

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
High School Auditorium – 6:30 PM
April 13, 2021

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Approval of Appointment of WASD Board of Education President

Consideration of approval for the appointment of Christopher Gastrock as Wellsboro Area School District Board of Education President, effective May 1, 2021.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

V. President opens the floor for nominations for Vice President;
Receive Nomination (s);
If more than one nomination is received, voice vote will be taken;

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

VI. Approval of Appointment of WASD Board of Education Vice President

Consideration of approval for the appointment of _____ as Wellsboro Area School District Board of Education Vice President, effective May 1, 2021.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

VII. Announcement of any Executive Session: Tuesday, March 23, 2021 (virtual) at 8:00 PM for the purpose of student matter; Tuesday, April 6, 2021 at 6:00 PM for the purpose of legal matter and student matter;

VIII. Concerned Resident Issues – ***Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.***

IX. Approval of Agenda – Voice Vote (Policy #006.5)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

X. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting

Work Session of March 2, 2021;

[\(Attachment X-A\)](#)

Regular Meeting of March 9, 2021;

[\(Attachment X-A-1\)](#)

*B. Financial Reports

Student Activity Fund Summary

[\(Attachment X-B\)](#)

*C. Approval of Bills

General Fund Invoices

[\(Attachment X-C\)](#)

School Lunch Fund Invoices	(Attachment X-C-1)
Park & Recreation Fund Invoices	(Attachment X-C-2)
Student Activity Fund Invoices	(Attachment X-C-3)
Public Purpose Trust Fund Invoices	(Attachment X-C-4)
Checks (General Fund; Student Activity; Food Service; Parks & Recreation;	(Attachment X-C-5)

☐ Approved
 ☐ Disapproved
 ☐ Amended
 ☐ Tabled
 ☐ Postponed

XI. Public Comment on Title I and other Federal Programs

XII. A. Reports

1. Student Representatives – HS Hayne Webster; MS Madelynn Losinger
2. Superintendent
3. Business Manager
4. Administrators
5. Board Members

XIII. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of 2021-22 Art, General, Computer, Copy Paper, Athletic, Cafeteria and Custodial Supplies

Consideration of approval for the following bids with KPN: ([Attachment XIII-1A](#))

1. Art Supplies, Keystone Purchasing Network , for School Year 2021-2022:

Pyramid School Products	\$4,690.03
Kurtz Brothers	4,467.17
National Art & School Supplies	7,175.10
School Speciality	1,149.67
Cascade School Supplies	572.79
Blick Art Materials	<u>885.87</u>
	\$18,940.63
2. General Supplies, Keystone Purchasing Network, for School Year 2021-2022:

Pyramid School Products	4,392.98
Kurtz Brothers	2,671.78
National Art & School Supplies	2,199.31
School Specialty	655.99
Cascade School Supplies	<u>1,681.97</u>
	\$11,602.03
3. Computer Supplies, Keystone Purchasing Network, for School Year 2021-2022:

Kurtz Brothers	139.06
The Tree House, Inc.	<u>414.60</u>
	\$553.66
4. Copy Paper Supplies, Keystone Purchasing Network, for School Year 2021-2022:

Contract Paper Group, Inc.	12,906.40
Lindenmeyr Munroe	<u>2,189.25</u>
	\$15,095.65
5. Athletic Supplies, Keystone Purchasing Network, for School Year 2021-2022:

Pyramid School Products	1,191.70
Sportsmans	3,332.88
Riddell	170.00

BSN Passons	<u>1,346.54</u>
	\$6,041.12

6. Cafeteria Supplies, Keystone Purchasing Network, for School Year 2021-2022:

Clark Food Service Equipment	44.12
PA Paper & Supply Company	<u>39.42</u>
	\$83.54

7. Custodial Supplies, Keystone Purchasing Network, for School Year 2021-2022:

LIC Distributors of Fuller Brush	181.35
Hassinger & Company, Inc.	548.67
PA Paper & Supply Company	<u>359.64</u>
	\$1,089.66

GRAND TOTAL	\$53,406.29
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*B. WASD School Calendar for School Year 2021-2022

Consideration of approval for the Wellsboro Area School District 2021-2022 School Calendar as presented. ([Attachment XIII-1B](#))

C. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Steven Adams, Elementary Principal, to submit grant applications for Federal Programs Consolidated as they may become available.

*D. PSBA Policy Maintenance Program Participation Agreement

Consideration of approval to enter into PSBA Policy Maintenance Program Participation Agreement effective July 1, 2021 – June 30, 2022 as presented. ([Attachment XIII-1D](#))

*E. Recognition of Approval of PlanCon Part K: Project Refinancing Series of 2021

Recognition of approval of PlanCon Part K: Project Refinancing for the Wellsboro Area School District's General Obligation Bonds, Series of 2021 to Refund Series A of 2016 which has been approved by the Department of Education as presented. ([Attachment XIII-1E](#))

*F. Recognition of Approval of PlanCon Part K; Project Refinancing Series A of 2021

Recognition of approval of PlanCon Part K: Project Refinancing Series A of 2021 for the Wellsboro Area School District's General Obligation Bonds, Series A of 2021 to Refund Series A of 2016 which has been approved by the Department of Education as presented. ([Attachment XIII-1F](#))

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2020-2021:

Consideration of approval for the following extra-curricular volunteer appointments for school year 2020-2021:

1. Alexandra Chilson, as Volunteer for High School Boys/Girls Track Assistant Coach, effective April 14 – May 28, 2021;
2. Aaron Mosher, Volunteer for High School Musical, "The Little Mermaid" effective April 14 – June 30, 2021;
3. Judi Hume, Volunteer for High School Musical, "The Little Mermaid" effective April 14 – June 30, 2021;
4. William Stokes, Volunteer for HS Softball, effective April 14 – June 17, 2021;
5. Olga B. Stanley, Volunteer for High School Musical, "The Little Mermaid" effective April 14 – June 30, 2021;
6. Glenda Aldinger, Volunteer for High School Musical, "The Little Mermaid" effective April 14 – June 30, 2021;

*B. Conference Request

Consideration of approval for Joyce Butler, Administrative Assistant-Child Accounting/Registrar to attend A/CAPA (Attendance/Child Accounting Professional Association) Conference (virtual) on April 14 & 15, 2021; (approximate cost of \$100 for registration to be paid from Professional Development Budget) ([Attachment XIII-2B](#))

C. Correction of Support Staff Hire Date

Consideration of approval to change the hire date of Jennifer Ems, part-time instructional aide, as stated on the March 9, 2021 Agenda from March 10, 2021 to **March 2, 2021**.

D. Support Staff Resignation

Consideration of approval to accept letter of resignation from Krista Wheeler, full-time Special Education Instructional Aide, effective at the end of school year 2020-21.

3. **STUDENT**

A. In Lieu of Expulsion

Consideration of approval for In Lieu of Expulsion Agreement for Student #1 2020-21;

B. Request for Homebound Instruction for School Year 2020-2021

Consideration of approval for the following homebound instruction request:

1. For Student #4 HB 2020-21 as per his family physician for a period of eight (8) weeks commencing April 1, 2021.

____Approved ____Disapproved ____Amended ____Tabled ____Postponed

4. **OTHER**

A. Approval of School Bus Driver

Consideration of approval of Wilfred Brian McGee, school bus driver for Niles Transportation, effective April 14, 2021.

XIV. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

Roll Call Vote

A. Approval of Receipt of Private Monies in School Year 2020-21

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2020-2021:

- | | | |
|--|---|---------|
| 1. Wellsboro Hornets Sports Booster Club for High School Boys Soccer | - | \$2,000 |
| 2. Metalkraft Industries for High School Girls Tennis | | 500 |
| 3. Wellsboro Hornets Sports Booster Club for High School Boys Tennis | | 1,000 |
| 4. Wellsboro Area Education Foundation Music Booster Fund for
Drama Club (to purchase tarp) | | 2,320 |
| 5. Pitney Bowes for STEM Donation at Rock L. Butler Middle School | | 500 |

B. After School Tutor Program at Rock L. Butler Middle School for Math & ELA

Consideration of approval of the following WASD teachers acting as tutors for the After-School Tutor Program at Rock L. Butler Middle School beginning March 22 –

June 9, 2021. Tutors will be paid at the rate of \$32.00 per hour at a maximum limit of four (4) hours per week:

1. Matthew Perry
2. Lily Wasson
3. Candy Lewis

C. Approval of Fund Transfer

Consideration of approval directing the administration to budget an annual transfer of \$12,000 from the General Fund Budget to the Capitol Reserve Fund for the assignment of PIP Foundation Playground at Charlotte Lappla Elementary School and Don Gill Elementary School.

*D. Approval of Invoice – Mountain Environmental & Radon Services, LLC

Consideration of approval of invoice to Mountain Environmental & Radon Services, LLC, via Purchase Order #2100777 in the amount of \$9,900 from the Capital Projects Funds as it relates to lead based paint inspection and AHERA/NESHAP compliance Asbestos inspection prior to any remodeling at the Rock L. Butler Middle School. ([Attachment XIV-1D](#))

*E. Approval of Naviance Sales Order

Consideration of approval of sales order of Naviance in the amount of \$15,977.89 (includes Naviance Alumni Tracker) allowing high school to measure college enrollment and graduation rates for high school classes and individual students. Also provides fundamental tools for supporting college, career and life readiness Naviance partners with schools and districts providing a customized implementation plan aligned to our CCLR Framework and implementation methodology. Contract runs from 6/30/2021 – 6/2/2024. ([Attachment XIV-1E](#))

☐ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

2. PERSONNEL

A. Extra-Curricular Hires for School Year 2020-2021

Consideration of approval for the extra-curricular hires of the following for School Year 2020-21:

1. Bryce Bitner, High School Boys Track Assistant Coach, at a stipend of \$2,399, effective April 14, 2021 pending a regular PIAA schedule or if season is altered, stipend will be pro-rated;
2. Dupree Hosey, High School Girls Track Assistant Coach, at a stipend of \$2,399, effective April 14, 2021 pending a regular PIAA schedule or if season is altered, stipend will be pro-rated;

B. Hire of WASD Substitute Crossing Guards for School Year 2020-21

Roll Call Vote

Consideration of approval for the listed students to serve as substitutes for the Wellsboro Area School District's crossing guards during the school year 2020-21. Rate of pay will be \$7.25 per hour, one (1) hour per school day:

1. Charlie Stephens
2. Natasha Maddox

☐ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

XV. Public Comment

XVI. Adjournment

Items of Information:

1. Approved Facility Use Requests;

