



WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
November 12, 2024 - 6:30 PM

- I. Call to Order
Honoring our Veterans
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Wednesday, October 16, 2024 at 6:30 PM, Board Room, for the purpose of personnel; Wednesday, October 16, 2024 at 7:30 PM, Board Room, for the purpose of personnel;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

VI. Approval of Agenda – Voice Vote
 Approved Disapproved Amended Tabled Postponed

VII. Board Minutes/Financials – Voice Vote

- *A. Minutes of Previous Meeting
 Work Session of October 1, 2024; [\(Attachment VII-A\)](#)
 Board Meeting of October 8, 2024; [\(Attachment VII-A-1\)](#)
 Special Board Meeting of October 16, 2024; [\(Attachment VII-A-2\)](#)
 Personnel Committee Meeting of Oct. 16, 2024 [\(Attachment VII-A-3\)](#)
 Curriculum Committee Meeting of October 16, 2024 [\(Attachment VII-A-4\)](#)
 Bldgs. & Grounds Com Mtg. of October 30, 2024 [\(Attachment VII-A-5\)](#)

- *B. Approval of Bills
 General Fund Invoices; [\(Attachment VII-B\)](#)
 Student Activity Invoices;
 Capital Reserve Invoices;
 Disbursements – General Fund;

Approved Disapproved Amended Tabled Postponed

- VIII. A. Reports
 - 1. Student Representatives;
 - 2. Superintendent;
 - 3. Business Manager;
 - 4. Board Members;
 - 5. Public Relations Follow-Up

IX. **CONSENT ITEMS**

Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

2. PERSONNEL

***A. Approval of Extra-Curricular Resignations**

Consideration of approval for the acceptance of resignations from

1. Brooke E. Webster as High School Softball Assistant Coach, effective October 21, 2024. ([Attachment IX-2A-1](#))
2. Isaac Cary as Middle School Football Assistant Coach, effective the end of the 2024 season; ([Attachment IX-2A-2](#))
3. Shane Mascho as Middle School Football Head Coach, effective the end of the 2024 season; ([Attachment IX-2A-3](#))
4. Wesley Wood as High School Soccer Assistant Coach, effective October 30, 2024; ([Attachment IX-2A-4](#))
5. Erin Butters as High School Boys Track Assistant Coach, effective November 4, 2024; ([Attachment IX-2A-5](#))

***B. Approval of Support Staff (WESPA) Resignation**

Consideration of approval for the acceptance of resignation from Brett Mengee, Maintenance Technician, effective December 9, 2024. ([Attachment IX-2B](#))

Approved Disapproved Amended Tabled Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Second Reading and Final Adoption of WASD Policies 218; 218.2; 222; 227; Administrative Regulation 227-AR-0; 317.1; 323; 351; 707; 801; 803; 805; 805.1; 805.1 Administrative Regulation; 805.2; 805; 824; 900; 909;

Consideration of approval for the second reading and final adoption of the following Wellsboro Area School District policies:

- WASD Policy #218 – Student Discipline
- WASD Policy #218.1 – Weapons
- WASD Policy #218.2 – Terroristic Threats
- WASD Policy #222 – Tobacco and Vaping Products
- Administrative Regulation 222-AR-0 – Tobacco and Vaping Products
- Administrative Regulation 222-AR-1 – Tobacco and Vaping Product Violation Parental Notification;
- WASD Policy #227 – Controlled Substances/Paraphernalia
- Administrative Regulation 227-AR-0 – Controlled Substances/Paraphernalia;
- WASD Policy #317.1 – Educator Misconduct
- WASD Policy #323 – Tobacco and Vaping Products
- WASD Policy #351 – Controlled Substance Abuse
- Administrative Regulation 351-AR-1 – Record of Reasonable Suspicion of Controlled Substance Abuse
- WASD Policy #707 – Use of School Facilities
- Administrative Regulation 707-AR-1 – Rules for Use of School Facilities
- WASD Policy #801 – Public Records
- Administrative Regulation 801-AR-1 – Disclosure/Protection of Certain Records
- WASD Policy #803 – School Calendar
- Administrative Regulation 803-AR-0 – School Calendar
- WASD Policy #805 – Emergency Preparedness and Response
- WASD Policy #805.1 – Relations with Law Enforcement Agencies
- Administrative Regulation #805.1-AR-0 – Incident Report-Immediate Notification
- Administrative Regulation #805.1-AR-0 – Incident Report: Discretionary Notification

Administrative Regulation 805—AR-2 – Record of Law Enforcement Officers
in School;
WASD Policy 805.2 -School Security Personnel
WASD Policy #806 – Child Abuse
WASD Policy #824 – Maintaining Professional Adult/Student Boundaries
WASD Policy #900 – Public Attendance at School Activities
WASD Policy #909 – Municipal Government Relations

*B. Approval of Revised Job Description of Maintenance Worker

Consideration of approval of revised Job Description for Maintenance Worker.
([Attachment X-1B](#))

C. Approval to Transfer \$10,000,000 from C & N Real Estate Tax Account to the General Fund PLGIT Acct.

Consideration of approval to transfer \$10,000,000 from the current Citizens & Northern
Real Estate Tax Account to the General Fund PLGIT account.

D. Approval to Add Jordan DeHaas, WASD Business Manager, to C & N Bank Real Estate Collection
Lockbox Agreement

Consideration of approval to add Jordan DeHaas, WASD Business Manager, as a user for the
Citizens and Northern Bank Real Estate Lockbox Agreement;

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A. Approval of Volunteer Appointments for School Year 2024-25

Consideration of approval for the following volunteer appointments for School Year 2024-25:

1. Donna Burrous, volunteer for Odyssey of the Mind Program, for entire
School Year 2024-25;
2. Mark Taylor, volunteer for Odyssey of the Mind Program, for entire School Year
2024-25;

*B. Conference Requests

Consideration of approval for the following conference request during School Year 2024-25:

1. Molly Cary, Elementary Music Teacher, to attend “Pennsylvania Music Educators
Association Conference” on April 9-12, 2025 at the Kalahari in the Poconos, Pocono Manor,
New York; (Estimated Expenditures: Travel - \$208.37; Lodging: \$539.55; Meals: \$208;
Registration: \$180; substitution costs: \$320; **TOTAL: \$1,455.92** ([Attachment X-2B-1](#)))
2. Selina Bogaczyk, High School Physical Education Teacher, to attend “SAP Online
Training” on December 17 & 19, 2024; (Estimated Expenditures: Registration: \$325;
Substitution Costs: \$320; **TOTAL: \$645**) ([Attachment X-2B-2](#))

C. Approval of After-School Tutor K-4 (HIVE TIME) Funded by Title I Funds for School Year 2024-25

Consideration of approval of Rachael Smith, WASD District-Wide Librarian, for at-risk students
during the School Year 2024-25; program will commence 10/9/2024 – 3/31/2025 and stipend
will be \$38.00 per hour. Tutoring funds run until Title funds for tutoring are exhausted.

D. Approval of Odyssey of the Mind Coaches for School Year 2024-2025

Consideration of approval for the following extra-curricular hires for School Year 2024-2025:

1. Dr. Heather Callahan, as Odyssey of the Mind Coach, for the School Year 2024-25;
at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
2. Joseph Callahan, as Odyssey of the Mind Coach, for the School Year 2024-2025;
at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);

E. Approval of Extra-Curricular Hires for School Year 2024-2025

Consideration of approval for the following Extra-Curricular Hires for School Year 2024-25:

1. Jennifer Sporer, as Wellsboro Swim Team Head Coach, effective November 12, 2024 at a stipend of \$4,509;
2. Todd Fleming, as Middle School Softball Head Coach effective November 12, 2024 at a stipend of \$2,415;
3. Todd Webster, as Middle School Wrestling Assistant Coach, effective November 12, 2024 at a stipend of \$1,680;
4. Valerie Weaver, as Middle School Softball Assistant Coach, effective November 12, 2024 at a stipend of \$1,680;

Approved Disapproved Amended Tabled Postponed

3. STUDENT

A. In Lieu of Expulsion Agreement

Consideration of approval for In Lieu of Expulsion Agreement for Student #1 E 2024-25.

Approved Disapproved Amended Tabled Postponed

XI. Public Comment

XII. Adjournment