

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School LGI Room – 6:30 PM

September 12, 2017

(Added Changes/Additions added after 9/5/17 appear in red)

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Announcement of any Executive Sessions – None

V. Concerned Resident Issues

VI. Approval of Agenda – Voice Vote (Policy #006.5)

Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting (Policy #006.9)

Special Board Meeting of July 27, 2017;

[\(Attachment VII-A\)](#)

Regular Board Meeting of August 8, 2017;

[\(Attachment VII-A \(2\)\)](#)

*B. Financial Reports (Policy #006.5)

Board Summary Report

[\(Attachment VII-B\)](#)

*C. Approval of Bills (Policy 006.5)

2017-18 General Fund Invoices

[\(Attachment VII-C\)](#)

2017-18 School Lunch Fund Invoices

[\(Attachment VII-C-1\)](#)

Approved Disapproved Amended Tabled Postponed

VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)

IX. A. Reports (Policy #006.5)

1. Student Representatives

2. Superintendent

3. Business Manager

4. Administrators

5. Board Members -- Discussion of Election of 2018 Slate of Candidates for PSBA Offices

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. **FusFoo Participation Agreement Amendment**

Consideration of approval to enter into Fusfoo Participation Agreement Amendment whereby the stipend paid to the District of \$5,000 is removed and the mandatory posting of a set number of articles is also removed. ([Attachment X-1A](#))

*B. **Approval of Wellsboro High School Head Teacher Job Description**

Consideration of approval for Wellsboro High School Head Teacher Job Description as presented. ([Attachment X-1B](#))

*C. **Letter of Agreement with Service Access & Management, Inc. (Mental Health SAP)**

Consideration of approval of Letter of Agreement with Service Access and Management, Inc. (S.A.M.) regarding liaison and other appropriate agency services to be offered in support of the Student Assistance Program Core Team (s), effective July 1, 2017 – June 30, 2018 as presented. ([Attachment X-1C](#))

*D. **Letter of Agreement with Service Access & Management, Inc. (Drug & Alcohol SAP)**

Consideration of approval of Letter of Agreement with Service Access and Management, Inc. (S.A.M.) regarding liaison and other appropriate agency services to be offered in support of the Student Assistance Program Core Team (s), effective July 1, 2017 – June 30, 2018 as presented. ([Attachment X-1D](#))

*E. **Revised Job Description for Administrative Assistant/Payroll/Benefits**

Consideration of revised job description for Administrative Assistant/Payroll/Benefits As presented. ([Attachment X-1E](#))

*F. **Collaboration Agreement w/Tioga County Dept. of Human Services, WASD & S.T.A.R.**

Consideration of approval to enter into Collaboration Agreement with the Tioga County Department of Human Services, Wellsboro Area School District, and S.T.A.R. (The Student Transition and Recovery Program) at an annual cost of \$9,435, effective July 1, 2017 – June 30, 2018 as presented. (No increase from last year) ([Attachment X-1F](#))

2. **PERSONNEL**

A. **Conference Requests (Policy #433 & 438)**

Consideration of approval for the following conference requests:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to attend “Eastern States Exposition - Veterinary Science Career Development Event Superintendent” on September 15, 2017 in West Springfield, Massachusetts (approximate costs of \$100 to be paid from Building Budget)
2. Daren Bryant, Director of Buildings & Grounds, to attend “2017 PASBO Facilities Management/Transportation Conference & Exhibits” on October 26 & 27, 2017 in Grantville, PA (approximate costs of \$610.50 to be paid from Maintenance Budget)
3. Jacob Rogers, School Psychologist, to attend “Association of School Psychologists of Pennsylvania” in State College, PA on October 25 & 26, 2017 (approximate costs of \$332 to be paid from Special Education Budget)

*B. Support Staff Resignations

Consideration of approval to accept letters of resignation from:

1. Carla Tardieu, Rock L. Butler Middle School Special Education Instructional Aide, effective August 1, 2017; ([Attachment X-2B-1](#))
2. Marcia A. Holsomback, Don Gill Elementary Special Education Instructional Aide, effective August 16, 2017; ([Attachment X-2B-2](#))

*C. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Angela Rhone, Don Gill Elementary Teacher, effective August 18, 2017. ([Attachment X-2C](#))

D. Approval of Mentors

Consideration of approval for the following mentors;

1. Karen Farrer, Don Gill Elementary Teacher, as mentor for Isaac Cary, Don Gill Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018;
2. Joanne Shaw, Don Gill Elementary Teacher, as mentor for Chelsey Rendos, Speech and Language Impaired K-12 Teacher, in accordance with the New Teacher Induction Plan 2015-2018;
3. Brenda Brought, Don Gill Elementary Teacher, as mentor for Brandy Rugh, Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018;

E. Extra-Curricular Appointments for School year 2017-2018:

Consideration of approval for the following extra-curricular appointments for school year 2017-18:

1. Aaron Singer as Volunteer High School Girls Soccer Assistant Coach, effective September 13 – November 18, 2017;
2. Michael Tuttle as Volunteer High School Boys Basketball Assistant Coach, effective November 17, 2017 – March 24, 2018;
3. Courtney G. Sweigart as Volunteer High School Cheerleading Assistant Coach, effective September 13, 2017;

F. Tenure

Consideration of approval for tenure of the following individuals:

1. Jill (Gianacopoulos) Yusinski, Speech & Language Impaired K-12 Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching as a Speech and Language Impaired K-12 teacher;
2. Carly Bowen-Clark, Elementary Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching as an Elementary Teacher;
3. Jessica Witmer, Special Education Learning/Emotional Support Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching as a Special Education Learning/Emotional Support Teacher;

3. **STUDENT**

*A. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip request:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 15 Grand Canyon

FFA students to Indianapolis, IN to attend National FFA Convention on October 24-28, 2017.

(Attachment X-3A-1)

2. Philip Prough, High School Baseball Coach, to take approximately 20-22 students (baseball team) to Cocoa Beach Training Facility, Florida on March 18-25, 2018. (Attachment X-3A-2)

*B. Independent Study Proposal

Consideration of approval for Olivia Ryan, senior, to take an independent study – **“Introduction to Abnormal Psychology”** – a one-credit course. Instruction will be provided during the Fall 2017 semester and the Spring 2018 semester by Ms. Sherry Mohr, High School Social Studies Teacher.

(Attachment X-3B)

4. **OTHER**

A. Approval of School Bus Drivers

Consideration of approval for the following individuals as school bus drivers for Benedict’s Bus Service, for the school year 2017-18:

1. Kevin Mengee – Extra-Curricular (Drive School Bus as a Charter Trip)
2. Mike Muirhead – Extra-Curricular (Drive School Bus as a Charter Trip)

*B. 2017-18 Additions to WASD Substitute List

Consideration of approval for 2017-18 additions to WASD Substitute List as presented.

(Attachment X-4B)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. **ACTION ITEMS:**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Grant Monies in School Year 2017-18

Roll Call Vote

Consideration of approval of the following private grant monies received by Wellsboro Area School District in School Year 2017-18:

1. Donation from Pitney Bowes in the amount of \$500 to be used toward the Gifted Program in the Rock L. Butler Middle School under the administration of Mrs. Denise Route for purposes of investing STEM research using robotics or other technology deemed appropriate in the classroom.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

*B. Approval of Additional Change Orders for WASD Community Athletic Complex

Roll Call Vote

Consideration of approval for the following change orders: (Attachment XI-1B)

S-C016 Astroturf, LLC – Replacement of Exg Corrugated Pipe & Waterline Relocation –

ADDITION \$11,546.71

- Change order is for the removal & disposal of existing 12” Metal Corrugated Pipe, replace with 12” HDPE solid pipe and tie into back existing corrugated metal pipe. Extend existing 10” HDPE Pipe from upper parking lot into catch basin.
- Extend 1” waterline from existing ground hydrant to BBQ pit. Remove and reinstall existing ground hydrant next to BBQ pit.

S-C017 AstroTurf, LLC – Jump pit Cover Change **DEDUCTION** -\$5,283.00
• Change order credit for providing a 12” x 28” green vinyl jump pit cover in-lieu of aluminum.

S-C018 AstroTurf, LLC – Replacement of Existing paving Behind Bleachers - **ADDITION** \$17,760
• Mill and pave approximately 280 SY behind bleacher damaged by Southern Bleacher Co.

B-C02 Southern Bleacher Co. – Replacement of Existing Paving Behind Bleachers **DEDUCTION** -\$17,760
• Mill and pave approximately 280 SY behind bleacher damaged by Southern Bleacher Co.

B-C03 Southern Bleacher Co. – Power Washing and Cleaning of the Bleachers **DEDUCTION** -\$1,000
• Hot water pressure washing of existing bleachers prior to graduation ceremonies.

PROPOSED NEW CHANGE ORDER TOTAL – AstroTurf LLC \$23,823.71
PROPOSED NEW CHANGE ORDER TOTAL – Southern Bleacher Co. - \$18,560.00

TOTAL NET CHANGE ORDER SUMMARY **\$ 5,263.71**

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A. Professional Staff Hires Roll Call Vote

Consideration of approval for the professional hires of:

1. Chelsey Rendos, Speech and Language Impaired K-12, Step #1, Masters, at a salary of \$50,375, effective September 5, 2017;
2. Brandy Rugh, Elementary Teacher, Step #1, Bachelors, at a salary of \$47,710, effective September 11, 2017.

Approved Disapproved Amended Tabled Postponed

B. Hire of Wellsboro Area School District Crossing Guards for School Year 2017-18 Roll Call Vote

Consideration of approval for the following individuals as Wellsboro Area School District Crossing Guards during the school year 2017-18. Rate of pay will be \$7.25 per hour, one (1) hour per school day:

- | | | |
|--------------------|--------------------|----------------|
| 1. Bridget Wheeler | 3. Alex Kozuhowski | 5. Max Johnson |
| 2. Quinn Henry | 4. Taylor Mengee | |

Approved Disapproved Amended Tabled Postponed

C. Support Staff Hires Roll Call Vote

Consideration of approval for the following support staff hires:

1. Alesha Pritchard, Rock L. Butler Middle School Special Education instructional Aide, part-time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60 – working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 hour.
2. Margaret Sensenig – Wellsboro High School Special Education Instructional Aide, part-time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60- working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

3. Mary Beth Sampson – Rock L. Butler Middle School Librarian Clerk, part-time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

4. Samantha Holler – Charlotte Lappla Special Education Life Skills Instructional Aide, part time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

5. Hannah Darrenkamp – Rock L. Butler Middle School Special Education Instruction Aide, part-time (5 hrs. per day/9 months), effective August 23, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

6. Ashley Timmons – Don Gill Elementary Special Education Instructional Aide, part-time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

7. Sheila Yungwirth – Don Gill Life Skills Support Special Education Instructional Aide, part-time (5 hrs. per day/9 months), effective August 22, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

Approved Disapproved Amended Tabled Postponed

D. Support Staff Transfers

Roll Call Vote

Consideration of approval for the following support staff transfers:

1. Brenda Ebert, **from** full-time (7 hrs. per day/9 months) Don Gill Elementary Life Skills Support Special Education Instructional Aide, **to** full-time (8 hrs. per day/12 months) High School Custodian, effective August 21, 2017. Rate of pay will remain the same at \$16.33 per hour

2. Karina Taft, **from** part-time (5 hrs. per day/9 months) Don Gill Elementary Life Skills Support Special Education Instructional Aide, **to** full-time (7 hrs. per day/9 months) Don Gill Elementary Life Skills Support Special Education Instructional Aide, effective September 6, 2017. Rate of pay will remain the same at \$12.29 per hour.

3. Krista Wheeler, **from** part-time (5 hrs. per day/9 months) Charlotte Lappla Learning Support Special Education Instructional Aide, **to** full-time (7 hrs. per day/9 months) Charlotte Lappla Personal Care Special Education Aide, effective September 11, 2017. Rate of pay will remain the same at \$12.05 per month.

E. Extra-Curricular Hires

Roll Call Vote

Consideration of approval for the extra-curricular hire of:

1. Isaac Cary, Middle School Football Assistant Coach, effective September 13, 2017 – December 16, 2017, at a stipend of \$1,993, for the school year 2017-18.

2. Sam Mitchell, Middle School Soccer Assistant Coach, pending receipt of required clearances, effective September 13, 2017 – November 18, 2017 at a stipend of \$1,684 for the school year 2017-18.

3. Rachele Boyd, Middle School Cheerleading Advisor, effective September 13, 2017 at a stipend of \$684 per sport for the school year 2017-18.

4. Veronica Callahan, Fall Drama Director, effective September 13, 2017 at a stipend of \$1,107 for the school year 2017-18.

Approved Disapproved Amended Tabled Postponed

F. Request for Administrative Leave

Roll Call Vote

Consideration of approval for Administrative Leave for _____, for a period of thirty (30) calendar days, effective September 11 – October 10, 2017.

____Approved

____Disapproved

____Amended

____Tabled

____Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests
2. Interview Schedules
3. Quad 3 Proposal