

## **WORK SESSION**

April 5, 2022 – 6:30 PM

Old Music Room

Administration Office

- I. Call to Order;
- II. Roll Call of Members;
- III. Reading of Notice of Work Session;
- IV. Discussion – Overnight Field Trip (Dan Sensenig, HS Music Teacher) – WAHS Chorus traveling to Pocono Mountain East HS and Kalahari Resort – April 6 – 8, 2022 (1 student, 1 adult) (Handout #1)
- V. Update on High School Roof Project – Mr. Kreger;
- VI. Update on Middle School Restroom Project – Mr. Kreger;
- VII. Review of Extra-Duty Salary Schedule (7/1/2021 – 6/30/2024);  
(Handout #2 – Newer positions are shown in “**bold**”;  
Clarification of Understanding between District and WAEA re: Cheerleading  
(Handout #3)
- VIII. Discussion – HS & MS Odyssey of the Mind Teams;
- IX. Board Committee Reports;
- X. Public Comment;
- XI. Adjournment;

WELLSBORO AREA SCHOOL DISTRICT  
Field Trip Transportation Request Form

HI - States

1. Teacher: Sens enig School: WAHS
2. No. of Students: 1 Adults: 1 Class or Organization: WAHS Chorus
3. Date of Trip: April 6-8 2022 Destination: Pocono Mountain East HS + Katohani Resort Total Miles: approx. 375 miles
4. Estimated departure time: 8am From: WAHS
5. Estimated return time (arrival in the district): 8pm on 4/8?
6. Meal Plans (if applicable): 3 days worth for adult
7. Is school bus transportation required? ☐ Yes ☒ No How many? \_\_\_\_\_
8. Will a coach bus be required? ☐ Yes ☒ No How many? \_\_\_\_\_
9. Are private cars to be used? ☐ Yes ☒ No If yes, how many cars will be used? \_\_\_\_\_
- Who are the drivers? I will drive my car
- Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? ☐ Yes ☒ No
10. The district is requested to pay \$ total out of the total cost of \$ 735.00 student/adult housing  
275 - student registration  
150 - adult registration  
250 - food  
\$1440.00 + mileage  
469 substitute costs
- Account Code Number 581
11. If the district is not expected to pay all of the costs, what other funds are going to be used? \_\_\_\_\_  
Account Code, if appropriate: 1899
- Notes: \_\_\_\_\_
12. ☒ For overnight field trips, a list of Students and Chaperones is attached. Hayne Webster
13. ☐ A brief itinerary/description of trip is attached. PMEA All State Chorus + Conference
14. Signature of Teacher: [Signature] Date Submitted: 3/8/22
15. Principal's Approval: [Signature] Date: 3/8/22
16. Superintendent's Approval: Dr. Brenda M. Freeman Date: 3/9/22
17. Received by Transportation Coord.: \_\_\_\_\_ Date: \_\_\_\_\_
18. Estimated Cost: \_\_\_\_\_ Bus Contractor: \_\_\_\_\_

Distribution:

- ☐ Original - Superintendent/Transportation Coordinator  
☐ Copy 1 - Business Office (SS, FS, AA)

- ☐ Copy 2 - Building Secretary  
☐ Copy 3 - Faculty Member

Handout #1

**CHORUS Schedule**  
**Pocono Mountain East HS**  
**231 Pocono Mountain School Rd. Swiftwater, PA 18370**  
**( app. 15 minutes via PA-314 E from Kalahari Resorts)**  
**Tim Eick - Host**

**Wednesday 4/6/2022 - PMEA does NOT provide LUNCH on this day**

**10:30 am - 12:45 pm- Student Registration at Host School Pocono Mountain East HS-**

Directors are to enter the MAIN ENTRANCE of the SCHOOL with drivers license/photo ID to check in through the RAPTOR Visitor ID System while students remain in the vehicle. Directors will also receive student ID badges at the Main Entrance. Directors then return to the vehicle, give out the student ID Badges and escort students to their designated ENTRANCE. The PMEA NURSE will check-in student medications.

**\*\*\*STUDENT LUGGAGE OPTIONS\*\*\***

**A.** Luggage Truck will be at Host School/ Luggage remains in the truck until students return from their Host school, then will unload at Kalahari.

**B.** Directors keep student luggage in their vehicle until evening and then make arrangements with students to secure luggage from vehicles via the Main Kalahari Lobby (students will sign out/in via Chaperones)

**C.** If Kalahari rooms are available and the Director has registered students, luggage may go to the room.

**11:00 am - until evening at Kalahari Resort Student Lodging Registration (All Ensembles).**

Directors are responsible for registering their students and obtaining room keys to distribute to them. Directors are to make arrangements with their students for a meeting location and time to dispense keys. (Examples- Kalahari Main Lobby or Host School).

**1:00 pm-** Instructions and Seating Assignment (based on SUBMITTABLE Auditions) from Host/ DOWNBEAT Rehearsal

**1:00 pm- 4:15 pm-** Rehearsal/ Breaks at discretion of Host including snack breaks

**4:30 pm- 5:15 pm-** Dinner

**5:30 pm - 6 BUSES DEPART from PME to Kalahari Resort**

AT Kalahari - Directors may meet students in the Main Lobby to give out keys, students may obtain luggage from the luggage truck or students will sign out/in via Chaperones to obtain luggage from the Director's vehicle.

**6:00 pm- 8:00 pm-** Check In to Kalahari/ Indoor Water Park/Arcade/Food Vendors

**Back to Room-** TBA/ Room checks by Chaperones

\*\*\*\*\* Directors who are visiting during the rehearsals on THURSDAY or FRIDAY are to enter the MAIN ENTRANCE of the POCONO MOUNTAIN EAST HS with their drivers license/photo ID to check in via the RAPTOR System and obtain a Visitors Pass.

### Appendix B-1: Extra Duty Salary Schedule

*Inclusion of a position that does not exist does not mean that the position must or will be filled.*

Sports Positions	Varsity	JV (Asst.)	MS Var.	MS (Asst.)
Basketball*	\$4,659	\$2,874	\$3,760	\$2,256
Cheerleading#	\$1,114		\$2,052	
Cross Country	\$2,661	\$1,521	\$2,661	
Football	\$5,291	\$3,491	\$3,325	\$1,993
Golf	\$2,131	\$1,173		
Tennis*	\$2,481	\$1,418		
Track*	\$3,518	\$2,399		
Volleyball	\$3,518	\$2,399	\$2,110	\$1,439
Wrestling	\$4,509	\$2,990	\$3,169	\$1,902
Baseball/Softball	\$3,314	\$2,298	<b>\$2,415</b>	<b>\$1,680</b>
Soccer*	\$3,569	\$2,432	\$2,361	\$1,684
Strength & Conditioning	\$6,604			
Intramurals*	\$1,017		\$1,139	
<b>*Separated Boys and Girls Coaches</b>				
<b>#Basketball, Football and Wrestling</b>				

Extra-Curricular Positions	Base Salary			
Dramatics-Fall Drama	\$1,107		<b>\$1,107 (MS)</b>	
Dramatics-Spring Musical	\$2,236			
Marching Band	\$3,607 (HS)		<b>\$2,573 (MS)</b>	
Band Front-Percussion Coord.	\$1,107			
Band Front-Colorguard Instr.	\$1,107			
<b>Odyssey of the Mind Coordinator</b>	<b>\$800</b>			
<b>Future Business Leaders of America Coord.</b>	<b>\$1500</b>			
Student Council Advisor	\$1,341 (HS)		<b>\$1,341 (MS)</b>	
Sr. Class Advisor	\$1,360			
Yearbook	\$2,155			
Yearbook Bus Mgr.	\$1,017			
A.V. Advisor	\$1,341			
A.V. Coordinator	\$1,538			
AV for MS <del>at</del> and HS (per hour)	\$22.83			

Building Positions	Base Salary			
Head Teacher	\$1,923			
Mentor (Support Teacher)	\$1,250			
Curriculum Chairpersons	\$1,500			
<b>Curriculum Department Heads^</b>	<b>\$500</b>			
Detention (per hour)	\$32.00			

**^Max of 12 - 2 each in Math, Science, Social Studies, ELA, Applied Arts, and Special Education.**

**CLARIFICATION OF UNDERSTANDING  
BETWEEN THE  
WELLSBORO AREA SCHOOL DISTRICT  
AND THE  
WELLSBORO AREA EDUCATION ASSOCIATION**

WHEREAS the Wellsboro Area School District and the Wellsboro Area Education Association entered into a Collective Bargaining Agreement, effective July 1, 2021 through June 30, 2024, the District wishes to offer the following changes for clarification purposes:

**APPENDIX B-1: Extra Duty Salary Schedule**

<u>Sports Position:</u>	<u>Varsity:</u>	<u>MS Var.</u>
Cheerleading #	\$ 3,342.00	\$ 2,052.00

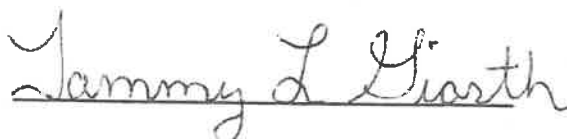
*# Stipend includes all three sports: Basketball, Football and Wrestling. In the event that one or more student athletics do not occur, the stipend will be divided by three (3) to determine the stipend for each athletic season.*

All other provisions of the parties' Agreement shall remain in full force and effect.  
WHEREFORE, this Memorandum of Understanding has been signed by each party's duly authorized representatives below.

Executed this 17<sup>th</sup> day of October, 2021.



Wellsboro Area School District  
(Vice) President



Wellsboro Area Education Association  
(Vice) President

*Handout #3*