

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
November 9, 2021 - 6:30 PM



- I. Call to Order
Honoring our Veterans
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Tuesday, November 2, 2021 at 5:45 PM, Old Music Room, for the purpose of personnel/legal; Tuesday, November 9, 2021 at 6:00 PM, Old Music Room, for the purpose of personnel;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote

 Approved Disapproved Amended Tabled Postponed
- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meeting
 Work Session of October 5, 2021; [\(Attachment VII-A\)](#)
 Regular Bd. Meeting of October 11, 2021; [\(Attachment VII-A-1\)](#)
 - *B. Financial Reports
 September 2021 Statement of Revenue & Expenditures [\(Attachment VII-B\)](#)
 September 2021 Student Activity Fund [\(Attachment VII-B-1\)](#)
 - *C. Approval of Bills
 Oct/Nov. 2021 General Fund Invoices; [\(Attachment VII-C\)](#)
 Oct/Nov. 2021 School Lunch Fund Invoices; [\(Attachment VII-C-1\)](#)
 Oct/Nov. 2021 Parks & Recreation Fund Invoices [\(Attachment VII-C-2\)](#)
 Oct/Nov. 2021 Student Activity Fund Invoices [\(Attachment VII-C-3\)](#)
 Oct/Nov. 2021 Checks (General Fund; Student Activity;
 Food Services; Parks & Recreation; Capital Reserve [\(Attachment VII-C-4\)](#)
 Public Purpose Trust, Capital Projects) Approved Disapproved Amended Tabled Postponed
- VIII. Public Comment on Title I, other Federal Programs and ESSERS

- IX. A. Reports
1. Student Representatives
 2. Superintendent – Presentation of “Service to the Board Gift” to Dave Messineo; Shane Pagnotti, PSBA – Honor Roll of School Board Service to Board Members Linda West and Matt Feil; Student of the Month Recognition (Elem. MS & HS)
 3. Business Manager
 4. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

*A. Approval of BLaST IDEA-Section 691 Pass Through Use of Funds 2021-22 Agreement
Consideration of approval for BLaST IDEA – Section 619 Pass Through Use of Funds 2021-22 Agreement as presented. ([Attachment X-1A](#))

*B. Approval of ARP-American Rescue Plan IDEA 2021-2022
Consideration of approval of ARP American Rescue Plan IDEA 2021-22 Contract between BLaST IU #17 and the Wellsboro Area School District wherein the District will receive an allotment of approximately \$68,124 from BLaST IU #17 to be administered in accordance with Exhibits 1 and 3 of said Agreement. ([Attachment X-1B](#))

C. Second Reading and Adoption of Revised WASD Policies Section 600 Finances
Consideration of approval for the second reading and adoption of WASD Policies which were reviewed by the Programs & Policy Committee at their meetings of September 22, 2021 and October 27, 2021. The policies were revised in accordance with the PSBA Contract for Professional services Program for Policy Review Service approved by the Board of Education on January 15, 2019 as presented.

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2021-2022
Consideration of approval for the following extra-curricular volunteer appointments:

1. Jessica Sandstrom, as Volunteer High School Cheerleading Assistant Coach for the School Year 2021-2022, pending receipt of three (3) required clearances;
2. Tanya Harmon, as Volunteer Middle School Girls Basketball Assistant Coach for School Year 2021-2022;
3. Elizabeth Hoover, as Volunteer Middle School Girls Basketball Assistant Coach for School Year 2021-2022;
4. Michelle McNett, as Volunteer Middle School Girls Basketball Assistant Coach for School Year 2021-2022;

*B. Support Services Administrative Resignations
Consideration of approval to accept the following support services administrative resignations:

1. Brian Kennedy, Administrative Assistant-Transportation & Purchasing Coordinator, effective October 29, 2021; ([Attachment X-2B-1](#))
2. Jeanine Freeborn, Administrative Assistant-Accounting, effective November 12, 2021; ([Attachment X-B-2](#))

*C. Support Staff Resignation due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Susan Whitford, Charlotte Lappla Custodian, with regret, effective January 31, 2022; ([Attachment X-2C](#))

*D. Conference Requests

Consideration of approval for the following conference requests:

1. Amy Coots, Principal of Academic Affairs, and Dr. Brenda Freeman, Superintendent, to attend "PDE SAS Institute, Focusing Forward: Creating Innovative Educational Pathways", Hershey, PA on December 5 – 8, 2021 (approximate costs: \$168; Lodging: \$560; Meals: \$75; Registration: \$300 **TOTAL: \$1,187 to be paid from General Fund**) ([Attachment X-2D-1](#))

2. Laura Perry, Business Manager, to attend "PASBO 67th Annual Conference", Hershey, PA on March 8 – 11, 2022 (approximate costs: Travel: \$168; Lodging: \$559; Registration: \$349 **TOTAL: \$1,076 to be paid from General Fund**) ([Attachment X-2D-2](#))

3. Laura Perry, Business Manager, and Joyce Butler, Administrative Assistant-Child Accounting/Registrar, to attend "2022 PDE Summit" in Hershey, PA on March 20-23, 2022; (approximate costs: Travel: \$170; Lodging: \$ 490; Meals: \$150; Registration: \$550; **TOTAL: \$1,360 to be paid out of General Fund**) ([Attachment X-2D-3](#))

4. Daren Bryant, Director of Buildings & Grounds, to attend "67th PASBO Annual Conference and Exhibits", March 8 – 11, 2022 (approximate costs: Travel: \$168; Lodging: \$474; Registration: \$349; **TOTAL: \$991 to be paid out of General Fund**) ([Attachment X-2D-4](#))

5. **Melanie Berndtson, High School AgScience Teacher, to attend "National Association of Agricultural Educators National Conference" in New Orleans, LA on December 2 & 3, 2021; (approximate costs: Substitute costs: \$280)** ([Attachment X-2D-5](#))

E. Extra-Curricular Resignations

Consideration of approval for the following extra-curricular resignations:

1. Joanne Boyd as High School Cheerleading Advisor, effective October 14, 2021; stipend will be prorated;
2. Rachele Boyd as Middle School Cheerleading Advisor, effective October 14, 2021; stipend will be prorated;
3. Michelle McNett as Middle School Volleyball Head Coach, effective October 25, 2021;
4. Kimberly K. Brandenburg as Middle School Girls Basketball Assistant Coach, effective November 4, 2021;
5. Jorge Taboada, as High School Girls Soccer Head Coach, effective November 5, 2021;

3. STUDENT

*A. Approval of Overnight Field Trip

Consideration of approval for the following overnight field trip:

1. Jessica Webster, High School Biology/General Science Teacher, to take 20 Outdoor Club students, 4 adults, to Killington, Vermont (Ski & Snowboarding Weekend) on March 11-13, 2022; ([Attachment X-3A-1](#))

B. Homebound Instruction Extension Request

Consideration of approval for the homebound instruction extension request for HB Student #3 for School Year 2021-2022 for a period of twelve (12) weeks as per his physician.

C. Approval of In-Lieu-of-Expulsion Agreements

Consideration of approval for the following In Lieu of Expulsion Agreements for School Year 2021-2022:

1. For Student #1 - 2021-2022;
2. For Student #2 - 2021-2022;
3. For Student #3 - 2021-2022;
4. For Student #4 - 2021-2022;
5. For Student #5 - 2021-2022;
6. For Student #6 - 2021-2022;

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

Roll Call Vote

***A. Approval of Receipt of Private Monies in School Year 2021-2022**

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2021-2022: ([Attachment XI-1A](#))

1. Wellsboro Area Education Foundation WAHS House Project Fund - \$36,887.33
2. Wellsboro Area Education Foundation (portable restroom trailer) - \$17,500

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. PERSONNEL

A. Support Services Administrative Hire

Consideration of approval for the hire of Elizabeth Himmelberger, Administrative Assistant – Transportation/Purchasing, effective Monday, November 8, 2021 at a salary of \$42,000 prorated for the 2021-2022 school year. This position will be part of the Support Services Administrative Compensation Plan of July 1, 2019 – June 30, 2022.

B. Support Staff Transfer

Consideration of approval for the transfer of Gladys Burrous **from** part-time High School Librarian Aide **to** Administrative Assistant to the Business Manager/Taxes, effective Friday, November 5, 2021 at a salary of \$42,000 prorated for the 2021-2022 school year. This position will be part of the Support Services Administrative Compensation Plan of July 1, 2019 – June 30, 2022.

C. Extra-Curricular Hires of School Year 2021-2022

Consideration of approval for the extra-curricular hires of:

1. Danielle Hand, as Middle School Cheerleading Head Coach (for basketball and **wrestling**), at a stipend of **\$1,368**, effective November 3, 2021;
2. Amber Whitney, High School Odyssey of the Mind Coordinator, effective on November 3, 2021 at a stipend of \$800;
3. Sayward Mack, Middle School Odyssey of the Mind Coordinator, effective on November 3, 2021 at a stipend of \$800;
4. Margaret Sensenig as Temporary High School Cheerleading Head Coach, effective October 15 – thru conclusion of 2021 football season; stipend will be \$222.80 for regular season and post-season stipend will be paid in accordance with extra-curricular pay outlined in Wellsboro Area Education Association Collective Bargaining Agreement (7/1/2021-6/30/2024)
5. **Carol Weimar, as High School Cheerleading Head Coach (for basketball and wrestling), at a stipend of \$2,228, effective November 9, 2021;**

D. Approval of Mentor

Consideration of approval for the:

1. appointment of Marcia Smith, Life Skills Teacher, as mentor for Ashley Baker, Special Education Teacher for School Year 2021-2022, in accordance with New Teacher Induction Plan 2021-22. Said mentorship to be effective October 12, 2021; stipend will be pro-rated accordingly;
2. appointment of Jessica Witmer, Special Education Teacher, as mentor of Jamie Madlock, effective November 9, 2021 for the School Year 2021-22, in accordance with New Teacher Induction Plan 2021/22; stipend will be pro-rated accordingly;
3. upon resignation of Tanya Harmon as mentor for Jamie Madlock, High School Special Education Teacher, we ask approval of appointment of Tanya Harmon, High School Guidance Counselor, as mentor of Brigitte Largey, effective November 9, 2021 for the School Year 2021-22, in accordance with New Teacher Induction Plan 2021-22; stipend will be pro-rated accordingly;

Approved Disapproved Amended Tabled Postponed

E. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2021-22:

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|------------------|------------------------------------|------------|
| 1. Steven Adams | HS Boys Basketball Head Coach | \$4,798.77 |
| 2. John Davis | HS Girls Basketball Head Coach | \$4,659 |
| 3. Janelle Tombs | MS Girls Basketball Head Coach | \$3,760 |
| 4. Kyle Smith | MS Boys Basketball Head Coach | \$3,872.70 |
| 5. Douglas Keck | MS Boys Basketball Assistant Coach | \$2,323.68 |

F. Extra-Curricular Hire

Consideration of approval for the following extra-curricular hire for School Year 2021-22:

- | | | |
|--------------------|------------------------------------|------------|
| 1. Ronald Doughtie | HS Boys Basketball Assistant Coach | \$2,960.22 |
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G. Approval of After-School Tutors K-4 through Title 1 Grant for School Year 2021-2022

Consideration of approval for the following After-School Tutors K-4 through Title I Grant for School Year 2021-22. Program will commence December 2 – 21, 2021 and stipend will be paid at \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building.

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| 1. Cindy Carr | 2. Rhoda Mann | 5. Carolann Spencer |
| 3. Bethany Salada | 4. Kristopher Davis | |

Approved Disapproved Amended Tabled Postponed

XII. Public Comment

XIII. Adjournment