

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
November 8, 2022 - 6:30 PM

- I. Call to Order
Honoring our Veterans

- II. Pledge of Allegiance

- III. Roll Call of Members

- IV. Announcement of any Executive Sessions – An executive session was held on Thursday, November 8, 2022 at 8:30 PM in the Old Music Room for the purpose of personnel and litigation;

- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

- VI. Approval of Agenda – Voice Vote

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meeting
Work Session of October 4, 2022; [\(Attachment VII-A\)](#)
Board Meeting of October 11, 2022 [\(Attachment VII-A-1\)](#)
Buildings & Grounds Minutes of October 17, 2022 [\(Attachment VII-A-2\)](#)

 - *B. Approval of Bills
General Fund Invoices; [\(Attachment VII-B\)](#)
Student Activity Invoices;
Capital Reserve Invoices;
Disbursements – General Fund;___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

- VIII. A. Reports
 - 1. Superintendent
 - 2. Business Manager
 - 3. Board Members
 - 4. Student Representatives

- IX. CONSENT ITEMS Roll Call Vote
 - 1. PERSONNEL
 - *A. Extra-Curricular Resignations
Consideration of approval to accept letters of resignation from:
 - 1. Steve Macensky, High School Golf Head Coach, effective October 12, 2022;
[\(Attachment IX-1A-1\)](#)

2. Jeff Zuchowski, High School Volleyball Head Coach, effective November 2, 2022;
([Attachment IX-1A-2](#))

*B. Support Staff Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Margaret Adams, Charlotte Lappla Building Secretary, with regret, effective December 31, 2022. ([Attachment IX-1B](#))

*C. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Candy Lewis, Rock L. Butler Middle School Special Education Teacher, effective November 29, 2022. ([Attachment IX-1C](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of Items for Sale Via a Bid Process

Consideration of approval of the following items for sale via a bid process:

1. Light Machine Corporation – Prolight Maching Center – Desktop CNC mill
2. Light Machine Corporation - Prolight Turning Center-CNC lathe-Desktop CNC lathe

B. Approval of Wellsboro Area School District Comprehensive Plan 7/1/2022 – 6/30/2025

Consideration of approval of the Wellsboro Area School District Comprehensive Plan 7/1/2022 – 6/30/2025 as presented. ([Attachment X-1B](#))

C. Approval of *Aspire Financial*

Consideration of approval of *Aspire Financial* as a 403B provider for the Wellsboro Area School District effective November 8, 2022.

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments for School Year 2022-23

Consideration of approval for the following volunteer appointments for School Year 2022-23:

1. Doris Sargent, Elementary Volunteer, during the entire school year 2022-23;
2. Andrew Rendos, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
3. Todd Webster, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
4. Isaac Porter, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
5. Sarah Mosher, Volunteer High School Girls Basketball Assistant Coach, effective November 18, 2022 – March 25, 2023;
6. Hunter Waid, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
7. McKaylee A. Locke, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
8. Elaineah May Brown, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;

9. Elizabeth Williams, Volunteer Student Teacher – Observation Hours from Mansfield University, for the 2022-23 School Year;
10. Alexander Bloss, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
11. John F. Keiers, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;

***B. Conference Requests**

Consideration of approval for the following conference requests:

1. James Mack, High School Culinary Arts Teacher, to attend “Niagara Falls Culinary Institute Professional Development Day”, in Niagara Falls, New York on December 5 & 6, 2022 (All expenses paid through American Culinary Federation (ACF); Substitute costs: \$322) **TOTAL: \$322 to be paid from General Fund ([Attachment X-2B-1](#))**
2. Erin Szentesy, Middle School English, Melissa Morral, Middle School ELA, Kate Kreger, Elementary Teacher, and Robert Kreger, Middle School Principal, to attend “PA Educational Technology Expo & Conference – PETE&C” in Pocono Manor, NY on February 12-15, 2023; (Estimated Costs: Travel: \$97.50; Lodging: \$1,540.17; Meals: \$200; Registration: \$897; Substitute Costs: \$1,125- **TOTAL: \$3,859.67 to be paid from Travel Account) ([Attachment X-2B-2](#))**
3. Dr. Jake Rogers, Jeremy Byrd, Jennifer Outman, Shane Mascho and Brigitte Largey to attend PBIS Impementers’ Forum, in Hershey, PA on November 30 – December 2, 2022 (Estimated Expenses: Travel: \$937.50; Lodging: \$1,724.19; Meals: \$500; Substitute Costs: \$990 ; Registration: \$425 **TOTAL ESTIMATED EXPENDITURES: \$4,576.69 to be paid from General Fund. ([Attachment X-2B-3](#))**

C. Approval of Homebound Teacher for School Year 2022-23

Consideration of approval for Tammy Giarth, WOA Lead Teacher, to provide homebound instruction for Student #2 HB 2022-23 commencing November 1, 2022 through three (3) months at the rate of \$34.00 per hour (6 hrs. per week including prep time) and mileage allowed at the IRS rate of \$.625 per mile.

D. Approval of School Van Driver

Consideration of approval for the following school van driver:

1. Sapphire Marie Dawson, school van driver for Correll Student Transport, effective October 21, 2022;

E. Professional Staff Hire

Consideration of approval for the following professional staff hire for School Year 2022-23:

1. Holden Kennedy, Elementary Teacher, effective December 12, 2022, Step #1, Bachelors Degree, at a salary of \$52,085;

F. Request for F.M.L.A.

Consideration of approval to grant F.M.L.A. to Employee #3127 for the period of December 20, 2022 – March 23, 2023.

***G. Approval of Hire of WASD Business Manager/Board Secretary and Approval of Employment Contract**

Consideration of approval for the hire of Jordan DeHass as Wellsboro Area School District Business Manager/Board Secretary, at a salary of \$75,000 with an effective start date of November 22, 2022 as well as approval for her Employment Contract effective 11/22/2022 – 6/30/2025. (Attachment X-2G)

H. Extra-Curricular Hire for School Year 2022-23

Consideration of approval for the extra-curricular hire of Gregory Carr as High School Softball Head Coach, effective March 6 – June 16, 2023, for a stipend of \$3,314.

Approved Disapproved Amended Tabled Postponed

3. STUDENT

*A. Approval of Request for Approved Educational Field Trip

Consideration of approval for the following Request for Approved Educational Field Trip:

1. Madalinn Wolz, a second grade student at Don Gill Elementary School, to travel with her mother, Stacie Clark, out of town for work on November 7 – 22, 2022; ([Attachment X-3A-1](#))

*B. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Lara Owlett, High School Language Teacher (French and English), to take Wellsboro French Club (approximately 15-20 students) to France on June 17 – 25, 2024. (Expenses will be paid by students through fundraising); ([Attachment X-3B-1](#))
2. James Mack, High School Culinary Arts Teacher, to take Culinary Travel Club (consisting of 8 students) to Italy on June 14 – 25, 2023; (Expenses will be paid by students and parents) ([Attachment X-3B-2](#))
3. Melanie Berndtson, High School Horticulture Teacher, to take 30 students (Grand Canyon FFA) to
4. Melanie Berndtson, High School Horticulture Teacher, to take 6 students (Grand Canyon FFA) to State Legislative Leadership Conference, Harrisburg, PA on March 26-28, 2023; ([Attachment X-3B-4](#))
5. Melanie Berndtson, High School Horticulture Teacher, to take 30 Grand Canyon FFA students to “ACES Leadership Conference” in Harrisburg, PA on February 11-12, 2023; ([Attachment X-3B-5](#))

*C. Approval of Request to Establish a Student Activity Account

Consideration of approval of Request to Establish a Student Activity Account, to wit, “**WAHS Odyssey of the Mind**” for the purpose of providing activities and support to students competing in Odyssey of the Mind at the high school level; students will engage in selling items and hosting events to raise money. Advisor: Amber Whitney, High School Technology Education/Industrial Arts teacher; ([Attachment X-3C](#))

Approved Disapproved Amended Tabled Postponed

4. OTHER

*A. Approval of Contract for the Transportation of Students for Extracurricular Student Activities Between Wellsboro Area School District and Correll Transport

Consideration of approval of the Contract for the Transportation of Students for Extracurricular Student Activities between Wellsboro Area School District and Correll Transport. ([Attachment X-4A](#))

Approved Disapproved Amended Tabled Postponed

XI. Public Comment

XII. Adjournment

Items of Information:

1. Listing of Facility Use Requests
2. Conference Reports
3. Interview Schedules
4. Nutrition INK Magazine – Fall 2022

