



April 18, 2023 - 6:30 PM (rescheduled)
Board Room, Administration Office

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Tuesday, April 4, 2023 at 6:00 PM in Board Room, Administration Office, for the purpose of personnel;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote
 Approved Disapproved Amended Tabled Postponed
- VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meeting
 - Work Session of March 7, 2023; [\(Attachment VII-A\)](#)
 - Board Meeting of March 14, 2023; [\(Attachment VII-A-1\)](#)
 - Minutes of Occupational Advisory Com. [\(Attachment VII-A-2\)](#)
(Agriculture Mechanization)
 - Minutes of Occupational Advisory Com. [\(Attachment VII-A-3\)](#)
(Engineering/Technologies/Technicians)
 - Minutes of Occupational Advisory Com. [\(Attachment VII-A-4\)](#)
(Culinary/Institutional Foods)
 - Minutes of Occupational Advisory Com. [\(Attachment VII-A-5\)](#)
(Carpentry CIP)
 - Minutes of Occupational Advisory Co. [\(Attachment VII-A-6\)](#)
(Constructional Trade CIP)
 - *B. Approval of Bills [\(Attachment VII-B\)](#)
 - General Fund Invoices
 - School Lunch Fund Invoices
 - Student Activity Invoices
 - Disbursements – General Fund Approved Disapproved Amended Tabled Postponed
- VIII. A. Reports
 - 1. Student Representatives;
 - 2. Superintendent;
 - 3. Board Members;

1. ADMINISTRATION AND ORGANIZATION**A. Appointment of Right-to-Know Officer**

Consideration of approval to appoint Todd Outman, High School Assistant Principal, at the Wellsboro Area School District as primary Right-to Know-Officer, 225 Nichols Street, Wellsboro, PA 16901, effective April 13, 2023.

B. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Amy Coats, Principal of Academic Affairs, to submit grant applications for Federal Programs Consolidated as they may become available.

***C. Approval of Memorandum of Understanding - Commonwealth University of PA**

Consideration of approval for the Memorandum of Understanding with Commonwealth University of Pennsylvania, the term of which shall be for a total of three (3) years commencing upon review and approval of all necessary party and Commonwealth officials. ([Attachment IX-1C](#))

***D. Approval of Memorandum of Understanding – Unified Champion Schools**

Consideration of approval for the Memorandum of Understanding with Special Olympics Pennsylvania (SOPA) and Wellsboro High School for the development of a Unified champion Schools (UCS) Program designed to lead to more inclusive and accepting school environments. Term of contract will be for one year – July 1, 2023 – June 30, 2024. ([Attachment IX-1D](#))

E. Appointment of Title IX Coordinator

Consideration of approval to appointment Benjamin Miller, Assistant Middle School Principal, at the Wellsboro Area School District as Title IX Coordinator, 9 Nichols Street, Wellsboro, PA 16901, effective April 13, 2023.

2. PERSONNEL**A. Resignation of Groundskeeper**

Consideration of approval for the resignation of Jack Witmer, part-time groundskeeper, effective March of 2023.

***B. Conference Requests**

Consideration of approval of the following Conference Requests:

1. Bryce Bitner, High School Social Studies teacher, to attend “EOV – Educator Orientation Visit U. S. Navy” in San Diego, CA on April 18-21, 2023. (Estimated Expenditures: Substitute costs: \$660) ([Attachment IX-2B-1](#))
2. John Davis, High School Business/Computer Inform Technology Teacher, to attend “EOV-Educator Orientation Visit U.S. Navy” in San Diego, CA on April 18-21, 2023. (Estimated Expenditures: Substitute costs: \$660) ([Attachment IX-2B-2](#))
3. Sharon Hazelton-Mohr, High School Social Studies Teacher, to attend “Anxiety, Sleep & the Brain”, in Williamsport, PA on May 12, 2023; (Estimated Expenditures: Travel: \$25.00; Registration: \$84.00; Substitute Costs: \$165; TOTAL: \$274) ([Attachment IX-2B-3](#))

***C. Support Staff Resignation**

Consideration of approval to accept letter of resignation from John Hoover, part-time Rock L. Butler Middle School custodian, effective March 24, 2023; ([Attachment IX-2C](#))

*D. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Steven Adams, High School Boys Basketball Head Coach, effective March 30, 2023. ([Attachment IX-2D](#))

Approved Disapproved Amended Tabled Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of BLaST IU#17 Voice Services Agreement

Consideration of approval for BLaST IU17 Voice Services Agreement as presented. ([Attachment X-1A](#))

*B. Approval of Awarding of Bid for Wellsboro High School Roof Project

Consideration of approval for the awarding of bid to Budget Renovations and Roofing, Inc. In the amount of \$2,663,214 to replace the roof on the Wellsboro High School; ([Attachment X-1B](#) and [Attachment X-1B-A](#))

*C. Approval of Awarding of Bids for the renovation of Rock L. Butler Middle School

Consideration of approval for the awarding of bids to the following: ([Attachment X-1C](#))

1. General Contractor:	J.C. Orr & Son	\$2,876,600
2. Mechanical Contractor:	Benell, Inc.	\$3,762,500
3. Plumbing:	Benell Plumbing	\$ 350,000
4. Electrical Contractor:	Turn Key Electric, Inc.	\$ 446,280
5. Asbestos Abatement Contract:	Sunstream	\$ 347,700

*D. Approval of The Nutrition Group as the Food Service Management Group for School Year 2023-24

Consideration of approval for The Nutrition Group as the food service management group for the Wellsboro Area School District for School Year 2023-24. ([Attachment X-2D](#))

Approved Disapproved Amended Tabled Postponed

2. **PERSONNEL**

A. Approval of Groundskeeper

Consideration of approval for the hire of:

1. Scott D. Burrous, part-time groundskeeper, at a rate of \$12.50 per hour, on an “as-needed basis”, effective March 15 – November 17, 2023.

B. Extra-Curricular Volunteer Appointments for School Year 2022-2023

Consideration of approval for the following extra-curricular volunteer appointments:

1. Patrick Murphy, MU Student Teacher, for remaining school year 2022-2023;
2. Jeremy Richardson, as Middle School Baseball Volunteer Assistant Coach, effective April 14 – June 16, 2023;
3. Hanna Alexander, Elementary Volunteer, for remaining school year 2022-23;
4. Dr. Jimmy Guignard, Jr., Professor, Mansfield University, as volunteer stage crew helper for the remaining school year 2022-23;
5. Terri L. Kascmar, Elementary Volunteer, for remaining school year 2022-23;

C. Support Staff Transfers

Consideration of approval for the transfers of:

1. Lisa Lane, **from** part-time (25 hrs. per week/9 months) Special Education Paraprofessional **to** full-time (35 hrs. per week/9 months) Special Education Paraprofessional, effective March 28, 2023; rate of pay remains the same;
2. Tyren Wetzel, **from** part-time (25 hrs. per week/12 months) High School Custodian **to** part-time (25 hrs. per week/12 months) Rock L. Butler Middle School Custodian, effective date to be announced; rate of pay remains the same;

D. Support Staff Hire

Consideration of approval for the hire of Mark P. Taylor as part-time (up to 29.5 hrs. per week/9 months) Special Education Paraprofessional, pending receipt of required clearances; hire date effective April 14, 2023 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) working day probationary period.

E. Approval of Appointment of Wellsboro Area School District Safety Coordinator

Consideration of approval for the appointment of Robert Kreger, Rock L. Butler Middle School Principal, as WASD Safety Coordinator in the amount of \$15,000, effective April 13, 2023 – June 30, 2024.

F. Approval of Support Staff Technology Technician

Consideration of approval of Benjamin Lytle as full-time (8 hrs. per day/12 months) Technology Technician, effective April 14, 2023 (pending receipt of required clearances) as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025) at the rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

G. Extra-Curricular Hire for School Year 2023-24

Consideration of approval for the following extra-curricular hire for School Year 2023-24:

1. Dr. Ben Largey as High School Golf Head Coach, effective August 7 – October 18, 2023 at a stipend of \$2,131;

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

3. STUDENT

*A. Approval of Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. James Mack, High School Culinary Arts Teacher, to take two (2) Skills USA students to Hershey Lodge, Hershey, PA to attend State Competition on April 12-14, 2023; ([Attachment X-3A-1](#))
2. Jessica Webster, High School Biology/General Science Teacher, to take twenty (20) Outdoor Club students to Winter Park, Colorado on March 14 – 18, 2025. ([Attachment X-3A-2](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XII. Public Comment

XIII. Adjournment

ITEMS OF INFORMATION:

1. Approved Facility Use Requests
2. Conference Reports