

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting  
March 8, 2022 - 6:30 PM -

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions –
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote  
  
 Approved       Disapproved       Amended       Tabled       Postponed
- VII. Board Minutes/Financials – Voice Vote
  - \*A. Minutes of Previous Meeting  
Work Session of February 8, 2022;      (Attachment VII-A)  
Board Meeting of February 8, 2022;      (Attachment VII-A-1)
  - \*B. Financial Reports:  
January 2022 Statement of Revenue  
And Expenditures      (Attachment VII-B)  
January 2022 Student Activity Fund      (Attachment VII-B-1)
  - \*C. Approval of Bills  
1/14 – 2/3/2022 General Fund Invoices      (Attachment VII-C)  
1/14 – 2/3 2022 School Lunch Fund Invoices      (Attachment VII-C-1)  
1/14 – 2/3/2022 Student Activity Fund Invoices      (Attachment VII-C-2)  
1/14 – 2/3/2022 Public Purpose Invoices      (Attachment VII-C-3)  
1/14 – 2/3/2022 Checks (General Fund; Student  
Activity; Food Services; Parks & Recreation;  
Capital Reserve; Public Purpose Trust, Capital Projects)      (Attachment VII-C-4)  
 Approved       Disapproved       Amended       Tabled       Postponed
- VIII. Public Comment on Title I, other Federal Programs and ESSERS
- IX. A. Reports
  - 1. Student Representatives – High School: Hayne Webster and/or Hannalee Cleveland;  
Middle School: Olivia Gage and/or Evelyn Wetherbee;
  - 2. Superintendent
  - 3. Business Manager
  - 4. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

\*A. **Approval of Engagement Letter of EFPR Group**

Consideration of approval of Engagement Letter from EFPR Group, Corning, NY (for a period of two years ending June 30, 2022 and June 30, 2023. Estimation of fees to be \$25,900 for Year ending 6/30/2022 and \$26,900 for Year ending 6/30/2023; (Attachment X-1A))

B. **Second Reading and Final Adoption of Revised WASD Policies**

Consideration of approval for the second reading and final adoption of revised WASD Policies #700 PROPERTY which were reviewed at the Programs & Policy Committee Meeting of February 23, 2022. Policies were revised in accordance with the PSBA Contract for Professional Services Program for Policy Review Service approved by the Board of Education on January 25, 2019.

C. **Assignment of Signature Authorization - Principal Life Insurance Co., De Moines, Iowa**

Consideration of approval to authorize Dr. Brenda M. Freeman, Superintendent, Wellsboro Area School District for the purpose of authorizing plan changes and/or terminations on behalf of Wellsboro Area School District 45 Deferred Compensation Plan with Principal Life Insurance Company, Des Moines, Iowa. This authorization is effective immediately.

D. **Approval of Appointment for Acting Board Secretary**

Consideration of approval to appoint Linda Gamble as Acting WASD Board Secretary from March 9, 2022 until further notice.

2. **PERSONNEL**

A. **Extra-Curricular Volunteer Appointments for School Year 2021-2022**

Consideration of approval for the following extra-curricular volunteer appointments:

1. Lisa Lane, as Volunteer High School Tract Assistant Coach for the School Year 2021-2022;
2. Michelle McNett, as Volunteer High School Softball Assistant Coach, for the School Year 2021-2022;
3. Darci Warriner, as Volunteer High School Softball Assistant Coach for the School Year 2021-2022;

\*B. **Extra-Curricular Resignation**

Consideration of approval to accept letter of resignation from Kyle Smith, Middle School Boys Basketball Head Coach, effective March 1, 2022. (Attachment X-2B)

\*C. **Conference Request**

Consideration of approval for the following conference request:

1. Melanie Berndtson, High School Horticulture/Vo-Ag Teacher to attend CASE Curriculum Lead Teacher Training – Elite Elevation on March 24-25, 2022 (approximate costs: Substitute costs: \$306) (Attachment X-2C)

3. **STUDENT**

A. **Request for Homebound Instruction**

Consideration of approval for Student #4 HB 2021-2022 as per his family physician from February 24, 2022 for a period of three (3) months.

**B. Approval of In Lieu of Expulsion Agreements**

Consideration of approval for the In Lieu of Expulsion Agreement for the following:

1. Student #9 2021-2022;
2. Student #10 2021-2022;
3. Student #11 2021-2022;
4. Student #12 2021-2022;
5. Student #13 2021-2022;
6. Student #14 2021-2022;
7. Student #15 2021-2022;
8. Student #16 2021-2022;
9. Student #17 2021-2022
10. Student #18 2021-2022

**\*C. Approval of Overnight Field Trip Request**

Consideration of approval for Daniel Sensenig, High School Music Teacher, to travel to:

1. Wyoming Valley West High School with one (1) Concert Band student (Regional Band) on March 10 & 11, 2022. (Attachment X-3C-1)
2. Valley View High School with two (2) Chorus students (Regional Chorus) on March 24 & 25, 2022. (Attachment X-3C-2)
3. James Mack, Culinary Arts Teacher, taking 2 Culinary Arts Students (winning in Skilled Arts Competition moving to states), to Hershey Motor Lodge, Hershey, PA on April 6-8, 2022; (Attachment X-3C-3)

**\*D. Request to Establish a Student Activity Account**

Consideration of approval of request to establish a student activity account, to wit, **RLBMS S.T.I.N.G** for the purpose of promoting good deeds and spreading kindness in our schools, at home and in the community. Advisor: Jennifer Outman, Middle School Fifth Grade Teacher (Attachment X-3D)

**\*E. Request to Close a Student Activity Account**

Consideration of approval of request to close student activity account "*Sophia Campbell Memorial Fund*" with a closing balance of \$825.96. Said balance shall be transferred over to "RLBMS S.T.I.N.G." account. (Attachment X-3E)

Approved       Disapproved       Amended       Tabled       Postponed

**XI. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

**\*A. Approval of Receipt of Private Monies in School Year 2021-2022**

Consideration of approval of the monies received by Wellsboro Area School District from David G. Patterson Foundation in the amount of \$7,000 to be used for the purchase of sound shields (Music Department) (Attachment XI-1A)

**\*B. Approval of Addendum between WASD and ESS Northeast, LLC**

Consideration of approval of Addendum between Wellsboro Area School District and ESS Northeast, LLC adding the position of Secretarial (Hourly) at the rate of \$14.67 per hour for the 2021-2022 School Year, \$14.73 per hour for the 2022-23 School Year and \$14.78 per hour for the 2023-24 School Year, as presented. (Attachment XI-1B)

**C. Approval of Appointment of WASD Superintendent of Schools 7/1/2022 – 6/30/2025**

Consideration of approval for the appointment of Alanna Huck as Wellsboro Area School District Superintendent of Schools for a three year term beginning July 1, 2022 – June 30, 2025.

Approved       Disapproved       Amended       Tabled       Postponed

## 2. PERSONNEL

### A. Approval of Substitute After-School Tutor K-4 funded by Federal Programs and ESSER Grant for School Year 2021-2022

Consideration of approval of Ashley Bowen, Elementary Teacher, as Substitute After-School Tutor K-4, effective March 9, 2022 – April 29, 2022 at the rate of \$34.00 per hour as necessary.

### B. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2021-2022:

1. Kate Gehman, as High School Girls Track Assistant Coach, at a stipend of \$2,399 effective March 9 – May 28, 2022;
2. Chad Tennis, as Co-Middle School Baseball Assistant Coach, at a stipend of \$840, effective March 9 – June 17, 2022;
3. Jonathan Rothermel, as Co-Middle School Baseball Assistant Coach, at a stipend of \$840, effective March 9 – June 17, 2022;
4. Brooke Kohler, as High School Softball Assistant Coach, at a stipend of \$2,298, effective March 9 – June 17, 2022;
5. Tanya Harmon, as Middle School Softball Assistant Coach, at a stipend of \$1680, effective March 9 – June 17, 2022;
6. Steve Adams, as High School Baseball Head Coach, at a stipend of \$3,314, effective March 9 – June 17, 2022;
7. Shane Mascho, as Middle School Baseball Head Coach, at a stipend of \$2,584, effective March 9 – June 17, 2022;
8. Andrew Borzok, as High School Boys Tennis Head Coach, at a stipend of \$2,481, effective March 9 – May 28, 2022;
9. Elizabeth Hoover, as High School Girls Track Head Coach, at a stipend of \$4,046, effective March 9 – May 28, 2022;
10. Bryce Bitner, as High School Boys Track Assistant Coach, at a stipend of \$2,399, effective March 9 – May 28, 2022;
11. Jill Gastrock, as High School Boys Track Head Coach, at a stipend of \$3,624, effective March 9 – May 28, 2022;

### C. Approval of Hire of Student Custodians for School Year 2021-2022

Consideration of approval for the following student custodial hires for the School Year 2021-2022:

1. Kanan Keck, High School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;
2. Travis Woodward, Middle School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;
3. Blaise Florio, High School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;

### D. Approval of Support Staff Hires

Consideration of the following support staff hires:

1. Felicia Kizer, part-time (5 hrs. per day/9 months) Paraprofessional (Learning Support), effective March 9, 2022 at a rate of \$10.91 per hour. Hire will serve out the initial forty-five day probationary period at the rate of \$10.00 per hour and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3-C) of Memorandum of Agreement approved by the Board on January 25, 2022.

2. Juliana Snowberg, part-time (5 hrs. per day/9 months) Paraprofessional (Learning Support), effective March 9, 2022 at a rate of \$10.91 per hour. Hire will serve out the initial forty-five (45) day probationary period at the rate of \$10.00 per hour and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3C) of Memorandum of Agreement approved by the Board on January 25, 2022.

3. John Tubbs, full-time (8 hrs. per day/12 months) Charlotte Lappla Custodian, effective February 28, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Probationary period of forty-five (45) days is hereby waived due to previous employment of John Tubbs (6/22/2021 – 1/3/2022).

4. John Hoover, part-time (5 hrs. per day/9 months) Middle School Custodian, effective February 22, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Hire will serve out the initial forty-five (45) day probationary period and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3-C) of Memorandum of Agreement approved by the Board on January 25, 2022.

5. Donald Bailey, full-time (8 hrs. per day/12 months) High School Custodian, effective March 7, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Probationary period of forty-five (45) days is waived.

6. Nancy VanDergrift, full-time (8 hrs. per day/12 months) Technology Technician, effective February 28, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021-6/30/2025). Probationary period of forty-five (45) days is waived.

Approved       Disapproved       Amended       Tabled       Postponed

XII. Public Comment

XIII. Adjournment

**ITEMS OF INFORMATION:**

1. Approved Facility Use Requests
2. Interview Schedules