2015-16 school year. ([Attachment X-1D](#))
- *E. WOA (Wellsboro Online Academy) Dual-Enrollment Agreement with Canton Area School District
Consideration of approval to authorize Wellsboro Online Academy to enter into Dual Enrollment Course Agreement with Canton Area School District to provide courses in the area of education to eligible students during the 2015-16 school year. ([Attachment X-1E](#))
- *F. Contract for Music Therapy Services (Policy #818)
Consideration of approval for “Contract for Music Therapy Services” contracted through Arts for All, effective August 27, 2015 through June 27, 2016. (Fees: \$68 per direct service hour for group and individual sessions; \$53 per hour for consultation (pro-rated for shorter meetings); \$115 for each completed assessment) ([Attachment X-1F](#))
- *G. Articulation Agreement w/State University of NY College of Agri. & Tech. and WAHS
Consideration of approval of Articulation Agreement between State University of New York College of Agriculture and Technology at Cobleskill and Wellsboro Area High School to provide WAHS Agri-

Science students the opportunity to successfully complete the programs of study in high school and to receive college credit for these programs while attending State University of New York. ([Attachment X-1G](#))

- *H. WASD Induction Program for New Teachers 2015-2018
Consideration of approval for the Wellsboro Area School District Induction Program for New Teachers (2015-2018) as presented. ([Attachment X-1H](#))
- *I. WASD Professional Development and Supervision/Evaluation Plan
Consideration of approval for the Wellsboro Area School District Professional Development and Supervision/Evaluation Plan as presented. ([Attachment X-1I](#))
- *J. E-Rate Consortium E-Rate Letter of Agency for Funding Years 2016-2020
Consideration of approval to participate in the Intermediate Unit #17 Regional Wide Area Network (RWAN) E-rate Consortium for the procurement of Internet and telecommunications services as made and provided in said document. ([Attachment X-1J](#))
- *K. Contract to Purchase Meals from Schools
Consideration of approval for Contract to Purchase Meals from Schools between Bradford Tioga Head Start Inc., Blossburg, PA and the Wellsboro Area School District, wherein 34 children and 5 adults will purchase lunches at \$2.95 and \$3.35 respectively for 130 servings per year or a total of \$15,216.50. Said Contract shall become effective July 27, 2015 – July 5, 2016. ([Attachment X-1K](#))
- *L. Purchase Agreement
Consideration of approval of Trebron Purchase Agreement for the renewal of Sophos Antivirus and Sophos Internet Security Appliance through June 2019 for a total cost of \$36,601 spread out over four (4) year with the following payments: \$4,999.50 due September 2015; \$10,353.83 due Septembers 2016, 2017, and 2018. ([Attachment X-1L](#))
- *M. Dental Hygiene Program Outline for 2015-16 & 2016-17
Consideration of approval to enter into Dental Hygiene Services Agreement for School Year 2015-16 and 2016-17 with Nicola Kress, Dental Hygienist to provide dental hygiene services for all students in Kindergarten through Third Grade and Seventh Grade at a per student cost of \$6.50. ([Attachment X-1M](#))
- *N. Engagement of McNees, Wallace & Nurick, LLC
Consideration of approval to engage the legal services of Jeffrey F. Champagne of the law firm of McNees, Wallace & Nurick, LLC, Harrisburg, PA to provide services regarding a Special Education Due Process Hearing Complaint that has been filed against Wellsboro Area School District on July 23, 2015. Hourly rate is established at \$320 payable within thirty (30) days, as presented. ([Attachment X-1N](#))
- *O. Wellsboro High School Occupational Advisory Committee Member Lists
Consideration of approval of the Wellsboro High School Occupational Advisory Committee Member Lists, whose main purpose is to strengthen the career and technical education programs of the Wellsboro High School. They also provide valuable advice and help to promote programs in the community, assist in assuring relevance of the career and technical ed. programs, help to create a partnership between career, programs and community and increase public awareness. ([Attachment X-1O](#))

2. **PERSONNEL**

*A. Extra-Curricular Resignations

Consideration of approval to accept letter of resignation effective 6/30/2015 from:

1. Vincent Pollaro as Middle School Soccer Assistant Coach; ([Attachment X-2A-1](#))
2. Lyn Moyer as High School Boys/Girls Assistant Track Coach;

*B. Support Staff Resignations

Consideration of approval to accept letters of resignation from the following support staff individuals:

1. Faylyn VanZile as Special Education Instructional Aide, effective June 19, 2015; ([Attachment X-2B-1](#))
2. Annette Nuss as Special Education Instructional Aide, effective June 18, 2015; ([Attachment X-2B-2](#))
3. Rachel King as Special Education Instructional Aide, effective June 30, 2015; ([Attachment X-2B-3](#))
4. Joyce Butler as Special Education Instruction Aide, effective July 20, 2015; ([Attachment X-2B-4](#))

C. Extra-Curricular Volunteer Appointments (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2015-16:

1. Robert Repard as Volunteer High School Golf Assistant Coach, effective August 17 – October 28, 2015 pending receipt of all required clearances;
2. Kevin Busch as Volunteer High School Boys/Girls Cross Country Assistant Coach, effective August 17 – November 7, 2015;
3. Charlotte Worthington as Volunteer High School Boys/Girls Cross Country Assistant Coach, effective August 17 – November 7, 2015 pending receipt of all required clearances;
4. Jack Witmer as Volunteer Middle School Football Assistant Coach, effective August 17 – December 19, 2015;
5. Keith Cavanaugh as Volunteer Middle School Football Assistant Coach, effective August 17 – December 19, 2015 pending receipt of all required clearances;
6. Michael Pietropola as Volunteer High School Football Assistant Coach, effective August 17 – December 19, 2015;
7. Connor Coolidge as Volunteer High School Football Assistant Coach, effective August 17 – December 19, 2015;
8. Margery Hoffman as Volunteer High School Girls Tennis Assistant Coach, effective August 17 – November 7, 2015;
9. Brianna Thompson as Volunteer High School Girls Tennis Assistant Coach, effective August 17 – November 7, 2015 pending receipt of all required clearances;
10. Elizabeth Hoover as Volunteer MS Volley Assistant Coach, effective 8/17-11/21/2015;
11. Maria McNett as Volunteer High School Volleyball Assistant Coach, effective 8/17 – 11/21/2015 pending receipt of all required clearances;

D. Mentors

Consideration of approval for the following mentors for school year 2015-16:

1. Anita Davis, High School Science Teacher as mentor for Mary Elizabeth Becker, High School Biology/General Science Teacher in accordance with the New Teacher Induction Plan 2015-2018;

- 2. Sean Callahan, Don Gill Elementary Teacher as mentor for Kate Kreger, Don Gill Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018;
- 3. Carla Starkweather, Don Gill Elementary Teacher as mentor for Hannah Munnell, Don Gill Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018;
- 4. Rhoda Mann, ESL/At Risk Teacher as mentor for Megan Hau, Speech and Therapy Teacher, in accordance with the New Teacher Induction Plan 2015-2018;
- 5. Brenda Brought, Don Gill Elementary Teacher as mentor for Annette Nuss, Don Gill Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018;

*E. Resignations

Consideration of approval to accept letters of resignation from:

- 1. Timothy Huck, Elementary Teacher, effective June 11, 2015. ([Attachment X-1E-1](#))
- 2. Jacob West, High School Industrial Technology Teacher, effective July 29, 2015; ([Attachment X-1E-2](#))
- 3. Amy Trimber as School Psychology Intern for the school year 2015-16, effective June 30, 2015.

3. **OTHER**

*A. 2015-2016 WASD Substitute (Support) List (Policy #405 & 505)

Consideration of approval for the 2015-2016 WASD Substitute (Support) List as presented. ([Attachment X-3A](#))

*B. 2015-2016 WASD School Bus Driver List (Policy #810)

Consideration of approval for the 2015-2016 WASD School Bus Driver List as presented. ([Attachment X-3B](#))

Approved Disapproved Amended Tabled Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. PSBA Voting Delegate Appointment (Policy #002)

Roll Call Vote

Consideration of approval for the appointment of Atalanta Shabloski as voting delegate for the PSBA Delegate Meeting to be held on Tuesday, October 13, 2015 during the School Leadership Conference in Hershey, PA.

Approved Disapproved Amended Tabled Postponed

2. **PERSONNEL**

A. Hires (Policy #404 & 504)

Consideration of approval for the following hires:

- 1. Annette Nuss, Elementary Teacher, Step #2, Bachelors, salary of \$46,570, effective August 24, 2015;
- 2. Marcia Holsomback, Special Education Instructional Aide (elementary), part-time (5 hrs. per day/9 months) effective August 24, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour;

3. Ashley Magli, Special Education Instructional Aide (secondary), part-time (5 hrs. per day/9 months) effective August 24, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour;

4. Kimberly A. Warriner, Special Education Instructional Aide (elementary), part-time (5 hrs. per day/9 months) effective August 24, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

5. Joann Osgood, Special Education Instructional Aide (Middle School Life Skills), part-time (5 hrs. per day/9 months) effective August 24, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

6. Matthew Rendos, Wellsboro Area School District Athletic Director, effective July 1, 2015 – June 30, 2016 for a stipend of \$5,000 per annum.

Approved Disapproved Amended Tabled Postponed

B. Hire of Intern

Consideration of approval for the hire of Faylyn VanZile as School Psychology Intern for the school year 2015-16, effective August 24, 2015. Rate of pay will be \$25 per hour for a period of 600 hours (maximum of 16 hours per week - total stipend of \$15,000)

Approved Disapproved Amended Tabled Postponed

C. Extra-Curricular Hires (Policy #122)

Roll Call Vote

Consideration of approval for the following extra-curricular hires for the school year 2015-16 pending receipt of updated required clearances:

1. Veronica Callahan	High School Fall Marching Band	Season: 8/12 – 11/30/2015	\$3,607
2. Colleen Jackson	High School Band Front Colorguard		\$1,107
3. John Shaffer	HS Boys Soccer Head Coach	Season: 8/17 – 11/21/2015	\$3,819
4. Nate Ingerick	MS Wrestling Head Coach	Season: 11/20 – 3/12/2016	\$3,169
5. Scott Ingerick	HS Wrestling Head Coach	Season: 11/20 – 3/12/2016	\$4,825
6. Shane Mascho	MS Football Head Coach	Season: 08/17 – 12/19/2015	\$3,425
	MS Odyssey of the Mind Coord.		824
	HS Baseball Assistant Coach	Season: 3/7 – 6/17/2016	\$2,367
7. Erin Szentesy	HS Yearbook Business Co-Manager		\$ 544
	HS Yearbook Advisor		\$1,153
8. Tammy Reese	HS Cheerleading Advisor		\$2,295
9. Bruce Applegate	Spring Musical Director	Season: 12/21 – 3/6/2016	\$2,236
10. Sharon Zuchowski	HS Volleyball Head Coach	Season: 8/17 – 11/21/2015	\$3,764
11. Matt Hildebrand	HS Football Head Coach	Season: 8/17 – 12/19/2015	\$5,661
12. Nathan Babcock	HS Football Assistant Coach	Season: 8/17 – 12/19/2015	\$3,596
13. Ben Miller	HS Football Assistant Coach	Season: 8/17 – 12/19/2015	\$3,596
14. John Johnston	HS Football Assistant Coach	Season: 8/17 – 12/19/2015	\$3,735
15. TJ Freeman	HS Girls Soccer Assistant Coach	Season: 8/17 – 11/21/2015	\$2,432
16. Mike Hotchkiss	HS Girls Soccer Head Coach	Season: 8/17 – 11/21/2015	\$3,676
17. Darrell Morris	MS Girls Basketball Head Coach	Season: 11/20 – 3/19/2016	\$3,873
18. John Davis	HS Girls Basketball Head Coach	Season: 11/20 – 3/19/2016	\$4,799
19. Elizabeth Hoover	HS Boys/Girls Track Head Coach	Season: 3/7 - 5/28/2016	\$5,333

20. Todd Fitch	HS Boys Soccer Assistant Coach	Season: 8/17 – 11/7/15	\$2,505
21. Ed Hamm	MS Boys Basketball Head Coach	Season: 11/20 – 3/19/2016	\$3,873
	MS Soccer Head Coach	Season: 8/17 – 11/21/2015	\$2,432
22. Chris Reese	MS Football Assistant Coach	Season: 8/17 – 12/19/2015	\$2,292
23. Jeff Bobinko	MS Football Assistant Coach	Season: 8/17 – 12/19/2015	\$2,053
24. Leighanne Ingram	MS Cheerleading Advisor		\$1,368
25. Margery Hoffman	HS Boys Tennis Head Coach	Season: 3/7 – 5/28/2016	\$2,481
26. Thomas Slichter	HS Boys & Girls Cross Ctry Hd Coach	Season: 8/17 – 11/7/2015	\$2,741
27. Kristen West	MS Girls Basketball Asst. Coach	Season: 11/20 – 3/19/2016	\$2,414
	MS Student Council Co-Advisor		\$ 691
28. Heather Ladd	MS Student Council Co-Advisor		\$ 717
29. Jeff Zuchowski	MS Boys Basketball Asst. Coach	Season: 11/20 – 3/19/2016	\$2,256
30. Greg Carr	HS Girls Softball Head Coach	Season: 3/2 – 6/12/2016	\$3,546
31. Khirah Pinkerton	HS Boys/Girls Track Asst. Coach	Season: 3/7/ - 5/28/2016	\$2,399
32. Michelle McNett	HS Girls Softball Asst. Coach	Season: 3/2 – 6/12/2016	\$2,367
33. Michelle McNett	HS Volleyball Asst. Coach	Season: 8/17 – 11/21/2015	\$2,471
34. Jen Outman	MS Volleyball Head Coach	Season: 8/17 – 11/21/2015	\$2,427
35. Todd Outman	HS Boys Basketball Head Coach	Season: 11/20 – 3/19/2016	\$5,171
	MS Head Teacher		\$1,981
36. Melissa Ryan	Charlotte Lappla Head Teacher		\$1,981
37. Steve Henneman	Don Gill Head Teacher		\$1,981
38. Phillip Prough	HS Baseball Head Coach	Season: 3/2 – 6/12/2016	\$3,413
39. Tammy Martin	MS Volleyball Asst. Coach	Season: 8/17 – 11/21/2015	\$1,482
40. Jodi Wieder	HS Student Council Advisor		\$1,381
41. Lara Miller	Senior Class Advisor		\$1,401
42. Shane Cleveland	Audio-Visual Coordinator		\$1,584
43. Chelsie Martin	HS Girls Basketball Asst. Coach	Season: 11/20 – 3/19/2016	\$2,874
44. Peter Davis	HS Fall Drama Director		\$1,229

Approved Disapproved Amended Tabled Postponed

D. 2015-16 WASD Security Guard Approvals (Policy #122) Roll Call Vote

Consideration of approval for the following WASD Security Guards for school year 2015-16:

- | | | |
|-----------------------|--------------------|-------------------|
| 1. Terry Starkweather | 3. Matthew West | 5. Richard Osgood |
| 2. Kenneth Power | 4. Kenneth Raymond | |

Approved Disapproved Amended Tabled Postponed

E. Extra-Curricular Hire (Policy #122) Roll Call Vote

Consideration of approval for the extra-curricular hire of Ben Miller as Social Studies Curriculum Chairperson in accordance with the Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Association, said chairperson to receive an annual stipend of \$1500 for any additional duties assigned relative to such position.

Approved Disapproved Amended Tabled Postponed

F. Extra-Curricular Hire (**Policy #122**)

Consideration of approval for the extra-curricular hire of:

1. Jill Gastrock, for school year 2015-16, as:
 - a. High School Year Book Advisor \$1,153
 - b. High School Yearbook Business Manager \$ 544
 - c. High School Girls Tennis Head Coach Season: 8/17 – 11/7/2015 \$2,555

Approved Disapproved Amended Tabled Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests
2. Interview Schedule
3. The Nutrition Group – WASD Monthly Food Service Report
4. Conference Report