

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
September 13, 2022 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Tuesday, September 13, 2022, at 5:30 PM, Conference Room, for the purpose of personnel/litigation;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote
 Approved Disapproved Amended Tabled Postponed
- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meeting
 - Work Session of August 2, 2022; [\(Attachment VII-A\)](#)
 - Regular Board Meeting of August 9, 2022; [\(Attachment VII-A-1\)](#)
 - Program & Policy Committee Mtg. of Aug. 30,2022 [\(Attachment VII-A-2\)](#)
 - Buildings & Grounds Committee Mtg. of Sept. 6, 2022 [\(Attachment VII-A-3\)](#)
 - *B. Approval of Bills
 - General Fund Invoices; [\(Attachment VII-B\)](#)
 - Student Activity Invoices;
 - Capital Reserve Invoices;
 - Disbursements – General Fund; Approved Disapproved Amended Tabled Postponed
- VIII. Public Comment on Title I and other Federal Programs
- IX. A. Reports
 - 1. Student Representatives
 - 2. Superintendent
 - a. Recognition of FBLA Competition Participants – Chicago, IL
 - 3. Business Manager
 - 4. Board Members

X. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

*A. **Approval of WASD Policy #918 – Title I Parent and Family Engagement**

Consideration of approval of the updated WASD Policy #918 as reviewed and recommended by Administrators and the Board Policy Committee. ([Attachment X-1A](#))

2. **PERSONNEL**

A. **Extra-Curricular Volunteer Appointments for School Year 2022-23**

Consideration of approval for the following volunteer appointments for School Year 2022-23:

1. Rebecca Dodson-Webster, Volunteer Swim Coach for all Wellsboro High School Swimmers for School Year 2022-23;
2. Anne Anderegg, Volunteer Swim Coach for all Wellsboro High School Swimmers for School Year 2022-23;
3. Patti Mitchell, Volunteer Scorekeeper for High School Girls Soccer, effective August 15 – November 19, 2022;
4. Lynsey Hastings, Volunteer Middle School Cheerleading Assistant Advisor, for School Year 2022-23;
5. Sara Ritchey, Volunteer Parent, Charlotte Lappla Elementary, during the entire school year 2022-23;
6. Janelle Smith, Elementary Volunteer, during the entire school year 2022-23;
7. Glenda McCarthy, Elementary Volunteer, during the entire school year 2022-23;
8. Kristen Lamphear, Elementary Volunteer, during the entire school year 2022-23;
9. Hanna R. Worthington, Mansfield University Student Teacher (Elementary), during the entire school year 2022-23;
10. Mary Jessie Lincoln, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
11. Joseph Callahan, as Parent Chaperone -Elementary, during the entire school year 2022-23;
12. Breanna Schnoke, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
13. Destiny Rudolph, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
14. Madison N. Williams, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
15. Alainya A. Sherwood, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
16. Lexi M. Silvis, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
17. Elizabeth Doyle, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
18. Lily Chrysler, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
19. Meghan Corkle, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
20. Riley R. Batdorf, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
21. Sarah B. Cassavaugh, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
22. Jakob Christian, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;

23. Isabelle J. Edwards, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
24. Lorena M. Marquardt, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
25. Matthew Orehowsky, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
26. Emily Campbell, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
27. Gianna DeLong, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
28. Jocelyn Wasko, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
29. Carly Wywoda, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
30. Scarlet Mitzel, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
31. Erin Thomas, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
32. Gracie Osterhout, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
33. Caydence Macik, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
34. Caitlin Chamberlain, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
35. Shantel McCaslin, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
36. Emma Kosa, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
37. Morgan Mays, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
38. Kaitlyn Tom, as Volunteer High School Cheerleading Advisor, for the school year 2022-23;
39. Genesis Bushnell, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
40. Patsy Fichtner, Grandparent Volunteer (elementary) for the school year 2022-23;
41. Mackenzie Raymond, as Rock L. Butler Middle School tutor, for the 2022-23 After Tutoring Program;

B. Support Staff Resignations

Consideration of approval to accept letters of resignation from:

1. Jennifer Busch, part-time paraprofessional, effective August 3, 2022; ([Attachment X-2B-1](#))
2. David Posner, virtual Interpreter for the Deaf and Hard of Hearing, effective August 31, 2022; ([Attachment X-2B-2](#))

*C. Conference Requests

Consideration of approval for the following conference requests:

1. Amy Coots, Principal of Academic Affairs, to attend PDE Career Technical Education, Integrated Learning Conference, State College, PA, on November 2–4, 2022 (Estimated Expenses: Travel-\$113.75; Lodging: \$260; Registration: \$185 **TOTAL:** \$558.75 to be paid from Professional Development Budget; ([Attachment X-2C-1](#)))
2. Joyce Butler, Administrative Assistant-Child Acct/Registrar, to attend "A/CAPA – Attendance/Child Accounting Professional Association Conference", on October 25-28, 2022 in Hershey, PA (Estimated Expenses: Travel: \$190; Lodging: \$891; Meals: \$150; Registration - \$345; **TOTAL:** \$1,576 to be paid

from General Fund Account/Travel Account) ([Attachment X-2C-2](#))

3. Heather Steinbacher, High School Spanish Teacher, to attend "PAGE Conference (PA Association of Gifted Education)", in Pocono Manor, PA on October 17 & 18, 2022; (Estimated Expenses: Travel: \$106; Lodging-\$286; Registration-\$408.99 **TOTAL: \$800.99** to be paid from High School Travel Account (Gifted Teachers) ([Attachment X-2C-3](#))

4. Jennifer Outman, Laura Lightner, Shannon Tice, Mary J. Freeman, Kristopher Davis, Sara Wagaman, Miranda Smith (or Isaiah Cary), Matthew Perry, Kate Kreger and Denise Route to attend "Trauma-Informed Collaborative" on September 22; October 27; November 17; and December 15, 2022 in BLAST Offices located in Canton, PA or Williamsport, PA (Estimated Expenses: Travel: \$205; Other (substitutes): \$540; **TOTAL: \$745** to be funded by PCCD Mental Health Grant) ([Attachment X-2C-4](#))

5. Dr. Jacob Rogers, School Psychologist, to attend "Association of School Psychologists of PA" on November 2 & 3, 2022 in State College, PA (Estimated Expenses: Travel: \$115; Lodging: \$120; Meals: \$50 and Registration: \$150 **TOTAL: \$435** to be funded by Professional Development Fund) ([Attachment X-2C-5](#))

6. Karen Farrer, Supervisor of Special Education, to attend 2022-23 Pennsylvania Fellowship Program for Special Education Leaders, on September 27 & 28, 2022 in State College, PA. (Estimated Expenses: Travel: \$113.75; Lodging: \$132.09; Meals: \$60; Registration: \$460 **TOTAL: 765.84** to be paid from Special Education Professional Development)

***D. Extra-Curricular Resignations**

Consideration of approval to accept letters of resignation from:

1. Sharon Zuchowski, High School Volleyball Head Coach, effective August 8, 2022; ([Attachment X-2D-1](#))
2. Brooke Kohler, High School Softball Assistant Coach, effective August 22, 2022; ([Attachment X-2D-2](#))
3. Jeff Zuchowski, High School Volleyball Assistant Coach, effective August 19, 2022; ([Attachment X-2D-3](#))
4. Darci Warriner, Middle School Volleyball Head Coach, effective September 13, 2022; ([Attachment X-2D-4](#))
5. Tanya Harmon, Middle School Volleyball Assistant Coach, effective September 13, 2022; ([Attachment X-2D-5](#))

3. STUDENT

***A. Request to Establish a Student Activity Account**

Consideration of approval of Request to Establish a student activity account, to wit, "Robotics Club" for the purpose of building a robot, meeting the expectations/guidelines of First Tech Challenge (FTC) and to participate in team competition. Advisors: Andrew Borzok, High School Physics Teacher and Shari Macias, High School Special Education Learning Support Teacher. ([Attachment X-3A](#))

***B. Approval of Independent Study Proposals**

Consideration of approval for the following Independent Study Proposals:

1. to provide Peyton McClure, a senior, with an opportunity to engage in more rigorous Coursework that will help prepare him for the study of physics/biophysics in college, as well as for the **AP Physics C. Mechanics** exam. If student successfully completes this study, he will receive One (1) Science Credit (semester course). Said course will be for the Fall 2022 semester; Teacher: Andrew Borzok ([Attachment X-3B-1](#))
2. to provide Peyton McClure, a senior, with an opportunity to engage in more rigorous coursework that will help prepare him for the study of physics/biophysics in college, as well as for the

AP Physics C: Electricity and Magnetism exam. If student successfully completes this study, he will receive one (1) Science Credit (semester course). Said course will be for the Fall 2022 / Spring 2023 semesters. Teacher: Andrew Borzok ([Attachment X-3B-2](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

*A. Partners in Progress Student Transition Services Agreement

Consideration of approval of *Partners in Progress* Student Transition Services Agreement between *Partners in Progress* and Wellsboro Area School District. WASD desires *Partners in Progress* to perform services outlined in Exhibit "A". Term of Agreement shall end on June 30, 2023. ([Attachment XI-1A](#))

B. Approval of Payment of Private Parent Transportation for School Year 2021-2022

Consideration of approval for the payment of private parent transportation costs to Glenda Aldinger for the transporting of her daughter, Kristina M. Aldinger to the Wellsboro High School, for a total of 169 days (having missed a total of 10 days through the school year 2021-2022) at \$10.08 per day (.56 IRS mileage x 18 miles per day) or a total of \$1,703.52.

*C. Approval of UPMC Settlement Agreement

Consideration of approval to accept the Settlement Agreement with UPMC. ([Attachment XI-1C](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. PERSONNEL

A. Professional Staff Hire

Consideration of approval for the following professional staff hire for School Year 2022-2023:

1. Joanna Hallead, Rock L. Butler Middle School Family and Consumer Science Teacher, emergency certification required, effective September 14, 2022 at Step #1, Bachelors, at a salary of \$52,085;

*B. Request for F.M.L.A. (maternity)

Consideration of approval to grant FMLA (maternity leave) to Employee #2624 to use a combination of FMLA Maternity and Child Rearing Leave for the period of October 20, 2022 – January 3, 2023. ([Attachment XI-2B](#))

*C. Request for F.M.L.A. (maternity)

Consideration of approval to grant FMLA (maternity leave) to Employee #3072 to use a combination of FMLA Maternity and Child Rearing Leave for the period of August 25 – October 31, 2022. ([Attachment XI-2C](#))

*D. Request for F.M.L.A. (maternity)

Consideration of approval to grant FMLA (maternity leave) to Employee #3034 to use a Combination of FMLA Maternity and Child Rearing Leave for the period of September 11 – December 23, 2023. ([Attachment XI-2D](#))

E. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2022-2023:

1. Mackenzie Hastings, Middle School Cheerleading Advisor, for a stipend of \$2,052, effective August 17, 2022;

2. Jeff Zuchowski, High School Volleyball Head Coach, for a stipend of \$3,518, effective August 22, 2022 – November 19, 2022;
3. Sharon Hazelton-Mohr, as Social Studies Department Chairperson, at a stipend of \$1500, effective August 25, 2022 – June 8, 2023; (tabled from August 9, 2022 Board Agenda)
4. Ethan Nichols, as High School Football Assistant Coach, for a stipend of \$3,491, effective August 24-December 10, 2022;
5. Darci Warriner, as High School Volleyball Assistant Coach, for a stipend of \$2,399, effective September 14 - November 19, 2022;
6. Tanya Harmon, as Middle School Volleyball Head Coach, for a stipend of \$2,110, effective September 14 – November 19, 2022;
7. Kirsten Florio, as Middle School Volleyball Assistant Coach, for a stipend of \$1,439, effective September 14 – November 19, 2022
8. Michael Charles, as Future Business Leaders of America Coordinator, for a stipend of \$1500, effective September 13 – June 7, 2022;

F. Approval of Mentors

Consideration of approval of the following mentors:

1. Sharon Hazelton-Mohr, High School Social Studies Teacher, as mentor for Courtney Russell, High School Social Studies Teacher, in accordance with the New Teacher Induction Plan 2021-2024; (tabled on motion at August 9, 2022 Board Meeting)
2. Heather Ladd, Middle School Art Teacher, as mentor of Joanna Hallead, Rock L. Butler Middle School Family and Consumer Science Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
3. Kate Kreger, Middle School Sixth Grade Teacher, as mentor of Jennifer Butler, Middle School ELA Teacher, in accordance with the New Teacher Induction Plan 2021-2024;

G. Support Staff Hires

Consideration of approval for the support staff hires of:

1. Blaise Florio, full-time (35 hours per week / 9 months) Special Education Paraprofessional, pending completion of Highly Qualified Paraprofessional Training to be completed within one year from date of hire, effective start date of August 30, 2022, at a starting rate of \$10.00 per hour during the first forty-five (45) working days probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

H. 2022-23 Professional Hires for Wellsboro Online Academy

Consideration of approval for the following individuals (with identified certification) to serve as Wellsboro Online Academy Teachers effective August 29, 2022 – June 7, 2023 at the rate of \$34.00 per hour. Number of hours per week will be contingent on the number of students enrolled for Wellsboro Online Academy for school year 2022-23:

1. Denise R. Route – certifications include Business, Computer, Information Technology K-12 and English 7-12;
2. Amber Whitney – certifications include Grades PK-4; Grade 4-8 (all subjects 4-6); Mathematics (7-12); English 7-12; Social Studies 7-12; General Science 7-12; Earth & Space Science 7-12; Biology 7-12; Chemistry 7-12; Physics 7-12; Environmental Educ Pk-12; Technology Education Pk-12; Agriculture PK-12; Family Consumer Sci Pk-12; Bus-Computer- Info Tech PK12; Library Science PK-12; Special Education PK-12;
3. Tina Colton – certifications include Elementary Education and Reading Specialist;
4. Elizabeth Hoover – certifications include English; Reading Specialist;
5. Sharon Mohr- certifications include Social Science 7-12= Social Studies 7-12; English 7-12; Family Consumer Science PK-12;
6. Melissa Johnston – certifications include K-12 Health and Physical Education;
7. Barbara West – certifications include Mathematics;
8. Daniel Long – certifications include mathematics; physics; (not considered for teaching Algebra I)
9. Morgan Shaffer – certifications include music; English 7-12;
10. Lily Wasson Meixel – certifications include Grades 4- 8 (all subjects 4-6; mathematics 7-8);

11. Kate Kreger – certifications include elementary 4-6; Grades 4-8 (all subjects 4-6, mathematics 7-8); Grades 4-8 (all subjects 4-6, English Language Arts and Reading 7-8);
12. Jamie Madlock – certifications include Grades PK-4; Special Education PK-8, Special Education Expansion 7-12; Social Studies 7-12;
13. Philip Snyder – certifications include health, physical education, safety/driver ed;
14. Erin Szentesy - certifications include English 7 – 12; Library Science K-12;
15. Nathan Babcock – certifications include Health and Physical Education; Social Studies 7-12;
16. Francis Novak – certifications include Elementary K-6; General Science 7-12; Mathematics 7-12; Mid-Level Mathematics 6-9; Physics 7-12; Technology Education;
17. Jill Gastrock – certifications include English;
18. Laura Lightner – certifications include Ment. and/or Phys. Handicapped; Elementary;
19. Rhoda Mann – certifications include Elementary K-6; Special Education K-12; Reading Specialist; Program Specialist ESL;
20. Sayward Mack – certifications include English 7-12; Grades PK-4; Special Education PK-8; Special Ed. Expansion 7-12;
21. Heather Ladd – certifications include art;
22. Tammy Giarth – certifications include elementary; reading specialist; library science;
23. Marcia Smith – certifications include Ment. and/or Phys. Handicapped; Reading Specialist;

___ Approved

___ Disapproved

___ Amended

___ Tabled

___ Postponed

XII. Public Comment

XIII. Adjournment

Items of Information:

1. Listing of Facility Use Requests
2. Interview Schedules
3. Conference Report