

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

August 13, 2024 - 6:30 PM

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Announcement of any Executive Sessions –

V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote

Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting

Work Session of June 4, 2024

[\(Attachment VII-A\)](#)

Regular Bd. Meeting of June 11, 2024;

[\(Attachment VII-A-1\)](#)

Special Bd. Meeting of June 19, 2024

[\(Attachment VII-A-2\)](#)

Buildings & Grounds Committee

Meeting of August 1, 2024;

[\(Attachment VII-A-3\)](#)

*B. Approval of Bills

General Fund Invoices/

[\(Attachment VII-B\)](#)

Disbursements - General Fund

Approved Disapproved Amended Tabled Postponed

VIII. A. Reports

1. Superintendent
2. Business Manager
3. Board Members
4. Public Relations Follow-Up

IX. CONSENT ITEMS

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

*A. School Physicals

Consideration of approval for the employment of North Penn Comprehensive Health Services d/b/a Laurel Health Centers for the 2024-2025 school-year to perform Kindergarten/1, Sixth Grade, Eleventh Grade and all athletic physicals. The charge will be \$96.00 per hour (estimated screening: 12-14 students per hour) [\(Attachment IX-1A\)](#)

B. Approval of Insurance Carrier for School Year 2024-2025

Consideration of approval for the insurance carrier for School Year 2024-2025 as follows:

<u>UTICA NATIONAL INSURANCE COMPANY</u>	<u>\$95,156</u>
Property	Included
General Liability	Included
Crime (includes burglary)	Included
Commercial Equipm. Floater	Included
Business Auto	\$4,762
Commercial Umbrella	\$7,436
Cyber Liability	<u>\$29,335</u>
Total Premium	\$136,689

2. PERSONNEL

*A. Approval of Resignations

Consideration of approval for the following resignations due to retirement:

1. Pamela Scarborough (WESPA Support Staff), resignation due to retirement, with regret, effective August 12, 2024; ([Attachment IX-2A-1](#))
2. Gladys (Pip) Burrous (Administrative Assistant/Transportation/Taxes), resignation due to retirement, with regret, effective October 1, 2024; ([Attachment IX-2A-2](#))
3. Alice Mann (WESPA Support Staff), resignation due to retirement, with regret, July 12, 2024; ([Attachment IX-2A-3](#))

*B. Approval of Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Jamie Frantz, Middle School Girls Basketball Assistant Coach, effective July 10, 2024; ([Attachment IX-2B](#))

C. Approval of Tenure

Consideration of approval for tenure for the following teachers:

1. Ashley Bowen, Don Gill Elementary Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;
2. Hunter Cass, Don Gill Special Education Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;
3. Jamie Madlock, High School Special Education Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;

D. Approval of Resignation of Don Gill Building Secretary

Consideration of approval to accept resignation of Sarah Kerr as Don Gill Building Secretary, effective June 24, 2024.

E. Appointment of Title IX Coordinator

Consideration of approval to appoint Alanna R. Huck, Superintendent of the Wellsboro Area School District, as Title IX Coordinator, effective August 14, 2024.

F. Appointment of School Safety and Security Coordinator

Consideration of approval to appoint Alanna R. Huck, Superintendent of the Wellsboro Area School District, as School Safety and Security Coordinator, effective July 1, 2024.

3. **OTHER**

- *A. 2024-2025 Benedict’s Bus Service School Bus Driver List
Consideration of approval for the 2024-2025 WASD School Bus Driver List as presented.
([Attachment IX-3A](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

- *A. Approval of Consulting Agreement for Licensure Supervision of School Psychology Doctoral Intern
Consideration of approval to enter into Consulting Agreement for Licensure Supervision between Alfred University School Psychology Program, and Dr. Joseph McNamara, to provide supervision of School Psychology Intern, Gweneth Dick (7-1-2024 – 6/30/2025). Gweneth Dick was hired by WASD on April 9, 2024. Cost of Consulting Agreement is \$-0- to the WASD . Payment of \$4,000 will be paid by Gweneth Dick, Graduate School Psychology Intern, to Dr. Joseph McNamara. ([Attachment X-1A](#))
- *B. Approval of revised Job Description of Title 1 Family and Parent Engagement Liaison
Consideration of approval of revised Job Description for Title 1 Family and Parent Engagement Liaison. ([Attachment X-1B](#))
- *C. Approval of Purchase of a 2024 Ford Transit Van
Consideration of approval for purchase of 2024 Ford Transit Van from Rohrer School & Commercial Sales of Duncannon, PA at a purchase price of \$63,900 and to give Superintendent Alanna R. Huck and Business Manager Jorden DeHaas, the authority to complete paperwork for the purchase of the vehicle. ([Attachment X-1C](#))
- D. Approval of Pay Increase to WASD Game Workers
Consideration of approval for pay increase to WASD game workers as follows:
 - 1. Clock Operator/Ticket Taker from \$25.00 increased to **\$30.00 per event**
 - 2. Game Manager from \$50.00 increased to **\$65.00 for Varsity Events**
 - 3. Game Manager from \$50.00 increased to **\$55.00 for Junior High Events**
- *E. Approval of Memorandum of Understanding between WASD and Bureau of Career and Technical Education
Consideration of approval of Memorandum of Understanding between Wellsboro Area School District and Bureau of Career and Technical Education designed to assist schools in raising student academic and technical achievement across all Career and Technical Education programs.
([Attachment X-1E](#))
- *F. Approval of Sargent Enterprises Proposal (Rock L. Butler Middle School Project)
Consideration of approval for the payment of \$6,500 (Proposal #080824) to Sargent Enterprises for removal of floor tile and mastic at the Rock L. Butler Middle School Woodshop.
([Attachment X-1F](#))
- *G. Approval of Contract for Sign Language Interpreting Services
Consideration of approval of Contract for Sign Language Interpreting Services between Wellsboro Area School District and Communication Services, Inc. D/B/A Interpretetek, as presented. ([Attachment X-1G](#))

*H. Approval of Student Transition Services Agreement between WASD and Partners in Progress
Consideration of approval of Student Transition Services Agreement between Wellsboro Area School District and Partners in Progress, as presented. (Attachment X-1H)

*I. Approval of First Reading of WASD Policy #352 - Employee Use of Electronic Devices
Consideration of approval for the first reading of Wellsboro Area School District Policy #352- Employee Use of Electronic Devices as presented. (Attachment X-1I)

*J. Approval of Revisions WASD Policy #237 – Electronics Policy
Consideration of approval for revisions to Wellsboro Area School District Policy #237 – Electronics Policy, as presented. (Attachment X-1J)

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A. Approval of Volunteer Appointments for School Year 2024-2025

Consideration of approval for the following volunteer appointments for School Year 2024-25:

1. Anne Anderegg, Volunteer Swim Coach for all WASD swimmers, for School Year 2024-2025;
2. Jennifer Sporer, Volunteer Swim Coach for all WASD swimmers, for School Year 2024-2025;
3. Margery Hoffman, Volunteer High School Girls Tennis Assistant Coach, for the School Year 2024-25;
4. Spencer Kreisler, Volunteer High School Girls Tennis Assistant Coach, for the School Year 2024-25;
5. Eric Barlett, Volunteer High School Girls Tennis Assistant Coach, for the School Year 2024-2025;
6. Rileigh Gerges, Volunteer High School Girls Tennis Assistant Coach, for the School Year 2024-2025;
7. Cat Rush, Volunteer Middle School Volleyball Assistant Coach, for the School Year 2024-2025;
8. Mikaella Posada, Volunteer High School Girls Basketball Assistant Coach, for the School Year 2024-2025;
9. Rebecca Janelli, Volunteer High School Cheerleading Advisor, for the School Year 2024-2025;
10. Lashonda A. Greene, Volunteer High School Cheerleading Advisor, for the School Year 2024-2025;
11. Patti Mitchell, Volunteer High School Girls Soccer Assistant Coach, for the School Year 2024-2025;
12. John Shaffer, Volunteer High School Girls Soccer Assistant Coach, for the School Year 2024-2025;
13. Michael Reese, Volunteer High School Girls Soccer Assistant Coach, for the School Year 2024-2025;
14. Jeffrey R. Bobinko, Volunteer Middle School Football Assistant Coach, for the School Year 2024-2025;
15. Jennifer Dresser, Elementary Volunteer, for the School Year 2024-2025;
16. Jeremy Richardson, Volunteer for High School Football Assistant Coach, for School Year 2024-2025;
17. Elizabeth L. Niles, Elementary Volunteer, for the School Year 2024-2025;
18. Sam Pollock, Elementary Volunteer, for the School Year 2024-2025;
19. Patsy Fichtner, Elementary Volunteer, for the School Year 2024-2025;
20. Anna Miller, Elementary Volunteer, for the School Year 2024-2025;
21. Alice Mann, Elementary Volunteer, for the School Year 2024-2025;

22. Brandy Hirsch, Elementary Volunteer, for the School Year 2024-2025;

B. Approval of Mentors

Consideration of approval for the following mentors:

1. Leah Mosher, Don Gill Elementary Teacher, as mentor for Jenna Boyce, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
2. Heather Ladd, High School Art Teacher, and Kristen Rendos, Middle School Physical Education Teacher, as mentors for Kacee Reitz, Art Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
3. Sean Callahan, Don Gill Elementary Teacher, as mentor for Sierra Lancaster, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
4. Carla Starkweather, Don Gill Elementary Teacher, as mentor for Rileigh Gerges, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
5. Spring Lohr, Charlotte Lappla Elementary Teacher, as mentor for Ashley Cummings, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
6. Miranda Smith, Don Gill Elementary Teacher, as mentor for Hunter Cass, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
7. John Davis, High School Business/Computer Teacher, as mentor for John Shaffer, High School History Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
8. Sara (Tinney) Harris, Elementary School Nurse, as mentor for Kristin Scott, School Nurse, in accordance with the New Teacher Induction Plan 2021-2024;

C. Approval of Head Teachers and Stem Coach for School Year 2024-2025

Consideration of approval for the following head teacher hires and Stem Coach for School Year 2023-2024:

1. Isaac Cary as Don Gill Head Teacher, for a stipend of \$1,980.69, effective August 22, 2024 – June 5, 2025;
2. Charissa Mascho as Charlotte Lappla Head Teacher, for a stipend of \$1,923, effective August 22, 2023 – June 5, 2025;
3. Melina Moyer as Elementary STEM Coach, at a stipend of \$20,000 (Title 4 Grant), effective August 22, 2024 – June 5, 2025;

D. Approval of Extra-Curricular Hire

Consideration of approval for the hire of Valery Weaver as Middle School Volleyball Assistant Coach, effective August 13, 2024 for a stipend of \$1,439.

E. Approval of Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2024-25:

1.	Brigette Largey	High School Boys Track Head Coach	\$3,518
2.	Erin Butters	High School Boys Track Assistant Coach	\$2,399
3.	Matt Hildebrand	High School Football Head Coach	\$6,084.65
4.	Bryce Bitner	High School Football Assistant Coach	\$3,595.73
5.	Nate Babcock	High School Football Assistant Coach	\$3,875.01
6.	Ethan Nichols	High School Football Assistant Coach	\$3,595.73
7.	Todd Fitch	High School Boys Soccer Head Coach	\$3,961.59
8.	Wesley Wood	High School Boys Soccer Assistant Coach	\$2,602.24

9.	Jason Gehman	High School Girls Soccer Head Coach	\$3,576.07
10.	William Stokes III	High School Girls Soccer Assistant Coach	\$2,504.96
11.	Andrew Borzok	High School Girls Tennis Head Coach	\$2,555.43
12.	Andrew Borzok	High School Boys Tennis Head Coach	\$2,555.43
13.	Elizabeth Hoover	High School Girls Track Head Coach	\$4,045.70
14.	Kate Gehman	High School Girls Track Assistant Coach	\$2,470.97
15.	Gregory Carr	High School Softball Head Coach	\$3,413.42
16.	Brooke K. Webster	High School Softball Assistant Coach	\$2,298
17.	Shane Mascho	Middle School Football Head Coach	\$3,690.75
18.	Chris Reese	Middle School Football Assistant Coach	\$2,291.95
19.	Isaac Cary	Middle School Football Assistant Coach	\$2,132.51
20.	Derek Stevens	Middle School Soccer Head Coach	\$2,431.83
21.	Mike Buckwalter	Middle School Wrestling Head Coach	\$3,264.07
22.	Andrew Rendos	Middle School Wrestling Assist. Coach	\$1,902
23.	Bryce Bitner	High School Wrestling Head Coach	\$4,644.27
24.	Mathew Pell	High School Wrestling Assistant Coach	\$3,079.70
25.	Eric Kosek	High School X-Country (Boys & Girls)	\$2,740.83
26.	Tyler Upham	Middle School X-Country (Boys & Girls)	\$2,740.83
26.	Shannon Tice	Middle School Track & Field Head Coach	\$2,431.83
27.	Amber Whitney	Middle School Track & Field Asst. Coach	\$1,734.52
28.	Darci Warriner	High School Volleyball Head Coach	\$3,623.54
29.	Tanya Harmon	High School Volleyball Assistant Coach	\$2,470.97
30.	Sheri Sunderland	Middle School Girls Basketball Head Coach	\$3,760
31.	Francis Novak	Strength and Conditioning Coach	\$6,802.12
32.	Dan Sensenig	Middle School Fall Marching Band (1/2)	\$1,364.75
33.	Morgan Shaffer	Middle School Spring Marching Band (1/2)	\$1,470.75
34.	Heather Ladd	High School Spring Musical	\$2,303.08
35.	Jill Gastrock	High School Yearbook Advisor	\$2,219.65

36.	Jill Gastrock	High School Yearbook Business Manager	\$1,047.51
37.	Margaret Sensenig	Band Front – Colorguard	\$1,140.21
38.	Jennifer Mosher	Band Front – Percussion	\$1,140.21
39.	Mackenzie Hastings	Middle School Cheerleading Advisor (Football, basketball and wrestling)	\$2,052
40.	Carol Weimar	High School Cheerleading Advisor	\$3,441.36
41.	Amber Whitney	High School Student Council Advisor	\$1,535.31
42.	Amber Whitney	HS Odyssey of the Mind Coordinator	\$800
43.	Daniel Sensenig	High School Fall & Spring Marching Band	\$3,715.21
44.	Cynthia Carr	Title 1 Family & Parent Engagement Liaison	\$5,000
45.	Jill Gastrock	HS Senior Class Advisor	\$1,360
46.	Jamie Brill	Middle School Student Council Advisor	\$1,341
47.	Jeremy Cook	Middle School Baseball Head Coach	\$2,415
48.	Hunter Cass	Middle School Baseball Assist. Coach	\$1,680
49.	Ron Doughtie	High School Basketball Head Coach	\$4,798.77
50.	Dr. Jacob Rogers	HS Indoor Bocce Head Coach	\$1,000
51.	Michael Charles	FBLA Coordinator	\$1,545
52.	Nicole Schea	HS Indoor Bocce Assistant Coach	\$1,000

*F. Approval of Conference Request

Consideration of approval for the following conference request:

1. Joyce Butler, Administrative Assistant-Child Accounting/Registrar, to attend A/CAPA (Attendance/Child Accounting Professional Association) at Hotel Hershey, Hershey, PA on November 5-8, 2024; (**Estimated Expenditures: Travel:** \$210; **Lodging:** \$880; **Meals:** \$150; **Registration:** \$370 **Total Expenditures:** \$1,610 To be paid from General Fund) ([Attachment X-2F](#))

*G. Approval of Addendum to Extend Agreement between ESS Northeast, LLC and WASD

Consideration of approval of Addendum to Extend Agreement between ESS Northeast, LLC and Wellsboro Area School District, as presented. ([Attachment X-2G](#))

H. Approval of WASD Support Staff Hires for School Year 2024-25

Consideration of approval for the following WASD Support Staff Hires for School Year 2024-25:

1. Madison Critcher, as full-time (8 hrs. per day/12 months) Don Gill Elementary Building secretary, effective start date of August 19, 2024, with a starting rate of pay of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

2. Elizabeth Perry, part-time (up to 29.5 hrs. per week/9 months) Special Education paraprofessional, effective start date of August 19, 2024 with a starting rate of pay of \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

3. Margaret Wolff, part-time (up to 29.5 hours per week/9 months) Special Education paraprofessional, effective start date of August 19, 2024 with a starting rate of pay of \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

4. Shanna Garverick, part-time (up to 29.5 hours per week/9 months) Special Education paraprofessional, effective start date of August 19, 2024 with a starting rate of pay at \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

5. Robin Acevedo, part-time (up to 29.5 hours per week/9 months) Special Education paraprofessional, effective start date of August 19, 2024 with a starting rate of pay at \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

6. Kali Jessup, part-time (up to 29.5 hours per week/9 months) Special Education paraprofessional, effective start date of August 19, 2024 with a starting rate of pay at \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

I. Approval of Appointment of WASD Board Secretary for School Year 2024-25

Consideration of approval for the appointment of Heather Brown as Wellsboro Area School District Board Secretary for the School Year 2024-2025 for the sum of \$5,000 per annum, effective July 1, 2024 – June 30, 2025.

J. Approval of Appointment of WASD Athletic Director for School Year 2024-25

Consideration of approval for the appointment of Matthew Rendos as Wellsboro Area School District Athletic Director for the School Year 2024-2025 for the sum of \$15,000, effective July 1, 2024 – June 30, 2025.

K. Approval of Support Staff Transfer for School Year 2024-2025

Consideration of approval for the following support staff transfer for School Year 2024-25:

1. To transfer Ronda Heinrich, **from** part-time (no more than 29.5 hours per week/9 months) Special Education Paraprofessional **to** full-time (35 hours per week/9 months) Special Education Paraprofessional, effective August 22, 2024; rate of pay remains the same;

L. Approval of Hires of Wellsboro Area School District Crossing Guards for School Year 2024-2025

Consideration of approval for the students listed below to serve as Wellsboro Area School District Crossing Guards during the school year 2024-25. Rate of pay will be \$7.25, one (1) hour per school day:

High School

Camden Tom
Mazie Johnson
Dylan Copp

Substitutes

Magenta Stroud
Jennie West
Brooke Wheeler

Emilie Reese
Kristina Belz
Megan Mosher
Reese Regina
Lillianna Witmer
Macaiah Fitch
Marek Mascho
Max Mascho
Ellie Largey

Elijah Cothran
Karter Campbell
Judeo Cuneo
Katelyn Redell

___Approved ___Disapproved ___Amended ___Tabled ___Postponed

3. **CURRICULUM**

*A. Textbook Adoption

Consideration of approval for the following textbook which was reviewed and evaluated;

1. High School/All students: Foundations in Personal Finance High School, Ramsey, 4th Edition 6/1/2024.

ESSER ARP will be used for purchase. Instructional set-aside was a requirement of ESSER ARP. ([Attachment X-3A](#))

___Approved ___Disapproved ___Amended ___Tabled ___Postponed

XI. Public Comment

XII. Adjournment

ITEMS OF INFORMATION:

1. Conference Report
2. Interview Schedules