

WELLSBORO AREA SCHOOL DISTRICT
Reorganization Meeting of the Board
Old Music Room – 6:30 PM
December 6, 2018



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Election of Temporary President – Voice Vote
Temporary President: _____
(Temporary President shall be elected from the hold-over membership)
- V. Temporary President opens the floor for nominations for President;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- V-a. Election of President
President: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VI. Presentation of Gavel to New President;
New President presides over remainder of meeting;
- VII. Newly elected President opens the floor for nominations for Vice President;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- VII-a. Election of Vice President
Vice President: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. Newly elected President opens the floor for nominations for Assistant Secretary;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- VIII-a. Election of Assistant Secretary
Assistant Secretary: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- IX. Announcement of any Executive Session
- X. Concerned Resident Issues

XI. Approval of Agenda – Voice Vote

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XII. Board Minutes / Financials – Voice Vote

*A. Minutes of Previous Meetings (Policy #006.9)
Work Session Minutes of November 6, 2018 (Attachment XII-A)

*B. Financial Reports (Policy #006.9)
Board Summary Report (Attachment XII-B)
2018-19 General Fund Invoices (Attachment XII-C)
2018-19 School Lunch Fund Invoices (Attachment XII-C-1)
2018-19 Student Activities Fund (Attachment XII-C-2)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XIII. Public Comment on Title I, and other Federal Programs (Policy #006.5)

XIV. A. Reports (Policy #006.5)

1. Student Representatives
2. Superintendent – Report on house project;
3. Business Manager
4. Administrators
5. Board Members

XV. CONSENT ITEMS

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

A. Board Meeting Location and Time

Consideration of approval that the Board establish the Old Music Room located in the District Administration Office, 227 Nichols Street, Wellsboro, PA at 6:30 PM as the Board Meeting site and meeting time for the Year 2019.

*B. Board Meeting Schedule for Year 2019

Consideration of approval to adopt the Board Meetings for Year 2019 as presented. (Attachment XV-1B)

*C. Work Session Schedule for Year 2019

Consideration of approval to adopt the Work Session Schedule for Year 2019 as presented. (Attachment XV-1C)

*D. Northern Tier Industry Education Consortium Career Development Training Program

Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium to provide services to WASD students for School Year 2018-2019 as provided in said Program. Fee structure shall be \$1,200 per student for the first eight (8) students, \$925 per student for nine-fifteen (9-15) students and \$650 per student for fifteen plus (15+) students. The District will be invoiced twice a year. (Attachment XV-1D)

- E. Creation of Rock L. Butler Middle School Special Education Emotional/Learning Support Teacher Grades 5 – 8
Consideration of approval for the creation of a Special Education Emotional/Learning Support Teacher Position in the Rock L. Butler Middle School. This position shall be part of the Wellsboro Area Education Association Contract Agreement, July 1, 2017 – June 30, 2021.

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference requests:

1. Dr. Ben Largey, School Psychologist, to attend “Special Education Laws Made Simple” on February 11, 2019 in Scranton, PA (approximately costs of \$497.24 to be paid from Special Education Fund)
2. Benjamin Miller, High School Social Studies Teacher, to attend “Investments and the Stock Market Challenge Training”, on February 7, 2019 in Williamsport, PA (approximate costs of \$224.91 to be paid from Building Budget)
3. Candy Lewis, Middle School Special Education Teacher and Marcia Smith, Elementary Special Education Teacher, to attend “QBS Train the Trainer Recertification” on January 28, 2019 in Williamsport, PA; (approximate costs of \$1,170 to be paid out of Special Education Fund)
4. Todd Outman, High School Head Teacher, Alice Nowak, MS/HS Nurse’s Aide; Jodi Niver, High School Social Studies Teacher and Emily Ostrom Graham, High School Principal, to attend DEC (Drug Endangered Children) on December 6, 2018 in Wellsboro, PA (approximate costs of \$130 (Sub costs)
5. Barbara West, High School Mathematics Teacher, to attend “Cross-Curricular Project-Based learning Conference” on January 17 & 18, 2019 and ½ day virtual training TBA, in Smethport, PA (approximate costs of \$153.25 to be paid from Building Budget; reimbursement for sub costs available)

*B. Appointment for Student Observation Experience

Consideration of approval to approve the appointment of Christina Good as a special education student serving under direction of Steven Adams, Elementary Principal. Miss Good will be observing an elementary classroom (Emotional/Learning Support) for a period of 140 hours prior to her student teacher experience. This is an unpaid position. All clearances have been received.

C. Extra-Curricular Appointments for School Year 2018-2019

Consideration of approval for the extra-curricular appointment of:

1. Jason Greenfield as Volunteer High School Boys Basketball Assistant Coach (December 7, 2018 – March 23, 2019); all clearances have been received;
2. Michael Buckwalter as Volunteer Wrestling Coach upon receipt of all required clearances for the school year 2018-19, enabling all WASD wrestling students to participate in tournaments;

3. **OTHER**

*A. Additions to 2018-19 WASD Substitute List

Consideration of approval for the additions to the 2018-19 WASD Substitute List as presented. (Attachment XV-3A)

___ Approved ___ Disapproved ___ Tabled ___ Amended ___ Postponed

XVI. **ACTION ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Monies in School Year 2018-19 Roll Call Vote
Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2018-19:

1. Donation from Delta Kappa Gamma (International Society for Key Women Educators) in the amount of \$250.00 as a classroom enrichment grant for the purpose of purchasing a chemistry flask;

Approved Disapproved Tabled Amended Postponed

*B. Approval of Quad 3 Outline of Services and Fee Roll Call Vote
Consideration of approval of Quad 3 Outline of Services and Fee for developing preliminary project program and plan for creating a middle school / high school campus in the amount of Eight Thousand Five Hundred Dollars and no/100 (\$8,500.) plus reimbursable printing expenses as presented. (Attachment XVI-1B)

Approved Disapproved Tabled Amended Postponed

*C. Approval of Contract with Tioga County Commissioners (NaviGate Prepared) Roll Call Vote
Consideration of approval to enter into a Contract for Services with **NaviGate Prepared** in the amount of \$3,000 annually, beginning July 1, 2019 and running through five years with an annual payment of \$3,000. The County of Tioga will fund the initial term of this Agreement and is provided at no cost to the WASD in an effort to promote public safety and security in the community. The initial term is ended on June 30, 2019. (Attachment XVI-1C)

2. **PERSONNEL**

A. Extra-Curricular Hire Roll Call Vote
Consideration of approval for the following extra-curricular hire for the school year 2018-19:

1. Kristy Ann Hartman, Odyssey of the Mind Elementary Coach, for a stipend of \$250.00;

Approved Disapproved Tabled Amended Postponed

B. Administrative Assistant Hire Roll Call Vote
Consideration of approval for the hire of Sharon Vargeson as Administrative Assistant for Payroll/Benefits/Taxes, effective December 7, 2018, at a salary of \$47,962.29. This position will be part of the Support Services Administrative Compensation Plan of July 1, 2015 – June 30, 2019.

Approved Disapproved Tabled Amended Postponed

C. Transfer Roll Call Vote
Consideration of approval for the transfer of Jessica Witmer, Charlotte Lappla Elementary Learning/Emotional Support Teacher, to Rock L. Butler Middle School Special Education Learning/Emotional Support Teacher Grades 5 – 8, effective January 2, 2019. Present salary will remain the same.

D. Professional Hire

Roll Call Vote

Consideration of approval for the hire of Kristopher L. Davis as Charlotte Lappla Special Education Learning/Emotional Support Teacher, effective January 2, 2019 at Step #1, \$48,839, Bachelors. Kristopher L. Davis will be a WASD day-to-day substitute beginning December 13, 2018 until all required documentation is received.

Approved Disapproved Tabled Amended Postponed

E. Approval to Advertise/Interview for 2019-2020 Graduate School Psychology Intern

Roll Call Vote

Consideration of approval for the advertising and interviewing process to take place in order to procure a Graduate School Psychology Intern for the school year 2019-2020 at a rate of \$15.55 per hour for a total of 1350 hours. This position is qualified to perform all duties of a school psychologist under direct supervision of a certified school psychologist and is also responsible for coordinating the after-school tutoring program at the Rock L. Butler Middle School.

Approved Disapproved Tabled Amended Postpone

XVII. Public Comment

XVIII. Adjournment

Items of Information: (Will be handed out at meeting)

1. Approved Facility Use Requests