

**WELLSBORO AREA SCHOOL DISTRICT**  
**Reorganization Meeting of the Board**  
**High School LGI Room – 6:00 PM**  
**December 6, 2017**



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Election of Temporary President – Voice Vote  
Temporary President: \_\_\_\_\_  
(Temporary President shall be elected from the hold-over membership)
- IV-a Swearing in of newly elected Board Members – Linda Gamble, Board Secretary
- V. Temporary President opens the floor for nominations for President;  
Receive Nomination(s);  
If more than one nomination is received, voice vote will be taken;
- V-a. Election of President  
President: \_\_\_\_\_  
  
\_\_\_\_ Approved      \_\_\_\_ Disapproved      \_\_\_\_ Amended      \_\_\_\_ Tabled      \_\_\_\_ Postponed
- VI. Presentation of Gavel to New President;  
New President presides over remainder of meeting;
- VII. Newly elected President opens the floor for nominations for Vice President;  
Receive Nomination(s);  
If more than one nomination is received, voice vote will be taken;
- VII-a Election of Vice President  
Vice President: \_\_\_\_\_  
  
\_\_\_\_ Approved      \_\_\_\_ Disapproved      \_\_\_\_ Amended      \_\_\_\_ Tabled      \_\_\_\_ Postponed
- VIII. Newly elected President opens the floor for nominations for Assistant Secretary;  
Receive Nomination(s);  
If more than one nomination is received, voice vote will be taken;
- VIII-a. Election of Assistant Secretary  
Assistant Secretary: \_\_\_\_\_  
  
\_\_\_\_ Approved      \_\_\_\_ Disapproved      \_\_\_\_ Amended      \_\_\_\_ Tabled      \_\_\_\_ Postponed
- IX. Announcement of any Executive Session – Wednesday, December 6, 2017 at 5:15 PM, High School Faculty Room, for the purpose of legal and personnel;
- X. Concerned Resident Issues

XI. Approval of Agenda – Voice Vote

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Amended      \_\_\_ Tabled      \_\_\_ Postponed

XII. Board Minutes / Financials – Voice Vote

\*A. Minutes of Previous Meetings (Policy #006.9)

Regular Meeting of November 14, 2017      ([Attachment XII-A](#))

\*B. Financial Reports (Policy #006.9)

Board Summary Report      ([Attachment XII-B](#))

2017-18 General Fund Invoices      ([Attachment XII-C](#))

2017-18 School Lunch Fund Invoices      ([Attachment XII-C-1](#))

\_\_\_ Approved      \_\_\_ Disapproved      \_\_\_ Amended      \_\_\_ Tabled      \_\_\_ Postponed

XIII. Public Comment on Title I, and other Federal Programs (Policy #006.5)

XIV. A. Reports (Policy #006.5)

1. Student Representatives
2. Superintendent – Recognition of resignation of Patrick Hewitt, Curriculum Director; Gail Miller, Middle School Instructional Aide
3. Business Manager
4. Administrators
5. Board Members

XV. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

A. Board Meeting Location and Time

Consideration of approval that the Board establish the High School Large Group Instruction Room (LGI) at 6:30 PM as the Board Meeting site and meeting time for the Year 2018.

\*B. Board Meeting Schedule for Year 2018

Consideration of approval to adopt the Board Meetings for Year 2018 as presented. ([Attachment XV-1B](#))

\*C. Work Session Schedule for Year 2018

Consideration of approval to adopt the Work Session Schedule for Year 2018 as presented. ([Attachment XV-1C](#))

\*D. Mansfield University Internship Affiliation Agreement

Consideration of approval for Mansfield University Internship Affiliation Agreement, said Agreement shall provide practical experience pursuant to the terms of the Agreement and serve as an internship site offering facilities, resources and supervision to students. Said Agreement shall be in effect for a period of five (5) years. ([Attachment XV-1D](#))

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference requests:

1. Brigette Ostrom-Largey to attend "Code. Org 5-K Workshop", on January 24, 2018 in Williamsport, PA (approximate costs of \$70.64 to be paid from Building Budget)
2. Amy Repard, Supervisor of Special Education, to attend "Secondary Transition: Indicator 13 Requirements", in Canton, PA on December 8, 2017; (approximate costs of \$17.66 to be paid out of Special Education Budget)
3. Carly Bowen-Clark, and Brandie Boyce, Elementary Teachers, to attend "Foundations for Inquiry-Based Teaching & Learning", Coudersport, PA on December 5 & 6, 2017 (approximate costs of \$246 to be paid from Building Budget).

\*B. Support Staff Resignation

Consideration of approval to accept letter of resignation from:

1. Katharine Sammons, High School Custodian, effective December 22, 2017; ([Attachment XV-2B-1](#))

\*C. Resignation of School Board Director

Consideration of approval to accept resignation of Duane Cotner, with regret, School Board Member of the Board of Education for the Wellsboro Area School District, effective November 16, 2017. ([Attachment XV-2C](#))

D. Extra-Curricular Appointment for School Year 2017-18

Consideration of approval for the extra-curricular appointment of Mark Taylor as Volunteer Odyssey of the Mind Coach (Middle School), effective December 7, 2017 for the school year 2017-18.

\*E. Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Verla Bryant, Elementary Teacher, with regret, effective June 7, 2018 or the last teacher day of the school year. ([Attachment XV-2E](#))

3. **STUDENT**

A. In Lieu of Expulsion Agreement

Consideration of approval for the following In Lieu of Expulsion Agreements:

1. Student #3 E – 2017-18;

4. **OTHER**

\*A. Additions to 2017-18 WASD Substitute List

Consideration of approval for the additions to the 2017-18 WASD Substitute List as presented. ([Attachment XV-4A](#))

B. Approval of Van Drivers/Van Aides for School Year 2017-18

Consideration of approval for the following Van Drivers / Van Aides for School Year 2017-18:

Benedicts Bus Service:

Trina Casher – Van Aide

Bonnie Stanley – Van Aide

Correll Student Transport:

- Laura Schumacher – Van Aide
- Brenda Perry – Van Driver
- Renee Seymour – Van Driver
- Richard Correll – Van Driver
- Linda Carson – Van Driver
- Casey Simons – Van Driver
- Valentina Sitko – Van Driver

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Tabled      \_\_\_Amended      \_\_\_Postponed

XVI. **ACTION ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Monies in School Year 2017-18 Roll Call Vote

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2017-18:

- 1. Donation from Delta Kappa Gamma (International Society for Key Women Educators) in the amount of \$250.00 as a classroom Enrichment Grant to high school teacher, Lara Miller Owlett, to further her project in French Class creating children’s books to be sent to Haiti.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Tabled      \_\_\_Amended      \_\_\_Postponed

\*B. Memorandum of Understanding between Penn College NOW Concurrent Enrollment Partnership and WASD Roll Call Vote

Consideration of approval to enter into Memorandum of Understanding with PA College of Technology regarding Penn College NOW Dual Enrollment Program which will enable qualified WASD secondary school students to enroll in college-level courses at their secondary school during regular school day and will earn concurrent secondary school and transcribed college credit. ([Attachment XVI-1B](#))

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Tabled      \_\_\_Amended      \_\_\_Postponed

2. **PERSONNEL**

A. Removal of Employee (Policy #517) Roll Call Vote

**Consideration of approval to accept letter of resignation** of Sheila Yungwirth, Don Gill Special Education Instructional Aide, effective November 14, 2017.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Tabled      \_\_\_Amended      \_\_\_Postponed

B. Hire of Wellsboro Area School District Crossing Guard for School Year 2017-18 Roll Call Vote

Consideration of approval for the following individual as Wellsboro Area School District Crossing Guard during the school year 2017-18. Rate of pay will be \$7.25 per hour, one (1) hour per school day:

- 1. Spencer Wetzel

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Tabled      \_\_\_Amended      \_\_\_Postponed

C. Extra-Curricular Hire

Roll Call Vote

Consideration of approval for the following extra-curricular hire for the school year 2017-18:

1. Simone Lichty as High School Girls Basketball Assistant Coach (season: November 17, 2017 - March 24, 2018) for a stipend of \$2,874;

Approved     Disapproved     Tabled     Amended     Postponed

D. Administrative Transfer

Roll Call Vote

Consideration of approval for the transfer of Michael Pietropola **from** Rock L. Butler Middle School Principal, **to** Curriculum Director/Principal of Academic Affairs, effective January 2, 2018 at a salary of \$93,500 prorated.

Approved     Disapproved     Tabled     Amended     Postponed

E. Support Staff Hire

Roll Call Vote

Consideration of approval for the hire of Peggy Dombach as Rock L. Butler Middle School Custodian, part-time (5 hrs. per day/12 months), effective December 7, 2017 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of that period, pay rate will be \$11.14 per hour.

Approved     Disapproved     Tabled     Amended     Postponed

XVII. Public Comment

XVIII. Adjournment

**Items of Information:** (Will be handed out at meeting)

1. Approved Facility Use Requests