I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Announcement of any Executive Sessions – Tuesday, June 11, 2019 at 5:45 PM, Conference Room, Administration Office, for the purpose of Personnel and Negotiations (Bus Contractors)

V. Concerned Resident Issues – Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

VI. Approval of Agenda – Voice Vote (Policy #006.5)

- Approved
- Disapproved
- Amended
- Tabled
- Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting (Policy #006.9)
   Work Session of May 7, 2019
   Regular Board Meeting of May 14, 2019
   (Attachment VII-A)
   (Attachment VII-A-1)

*B. Financial Reports (Policy #006.5)
   Board Summary Report (YTD 5/31/2019)
   Student Activity Fund Summary
   (Attachment VII-B)
   (Attachment VII-B-1)

*C. Approval of Bills (Policy 006.5)
   May 2019 General Fund Invoices
   May 2019 School Lunch Fund Invoices
   (Attachment VII-C)
   (Attachment VII-C-1)

- Approved
- Disapproved
- Amended
- Tabled
- Postponed

VIII. Public Comment on Title I and other Federal Programs (Policy #006.5)

IX. A. Reports (Policy #006.5)
   1. Student Representatives
   2. Superintendent:
   3. Business Manager
   4. Administrators
   5. Board Members
X. **CONSENT ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

   *A. IDEA Agreement between WASD and BLaST I.U. #17*
   - Consideration of approval of the 2019-2020 IDEA Agreement (Project #062-19-0-017 – CFDA #84.027) between the Wellsboro Area School District and BLaST I.U.#17. Estimated IDEA allocation for the District is $326,036.77. *(Attachment X-1A)*

   *B. Appointment of District Treasurer*
   - Consideration of approval for the appointment of Linda Gamble, Secretary to the Superintendent, as District Treasurer for the 2019-2020 school year.

   *C. Authorization for Year-end Budget Transfers*
   - Consideration of approval to authorize the WASD Business Manager to perform all year-end budget transfers, make all necessary revisions to the General Fund Budget upon the auditor’s final adjustments to financial records and assign fund balance amounts in accordance with the PA Public School Code and PA Department of Education regulations; and further, the Business Manager will report said revisions to the Board during the meeting following the completion of the fiscal year audit.

   *D. Approval to Pay July 2019 Bills*
   - Consideration to approval to allow the WASD Business Manager to pay the July cafeteria, General and Capital Reserve Fund bills that would normally be approved at a July meeting. These bills will appear for retroactive approval at the August 6, 2019 Board Meeting.

   *E. Approval of Financial Institutions as Depositories of District Funds*
   - Consideration of approval to continue with Financial Institutions as Depositories of district funds with First Citizens Community Bank, Citizens & Northern Bank; PA Local Government Investment Trust (PLGIT) and PA School District Liquid Asset Fund (PSDLAF).

   *F. Dual Enrollment Agreement between WASD and Lackawanna College for 2019-2020 School Year*
   - Consideration of approval to authorize Wellsboro Area School District to enter into Dual Enrollment Course Agreement with Lackawanna College to provide courses in the area of education to eligible students during the 2019-2020 school year. *(Attachment X-1F)*

   *G. Dual Enrollment Agreement between WASD and Troy Area School District for 2019-2020 School Year*
   - Consideration of approval to authorize Wellsboro Area School District to enter into Dual Enrollment Course Agreement with Troy Area School District to provide courses in the area of education to eligible students during the 2019-2020 school year. *(Attachment X-1G)*

   *H. Consultant Agreement for Extended School Year – Occupational and Physical Therapy*
   - Consideration of approval to enter into Consultant Agreement for 2018-2019 Extended School Year with Susquehanna Health/Soldiers & Sailors Memorial Hospital for occupational and physical therapy services at a cost of $65.91 per hour (feef shall include travel time from the Consultant’s place of business to the appropriate school building). District shall pay to Consultant mileage at the IRS rate ($5.85) per mile beginning from UPMC Susquehanna/Soldiers & Sailors Memorial Hospital to service site and terminating at UPMC Susquehanna/Soldiers & Sailors Memorial Hospital. *(Attachment X-1H)*
I. Participation in State Bids
   Consideration of approval to participate in the following state bid programs: PEPPM, PA State Contract, U.S. Communities, COSTARS, Keystone Purchasing Network Bids, BlaST IU Bids, Association of Educational Purchasing Agencies (AEPA) Bid during the 2019-2020 school year.

J. Approval of Insurance Carriers
   Consideration of approval of the recommendation of the WASD Business Manager for the insurance carriers for the 2019-2020 school year as follows and to select the Workman’s Compensation Carrier for 2019-2020 school year:

<table>
<thead>
<tr>
<th>Insurance Package</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberty Mutual Package (E &amp; O)</td>
<td>$79,082</td>
</tr>
<tr>
<td>Liberty Mutual Automobile</td>
<td>$ 7,049</td>
</tr>
<tr>
<td>Liberty Mutual Umbrella</td>
<td>$ 6,656</td>
</tr>
</tbody>
</table>

2. PERSONNEL

A. Conference Requests
   Consideration of approval for the following conference requests:
   1. Denise Route, Middle School Computer Teacher, to attend CS Discoveries through Code. Org-5 day summer workshop plus 4 day long workshops (will be on Saturdays so no school time missed), Morton, PA on July 15 – 19, 2019 (approximate costs of $288 to be paid from Building Budget)
   2. Philip Snyder, High School Physical Education Teacher, to attend “Gopher PE Summit”, Middleburg, PA on August 5, 2019 (approximate costs of $105.28 to be paid from Building Budget)
   3. James Mack, High School Culinary Teacher, to attend “Prostart Instructor Workshop 2019” in State College, PA on August 6, 2019 (approximate costs of $105 to be paid from Building Budget)
   4. Bonnie Thompson, Business Manager, to attend “OASBO/PASBO Emerging Leaders Summit 2019” in Erie, PA on August 4, 5 & 6, 2019 (approximately costs of $200 to be paid from Building Budget)
   5. Dr. Brenda Freeman, Superintendent and Bonnie Thompson, Business Manager, to attend NASRO Supervisors and Management Conference (National Association of School Resource Officers), in Walnutport, PA on August 26-28, 2019 (approximate costs of $990 from Building Budget)

*B. Extra-Curricular Resignations of Department Chairpersons
   Consideration of approval to accept extra-curricular letter of resignation from:
   1. Mary Peropat as Science Department Chairperson, effective July 1, 2019; (Attachment X-2B-1)
   2. Benjamin Miller as Social Studies Department Chairperson, effective July 1, 2019;

C. Support Staff Resignations
   Consideration of approval to accept letters of resignation from:
   1. Jennifer Leckey, part-time Don Gill Elementary Special Education Instructional Aide, effective June 4, 2019;
   2. Kailee Clymer, part-time Charlotte Lappla Elementary Special Education Instructional Aide, effective June 4, 2019;

D. Extra-Curricular Resignation
   Consideration of approval to accept letter of resignation from Howard Iseri, High School Boys Track Head Coach, effective May 17, 2019;
E. Professional Transfer
Consideration of approval for the transfer of Daren Getty, from High School Special Education Teacher, to Title I Reading Specialist, effective August 20, 2019.

3. STUDENT

*A. Independent Study Proposal
Consideration of approval for Ryann Adams, senior, to take an independent study – “INTRODUCTION TO CLINICAL PSYCHOLOGY” during 2019 Fall Semester and Spring Semester 2020. If student successfully completes this study, she will receive 1 Social Studies Credit. Instruction will be provided by Ms. Sherry Mohr, Social Studies Teacher. (Attachment X-3A)

*B. Overnight Field Trip Request
Consideration of approval for the following overnight field trip request as follows:
1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 9 students (Grant Canyon FFA) to Waterville, PA on June 29 – July 1, 2019 for Chapter Retreat (Attachment X-3B)

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

*A. Adoption of Resolution for the 2019-2020 Wellsboro Area School District General Fund Operating Budget Roll Call Vote
Consideration of approval for the Resolution to Adopt the 2019-2020 Wellsboro Area School District General Fund Operating Budget (PDE 2028) with projected revenues of $25,983,867 and projected expenditures of $26,507,205. $361,000 will be taken from the General Fund Committed Reserve for Future Retirement expenses and $162,338 from Unassigned Fund Balance for the Final 2019-2020 General Fund Budget. (Attachment XI-1A)

*B. Adoption of Tax Resolution for Setting the Tax Rates for the 2019-2020 Fiscal Year Roll Call Vote
Consideration of approval for the adoption of Tax Resolution setting forth the following tax rates for the 2019-2020 fiscal year: (Attachment XI-1B)

   Real Estate Tax:
   - Lycoming County Real Estate Millage: 15.23 mils
   - Tioga County Real Estate Millage: 18.69 mils

   Act 511 Taxes:
   - Real Estate Transfer Tax: 0.50%
   - Earned Income Tax: 1.00%
   - Local Services Tax: $5.00

   ___Approved    ___Disapproved    ___Amended    ___Tabled    ___Postponed
1. **2019 Act I Homestead/Farmstead Exclusion Resolution**

   Consideration of approval for the adoption of the 2019 Act I Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2019-2020 fiscal year. (Attachment XI-1C)

   ____Approved  ____Disapproved  ____Amended  ____Tabled  ____Postponed

2. **Approval of Trebron Purchase Agreement**

   Consideration of approval of Trebron Purchase Agreement for the renewal of Sophos Antivirus and Sophos Internet Security Applicant through July 2022 for a total cost of $61,752 spread out over three (3) years with the following payments: (Attachment XI-1D)

   - $20,584 due July 2019;
   - $20,584 due July 2020;
   - $20,584 due July 2021;

   ____Approved  ____Disapproved  ____Amended  ____Tabled  ____Postponed

3. **Microsoft/Volume Licensing-Participation Agreement for Enrollment for Education Solutions**

   Consideration of approval of Participation Agreement for Enrollment for Education Solutions between Wellsboro Area School District and Microsoft/Volume Licensing, as presented. (Attachment XI-1E)

   ____Approved  ____Disapproved  ____Amended  ____Tabled  ____Postponed

2. **PERSONNEL**

A. **Professional Staff Hire**

   Consideration of approval for the professional hire of Lenore Schmitt, as High School Social Studies Teacher, Step #3, Masters, at a salary of $54,844, with an effective hire date of August 20, 2019;

   ____Approved  ____Disapproved  ____Amended  ____Tabled  ____Postponed

B. **Hires for Special Education Extended School Year Program (2018-2019)**

   Consideration of approval for the following hires for Special Education Extended School Year Program 2018-2019 funded with IDEA funds:

   **Teachers:**
   1. Marcia Smith, Special Education Teacher (ESY Life Skills), at a rate of $32.00 per hour for a total maximum of 72 hours;
   2. Rhoda Mann, Special Education Teacher for the ESY Program, at a rate of $32.00 per hour for a total maximum of 60 hours;
   3. Kristopher Davis, Special Education Teacher for the ESY Program, at a rate of $32.00 per hour for a total maximum of 60 hours;
   4. Jill Yusinski shall serve as Speech & Therapy Teacher for the ESY Program at the rate of $32.00 per hour as needed;
   5. Jessica Witmer, Special Education Teacher, shall serve as a substitute at the rate of $32.00 per hour on an as-needed basis;

   **Paraprofessionals:**
   1. Anne Bryant, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 60 hours;
   2. Nikole Cleveland, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per
hour for a maximum of 60 hours;
3. Shawna Short, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 60 hours;
4. Kim Warriner, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 60 hours;

**Paraprofessionals – Camp Partners Monday – Wednesday for six weeks (Up to 48 hours)**
1. Norma Kohler, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 48 hours;
2. Beth Stone, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 48 hours;
3. Vicki Becker, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour as a substitute for Camp Partners – July 15 & 17, 2019;

**Paraprofessional – Good Will – Wednesday & Thursday for 6 weeks 9:00 – Noon (up to 36 hrs.)**
1. Joanne Boyd, paraprofessional, shall serve with the ESY Program at the rate of $10.91 per hour for a maximum of 36 hrs.

___Approved ____Disapproved ____Amended ____Tabled ____Postponed

*C. ESS Northeast, LLC (f/k/a Sourc4Teachers) Pricing for 2019-2020** Roll Call Vote
Consideration of approval for the attached Pricing Listing, effective July 1, 2019 for outsourcing services for substitute teachers and support staff services. (Attachment XI-2C)

___Approved ____Disapproved ____Amended ____Tabled ____Postponed

*D. Special Needs Transportation for 2018-2019 Extended School Year** Roll Call Vote
Consideration of approval for Correll Transport to provide special needs transportation for Extended School Year for two (2) routes at a rate of $74.99 per day for each route. (Attachment XI-2D)

___Approved ____Disapproved ____Amended ____Tabled ____Postponed

*E. BLaST IU #17 eQUIP Online Learning Services Memorandum of Understanding** Roll Call Vote
Consideration of approval for Memorandum of Understanding between Wellsboro Area School District and BLaST IU #17 eQUIP Online Learning Services which will provide services as an in-house e-Learning alternative to District students who leave the District to attend cyber charter schools, as well as course option for enrichment and credit recovery. Exhibits A & B set forth Service and Training Fees and 2019-20 Course Fees. (Attachment XI-2E)

___Approved ____Disapproved ____Amended ____Tabled ____Postponed

*F. Professional Resignation** Roll Call Vote
Consideration of approval to accept letter of resignation from Benjamin Miller, High School Social Studies Teacher, effective June 30, 2019. (Attachment XI-2F)

___Approved ____Disapproved ____Amended ____Tabled ____Postponed
G. Extra-Curricular Hire

Consideration of approval for the extra-curricular hire of John Alden Weiner as Substitute Strength and Conditioning Coach to work throughout the summer of 2019-2020 (June – August) at the rate of $7.25 per hour.

_____Approved _____Disapproved _____Amended _____Tabled _____Postponed

H. Creation of (WAEA) Wellsboro Area Education Association Professional Staff Positions

Consideration of approval for the creation of the following professional staff positions:
1. One (1) Middle School Math/ELA Teacher, effective for the 2019-2020 school year;
2. One (1) Elementary Teacher, effective for the 2019-2020 school year;

_____Approved _____Disapproved _____Amended _____Tabled _____Postponed

I. Creation of WASD Administrative Positions

Consideration of approval for the following WASD Administrative positions:
1. One (1) Rock L. Butler Middle School Assistant Principal /Curriculum, effective for the 2019-2020 school year;
2. One (1) Wellsboro High School Assistant Principal/Head of Athletics, effective for the 2019-2020 school year;

_____Approved _____Disapproved _____Amended _____Tabled _____Postponed

(This motion was added at time of board meeting on June 11, 2019)


Consideration of approval to extend the WASD Contract for the Transportation of Schools Pupils of July 1, 2016-June 30, 2019 between Niles Transportation and Benedict’s Bus Services, LLC for a period of one (1) year.

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Approved Facility Use Requests;
2. Conference Reports;
3. Interview Schedules;