

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
High School LGI Room – 6:30 PM
January 19, 2017 (rescheduled from 01/10/2017)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – **Thursday, January 5, 2017 at 7:50 PM, Old Music Room, Administration Office for the purpose of legal and personnel matters; Thursday, January 19, 2017 at 5:30 PM, High School Conference Room, for the purpose of legal and personnel matters;**
- V. Concerned Resident Issues
- VI. Approval of Agenda – Voice Vote (Policy #006.5)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed
- VII. Board Minutes/Financials – Voice Vote
- *A. Minutes of Previous Meeting (Policy #006.9)
Reorganization Board Meeting of December 6, 2016; ([Attachment VII-A](#))
- *B. Financial Reports (Policy #006.5)
Board Summary Report (December 2016) ([Attachment VII-B](#))
Student Activity Fund Summary (December 2016) ([Attachment VII-B-1](#))
- *C. Approval of Bills (Policy 006.5)
2016-17 General Fund Invoices ([Attachment VII-C](#))
2016-17 School Lunch Fund Invoices ([Attachment VII-C-1](#))
2016-17 Capital Reserve Fund Invoices ([Attachment VII-C-2](#))

2016-17 Capital Projects Fund (Athletic Field) ([Attachment VII-C-3](#))
- ___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed
- VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)
- IX. A. Reports (Policy #006.5)
1. Student Representatives
2. Superintendent
3. Business Manager
4. Administrators
5. Board Members
- B. Appointments:
1. PSBA Liaison: **John Hoover**
2. Parks & Recreation Representative(s): **Christopher Gastrock; Matthew Feil**
3. IU #17 Representative(s): **John Hoover**

5. Board Committees:

Public Relations Committee: John Hoover, Chair,; Chris Gastrock; Wayne Hackett; Susan Judlin, David Messineo;
Buildings & Grounds Committee: Chris Gastrock, Chair.; Duane Cotner; Stewart Burrous;
Employee Relations / Personnel Committee: Matt Feil, Chair; Denise Sherman; Wayne Hackett; Susan Judlin;
Budget & Finance Committee: Matt Feil, Chair; Chris Gastrock; Duane Cotner; Stewart Burrous;
Programs & Policy Committee: John Hoover, Chair; Stewart Burrous; Susan Judlin; David Messineo;

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. **Second Reading and Adoption of new WASD Policy #828 – Narcan (Naloxone) Storage and Administration Section**

Consideration of approval of the second reading and adoption of
Wellsboro Area School District Policy #828 - *Section: Operations, Title:*
Narcan (Naloxone) Storage and Administration Section.
([Attachment X-1A](#))

*B. **Tax Collection Committee Delegate Appointment Resolution (Policy #606)**

Consideration of approval to adopt Tax Collection Committee Delegate
Appointment Resolution for Tioga County and Lycoming County, as presented. ([Attachment X-1B](#))

*C. **Addendum to Settlement Agreement and Release**

Consideration of approval of Addendum to Settlement Agreement and Release as presented.
([Attachment X-1C](#))

D. **WASD Single Audit Financial Report for Year Ending June 30, 2016**

Consideration of approval for the Single Audit Financial Report for Year ending June 30, 2016
prepared by Buffamante Whipple Buttafaro, P.C. as presented.

2. **PERSONNEL**

A. **Conference Requests (Policy #433 & 438)**

Consideration of approval for the following conference requests:

1. Tina Colton, Middle School Math/Science teacher, to attend “CRA (Concrete, Representational, Abstract) – Fraction, Integers, Equations” in Williamsport, PA on February 21, 2017; (approximate costs of \$160 to be paid from Curriculum Professional Development Fund)
2. Jessica Witmer, Irene Appel, Joanne Shaw, Cindy Carr, Annette Nuss, Deborah Greco, Verla Bryant, Shalane Gee, Heather Callahan, Elementary Teachers, and Mary Lou Dean, Title I Instructional Aide to attend “50 Nifty Activities for Three Tiers of Reading”, held on January 20, 2017 in Wellsboro, PA (approximate costs of \$780 to be paid from Title IIA Funds)
3. Tina Colton, Matt Perry, JoAnn Yungwirth, Middle School Math Teachers, to attend “Math Design Collaborative”, Williamsport, PA on January 18, 2017 (approximate costs of \$360 to be paid from Building Budget)
4. Matt Hildebrand, High School Football Head Coach/Elementary Teacher; Benjamin Miller, High School Football Asst. Coach/HS Social Studies Teacher; Nate Babcock, HS Football

Asst. Coach/Elementary Physical Ed. Teacher; Shane Mascho, Middle School Football Head Coach/MS Guidance Counselor; John Johnston, HS Football Assistant Coach; Chase Kriner, HS Football Asst. Coach, to attend “PSFCA (PA State Football Coaches Association Conference)” at Penn State University, State College, PA on February 9-11, 2017 (approximate costs of \$1,068.48 to be paid from Athletics Fund)

B. Extra-Curricular Volunteer Appointments for School Year 2016-17

Consideration of approval for the following extra-curricular volunteer appointments for:

1. Steven Adams as High School Volunteer Softball Assistant Coach, for the 2016-17 school year (Season: March 6 - June 16, 2017);
2. Brenda Brought as High School Volunteer Softball Assistant Coach, for the 2016-17 school year (Season: March 6 - June 16, 2017);
3. Jennifer Stephens as Volunteer Odyssey of the Mind Middle School Coach, effective January 11, 2017 for the 2016-17 school year;
4. Sarah Vickery as Volunteer Odyssey of the Mind Middle School Coach, effective January 11, 2017 for the 2016-17 school year;
5. Jason Gehman as Volunteer Odyssey of the Mind Middle School Coach, effective January 11, 2017 for the 2016-17 school year, pending receipt of all required clearances;
- 6. Aaron Yungwirth as High School Volunteer Softball Assistant Coach, for the 2016-17 school year pending receipt of required clearances (Season: March 6 – June 16, 2017)**
- 7. Mary Grab as Middle School Volunteer Boys Basketball Assistant Coach, for the 2016-17 school year (Season: November 18, 2016 – March 25, 2017)**
- 8. Howard Iseri as High School Boys/Girls Volunteer Track Assistant Coach, for the 2016-17 school year (Season: March 6 – May 27, 2017);**

***C. Resignation Due to Retirement**

Consideration of approval to accept letter of resignation due to retirement from:

1. Vicki J. Campbell, Middle School ELA Teacher, with regret, effective June 5, 2017; ([Attachment X-2C-1](#))

D. Support Staff Transfers

Consideration of approval for the transfers of:

1. Julie Foil, ***from*** full-time 7 hrs. per day/9 months High School Special Education Instructional Aide ***to*** full-time 7 hrs. per day/9 months Charlotte Lappla Special Education Instructional Aide, effective January 3, 2017. Present pay rate will remain the same.
- 2. Rosalind Statts, *from* part-time 5 hrs. per day/9 months Middle School Special Education Instructional Aide *to* full-time 7 hrs. per day/9 months High School Special Education Instructional Aide, effective January 20, 2017. Present pay rate will remain the same.**

3. STUDENT

***A. Overnight Field Trip Request**

Consideration of approval for the following overnight field trip request:

1. Judy Smithgall, High School Vocal Music Teacher, to take nine students (District Chorus) to Berwick High School on January 11-13, 2017. ([Attachment X-3A](#))
- 2. Judy Smithgall, High School Vocal Music Teacher, to take seven students (District Band) to**

B. Requests for Homebound Instruction

Consideration of approval for homebound instruction as follows:

1. for Student #7 HB 2016-17 as per her family physician for a period of approximately four (4) weeks, effective January 11, 2017;
2. for Student #8 HB 2016-17 as per her family physician for a period of approximately six (6) weeks, effective January 11, 2017;

4. **OTHER**

*A. 2016-17 Additions to WASD Substitute List

Consideration of approval for 2016-17 additions to WASD Substitute List as presented.

([Attachment X-4A](#))

Approved Disapproved Amended Tabled Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Adoption of Resolution

Roll Call Vote

Consideration of approval for the adoption of Resolution of the Board of Education for the Wellsboro Area School District indicating that the District will not raise the rate of any tax for the support of its public schools for the 2017-18 fiscal year by more than the index established by the Department of Education of 3.2%. ([Attachment XI-1A](#))

Approved Disapproved Amended Tabled Postponed

*B. Request for Approval of Additional Services of HUNT Engineers R.C.V.

Roll Call Vote

Consideration of approval for the payment of additional services provided by HUNT Engineers, Architects, Land Surveyors & Landscape Architect, DPC in the amount of \$44,580 - fees are based on the assumption of full time services for the month of November, 2016; part-time of 2 days per week in December, 2016; 1 day per week for the months of January, 2017; 3 days per week for the month of May 2017; ([Attachment XI-1B](#))

Approved Disapproved Amended Tabled Postponed

C. Approval of Removal of Ash Trees Located on WASD Property

Roll Call Vote

Consideration of approval to proceed with the removal of designated ash trees as proposed by D.C.N.R. (Department of Conservation and Natural Resources) located at the Rock L. Butler Middle School, 9 Nichols Street, Wellsboro, PA.

Approved Disapproved Amended Tabled Postponed

*D. Approval of Forecast 5 Customer Agreement

Roll Call Vote

Consideration of approval to enter into Customer Agreement with Forecast 5 thru Central Susquehanna Intermediate Unit to provide opinions or representations with respect to the financial

feasibility and/or fiscal prudence of assumptions and/or projections that the District may select for inclusion in 5Cast Financial Projections, as presented. ([Attachment XI-1D](#))

Approved Disapproved Amended Tabled Postpone

E. Approval of Receipt of Private Grant Monies in School Year 2016-17 Roll Call Vote

Consideration of approval of the following private grant monies received by WASD in school year 2016-17:

1. PA Educational Improvement Tax Credit Program (EITC) in the amount of \$14,720 for HS Culinary Arts Program, HS Carpentry, HS Media Center and HS Agri-Science Program; Monies made available through Waste Management; Larson Design Group; First Citizens Community Bank; UGI Utilities; Citizens & Northern Bank;

Approved Disapproved Amended Tabled Postpone

***F. Approval of Additional Change Orders for WASD Community Athletic Complex Roll Call Vote**

Consideration of approval for the following change orders:

S-C015 AstroTurf, LLC - Bleacher Steel Modifications – DEDUCTION \$52,650
for the refabrication, freight, labor and engineering costs from Southern Bleachers for the refabrication of support steel beams and columns. Existing elevations for the concrete piers and grade beam were provided to Southern Bleachers by AstroTurf.

B-C01 Southern Bleacher Company – Bleacher Steel Modifications – ADDITION \$52,650
for the refabrication, freight, labor and engineering costs from Southern Bleachers for the refabrication of support steel beams and columns. Existing elevations for the concrete piers and grade beam were provided to Southern Bleachers by AstroTurf. ([Attachment XI-1F](#))

Approved Disapproved Amended Tabled Postpone

2. PERSONNEL

A. Extra-Curricular Hire Roll Call Vote

Consideration of approval for the following extra-curricular hire for the school year 2016-17:

- | | | | |
|----|---------------------|---|------------------|
| 1. | Ellen Dunham Bryant | Odyssey of the Mind Coach | Stipend of \$250 |
| 2. | Ed Weaver | Middle School Boys Basketball Asst. Coach
(Season: Nov. 18, 2016 – March 25, 2017) | \$2,256 |
| 3. | Holly Berguson | High School Boys/Girls Track Assistant Coach
(Season: March 6 – May 27, 2017) | \$2,470.97 |

Approved Disapproved Amended Tabled Postponed

B. Approval to Provide Education Services Roll Call Vote

Consideration of approval for Deborah Greco, Don Gill Title I Reading Specialist, to provide education instruction for a student housed in the Tioga County Prison, said instruction to become effective January 9, 2017 at a rate of \$32.00 per hour for a maximum of twenty (20) hours per week. Term of instruction will end June 6, 2017.

Approved Disapproved Amended Tabled Postponed

***C. Request for Temporary Leave of Absence**

Roll Call Vote

Consideration of approval to grant temporary leave of absence, without pay, to Carla Tardieu, Middle School Special Education Instruction Aide for a period of fourteen (14) weeks, effective January 17, 2017. ([Attachment XI-2C](#))

___Approved ___Disapproved ___Amended ___Tabled ___Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests
2. Conference Report;
3. Nutrition Inc. – October/November 2016 Monthly FS Report
4. PSBA Bulletin
5. WASD Financial Statements & Supplementary Info. for year ending 6/30/2016