

Wellsboro Area School District
Board of Education
WORK SESSION
May 4, 2021 – 6:45 PM
High School Auditorium

AGENDA

- I. Call to Order;
- II. Roll Call of Members;
- III. Presentation of The Nutrition Group Budget Proposal for 2021-22 by
Patty Baresse, Vice President (Exhibit 1-handout)
- IV. Presentation of Financial Status Update for Capital Projects by Jamie Doyle,
Managing Director, PFM Financial Advisors, LLC and Jonathon Cox, Bond Counsel, Eckert
Seamans Cherin & Mellott, LLC
- V. Discussion – Addendum to Extend Agreement by ESS Northeast, LLC (Exhibit #2-handout)
- VI. Updates – Dr. Brenda M. Freeman, Superintendent
- VII. Public Comment;
- VIII. Adjournment;

**Wellsboro Area School District
Food Service Budget Summary 21-22**

Budget Option	Guarantee
Option 1 – All free eligibility	\$40,409

Enrollment, Meal Counts, Prices

Wellsboro Area School District's 2021-2022 Budget was based on feedback received from the district regarding the service model and potential decreases in enrollment. Meal counts were determined by reviewing PRECOVID average daily participation for breakfast, lunch, and ala carte sales. The breakfast and lunch counts were reduced by 5% as compared to Pre-Covid participation. Ala Carte sales were based current average daily ala carte sales through March 2021. All meals qualify for the free reimbursement rate for the 21-22 school year. Current 3086 contracts where the district provides and bills meal to outside organizations were included in budget with counts remaining the same as 20-21 school year.

Participation	PRE-COVID	Mar-21	21-22 Full Return
Breakfast	316	240	302
Lunch	885	483	841
Ala Carte	\$ 808.00	\$ 209.00	\$ 209.00

Food Cost & Other Expenses

Food Cost was budgeted with a 6% increase from the current food cost per meal. Paper and Cleaning costs were increased 8% from current expenses. Employee wages were increased 3%. And all fees were increased at the CPI rate of 1.4%.



ADDENDUM TO EXTEND AGREEMENT

This is an Addendum to an Agreement between **ESS Northeast, LLC**, a Delaware limited liability company (the “Company”) located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey 08034 and the **Wellsboro Area School District** (hereinafter referred to as “LEA” for Local Education Agency).

Whereas, the LEA and the Company entered into an Agreement whereby Company is to provide substitute staffing to fill positions at the request of the District for a period ending June 30, 2021;

Whereas, LEA and Company are desirous of extending the term of the Agreement through June 30, 2024 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2021 through June 30, 2024;
2. Effective July 1, 2021, Addendum “A” to the Agreement, Pricing, is amended as per the attached revised Addendum “A”;
3. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

Wellsboro Area School District

By _____
Signature

Name and Title

Date _____

ESS Northeast, LLC

By _____
W. Andrew Hall, Executive V.P.

**EXHIBIT A
Pricing Plan**

Substitute Classification	Pay to Substitute	Discount Rate 2021-2022	Discount Rate 2022-2023	Discount Rate 2023-2024	Rules
Full Day Substitute Teacher	\$115.00	\$153.41			For the 2021-2022 School Year Only
Half Day Substitute Teacher	\$57.50	\$76.71			For the 2021-2022 School Year Only
Full Day Substitute Teacher	\$120.00		\$160.68		For the 2022-2023 School Year Only
Half Day Substitute Teacher	\$60.00		\$80.34		For the 2022-2023 School Year Only
Full Day Substitute Teacher	\$125.00			\$168.00	For the 2023-2024 School Year Only
Half Day Substitute Teacher	\$62.50			\$84.00	For the 2023-2024 School Year Only
Full Day Sign Language Interpreter	\$140.00	\$186.76	\$187.46	\$188.16	
Half Day Sign Language Interpreter	\$70.00	\$93.38	\$93.73	\$94.08	
Full Day Long Term Substitute Teacher	\$140.00	\$186.76	\$187.46	\$188.16	Begins on day 1 of assignment
Half Day Long Term Substitute Teacher	\$70.00	\$93.38	\$93.73	\$94.08	Begins on day 1 of assignment
Full Day Building Based Substitute Teacher	\$140.00	\$186.76	\$187.46	\$188.16	Begins on day 1 of enrollment in the program
Half Day Building Based Substitute Teacher	\$70.00	\$93.38	\$93.73	\$94.08	Begins on day 1 of enrollment in the program
Paraprofessional (Hourly)	\$10.00	\$13.34	\$13.39	\$13.44	After 7.5 hours; 30 minute lunch deduction
Full Day Substitute Nurse	\$100.00	\$133.40	\$133.90	\$134.40	
Half Day Substitute Nurse	\$50.00	\$66.70	\$66.95	\$67.20	
Full Day Substitute Nurse Aide	\$70.00	\$93.38	\$93.73	\$94.08	
Half Day Substitute Nurse Aide	\$35.00	\$46.69	\$46.87	\$47.04	