

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

High School LGI Room – 6:30 PM

April 11, 2017

(Changes/Additions appear in red added after 4/5/17)

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Announcement of any Executive Sessions – Monday, April 10, 2017 at 5:00 PM, Old Music Room, for the purpose of personnel;

V. Concerned Resident Issues

VI. Approval of Agenda – Voice Vote (Policy #006.5)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting (Policy #006.9)

Rescheduled Meeting of March 16, 2017; ([Attachment VII-A](#))

*B. Financial Reports (Policy #006.5)

Board Summary Report (March 2017) ([Attachment VII-B](#))

Student Activity Fund Summary (March 2017)) ([Attachment VII-B-1](#))

*C. Approval of Bills (Policy 006.5)

2016-17 General Fund Invoices (March 2017) ([Attachment VII-C](#))

2016-17 School Lunch Fund Invoices (March 2017) ([Attachment VII-C-1](#))

2016-17 Capital Projects Fund (Athletic Field) ([Attachment VII-C-2](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)

IX. A. Reports (Policy #006.5)

1. Student Representatives

2. Superintendent

3. Business Manager

4. Administrators

5. Board Members

B. First reading of revised WASD Policy #217, Section: PUPILS, Title: Graduation Requirements, as recommended by Programs & Policy Committee Meeting of March 6, 2017; ([Attachment IX-B](#))

C. First reading of revised WASD Policy #227, Section: PUPILS, Title: Controlled Substances/Paraphernalia as recommended by Programs & Policy Committee Meeting of March 6, 2017 ([Attachment IX-C](#))

D. First reading of revised WASD Policy #233, Section: PUPILS, Title: Suspension and Expulsion as recommended by Programs & Policy Committee Meeting of March 6, 2017 ([Attachment IX-D](#))

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. 2017-2018 Technology Services Contract

Consideration of approval of the 2017-2018 Technology Services Contract between the Wellsboro Area School District and BLAST I.U. #17, said contract providing for on Exhibit #1 - **Option 1** – Service provided on call without a contract at \$88.00 per hour 8:00 AM – 4:00 PM, Monday-Friday. After hours - \$108.00 per hour with a four hour minimum. Said Agreement shall be for a period from July 1, 2017 – June 30, 2018. ([Attachment X-1A](#))

*B. Agreement between WASD and Snyder’s Driving School, L.L.C.

Consideration of approval of Agreement between Wellsboro Area School District and Snyder’s Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator’s license and promote safe driving habits with the requirements of the PA Department of Transportation. ([Attachment X-1B](#))

C. **Approval of BCompliant FPS**

Consideration of approval to engage services of BCompliant FPS, effective April 12, 2017, to perform annual Fire and Sprinkler Inspection of the schools in the Wellsboro Area School District in accordance with the following quotes (savings of \$4,135):

	Fire Alarm Inspection	Sprinkler Inspection
Davis-Ulmer (current company we use)	\$5,800	\$1,960
Fire Alarm Service Technology	Not to exceed \$6,500 for both	
BCompliant FPS	\$2,075	\$1,550

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointment for School Year 2016-17

Consideration of approval for the following extra-curricular volunteer appointment for:

1. Benjamin Chesko, Volunteer High School Boys Tennis, effective April 12, 2017 – May 27, 2017;
2. Eric Abernathy, Volunteer Junior High Baseball Coach, effective April 12, 2017 – June 16, 2017.

*B. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Khirah Pinkerton, Middle School Sixth Grade Learning Support Teacher, effective June 7, 2017 (pending snow day).

([Attachment X-2B](#))

*C. Resignations Due to Retirement

Consideration of approval of resignation letters due to retirement from the following:

1. Lisa Higham, High School English Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-1](#))
2. Cathy L. Copp, High School Learning Support Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-2](#))
3. Joseph Mercuri, High School Culinary Arts Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-3](#))
4. Sharon M. Manikowski, Middle School Learning/Emotional Support Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-4](#))

5. Christopher Reese, High School Business Education Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-6](#))

6. Deborah Patterson, Elementary Learning/Emotional Support Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-7](#))

D. Conference Requests

Consideration of approval for the following conference requests:

1. Judy Smithgall, High School Music Teacher, to attend PMEA Annual In-Service Conference, Erie, PA on April 19-22, 2017 (approximate costs of \$190 to be paid from Building Budget)
2. Patrick Hewitt, Fed. Programs Coordinator/Director of Curriculum & Instruction, and Dr. Brenda Freeman, Superintendent, to attend PAFPC (PA Association Federal Program Coordinators) Annual Conference, Somerset, PA on May 7 – 10, 2017 (approximate costs of \$2,426 to be paid from Title I Funds)
3. Dawn Bergen, High School Life Skills Support Teacher, to attend PASA (Pennsylvania Alternate System of Assessment) Scoring Conference, Harrisburg, PA on May 12-14, 2017; (approximate costs of \$50 to be paid from Building Budget)
4. Dr. Brenda Freeman, Superintendent, to attend “2017 PARSS (PA Association of Rural and Small Schools) Conference”, State College, PA on April 26-28, 2017 (approximate costs of \$525 to be paid from Superintendent’s Account)

***E. Approval of Revised Job Description for Custodian**

Consideration of approval for the revised job description for Custodian as recommended by the Programs & Policy Committee Meeting of March 6, 2017. ([Attachment X-2E](#))

F. Support Staff Resignation

Consideration of approval to accept the resignation of Danial Haug, High School Custodian, effective March 3, 2017.

G. Request for Family Medical Leave

Consideration of approval to grant Family Medical Leave to Miranda Smith, Elementary Teacher, effective April 28, - June 8, 2017.

***H. Resignation Due to Retirement**

Consideration of approval to accept letter of resignation, due to retirement, from Resat Kutbay, Middle School Food Science Teacher, with regret, effective June 8, 2017. Said retirement will be governed under the Memorandum of Understanding dated March 17, 2017 between the Wellsboro Area School District and the Wellsboro Area Education Association, notwithstanding said letter of resignation was submitted after the March 31, 2017 deadline as set forth in the Memorandum. ([Attachment X-2H](#))

3. STUDENT

***A. Overnight Field Trip Request**

Consideration of approval for the following overnight field trip request:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take five (5) FFA students to Camp Lackawanna (Tunkhannock, PA) for 2nd Annual Heritage Youth Sojourn from May 12 – 14, 2017. ([Attachment X-3A](#))

B. Request for Homebound Instruction

Consideration of approval for the following Request for Homebound Instruction:

1. for Student #11 HB 2016-17 as per his family physician for a period of approximately six weeks commencing April 3, 2017.

*C. Educational Trip Exceeding 10 Days

Consideration of approval for the following educational trip request:

1. Begad El-Sokkary, Kindergarten student, to travel outside the US from May 15 – September 6, 2017. ([Attachment X-3C](#))

4. **OTHER**

*A. 2016-17 Additions to WASD Substitute List

Consideration of approval for 2016-17 additions to WASD Substitute List as presented ([Attachment X-4A](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Grant Monies in School Year 2016-17

Roll Call Vote

Consideration of approval of the following private grant monies received by WASD in School Year 2016-17:

1. Donation from **Pitney Bowes** in the amount of \$300 to be used toward the Gifted Program under the direction of Denise Route, Middle School Computer Teacher.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

*B. WASD School Breakfast/Lunch meal Prices for School Year 2017-2018

Roll Call Vote

Consideration of approval for the Wellsboro Area School District's School Breakfast/Lunch meal Prices for School Year 2017-2018 as presented. ([Attachment XI-1B](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. **PERSONNEL**

A. Full-Time/Part-Time Hires

Roll Call Vote

Consideration of approval for the following hires for school year 2016-17 and 2017-18:

1. Clarissa Hoyt, part-time Groundskeeper, at a rate of \$10.00 per hour, up to 25 hours per week, effective April 12 – November 17, 2017, pending receipt of required clearances;
2. **Ed Dombach, as High School Custodian, full-time (8 hrs. per day/12 months), effective April 12, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.**

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

B. Hire of School Psychologist Roll Call Vote
Consideration of approval for the hire of Jacob R. Rogers, School Psychologist (Elementary Priority), effective August 15, 2017 for a period of 196 days of each school year at a salary of \$51,777 pending receipt of PA Certification (anticipated in May 2017) as School Psychologist;

Approved Disapproved Amended Tabled Postponed

C. Extra-Curricular Hires Roll Call Vote
Consideration of approval for the following extra-curricular hires:
1. Dean A. Frutchey as High School Boys/Girls Track Assistant Coach for the school year 2016-17 at a stipend of \$2,399 effective April 12 – May 27, 2017;
2. Scott Burrous as High School Girls Soccer Head Coach for the school year 2017-18 at a stipend of \$3,569 effective April 12, 2017 (2017-18 Season: August 14 – November 18, 2017).

Approved Disapproved Amended Tabled Postponed

D. **Increase in Rate of Pay for Cleaning Services** **Roll Call Vote**
Consideration of approval to increase Selby Jean Pier’s hourly rate for cleaning the District Administration Center (5 hours per week) from \$10.89 per hour to \$11.11 per hour (2% increase), effective January 1, 2017 – December 30, 2017.

Approved Disapproved Amended Tabled Postponed

*E. Resignation Due to Retirement Roll Call Vote
Consideration of approval to accept letter of resignation due to retirement from Susan Hackett, Middle School Social Studies/ELA Teacher, with regret, effective June 8, 2017; ([Attachment X-2C-5](#))

Approved Disapproved Amended Tabled Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests;
2. Conference Report;
3. Interview Schedules;