

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

May 14, 2024 - 6:30 PM

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Members

A. Presentation of Retirement Gifts to Penny Button, Laura Kozuhowski and Cynthia Carr

IV. Announcement of any Executive Sessions – Thursday, April 18, 2024 at 6:10 PM, Board Room, for the purpose of personnel; Tuesday, May 7, 2024 at 6:00 PM, Board Room, for the purpose of personnel; Tuesday, May 7, 2024 at 8:30 PM, Board Room, for the purpose of personnel;

V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote

Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meeting

Work Session of April 4, 2024;

[\(Attachment VII-A\)](#)

Board Meeting of April 9, 2024;

[\(Attachment VII-A-1\)](#)

Minutes from Grand Canyon FFA Advisory

[\(Attachment VII-A-2\)](#)

Committee of March 14, 2024

Minutes from Buildings & Grounds Mtg. 4/25/2024 [\(Attachment VII-A-3\)](#)

*B. Approval of Bills

General Fund Invoices /

[\(Attachment VII-B\)](#)

Disbursements – General Fund

Approved Disapproved Amended Tabled Postponed

VIII. A. Reports

1. Student Representatives
2. Superintendent
3. Business Manager
4. Public Relations Follow-Up
5. Board Members

IX. CONSENT ITEMS

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

A. Appointment of District Treasurer

Consideration of approval for the appointment of Linda Gamble, Secretary to the Superintendent, as District Treasurer for the 2024-2025 school year, effective July 1, 2024.

B. Approval of Law Firms Utilized by the WASD during School Year 2023-2024
Consideration of approval of law firms utilized by the Wellsboro Area School District during School Year 2023-24:

1. Cox & Stokes, 19 Central Avenue, Wellsboro, PA;
2. Sweet, Stevens, Kata & Williams, LLP, 331 E. Butler Avenue, New Britain, PA;
3. Patrick J. Fanelli, Esq., 2875 Route 764, Suite 4, Duncansville, PA;
4. Eckert, Seamans, Cherin & Mellott, LLC, PO Box 643187, Pittsburgh, PA;
5. EFPR Group, 100 South Clinton Avenue, Suite 150, Rochester, New York;
6. Ellis Katz, Esq., 7 Colonial Drive, Newtown, PA;
7. Spencer, Gleason, Hebe & Rague, 17 Central Avenue, Wellsboro, PA;

2. **PERSONNEL**

*A. Approval of Administrator Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Robert Kreger, WASD Rock L. Butler Middle School Principal, with regret, effective September 2, 2024. ([Attachment IX-2A](#))

*B. Approval of Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Maureen Poirier as High School Girls Basketball Assistant Coach, effective May 2, 2024. ([Attachment IX-2B](#))

*C. Approval of Professional Resignation

Consideration of approval to accept letters of resignation from:

1. Hannah Kroll, School Nurse, effective August 2, 2024. ([Attachment IX-2C-1](#));
2. Madison DiCamillo, Computer Teacher, Grades 5 – 8, effective June 7, 2024; ([Attachment IX-2C-2](#));

D. Approval of WESPA (Wellsboro Education Support Professionals Assoc.) Resignation

Consideration of approval to accept resignation of Destiny Hockenberry, part-time paraprofessional, effective February 13, 2024;

3. **STUDENT**

*A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Melanie Berndtson, High School AgScience Teacher, to take five (5) FFA students to Camp Mt. Luther, Mount Luther Lane, Mifflinburg, PA for 40th Annual PA State Envirothon to test students' knowledge of PA's natural resources on May 21 & 22, 2024; ([Attachment IX-3A](#))

4. **OTHER**

A. Approval of Van Driver

Consideration of approval for Maureen A. Haner, as Van Driver, for Correll Student Transport, effective May 15, 2024; clearances received;

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

- *A. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2024 – 6/30/2025
Consideration of approval for the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2024 – 6/30/2025 per Special Session Act 1 of 2006. ([Attachment X-1A](#))
- *B. Approval of WASD Special Education Plan 2024-2027
Consideration of approval for the Wellsboro Area School District Special Education Plan 2024-2027 as presented. ([Attachment X-1B](#))
- *C. Approval of Rock L. Butler Middle School Change Orders 6, 7, and 8
Consideration of approval for the following change orders:
1. J. C. Orr & Son, Inc. **Change Order #6** – cost of painting the walls that were damaged during abatement process - **\$7,848.75** ([Attachment X-1C-1](#))
2. J. C. Orr & Son, Inc. **Change Order #7** – cost of painting Stair “H” - **\$3,368.35** ([Attachment X-1C-2](#))
3. J. C. Orr & Son, Inc. **Change Order #8** – cost of painting Band Rooms 110-A & 110-B – **\$871.13** ([Attachment X-1C-3](#))
4. J. C. Orr & Son, Inc. **Change Order #9** – providing additional metal shelving, tops and diffusers - \$14,548.31 ([Attachment X-1C-4](#))
- *D. Approval of Proposal from SUNSTREAM Corporation for Rock L. Butler Middle School Additional Flooring Abatement Old Building
Consideration of approval for the proposal from SUNSTREAM Corporation to supply all labor, materials, equipment insurances and any related costs for additional flooring abatement at the Rock L. Butler Middle School in the amount of **\$40,218.00**. ([Attachment X-1D](#))
- *E. Approval of Career & Technology Articulation Agreement between WASD & Commonwealth Univ. of Pennsylvania
Consideration of approval of Career & Technology Articulation Agreement between Wellsboro Area School District (HS Career & Technology Center Health Science Program) and Commonwealth University of Pennsylvania, desiring to facilitate the transition of students from K-12 to the Health Science Program and to award college-level credit for prior learning for completion of the Health Professions and Related Clinical Science; ([Attachment X-1E](#))
- *F. Approval of Pathway Agreement between PA College of Technology and Wellsboro High School
Consideration of approval of Pathway Agreement between PA College of Technology and Wellsboro High School, said agreement to establish a mechanism for students of Wellsboro High School to earn credit for the defined coursework at Penn College in Building Construction Technology, A.A.S. ([Attachment X-1F](#))
- G. Approval of Reinstatement of Construction Trades
Consideration of approval to reinstate Construction Trades, Other CTE CIP Code 46.999.
- *H. Approval of Proposals for Chemical Disposal
Consideration of approval for the following proposals:
1. Elk Environmental Services – Quote #240307 - Maintenance Only **Estimated: \$6300** ([Attachment X-1H-1](#))
2. Elk Environmental Services – Quote #240308 - Chemistry Class Pk. **Estimated: \$6825** ([Attachment X-1H-2](#))

3. Elk Environmental Services - Quote #240274 - High Haz
([Attachment X-1H-3](#))

Estimated: \$12,115

*I. Approval of Update of WASD Policy #221 – Dress and Grooming

Consideration of approval of update of Wellsboro Area School District Policy #221 – Dress and Grooming. ([Attachment X-1I](#))

*J. Approval of Update of WASD Policy #237 - Electronic Devices

Consideration of approval of update of Wellsboro Area School District Policy #237 – Electronic Devices. ([Attachment X-1J](#))

___ Approved

___ Disapproved

___ Amended

___ Tabled

___ Postponed

2. PERSONNEL

A. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2024-2025:

1. Joseph T. Haight as High School Golf Head Coach, effective August 5 – October 23, 2024 at a stipend of \$2,131, pending receipt of all required clearances.
2. Maureen Poirier as High School Girls Basketball Head Coach, effective November 18, 2024 – March 22, 2025 at a stipend of \$4,659; clearances received;
3. Jacob Singer as High School Boys Basketball Assistant Coach, effective November 18, 2024 – March 22, 2025 at a stipend of \$2,874; clearances received;

B. Extra-Curricular Volunteer Appointments for School Year 2023-2024

Consideration of approval for the following volunteer appointments in school year 2023-2024:

1. Megan Richards, Volunteer Chaperone, for Class of 2026 trip to Dorney Park on May 17, 2024; clearances received;
2. Megan D. Browning, Volunteer Chaperone, for Class of 2026 trip to Dorney Park on May 17, 2024; clearances received;
3. Zane M. Herzog, Volunteer for SHEK play (pit crew) for the entire school year 2023-2024; clearances received;
4. Brian Shrawder, Volunteer Chaperone for 4th Grade Trip to Harrisburg on May 16, 2024; clearances received;
5. Sierra Logan (Johnson), Volunteer Chaperone for 4th Grade Trip to Harrisburg, on May 16, 2024; clearances received;
6. Kelli Wills, Volunteer Chaperone for 3rd Grade Trip to Corning Museum of Glass, Corning, New York on May 9, 2024; clearances received;

C. Approval of Summer “Extended Work Year” Days

Consideration of approval of the following summer extended work year days at contracted per diem rates for the school year 2023-2024 and 2024-2025:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty-five (25) days;
2. Tanya Harmon, High School Guidance Counselor, not to exceed twenty-five (25) days;
3. Shane Mascho, Middle School Guidance Counselor, not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed twenty (20) days;
5. Megan Copp, High School Guidance Secretary (support staff) not to exceed ten (10) days;

D. Approval for Hires for Special Education Extended School Year (ESY) Program (2023-2024)

Consideration of approval for the following hires for Special Education Extended School Year (ESY) Program 2023-2024 (June 18 – July 20, 2024)

Teachers:

1. Brenda Copp, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
2. Marcia (Smith) Kenyon, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
3. Meg Ralston, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
4. Rhoda Mann, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
5. Shari Macias, Special Education Teacher, for a maximum of thirty (30) hours; up to six (6) hours per week, Tuesday – Thursday, two (2) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
6. Marcia (Smith) Kenyon, Special Education Teacher, for a maximum of ten (10) hours; hours and days to be determined and hours will occur after 11:00 AM; at the rate of \$34.00 per hour;
7. Meg Ralston, Special Education Teacher, for a maximum of ten (10) hours; hours and days to be determined and hours will occur after 11:00 AM; at the rate of \$34.00 per hour;
8. Nicole Schea, Substitute Special Education Teacher, at a rate of \$34.00 per hour as needed;

Paraprofessionals:

1. Norma Kohler, special education paraprofessional, to attend PARTNERS SUMMER ADVENTURE PROGRAM (PSAP), Mansfield, PA; working for five (5) weeks (June 17 – July 19, 2024 on Mondays and Wednesdays, 9:00 AM – 4:00 PM (total of fourteen (14) hours per week) at the rate of \$14.50 per hour;
2. Lisa Lane, special education paraprofessional, for a maximum of forty-five (45) hours; nine (9) hours per week, Tuesday, Wednesday, Thursday, for (3) hours per day 8:00 – 11:00 AM at the rate of \$14.50 per hour; Location: Don Gill Elementary School

***E. Approval of Conference Requests**

Consideration of approval for the following conference requests:

1. Robert Kieser, High School Industrial Technology teacher, to attend “Welding Teacher Training”, (sponsored by Penn College Miller Welding Training) Williamsport, PA on May 9 & 10, 2024 (Estimated Expenditures: Substitute (2 days) - \$330.00; Meals: \$30.00 **TOTAL EXPENDITURES:** \$360) ([Attachment X-2E-1](#))
2. Jill Yusinksi, Speech & Language Impaired K-12 teacher, to attend “Believe It or Not: Evidence and Ethical Considerations for Speech/Language Pathologists” (a webinar sponsored by PA Department of Education, Bureau of Special Education – no costs) on May 21, 2024; ([Attachment X-2E-2](#))
3. Daniel Long, High School Math Teacher, to attend “AP Calculus AB and BC (combined) – APSI Online @ William & Mary, on June 25-28, 2024 (**TOTAL EXPENDITURES:** Registration: \$700) ([Attachment X-2E-3](#))

- F. Approval of Support Staff Hire
Consideration of approval of Cindy Pavlick as full-time custodian, (8 hrs. per day/12 months) effective start date of Monday, April 15, 2024 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.
- G. Approval of WASD Professional Transfer for School Year 2024-2025
Consideration of approval of Hannah Miller, Don Gill Elementary Teacher, **from** Don Gill Elementary Teacher (3rd Grade), **to** Don Gill Title I Reading Specialist, effective August 22, 2024. Payrate will remain the same.
- H. Approval of hire of five (5) WASD Student Workers for 2024 Buildings and Grounds Help
Consideration of approval for the hire of three (3) WASD student workers for 2024 Buildings and Grounds help. Payrate for student help is \$14.50 per hour, effective June 10th – August 23, 2024. Workers are: Stephan Salada, Mason Nowak and Jacoby Strang. Consideration of approval for the hire of two (2) WASD student workers for 2024 Buildings and Grounds help. Payrate for student help is \$14.50 per hour, effective June 10th – August 23, 2024. Workers are Nehemiah Burrous and Connor Adams.
- I. Approval of Full-Time WASD Groundskeeper
Consideration of approval of the hire of Scott Burrous as full-time Groundskeeper (8 hrs. per day /12 months) effective start date of Wednesday, May 15, 2024 at a starting rate of \$14.50 per hour.

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

3. CURRICULUM

- A. Approval of Keystone Algebra Curriculum
Consideration of approval for Barbara West, High School Mathematics Teacher, to work up to ten (10) hours on Keystone Algebra curriculum at \$34.00 per hour in the time period of June 8 – July 31, 2024. Payment to come from Federal Programs Title I funds.
- B. Approval of Elementary ELA Curriculum
Consideration of approval for the following teachers to attend seven (7) hours of Wonder’s ELA training in August 2024 at \$34.00 per hor. Payment to come from Federal Programs Title I funds.
 1. Sean Callahan 2. Carla Starkweather 3. Annette Nuss 4. Heather Callahan
 5. Holden Kennedy 6. Tina Kreisler 7. Brenda Brought 8. Mary Jane Freeman
 9. Tammy Leach 10. Ashley Bowen 11. Jessica Palmer 12. Rhoda Mann
 13. Bethany Salada 14. Laura Lightner
- C. Approval of SAP Training in August 2024
Consideration of approval for the following professionals to attend up to **five (5) hours** of SAP Training in August of 2024 to be paid at the rate of \$34.00 per hour. Payment to come from PCCD Mental Health Grant funds.
 1. Selina Bogaczyk 6. Kristen Rendos 11. Melissa Ryan
 2. Elizabeth Hoover 7. Erin Szentesy 12. Bethany Salada
 3. Melinda Kramer 8. Tammy Leach 13. Rachel Smith
 4. Sharon Mohr 9. Heather Ladd 14. Isaac Cary
 5. Jennifer Outman 10. Brigitte Largey 15. Sarah (Tinney) Harris
 16. Alice Nowak, Nurse’s Aide, at \$21.44 per hour - \$107.20

D. Approval of Textbook Adoptions 2024

Consideration of adoption of the following textbooks:

<u>Grade/Course</u>	<u>Book Title, Edition, Publisher</u>
AP Government	AP US Government & Politics Premium Prep. 22 nd edition copyright 2023, Princeton Review
5th Grade	Social Studies: Building Our Country myWorld Interactive 5 (c) 2019 SAVAAS (only the 1 st half of the whole year program) ONLY PART A Book with Teacher Manuals
4th Grade	Exploring Pennsylvania 2 nd Edition-2023 copyright Pellow, Bowersox and Wright – Authors
4th Grade	Social Studies Alive! Regions of Our Country
6th Grade	SAVVAS World Geography: My World Interactive (2019)
6th Grade	Daily Geography Practice, Grade 6 – Teacher’s Edition, E-book (supplement to textbook)
6th Grade	Evan Moore: 7 Continents: North America, Grades 4-6 – Teacher Reproducible, E-book (supplement to textbook)
6th Grade	Evan Moore: 7 Continents: South America, Grades 4-6 – Teacher Reproducible, E-book (supplement to textbook)
7th Grade	MYWORLD INTERACTIVE GEOGRAPHY 2019 EASTERN HEMISPHERE
8th Grade	McGraw Hill, United States History: Voices and Perspectives, The Early Years
French Class ESP	Horizons, 7thEdition, Cengage Publishers, Author Joan H. Manley, 2019

ESSER ARP will be used for the Purchase. Instructional set-aside was a requirement of ESSER RP.

Approved Disapproved Amended Tabled Postponed

XI. Public Comment

XII. Adjournment

ITEMS OF INFORMATION:

1. Approved Facility Use Requests
2. Conference Report