

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 6:30 PM
May 11, 2016

(Changes/Additions appear in red added after 5/4/16)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session – May 11, 2016, 5:00 PM, High School Faculty Room for the purpose of personnel and student matters;
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)
 Approved Disapproved Amended Tabled Postponed
- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meetings (Policy #006.9)
 - Public Work Session of April 5, 2016; ([Attachment VII-A](#))
 - Regular Board Meeting of April 12, 2016; ([Attachment VII-A-1](#))
 - Special Board Meeting of April 28, 2016; ([Attachment VII-A-2](#))
 - *B. Financial Reports (Policy #006.5)
 - Board Summary Report (April 2016) ([Attachment VII-B](#))
 - Student Activity Fund Summary (April 2016) ([Attachment VII-B-1](#))
 - Capital Reserve Report (April 2016) ([Attachment VII-B-2](#))
 - *C. Approval of Bills (Policy 006.5)
 - 2015-16 General Fund Invoices (April 2016) ([Attachment VII-C](#))
 - 2015-16 School Lunch Fund Invoices (April 2016) ([Attachment VII-C-1](#))
 - 2015-16 Athletic Facility Renovations Invoices (Apr. 2016) ([Attachment VII-C-2](#)) Approved Disapproved Amended Tabled Postponed
- VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
 - 1. Student Representative – Shelby Osgood
 - 2. Superintendent
 - a. Presentation of Retirement Gift to Christina Simonis, Elementary Music Teacher
 - b. Recognition of Brigette Largey, Middle School Learning/Emotional Support Teacher for Exemplary Practice in Education
 - 3. Business Manager
 - 4. Administrators
 - 5. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. **NRG Controls North, Inc.**

Consideration of approval for the payment of \$3,950 to NRG Controls North, Inc. for the purpose of providing labor and material to add a 20 HP speed drive to existing Greenhech Exhaust fan in the High School that feeds the ERU for the HS Gym to keep from over pressurizing the heat wheel. ([Attachment X-1A](#))

*B. **Approval of Bid Opening Minutes for Asphalt Seal Coating and Award of Bids**

Consideration of approval of the Minutes of the Asphalt Seal Coating Bid Opening and award of Bids. Payment will be funded through the Capital Reserve Fund.

1. Bid Opening for Asphalt Seal Coating – May 2, 2016, 9:00 AM, Administration Office ([Attachment X-1B](#))

Award of Bid:	Douglas Brothers Inc., Athens, PA	
	a. Rock L. Butler Middle School Parking Lot	\$17,100
	b. Don Gill Elementary Parking Lot	<u>25,500</u>
	TOTAL	\$42,600

*C. **Consultant Agreement**

Consideration of approval to enter into Consultant Agreement with Susquehanna Health/ Soldiers & Sailors Memorial Hospital for occupational therapy services for the school year 2016-2017 at a total cost of \$56,547. ([Attachment X-1C](#))

*D. **Consultant Agreement**

Consideration of approval to enter into Consultant Agreement with Susquehanna Health/ Soldiers & Sailors Memorial Hospital for physical therapy services for the school year 2016-2017 at a cost of \$63.99 per hour and mileage at \$.54 per mile. ([Attachment X-1D](#))

*E. **Approval of 2016-17 Art, General Supplies, Computer Supplies and Copy Paper Supplies Bids with Keystone Purchasing Network (KPN):** ([Attachment X-1E](#))

Consideration of approval for the following bids:

Art Supplies

Blick Art	\$21.60
Cascade School Supplies	912.73
Kurtz Brothers	3,036.15
National Art & School	5,617.43
Phillips Supply Co.	931.48
Pyramid School Products	3,435.69
School Specialty	4,066.33
Triarco Arts & Crafts	<u>436.48</u>
	\$18,457.89

General Supplies

Cascade School Supplies	707.53
Kurtz Brothers	3,245.23
National Art & School Sup.	3,456.98

Phillips Supply Co.	2,131.07
Pyramid School Products	5,102.57
School Specialty	<u>2,124.09</u>
	\$16,767.47
<u>Computer Supplies</u>	
Phillips Supply Co.	509.46
Scott Electric	25.00
The Tree House	<u>709.08</u>
	\$1,243.54
<u>Custodial Supplies</u> (Additional)	
Calico Industries	39.36
Hassinger & Co., Inc.	57.95
PA Paper & Supply Co.	<u>745.14</u>
	\$842.45
<u>Copy Paper Supplies</u>	
Contract Paper Group	887.51
Lindenmeyr Munroe	545.15
Veritiv	<u>15,372.80</u>
	\$16,805.46

- *F. [2015-16 Budgetary Transfers](#)
Consideration of approval for the 2015-16 budgetary transfers as presented.
([Attachment X-1F](#))
- *G. [Consultant Agreement for Extended School Year 2015-16](#)
Consideration of approval to enter into Consultant Agreement for Extended Year (2015-16) with Susquehanna Health/Soldiers & Sailors Memorial Hospital to provide consultation through a Physical and Occupational therapist with respect to planning, policy and development and priority-setting for treatment of children enrolled in the School District at the rate of \$62.13 per hour and mileage of \$.54 per mile. ([Attachment X-1G](#))
- *H. [PlanCon Part K: Project Refinancing](#)
Consideration of approval for the approval document from the PA Department of Education for PlanCon Part K: Project Refinancing for the Issuance of General Obligation Note, Series A of 2016 to refund a portion of Series A of 2010 (Lease Number 103892), Refund Series of 2010 (Lease Number 102892) and Series AA of 2010 (Lease Number 104892) ([Attachment X-1H](#))
- *I. [PlanCon Part K: Project Refinancing](#)
Consideration of approval for the approval document from the PA Department of Education For PlanCon Part K: Project Refinancing for the Issuance of General Obligation Notes, Series AA of 2016 to refund Series A of 2010 (Lease Number 103892) ([Attachment X-1I](#))

- *J. Approval of E-Rate Bids for Verizon (cellular service) and Frontier (local/long distance service)
Consideration of approval for the following bids for e-rate: ([Attachment X-1J](#))

Cellular Phone Bids:

1. Verizon - \$49.35/line/month – 400 shared minutes; unlimited data/texts

Local and Long Distance Service:

1. Frontier – approx.. \$1700/month (including taxes/surcharges and fees). Service Includes PRI, plus school backup/fax lines (approximately 18 total);
Long Distance Service: \$.04/minute (plus taxes, fees, surcharges)

2. **PERSONNEL**

- *A. Support Staff Resignation Due to Retirement

Consideration of approval for the resignation due to retirement of Jeanne Ryan, Special Education Secretary, with regret, effective June 10, 2016. ([Attachment X-2A](#))

- *B. Extra-Curricular Coaching Resignations

Consideration of approval for the following extra-curricular resignations from:

1. Jeff Zuchowski as Middle School Cross Country Head Coach, effective April 20, 2016; ([Attachment X-2B-1](#))
2. Jodi Niver Wieder as High School Student Council Advisor, effective March 29, 2016; ([Attachment X-2B-2](#))

- B-1. Conference Request (Policy #433 & 438)

Consideration of approval for the following conference requests:

1. Ben Miller, High School Social Studies Teacher, to attend “Supreme Court Institute for Teachers”, on June 16 – 21, 2016 in Washington D.C. (approximate costs of \$330.00 to be paid from Building Budget)
2. Tammy Knowlton, High School Librarian, and Denise Route, Middle School Computer Teacher, to attend “Innovation and Technology Collaborative” on May 12, 2016 in Williamsport, PA (approximate costs of \$338.32 to be paid from General Fund Curriculum)

- *C. Revised Job Descriptions

Consideration of approval for the following revised job descriptions for:

1. Head Custodian ([Attachment X-2C-1](#));
2. Facility Maintenance Specialist ([Attachment X-2C-2](#))
3. Superintendent ([Attachment X-2C-3](#))

3. **STUDENT**

- A. Expulsion Agreements (Policy #233)

Consideration of approval for the following Expulsion Agreements:

1. Student #6 – E 2015-2016;
2. Student #7 – E 2015-2016;
3. Student #8 – E 2015-2016;
4. Student #9 – E 2015-2016;
5. Student #10 – E 2015-2016;

*B. Educational Trip Exceeding 10 Days (Policy #231)

Consideration of approval for the following educational trip request:

1. Aaron Buckwalter, 11th grade student, to be absent from school May 2 – 6, 2016 for the purpose of traveling to different areas of the world. ([Attachment X-3B](#))

C. Request for Homebound Instruction

Consideration of approval for homebound instruction for Student #8 HB 2015-16 as per her family licensed psychologist for a period of approximately four (4) weeks commencing May 3, 2016.

4. **OTHER**

*A. 2015-2016 Additions to WASD Substitute List

Consideration of approval for 2015-2016 Additions to WASD Substitute List as presented.

([Attachment X-4A](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2016-6/30/2017 Roll Call Vote

Consideration of approval for the adoption of Resolution Approving Proposed Final Budget for Fiscal

Year 7/1/2016 – 6/30/2017 with expenditures of \$25,354,545 and revenues of \$24,930,675 per Special Session Act 1 of 2006. ([Attachment XI-1A](#)) ([Attachment XI-1A-a](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

*B. PenTeleData Proposal

Roll Call Vote

Consideration of approval of the PenTeleData Services Agreement, PenTeleData Internet Access Exhibit, and PenTeleData Point to Point Transport Exhibit, as presented. ([Attachment XI-1B](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

*C. WASD School Breakfast/Lunch Meal Prices for School Year 2016-17

Roll Call Vote

Consideration of approval for the Wellsboro Area School District’s School Breakfast/Lunch Meal Prices for School Year 2016-17 as presented. ([Attachment XI-1C](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

D. Muirfield Energy

Roll Call Vote

Consideration of approval for WASD Superintendent and/or WASD Business Manager to lock in electric rates and sign a contract with Muirfield Energy for rates not including the GRT (PA Gross Receipt Tax) under \$0.070000 for thirty-six (36) months for all school district facilities.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

E. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2016-6/30/2017 Roll Call Vote
Consideration of approval for the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2016 – 6/30/2017 with expenditures of \$25,354,545 and revenues of \$24,930,675 per Special Session Act 1 of 2006.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. **PERSONNEL**

A. Summer “Extended Work Year” Days Roll Call Vote
Consideration of approval of the following summer extended work year days at contracted per diem rates for the school year 2015-2016 / 2016-2017:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty (20) days;
2. Tanya Harmon, High School Guidance Counselor, not to exceed twenty (20) days;
3. Shane Mascho, Middle School Guidance Counselor not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed ten (10) days;

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

B. Approval of Temporary Increase of Hours Roll Call Vote
Consideration of approval to increase the work hours of Cheryl Hagy, High School Secretary, from five (5) hrs. per day to eight (8) hours per day, effective May 4 – June 10, 2016. Pay rate will remain the same at \$12.54 per hour.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests;
2. Approved WASD Policy #616 – Payment of Bills
3. PSBA Correspondence