

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

January 25, 2022 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Wednesday, December 15, 2021, at 5:30 PM, Old Music Room, for the purpose of legal; Tuesday, December 21, 2021, at 6:00 PM, Old Music Room, for the purpose of personnel; Tuesday, January 11, 2022, at 6:00 PM, Old Music Room, for the purpose of legal;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote

Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting

Re-Organization Meeting of December 3, 2021 ([Attachment VII-A](#))
Special Meeting of December 15, 2021 ([Attachment VII-A-1](#))
Special Meeting of December 21, 2021 ([Attachment VII-A-2](#))

*B. Financial Reports:

October 2021 Statement of Revenue
And Expenditures ([Attachment VII-B](#))
November 2021 Statement of Revenue
And Expenditures ([Attachment VII-B-1](#))
October 2021 Student Activity Fund ([Attachment VII-B-2](#))
November 2021 Student Activity Fund ([Attachment VII-B-3](#))

*C. Approval of Bills

December 2021 General Fund Invoices ([Attachment VII-C](#))
December 2021 School Lunch Fund Invoices ([Attachment VII-C-1](#))
December 2021 Student Activity Fund Invoices ([Attachment VII-C-2](#))
December 2021 Public Purpose Invoices ([Attachment VII-C-3](#))
December 2021 Capital Reserve Invoices ([Attachment VII-C-4](#))
December 2021 Capital Projects Invoices ([Attachment VII-C-5](#))
December 2021 Checks (General Fund; Student
Activity; Food Services; Parks & Recreation;
Capital Reserve; Public Purpose Trust, Capital Projects) ([Attachment VII-C-6](#))

Approved Disapproved Amended Tabled Postponed

VIII. Public Comment on Title I, other Federal Programs and ESSERS

IX. A. Reports

1. Student Representatives
2. Superintendent –
 - a. Student of the Month Recognition;
 - b. Presentation of retirement gift to Sue Whitford;
 - c. Letter from National Association of Agricultural Educators re: Melanie Berndtson
 - d. Certificates of Recognition for Board Members;
3. Business Manager –
 - a. Audit Presentation by Kristie Beach, EFPR, Inc.
4. Board Members

Public Relations Committee: _____ Chairperson; _____
Buildings & Grounds Committee: _____ Chairperson; _____
**Employee Relations / Personnel
Committee:** _____ Chairperson; _____
Budget & Finance Committee: _____ Chairperson ; _____
Programs & Policy Committee: _____ Chairperson; _____
Transportation Committee: _____ Chairperson; _____

X. **CONSENT ITEMS**

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

- *A. Letter of Agreement with Service Access & Management, Inc. (Drug & Alcohol SAP)
Consideration of approval of Letter of Agreement with Service Access and Management, Inc. (S.A.M.)
Regarding liaison and other appropriate agency services to be offered in support of the Student
Assistance Program Core Team(s), effective July 1, 2021 – June 30, 2022 as presented.
([Attachment X-1A](#))
- *B. WASD Single Audit Financial Report for Year Ending June 30, 2021
Consideration of approval for the Single Audit Financial Report for Year Ending June 30,
2021 prepared by EFPR Group, CPA's. ([Attachment X-1B](#))

2. PERSONNEL

- A. Extra-Curricular Volunteer Appointments for School Year 2021-2022
Consideration of approval for the following extra-curricular volunteer appointments:
1. Chad Tennis, as Volunteer Middle School Baseball Assistant Coach for the
School Year 2021-2022;
 2. Jonathan Rothermel, as Volunteer Middle School Baseball Assistant Coach for the
School Year 2021-2022;
 3. Tanya Harmon, as Volunteer Junior Varsity Softball Assistant Coach for the
School Year 2021-2022;
 4. Kim Warriner, as Volunteer Junior Varsity Softball Assistant Coach for the
School year 2021-2022;
 5. Sean Callahan, as Volunteer High School Baseball Assistant Coach for the
School Year 2021-2022;
 6. Tim Frazier, as Volunteer High School Baseball Assistant Coach for the
School Year 2021-2022;

7. Ron Brought, as Volunteer High School Baseball Assistant Coach for the School year 2021-2022;
8. Darin A. Kennedy, as Volunteer Middle School Baseball Assistant Coach for School Year 2021-2022;

***B. Support Staff Resignation**

Consideration of approval to accept letter of resignation from

1. Tyren Wetzel, Part-time Temporary Custodian, effective January 3, 2022; ([Attachment X-2B](#))
2. Shane Cleveland, Technology Technician, effective February 28, 2022; ([Attachment X-2B-1](#))

***C. Professional Staff Resignation Due to Retirement**

Consideration of approval to accept letter of resignation due to retirement from Jodi Niver, High School Social Studies Teacher, with regret, effective at the end of school year 2021-22. ([Attachment X-2C](#))

***D. Conference Requests**

Consideration of approval for the following conference requests:

1. Amy Coots, Principal of Academic Affairs, to attend “2022 PDE Data Summit: Cultivating Safe and Equitable Systems for School Improvement” Hershey, PA on March 20-23, 2022 (approximate costs: Travel: \$175.50; Meals: \$30; Registration: \$275 **TOTAL: \$480.50** to be paid from General Fund) ([Attachment X-2D-1](#))
2. Karen Farrer, Supervisor of Special Education to attend “Pennsylvania Department of Education Conference 2022” in Hershey, PA on March 2 – 4, 2022 (approximate costs: Travel: \$175.50; Lodging: \$315.24; Meals: \$60; Registration: \$225 **TOTAL: \$775.74** to be paid from General Fund) ([Attachment X-2D-2](#))
3. Jill Yusinki,, Speech & Language Impaired Teacher to attend “School-Based Speech-Language Pathologists: Helping Students with Developmental Language Disorder” (On-Line); (approximate costs: Registration: \$279; to be paid out of General Fund) ([Attachment X-2D-3](#))
4. Kate Kreger, Elementary Teacher, to attend “CAOLA (Capital Area On-Line Association) Conference 2022” on March 30, 31 and April 1, 2022 in Pittsburgh, PA (previously approved on December 2, 2021 for Dr. Largey, T. Giarth, K. Davis, J Gastrock, B. Largey, D. Route, E. Szentesy, and M. Morral – with addition of K. Kreger, there will be substitute costs of \$459) ([Attachment X-2D-4](#))

3. STUDENT

A. Homebound Instruction Extension Requests

Consideration of approval for the following homebound instruction extension requests

1. for HB Student #1 for School Year 2021-2022 for a period of twelve (12) weeks as per his physician.
2. for HB Student #2 for School Year 2021-2022 for a period of twelve (12) weeks as per his physician;
3. for HS Student #3 for School Year 2021-2022 for a period of twelve (12) weeks as per his physician;

B. Hire of Wellsboro Area School District Crossing Guards for School Year 2021-2022

Consideration of approval for the students listed below to serve as Wellsboro Area School District Crossing Guards during the school year 2021-22. Rate of pay will be \$7.25, one (1) hour per school day;

Gavin Gardner	Madison Robbins	Michaiah Fitch	Jordan Mantz
Rylie Boyce	Joe Busch	Miranda Perry	Melaina love
Alyssa Trammell			

*C. Independent Study Proposal

Consideration of approval for an Independent Study Proposal to provide Grace Hines, a senior, with an introduction to the area of Clinical Psychology that goes beyond the course content of Applied Psychology. The course will also strive to prepare the student for related courses at the college level and a career in the health care field. If student successfully completes this independent study, she will receive .5 Social Studies credit (semester-based course) Said course will be for the Spring 2022 semester.

Teacher: Sherry Mohr, High School Social Studies Teacher. ([Attachment X-3C](#))

4. **OTHER**

A. Additions to 2021-2022 WASD Substitute List

Consideration of approval for the additions to the WASD 2021-2022 Substitute List as presented.

([Attachment X-4A](#))

___ Approved

___ Disapproved

___ Amended

___ Tabled

___ Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

Roll Call Vote

*A. Approval of QUAD3 Architecture Engineering Environmental Services Contract

Consideration of approval of the QUAD3 Architecture Engineering Environmental Services Contract dated December 7, 2021 for Renovations to Rock L. Butler Middle School, Revised Proposal Including Additional Services, Q3G Project No. 12751.04 for the total fee of \$381,500.00. ([Attachment XI-1A](#))

*B. Memorandum of Understanding between The Nutrition Group and WASD

Consideration of approval of Memorandum of Understanding between The Nutrition Group and Wellsboro Area School District proposing an increase of hourly food service employees' Wages \$1.00/hr. This MOU shall become part of the Food Service Management Contract for the 2021-2022 school year. ([Attachment XI-1B](#))

*C. Memorandum of Agreement between WASD and Wellsboro Area Education Support Professionals Assoc.

Consideration of approval of Memorandum of Agreement between WASD and Wellsboro Area Education Support Professionals Association dated January 18, 2022 that provides the WASD to implement payment incentives for part-time support employees to attract and retain.

([Attachment XI-1C](#))

*C-A Memorandum of Agreement between WASD and Act 93 Administrators

Consideration of approval of Memorandum of Agreement between Wellsboro Area School District and the Act 93 Administrators wherein an administrator who is a member of the Act 93 Compensation Plan attains his (her) doctorate, will receive a \$5,000 increase in salary upon copy of Dissertation Final Approval from the University. ([Attachment XI-1C-A](#))

*D. Approval of Quote from STUPPY Greenhouse Design for High School Greenhouse

Consideration of approval of Quote provided by STUPPY Greenhouse Design in the amount of \$54,644 for the provision of materials only for High School Greenhouse. ([Attachment XI-1D](#))

*E. Approval of Quote from Red Brick Farm Enterprises LLC for High School Greenhouse

Consideration of approval of Quote provided by Red Brick Farm Enterprises LLC in the amount of \$38,000 for the provision of labor to build STUPPY Greenhouse Design quote for High School Greenhouse.

([Attachment XI-1E](#))

*F. Approval of Safe-Fleet (SEON) Proposal

Consideration of approval for the proposal of Safe-Fleet (SEON) in the amount of \$22,072 for the installation of WI-FI Downloading Project onto existing bus surveillance video system. Payment through the capital reserve fund. ([Attachment XI-1F](#))

*G. Approval of SILVERTIP Change Order #003

Consideration of approval for SILVERTIP Change Order #003 in the amount of \$6,118 covering the costs to add hose bibs on the Restroom Renovation Project at Rock L. Butler Middle School. ([Attachment XI-1G](#))

___ Approved

___ Disapproved

___ Amended

___ Tabled

___ Postponed

2. PERSONNEL

A. Extra-Curricular Hires of School Year 2021-2022 and 2022-23

Consideration of approval for the extra-curricular hires of:

1. Heather Ladd as High School Dramatics – Spring Musical at a stipend of \$2,303.08 effective January 19, 2022;
2. Jason Gehman as High School Girls Soccer Head Coach for School Year 2022-23 at a stipend of \$3,569, effective August 15 – November 19, 2022;
3. Matt Pell as High School Wrestling Assistant Coach for School Year 2021-22, at a stipend of \$2,990, effective January 19, 2022 – March 12, 2022;
4. Tanya Harmon as Middle School Volleyball Assistant Coach for School Year 2022-23 at a stipend of \$1,439, effective August 15 – November 19, 2022;

B. Approval of After-School Tutors K-4 funded by Federal Programs and ESSER Grant for School Year 2021-2022

Consideration of approval for the following After-School Tutors K-4 for School Year 2021-22. Program will commence January 31 – April 29, 2022 and stipend will be paid at \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building.

- | | | |
|-------------------|---------------------|---------------------|
| 1. Brenda Brought | 2. Rhoda Mann | 3. Carolann Spencer |
| 4. Bethany Salada | 5. Kristopher Davis | 6. Cindy Carr |
| 7. Annette Nuss | 8. Heather Callahan | |

C. Approval of Members of Local Advisory Committee in Compliance with CTE Program Curriculum

Consideration of approval of the following individuals to be added to the Local Advisory Committee:

Jeremy Byrd	Tyler Benedict	Jerry Curreri
Dr. Brenda Freeman	Glenn Poirier	Kristopher Bower
Amy Coots	Melanie Berndtson	Taylor Leach
Tanya Harmon	Rob Kieser	Dr. Bradley M. Webb
Pat Chappel	James Mack	Dr. Ben Largey
Sayward Mack	Drew Seeling	Stacey Coolidge
Louis Prevost	Amber Whitney	Kristin Hamilton
Joseph Southard	Rachel Smith	Clinton Owlett
Joe Hewitt	Mike Schreck	Julie Henry
Erick Coolidge	Scot Boyce	

D. Approval of Appointment of WASD Interim Director of Buildings & Grounds

Consideration of approval for the appointment of Robert Kreger, Middle School Principal, to act as WASD Interim Director of Buildings & Grounds, effective January 17, 2022 at the rate of \$76.93 per day,

or, upon future hire of a new WASD Director of Buildings & Grounds, said payment shall cease.

Approved Disapproved Amended Tabled Postponed

3. **CURRICULUM**

A. Textbook Adoptions

Consideration of approval for the following textbook which were reviewed by the Curriculum Council Meeting and Programs & Policy Committee Meeting held on Monday, January 10, 2022:

1. *Prealgebra*
Author: Elayn Martin-Gay
Publisher: Pearson, 8th Edition
Grade: High School
2. *Calculus: Graphical, Numerical, Algebraic*
Authors: Demana, Waits, Kennedy, Bressoud, Boadman
Publisher: Pearson, 6th Edition
Grade: High School
3. *Precalculus: Graphical, Numerical, Algebraic*
Authors: Demana, Waits, Foley, Kennedy, Bock
Publisher: Pearson, 10th Edition
Grade: High School
4. *Algebra for College Students*
Author: Robert F. Blitzer
Publisher: Pearson, 8th Edition
Grade: High School
5. *McGraw Hill Reveal Algebra 1*
Authors: Dr. Cathy Seeley, Cheryl Tobey, Dr. Nevel Nevels, Dr. Raj Shah, Dr. Walter Secada, Dr. Ryan Baker, Dr. Chris Dede, Dinah Zike
Publisher: McGraw Hill Education
Grade: High School
6. *McGraw Hill Reveal Geometry*
Authors: Dr. Cathy Seeley, Cheryl Tobey, Dr. Nevel Nevels, Dr. Raj Shah, Dr. Walter Secada, Dr. Ryan Baker, Dr. Chris Dede, Dinah Zike
Publisher: McGraw Hill Education
Grade: High School
7. *McGraw Hill Reveal Algebra 2*
Authors: Dr. Cathy Seeley, Cheryl Tobey, Dr. Nevel Nevels, Dr. Raj Shah, Dr. Walter Secada, Dr. Ryan Baker, Dr. Chris Dede, Dinah Zike
Grade: High School
8. *Nutrition Essentials: A Personal Approach*
Authors: Wendy J. Schiff
Publisher: McGraw Hill Education, 3rd Edition
Grade: High School

Approved Disapproved Amended Tabled Postponed

4. **OTHER**

*A. Amending Wellsboro Area School District Health and Safety Plan

Considering amending the Wellsboro Area School District Health and Safety Plan of June 8, 2021 and revised August 10, 2021. (Proposed Resolution) ([Attachment XI-4A](#))

Approved Disapproved Amended Tabled Postponed

*B. Adoption of Revisions to the WASD Health and Safety Plan

Consideration of approval of the review and revisions of the WASD's Health and Safety Plan for the following options:

A. Plan A - Current Health and Safety Plan of August 10, 2021; ([Attachment XI-4B-A](#))

B. Plan B - Modified Plan ([Attachment XI-4B-B](#))

Approved Disapproved Amended Tabled Postponed

XII. Public Comment

XIII. Adjournment

ITEMS OF INFORMATION:

1. Approved Facility Use Requests
2. Conference Reports (2)