

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
October 8, 2024 - 6:30 PM (updated 10/7/2024)

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

IV. Announcement of any Executive Session –

V. Public Comment on Board Agenda Items: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote

Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meetings

Work Session of September 3, 2024; [\(Attachment VII-A\)](#)
Regular Board Meeting of September 10, 2024; [\(Attachment VII-A-1\)](#)
Personnel Committee Meeting of September 18, 2024; [\(Attachment VII-A-2\)](#)
Curriculum Committee Meeting of September 18, 2024; [\(Attachment VII-A-3\)](#)
Buildings & Grounds Com. Mtg. of September 26, 2024; [\(Attachment VII-A-4\)](#)

*B. Approval of Bills

General Fund Invoices; [\(Attachment VII-B\)](#)
Disbursements – General Fund

Approved Disapproved Amended Tabled Postponed

VIII. A. Reports

1. Student Representative
2. Superintendent
3. Business Manager
4. Public Relations Follow-Up
5. Board Members

IX. CONSENT ITEMS

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

2. PERSONNEL

A. Approval of Tenure

Consideration of approval for tenure for Ashley Baker, Elementary Special Education Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;

3. OTHER

A. Approval of Bus Driver

Consideration of approval for bus driver, Stephen Neff, for Benedicts' Bus Service, effective September 27, 2024 – clearances received.

____Approved ____Disapproved ____Amended ____Tabled ____Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

Roll Call Vote

A. Approval of Amendment No. 02 of EI Associates

Consideration of approval of Amendment No. 02 of EI Associates, said amendment is a revision to AIA Document B101-2017 Agreement between Wellsboro Area School District, and EI Associates dated June 11, 2024; architectural services shall be provided by EI Associates, as presented. ([Attachment X-1A](#))

B. Approval of Lackawanna College Proposal for Pre-College Agreement with WASD

Roll Call Vote

Consideration of approval of Lackawanna College Proposal for Pre-College Agreement with Wellsboro Area School District, as presented. ([Attachment X-1B](#))

C. Approval of Creation of WASD High School Swim Team

Consideration of approval of Wellsboro Area School District High School Swim Team, as presented.

D. Approval of Issuance of Credit Cards to WASD Administrators

Consideration of approval for the issuance of credit cards from Citizens & Northern Bank to the following administrators with the associated limits:

Dr. Benjamin Miller, Rock L. Butler Middle School Principal	\$2,000
Melissa Ryan, Elementary Assistant Principal	\$2,000

E. Approval of Position of High School Head Swimming Coach and High School Assistant Swimming Coach

Consideration of approval for the creation of the High School Swimming Team Coach at a stipend of \$4,509 and for the creation of the High School Assistant Swimming Coach at a stipend of \$2,990.

F. Approval of First Readings of Policy, 218; 218.1; 218.2; 222; 227; Administrative Regulation: 227-AR-0 317.1; 323; 351; 707; 801; 803; 805; 805.1; 805.1-AR-0; 805.2; 806; 824; 900; 909;

Consideration of approval for the first reading of the following WASD Policies:

Policy 218 Student Discipline; ([Attachment X-1F-1](#))

Policy 218.1 Weapons; ([Attachment X-1F-2](#))

Policy 218.2 Terroristic Threats; ([Attachment X-1F-3](#))

Policy 222: Tobacco and Vaping Products; ([Attachment X-1F-4](#))

Administrative Regulation 222-AR-0: Tobacco and Vaping Products; ([Attachment X-1F-4](#))

Administrative Regulation 222-AR-1: Tobacco and Vaping Product Violation Parental Notification; ([Attachment X-1F-4](#))

Policy 227: Controlled Substances/Paraphernalia; ([Attachment X-1F-5](#))

Administrative Regulation: 227-AR-0: Controlled Substances/Paraphernalia; ([Attachment X-1F-5](#))

Policy 317.1: Educator Misconduct; ([Attachment X-1F-6](#))

Policy 323: Tobacco and Vaping Products; ([Attachment X-1F-7](#))

Policy 351: Controlled Substance Abuse; ([Attachment X-1F-8](#))

Administrative Regulation: 351-AR-1: Record of Reasonable Suspicion of Controlled Substance Abuse; ([Attachment X-1F-8](#))

Policy 707: Use of School Facilities; ([Attachment X-1F-9](#))

Administrative Regulation: 707-AR-1: Rules For Use of School Facilities; ([Attachment X-1F-9](#))

Policy 801: Public Records; ([Attachment X-1F-10](#))
 Administrative Regulation: 801-AR-1: Disclosure/Protection of Certain Records;
 (Attachment X-1F-10)

Policy 803: School Calendar; ([Attachment X-1F-11](#))
 Administrative Regulation: 803-AR-0: School Calendar; (Attachment X-1F-11)

Policy 805: Emergency Preparedness and Response; ([Attachment X-1F-12](#))
 Policy 805.1: Relations with Law Enforcement Agencies; ([Attachment X-1F-13](#))
 Policy 805.1-AR-0: Incident Report – Immediate Notification; (Attachment X-1F-13)
 Administrative Regulation 805.1-AR-1: Incident Report: Discretionary Notification;
 (Attachment X-1F-13)
 Administrative Regulation 805.1-AR-2: Record of Law Enforcement Officers in School;
 (Attachment X-1F-13)

Policy 805.2: School Security Personnel; ([Attachment X-1F-14](#))

Policy 806: Child Abuse;
 Policy 824: Maintaining Professional Adult/Student Boundaries;
 Policy 900: Public Attendance at School Activities;
 Policy 909: Municipal Government Relations;

*G. Approval of revised WASD Policy #827 – Conflict of Interest
 Consideration of approval for the adoption of revised Wellsboro Area School District
 Policy #827 as presented. (Additional sentence added under “Reporting” appears in bold/red type)
 ([Attachment X-1G](#))

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

Roll Call Vote

A. Approval of Volunteer Appointments for School Year 2024-25

Consideration of approval for the following volunteer appointments for School Year 2024-25:

1. Alexis Marie Whitney, Elementary Volunteer, for the entire school year 2024-25;
2. Kristin L. Boggs, Volunteer, for the entire school year 2024-25;
3. Barbara S. White, Elementary Volunteer, for the entire school year 2024-25;
4. Maureen Poirier, Elementary Volunteer, for the entire school year 2024-25;
5. Elizabeth Ann Becker, PTO Volunteer, for the entire school year 2024-25;
6. John DeLeonardis, HS Boys Track Volunteer, for the entire school year 2024-25;
7. Eric Kosek, HS Boys Track Volunteer, for the entire school year 2024-25;
8. Charlie Taft, HS Boys Track Volunteer, for the entire year 2024-25;
9. Tyler Upham, HS Boys Track Volunteer, for the entire school year 2024-25;
10. Maegen Borzok, MS Robotics Program Volunteer, for the entire school year 2024-25;
11. Dan Spooner, MS Robotics Program Volunteer, for the entire school year 2024-25;
12. Sarah Satalin, MS Robotics Program Volunteer, for the entire school year 2024-25;
13. Shannon Tice, MS Robotics Program Volunteer, for the entire school year 2024-25;
14. Susan Wilson, MS Robotics Program Volunteer, for the entire school year 2024-25;
15. Sara Ritchey, Elementary Volunteer, for the entire school year 2024-2025;
16. Brian Ritchey, Elementary Volunteer, for the entire school year 2024-2025;
17. Lindsey A. Bay, Elementary Volunteer, for the entire school year 2024-2025;
18. Terry Tice, MS Robotics Program Volunteer, for the entire school year 2024-25;

*B. Approval of Conference Requests

Consideration of approval for the following conference requests:

1. Dr. Jacob Rogers, School Psychologist, to attend “2024 MTSS (Multi-Tiered Systems of Support) & PBIS (Positive Behavioral Interventions and Supports) Advanced Implementation Forum” on November 13-15, 2024 in Hershey, PA
 (Estimated Expenditures: Travel: \$196.50; Lodging: \$426.24; Meals: \$50.00;
 Registration: \$85.00 **TOTAL: \$757.74**) to be paid through Special Education PD. ([Attachment X-2B-1](#))

2. Melissa Ryan, Assistant Elementary Principal, to attend “2024 MTSS (Multi-Tiered Systems of Support) & PBIS (Positive Behavioral Interventions and Supports) Advanced Implementation Forum” on November 13-15, 2024 in Hershey, PA (Estimated Expenditures: Travel: \$121.27; Lodging: \$426.24; Meals: \$60; Registration: \$105 **TOTAL: \$712.51**) to be paid through Title I funds. ([Attachment X-2B-2](#))
3. Jennifer Erway, High School Spanish Teacher, to attend “ACTFL Language Conference” on November 22-24, 2024 in Philadelphia, PA; (Estimated Expenditures: Travel: \$299; Meals: \$110; Registration: \$500; Parking Fee: \$100; Substitute costs: \$170; **Total: \$1,179**) ([Attachment X-2B-3](#))
4. Melanie Berndtson, High School AgScience Teacher, to attend “Meat Processing Workshop” on November 11, 2024 in State College, PA. (Estimated Expenditures: Travel: \$119.26; Substitute Costs: \$170; **Total: \$289.26**) ([Attachment X-2B-4](#))

C. Approval of WESPA Support Staff Transfers for School Year 2024-25

Consideration of approval for the transfers of

1. Barbara (Pipher) Keltz, **from** Wellsboro Area High School full-time custodian (40 hrs. per week/12 months) **to** Rock L. Butler Middle School full-time custodian (40 hrs. per week/12 months), effective September 23, 2024;

D. Approval of Extra-Curricular Hires for School Year 2024-25

Consideration of approval for the extra-curricular hires of the following:

1. Catherine Rush as Middle School Girls Basketball Assistant Coach; **Stipend: \$2,256**
2. Ben Lytle as Audio-Video Coordinator; **Stipend: \$1,538**
3. Dan Sensenig and Jennifer Mosher, as HS Musical Pit Orchestra Dir.; **Stipend: \$1,800**

E. Approval of Support Staff (WESPA) Hires for School Year 2024-25

Consideration of the following Support Staff (WESPA) Hires for School Year 2024-25:

1. Katrina Neuhauser, part-time Rock L. Butler Middle School custodian (5 hrs. per day/12 months) effective September 26, 2024 at a rate of pay of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.
2. Douglas Love, full-time custodian (40 hrs. per week/12 months) at a rate of pay of \$14.50 per hour, effective start date to be determined. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

F. Approval of Hire of Three (3) WASD Student Workers for School Year 2024-2025

Consideration of approval for the hire of three (3) WASD student workers for School Year 2024-25 (Tech Help) Payrate for student help is \$14.50 per hour, effective October 8, 2024 - June 5, 2025;

1. Kieleigh Barrido-Hoover, Grade 11;
2. Elliot Spooner, Grade 10;
3. Sean Ladd, Grade 9;

G. Approval of After-School Tutors K-4 (HIVE TIME) funded by Title I Funds for School Year 2024-25

Consideration of approval for the following After-School Tutors K-4 (HIVE TIME) for at-risk students during the School Year 2024-25; Program will commence October 9, 2024 – March 31, 2025 and stipend will be paid at \$38.00 per hour. Tutoring funds run until Title I funds for tutoring are exhausted.

Brenda Brought	Mary Jane Freeman	Annette Nuss
Tammy Leach	Ashley Baker	Rileigh Gerges
Jessica Palmer	Heather McCabe	Ashley Bowen

Sierra Lancaster
Meg Ralston

Brenda Copp
Carol Weimar

Carla Starkweather

- *H. Approval of Career and Technical Education OAC Members & Health Occupations
Consideration of approval of the individuals comprising the WASD Occupational Advisor Committee for Career and Technical Education and Health Occupations, as presented. ([Attachment X-2H](#))

- I. Approval of Payment to Wellsboro Area School District CTE Teachers in School Year 2024-25
Consideration of approval of payment to Wellsboro Area School District CTE (Career and Technical Education) teachers in School Year 2024-25 up to six (6) hours each at a stipend of \$38.00 per hour.

Amber Whitney
Melanie Berndtson

Bianca Parsons
Francis Novak

James Mack

Approved Disapproved Amended Tabled Postponed

- XI. **Concerned Resident Issues: Residents must first state clearly their full name and address. They will be allowed no more than five minutes. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

- XII. Adjournment

ITEMS OF INFORMATION:

- 1. Interview Notices