

WELLSBORO AREA SCHOOL DISTRICT
Reorganization Meeting of the Board
Board Room - 6:30 PM
December 5, 2023



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Election of Temporary President – Voice Vote
Temporary President: _____
(Temporary President shall be elected from the hold-over membership)
- V. Presentation of Oath of Office to New Board Members
- VI. Temporary President opens the floor for nominations for President;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- VII. Election of President
President: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. Presentation of Gavel to New President;
New President presides over remainder of meeting;
- IX. Newly elected President opens the floor for nominations for Vice President;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- X. Election of Vice President
Vice President: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- XI. Newly elected President opens the floor for nominations for Alternate Secretary;
Receive Nomination(s);
If more than one nomination is received, voice vote will be taken;
- XII. Election of Alternate Secretary
Alternate Secretary: _____

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

XIII. A. Board Meeting Location and Time Roll Call Vote
Consideration of approval that the Board establish the Board Room located in the rear of the District Administration Office, 227 Nichols Street, Wellsboro, PA at 6:30 PM as the Board Meeting site and meeting time for the year 2024.

Approved Disapproved Amended Tabled Postponed

*B. Work Session/Board Meeting Schedule for Year 2024 Roll Call Vote
Consideration of approval to adopt the Work Session/Board Meeting Schedule for Year 2024 as presented. ([Attachment XIII-B](#))

Approved Disapproved Amended Tabled Postponed

XIV. Adjournment

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
December 5, 2023 – Immediately following Re-Organization Meeting
Board Room



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session: **NONE**
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote

Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes / Financials – Voice Vote

- *A. Minutes of Previous Meetings

- Work Session of November 7, 2023 ([Attachment VII-A](#))
 - Regular Board Meeting of November 13, 2023 ([Attachment VII-A-1](#))
 - Minutes of Local Advisory Committee of 11/9/2023 ([Attachment VII-A-2](#))
 - Minutes of CTE Stakeholder Committee of 11/9/2023 ([Attachment VII-A-3](#))
 - Minutes of Occupational Advisory Committee Engineering
 Related Technologies/Technicians ([Attachment VII-A-4](#))
 - Minutes of Occupational Advisory Committee
 Carpentry ([Attachment VII-A-5](#))
 - Minutes of Occupational Advisory Committee Health
 Occupations ([Attachment VII-A-6](#))
 - Minutes of Occupational Advisory Committee Industrial
 Foods (Culinary) ([Attachment VII-A-7](#))
 - Minutes of Occupational Advisory Committee
 Agriscience/Agricultural General ([Attachment VII-A-8](#))
 - Minutes of Occupational Advisory Committee
 Agricultural Mechanization ([Attachment VII-A-9](#))
 - Minutes of Buildings & Grounds Committee 11/29/2023 ([Attachment VII-A-10](#))

- *B. Approval of Bills

- General Fund Checks ([Attachment VII-B](#))
 - Student Activity Invoices;
 - Capital Reserve Invoices;
 - Disbursements – General Fund

Approved Disapproved Amended Tabled Postponed

- VIII. A. Reports
1. Student Representatives
 2. Superintendent
 3. Business Manager
 4. Board Members

IX. **CONSENT ITEMS:**

3. **STUDENT**

*A. Approval of Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Jessica Webster, High School Biology Teacher, to take twenty (20) students (Outdoor Club) to Killington, Vermont on March 8 – 10, 2024. ([Attachment IX-3A](#))

*B. Approval of Request for Approved Educational Field Trip

Consideration of approval for the following educational field trip request:

1. Tarig Saggar Haywood, third grade student, Emma Lynn Haywood, fifth grade student, and Ava Fontaine Haywood, seventh grade student, to travel to Dahu, Hawaii and the Big Island of Hawaii; students will experience island living versus mainland living; students will also explore a volcano as well as visit cultural sites, on December 18, 19, 20, 21, 22, 2023 and January 2 – 10, 2024. ([Attachment IX-3B](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of Eckert Seamans Cherin & Mellott, LLC Terms of Engagement (Defective Roof Materials and Installation provided by A.J. Roofing, Inc. & Warranty by GAF-ELK Corporation

Consideration of approval to provide legal counsel and services to Wellsboro Area School District by Eckert Seamans Cherin & Mellott, LLC in connection with defective roof materials and installing provided by A.J. Roofing, inc. and related Warranty provided by the GAF-ELK Corporation, as presented. ([Attachment X-1A](#))

B. Approval of Mary Lou Putman Fitness Center Attendant

Consideration of approval to accept resignation of Philip Snyder, attendant at the Mary Lou Putman Fitness Center, effective September 30, 2023 and to approve the appointment of Selina Bogaczyk, High School Physical Education Teacher, as attendance at the Mary Lou Putman Fitness Center to overlook functions of the Center, for an annual fee of \$2,000, said payments to be quarterly, effective October 1, 2023.

*C. Approval of Purchase of a 2022 F-350 Maintenance Vehicle

Consideration of approval for the purchase of a 2022 F-350 vehicle from Fred Beans Ford of Doylestown at a purchase price of \$57,981 and to give Superintendent Alanna Huck and Business Manager Jordan DeHaas, the authority to complete paperwork for the purchase of the vehicle. ([Attachment X-1C](#))

*D. Adoption of Resolution

Consideration of approval to adopt Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation index (and no Need to Comply with Act 1 Accelerated Budget Procedures) for School Year 2024-25. ([Attachment X-1D](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointment for School Year 2023-2024

Consideration of approval for the extra-curricular **volunteer** appointment of:

1. Kambri Cleveland, as an Elementary Volunteer, for the school year 2023-24;

B. Approval of Extended Winter Hours (Snow Removal) for WASD Director of Buildings & Grounds

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Director of Buildings & Grounds. This would be effective for the months of December 2023 – January and February 2024. Up to eight (8) work hours per week would be compensated at the employee’s regular hourly rate for snow removal as needed.

C. Approval of Extended Winter Hours (Snow Removal) for WASD Facility Maintenance Specialist

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Facility Maintenance Specialist. This would be effective for the months of December 2023 – January and February 2024. Up to eight (8) work hours per week would be compensated at the employee’s regular hourly rate for snow removal as needed.

D. Approval of Odyssey of the Mind Coaches for School Year 2023-24

Consideration of approval for the following extra-curricular hires for the **school year 2023-2024:**

1. Shannon Tice, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
2. Heather Callahan, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
3. Mark Taylor, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00)
4. Donna Burrous, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00)

*E. Conference Requests

Consideration of approval for the following conference requests in School Year 2023-24:

1. Bianca Parsons, High School Health Occupations Teacher, to attend “CPR Instructor Class” in Williamsport, PA on December 15, 2023. (Estimated Costs: Travel: \$68; Registration; \$375; **TOTAL EXPENSES:** \$443 ([Attachment X-2E-1](#)))
2. Amy Coats, Principal of Academic Affairs, to attend “PA Federal Programs Improving Schools Conference 2024” on February 4 – 7, 2024 in Pittsburgh, PA (Estimated Costs: Travel: \$293.44; Lodging: \$310; Meals: \$15.00; Registration: \$475 **TOTAL EXPENSES:** \$1,093.44) ([Attachment X-2E-2](#))
3. Jessica Witmer, Middle School Emotional Support Teacher, to attend “Safety Care (V7) Initial” in Williamsport, PA on June 10 – 12, 2024 (Estimated costs: \$200.43; Registration: \$2,050 **TOTAL EXPENSES:** \$2,250.43) ([Attachment X-2E-3](#))

F. Approval of Extra-Curricular Hire

Consideration of approval for the extra-curricular hire of Andrew Rendos, as Middle School Wrestling Assistant Coach, effective December 1, 2023 – March 9, 2024, for a stipend of \$1,902.

G. Approval of After-School Tutors K-4 funded through Title I After- School Federal Funds for School Year 2023-24

Consideration of approval for the following After-School K-4 tutors through Title I After-School Federal Funds for School Year 2023-24. Program will commence approximately January 29, 2024 and continue through March 28, 2024; stipend will be paid at the rate of \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building:

- | | | |
|---------------------|-----------------------|-------------------|
| 1. Bethany Salada | 4. Elizabeth Williams | 7. Meg Ralston |
| 2. Sierra Lancaster | 5. Cynthia Carr | 8. Brenda Brought |
| 3. Annette Nuss | 6. Mary Jane Freeman | 9. Brenda Copp |

Approved Disapproved Amended Tabled Postponed

3. **STUDENT**

A. Approval of Homebound Teacher for School Year 2023-2024

Consideration of approval for Krista Wheeler, Middle School Learning Support Special Education Teacher, to provide homebound instruction for Student #2 HB 2023-24 commencing November 30, 2023 through two (2) months at the rate of \$34.00 per hour (6 hrs. per week including prep time) and mileage allowed at the IRS rate of \$.655 per mile.

Approved Disapproved Tabled Amended Postponed

XI. Public Comment

XII. Adjournment

ITEMS OF INFORMATION:

1. Approved Facility Use Requests;