

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting  
January 17, 2023 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – An executive session was held on Tuesday, January 10, 2023 at 5:30 PM in the Business Office Conference Room for the purpose of personnel;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote  
 Approved     Disapproved     Amended     Tabled     Postponed

VII. Board Minutes/Financials – Voice Vote

- \*A. Minutes of Previous Meeting
  - Re-Organizational Meeting of December 6, 2022;                    ([Attachment VII-A](#))
  - Regular Board Meeting of December 6, 2022;                    ([Attachment VII-A-1](#))
  - Minutes of Health Occupations – Advisory Committee  
Meeting of December 16, 2022    ([Attachment VII-A-2](#))

- \*B. Approval of Bills
  - General Fund Invoices;    (Attachment VII-B)
  - Student Activity Invoices;
  - Capital Reserve Invoices;
  - Disbursements – General Fund;

Approved     Disapproved     Amended     Tabled     Postponed

- VIII. A. Reports
- 1. Superintendent
  - 2. Business Manager
  - 3. Board Members
  - 4. Student Representatives

IX. **CONSENT ITEMS** Roll Call Vote

- 1. PERSONNEL
  - \*A. Extra-Curricular Resignations
    - Consideration of approval to accept letters of resignation from:
      - 1. Darci Warriner, High School Volleyball Assistant Coach, effective January 10, 2023; ([Attachment IX-1A-1](#))
      - 2. Tanya Harmon, Middle School Volleyball Head Coach, effective January 11, 2023 and Middle School Girls Basketball Assistant Coach, effective January 11, 2023; ([Attachment IX-1A-2](#))
      - 3. Bryce Bitner, High School Boys Track Assistant Coach, effective January 16, 2023; ([Attachment IX-1A-3](#))

**\*B. Professional Staff Resignations Due to Retirement**

Consideration of approval to accept letters of resignation due to retirement from:

1. Steven J. Henneman, Don Gill Elementary Teacher, with regret, effective June 30, 2023; ([Attachment IX-1B-1](#))
2. Terri Dunkleberger-Robinson, Don Gill Elementary Teacher, with regret, effective June 30, 2023; ([Attachment IX-1B-2](#))
3. Philip Snyder, High School Health & Physical Education Teacher, with regret, effective June 30, 2023; ([Attachment IX-1B-3](#))
4. Jo Ann Yungwirth, Rock L. Butler Middle School Elementary Teacher, with regret, effective June 30, 2023; ([Attachment IX-1B-4](#))

**\*C. Professional Staff Resignation**

Consideration of approval to accept letter of resignation from Denise Route, Rock L. Butler Middle School Business and Computer Teacher, effective January 11, 2023; ([Attachment IX-1C](#))

Approved     Disapproved     Amended     Tabled     Postponed

**X. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

**\*A. Dual Enrollment Agreement between WASD and Lackawanna College for School Year 2022-23**

Consideration of approval to authorize the Wellsboro Area School District to enter into Dual Enrollment Course Agreement with Lackawanna College to provide courses in the area of education to eligible students during the 2022-2023 school year. ([Attachment X-1A](#))

**\*B. Adoption of Resolution**

Consideration of approval for the adoption of Resolution of the Board of School Directors of the Wellsboro Area School District Authorizing the Waiver of Additional Charges for the Late Payment of Real Estate Taxes in Certain Circumstances to Comply with Act 58 of 2022; ([Attachment X-1B](#))

**\*C. Second Reading and Adoption of WASD Policy #202 – Eligibility of Nonresident Students**

Consideration of approval for the second reading and adoption of Wellsboro Area School District Policy #202 – Eligibility of Nonresident Students as presented. ([Attachment X-1C](#))

**D. Approval of Mentor**

Consideration of approval for the following:

1. Jessica Witmer, Rock L. Butler Middle School Special Education Teacher, as mentor of Krista Wheeler, Special Education Teacher, in accordance with the New Teacher Induction Plan 2021-2024;

**E. Creation of WASD Health Occupations Program**

Consideration of approval for the creation of a WASD Health Occupations Program that meets the requirements of a state-approved Career and Technical Education Program.

Approved     Disapproved     Amended     Tabled     Postponed

**2. PERSONNEL**

**A. Extra-Curricular Volunteer Appointment for School Year 2022-23**

Consideration of approval for the following volunteer appointments for School Year 2022-23:

1. Tyren Wetzal, as Volunteer High School Boys Basketball Assistant Coach, during the school year 2022-23;

2. Janessa Smith, Volunteer Middle School Odyssey of the Mind Coach, for School Year 2022-23;
3. Maegan Allysum Borzok, Elementary Volunteer, during the entire school year 2022-2023;

\*B. Conference Requests

Consideration of approval for the following conference requests:

1. Alanna R. Huck, Superintendent, to attend "**PARSS Annual Conference**" on April 26-28, 2023 in State College, PA (Estimated Expenses: Travel: \$121.83; Lodging: \$300; Registration: \$275 **TOTAL ESTIMATED EXPENDITURES: \$696.83 to be paid from General Fund** ([Attachment X-2B-1](#)))
2. Karen Farrer, Supervisor of Special Education, to attend "**PA Fellowship Cohort 13 and PDE Making a Difference: Educational Practices that Work**" in Hershey, PA on February 28, March 1, 2 & 3, 2023; (Estimated Expenses: Travel: \$175.50; Lodging: \$482.85; Meals: \$150; **TOTAL ESTIMATED EXPENDITURES: \$808.35 to be paid from General Fund** ([Attachment X-2B-2](#)))
3. Morgan Shaffer, Rock L. Butler Middle School Music Teacher, to attend "**PMEA District 8 Orchestra Festival**" (with one student, Hayne Webster) on January 26 & 27, 2023 in Berwick, PA (Estimated Expenses: \$130 mileage; Lodging: \$200; Meals: \$120; Student Registration: \$143; Substitute costs: \$336 (2 days); **TOTAL ESTIMATED EXPENDITURES: \$929 to be paid from General Fund** ([Attachment X-2B-3](#)))
4. Daniel Sensenig, Wellsboro High School Music Teacher, to attend "PMEA District 8 Band Festival" (with two students: Hayne Webster and Serena Gassner) on February 9 & 10, 2023 In Montoursville, PA; (Estimated Expenses: \$147; Meals: \$120; Registration: \$180; Substitute costs: \$336 (2 days); **TOTAL ESTIMATED EXPENDITURES: \$783 to be paid from General Fund** ([Attachment X-2B-4](#)))

C. Support Staff Hires

Consideration of approval for the following support staff hires for School Year 2022-23:

1. Jamie M. Maldonado, full-time (35 hours per week/9 months) Special Education paraprofessional pending completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire; effective start date will be January 5, 2023 at a rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) working day probationary period.
2. Andrew Gallagher, full-time (8 hrs. per day/12 months) Don Gill custodian, effective December 12, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Hire will serve out the first forty-five (45) working day probationary period satisfactorily at the rate of \$14.50 per hour.

D. Appointment of WASD Board Secretary for School Year 2022-23

Consideration of approval for the appointment of Heather Brown as Wellsboro Area School District Board Secretary for the School Year 2022-23 for a sum of \$5,000 (pro-rated) per annum, effective December 1, 2022.

E. Extra-Curricular Hires for School Year 2022-23 and 2023-24:

Consideration of approval for the extra-curricular hire of:

1. Darci Warriner as High School Volleyball Head Coach, effective August 14 – November 18, 2023 for a stipend of \$3,518 for School Year 2023-24;
2. Brigitte Largey, Coach for Rock L. Butler Middle School Odyssey of the Mind, for School Year 2022-23 at a rate of \$250;
3. Rachel Smith, Coach for Rock L. Butler Middle School Odyssey of the Mind, for School Year 2022-23 at a rate of \$250;
4. Holly Campbell, Odyssey of the Mind Co-Ordinator for Don Gill Elementary, for School Year 2022-23 at a rate of \$800 pending receipt of required clearances; **(This was removed prior to the start of the meeting – Mrs. Campbell no longer wishes to be appointed as Elementary Co-Ordinator of the Odyssey of the Mind Program;**

F. Appointment of Unpaid School Psychology Intern for School Year 2022-2023

Consideration of approval for the appointment of Emilie Zuchowski, a Mansfield University psychology student, to do an **unpaid** 240 hour undergraduate internship with Dr. Ben Largey, WASD Psychologist from January 23 – May 19, 2023. Clearances have been submitted.

G. Approval of After-School Tutors K-4 funded through Title I and ESSER Set Aside After-School Federal Funds for School Year 2022-23

Consideration of approval for the following After-School Tutors K-4 through Title I and ESSER Set Aside After-School Federal Funds for School Year 2022-23. Program will commence January 30 – April 28, 2023; stipend will be paid at \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building:

1. Brenda Brought
2. Ashley Bowen
3. Margaret J. Ralston

H. Hire of School Psychologist Intern for School Year 2023-24

Consideration of approval for the hire of Casey Hoover as Graduate School Psychology Intern for Wellsboro Area School District for the School Year 2023-24, effective the first day of inservice training for School Year 2023-24. Rate of pay will be \$15.55 per hour for 1350 hours for a total stipend of \$20,992.50.

I. Support Staff Transfers

Consideration of approval for the transfers of:

1. Janet Hale **from** Charlotte Lappla Custodian (full-time, 8 hrs. per day/12 months) **to** Charlotte Lappla Building Secretary (full-time, 8 hrs. per day/10 months), effective January 3, 2023; rate of pay shall remain the same;
2. Todd Niles **from** High School Custodian (full-time, 8 hrs. per day/12 months) **to** Charlotte Lappla Custodian, full-time (8 hrs. per day/12 months), December 19, 2022; rate of pay shall remain the same;
3. Penny Cruttenden **from** part-time (5 hrs. per day/9 months) Rock L. Butler Middle School librarian aide **to** full-time (7 hrs. per day/9 months) Rock L. Butler Middle School librarian aide, effective January 18, 2023; rate of pay shall remain the same;

J. Creation of WASD Health Occupations Teacher Position

Consideration of approval for the creation of a teaching position (part of Contract Agreement between WASD and Wellsboro Area Education Association 7/1/2021 – 6/30/2024) for the Health Occupations CTE Program. Approved teacher shall be certified per the guidelines of the Pennsylvania Department of Education and Bureau of Career and Technical Education.

Approved       Disapproved       Amended       Tabled       Postponed

**3. STUDENT**

\*A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Andrew Borzok, High School Physics Teacher and Shari Macias, High School Special Education Teacher, to take nine (9) students (Hive Voltage – Wellsboro Robotics Team) to York, PA on January 20 & 21, 2023 (Expenses will be paid by Hive Voltage Account Funds) ([Attachment X-3A-1](#))

\*B. Approval of Request to Establish a Student Activity Account

Consideration of approval of Request to Establish a Student Activity Account, to wit, **“Wellsboro High School Accordion Club”** for the purpose of bringing joy to the school community through the musical arts; students will engage in fundraising such as car wash, musical performances, t-shirts, bake sales, selling pizza; Advisor: Tiffany Getty, High School Chemistry teacher; ([Attachment X-3B](#))

Approved       Disapproved       Amended       Tabled       Postponed

XI. Public Comment

XII. Adjournment

**Items of Information:**

1. Listing of Facility Use Requests
2. Conference Report
3. Interview Schedules