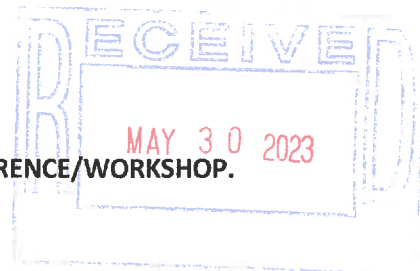


Wellsboro Area School District  
227 Nichols Street  
Wellsboro, PA 16901



### Request to Attend Conference / Meeting

**THIS FORM MUST BE COMPLETED AND APPROVED BEFORE REGISTERING FOR THE CONFERENCE/WORKSHOP.**

**Individual Attending:** Wade Owlett

**Name of Conference:** The National Forum to Advance Rural Education

**Location of Conference:** Chattanooga, Tennessee

**Date(s):** November 15-17

**Days of Week:** Wednesday through Friday

Are you an active member of the organization sponsoring this event?  Yes  No

Is this conference directly related to a classroom assignment?  Yes  No

**Purpose of the conference:**

The purpose of this conference is to advance rural education. There will be workshops for teachers and administrators as well as keynote speakers to address not only what is going on with rural education across our country, but also policy and how that affects the future of rural education. I will be presenting at this conference on stories in our rural communities. The following website offers more information: <https://www.nrea.net/Convention-Research-Symposium>

**Number of school days absent for the conference/meeting:** 3

**Total number of days requested for conference/meeting:** 3

**Estimated time of departure:** The morning of November 15

**Estimated time of return:** The evening of November 17

**COMPLETE THE FOLLOWING ESTIMATIONS OF EXPENSES:**

|                                      |                 |
|--------------------------------------|-----------------|
| Travel:                              | 741.60          |
| Lodging:                             | 1,146.71        |
| Meals:                               | 000.00          |
| Registration:                        | 300.00          |
| Other:                               | 000.00          |
| <b>Total Estimated Expenditures:</b> | <b>2,188.31</b> |

**SUBSTITUTE NEEDED:**

Yes (# of Days): 3  
 No

**All receipts must be itemized.  
Tips are not reimbursable.**

**Submitted by:** Wade Owlett

**Date:** May 16, 2023

Recommended to Superintendent:  Yes  No

Principal Signature

Account # 10-1110-581 Amount/% \_\_\_\_\_  
Account # \_\_\_\_\_ Amount/% \_\_\_\_\_

Recommended to School Board for Approval:   
Superintendent Signature

Date Approved by School Board: \_\_\_\_\_

Distribution:  Original - District Office  Copy 1 - Teacher  Copy 2 - Building Office