



**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting

February 12, 2024 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions – Wednesday, January 17, 2024, at 7:35 PM, Board Room, for the purpose of personnel and legal;
- V. Concerned Resident Issues: Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

VI. Approval of Agenda – Voice Vote

Approved       Disapproved       Amended       Tabled       Postponed

VII. Board Minutes/Financials – Voice Vote

\*A. Minutes of Previous Meetings

- Work Session of January 9, 2024; [\(Attachment VII-A\)](#)
- Board Meeting of January 16, 2024; [\(Attachment VII-A-1\)](#)
- Minutes of Curriculum Committee - Jan. 24, 2024 [\(Attachment VII-A-2\)](#)
- Minutes of Personnel Committee-Jan. 24, 2024 [\(Attachment VII-A-3\)](#)
- Minutes of Curriculum Committee-Feb. 5, 2024 [\(Attachment VII-A-4\)](#)
- Minutes of Public Relations Comm.-Jan. 17, 2024 [\(Attachment VII-A-5\)](#)
- Minutes of Bldg. & Grnds. Comm.-Jan. 18, 2024 [\(Attachment VII-A-6\)](#)
- Minutes of Policy Comm.-Jan. 29, 2024 [\(Attachment VII-A-7\)](#)

\*B. Approval of Bills:

- General Fund Invoices [\(Attachment VII-B\)](#)
- Student Activity Invoices
- Capital Reserve Invoices
- Disbursements – General Fund

Approved       Disapproved       Amended       Tabled       Postponed

VIII. A. Reports

- 1. Student Representatives      3. Business Manager
- 2. Superintendent      4. Board Members

IX. CONSENT ITEMS

Roll Call Vote

**1. ADMINISTRATION AND ORGANIZATION**

\*A. Approval of BLaST Intermediate Unit #17 Budget for Fiscal Year 2024-25

Consideration of approval of the BLaST Intermediate Unit #17 General Operations Budget for fiscal year July 1, 2024 – June 30, 2025 in the amount of \$3,310,911. ([Attachment IX-1A](#))

- \*B. Agreement between Wellsboro Area School District and Snyder’s Driving School, LLC  
Consideration of approval of Agreement between Wellsboro Area School District and Snyder’s Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator’s license and promote safe driving habits within the requirements of the PA Department of Transportation. ([Attachment IX-1B](#))

**2. PERSONNEL**

- \*A. Approval of Extra-Curricular Resignations for School Year 2023-24  
Consideration of approval to accept extra-curricular resignations for School Year 2023-24 from:
  1. Todd Outman, as Middle School Boys Basketball Head Coach, effective January 22, 2024; ([Attachment IX-2A-1](#))
  2. Chase Kriner, as Middle School Boys Basketball Assistant Coach, effective January 26, 2024; ([Attachment IX-2A-2](#))
  3. Dr. Ben Largey, as High School Golf Head Coach, effective January 22, 2024; ([Attachment IX-2A-3](#))
  
- B. Approval of Appointment of Unpaid School Psychology Intern for School Year 2023-24  
Consideration of approval for the appointment of Emma Palmer, a Mansfield University psychology student to do an unpaid 400 hours undergraduate internship with Dr. Ben Largey, WASD psychologist, and Brigette Largey, Elementary Counselor from January 23 – May 31, 2024. Clearances have been submitted.
  
- C. Approval of Appointment of Board Member Jerry Curreri  
Consideration of approval for the appointment of Board Member Jerry Curreri as the District’s IU#17 Board representative, effective immediately.

Approved       Disapproved       Amended       Tabled       Postponed

**X. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

Roll Call Vote

- \*A. Approval of Rock L. Butler Middle Change Order  
Consideration of approval of J. C. Orr & Son, Inc. Change Order #001. Original price was \$2,876,600.00 . New contract sum including this Change Order is \$2,882,871.46 – **(increase of \$6,271.46)** ([Attachment X-1A](#))
  
- \*B. Approval of Wellsboro Area High School Course Reference Guide for School Year 2024-2025.  
Consideration of approval for the Wellsboro Area High School Course Reference Guide for School Year 2024-25 as presented. ([Attachment X-1B](#))
  
- C. Approval of Position of High School Indoor Bocce Assistant Coach  
Consideration of approval to create a High School Indoor Bocce Assistant Coach position and approval to add HS Indoor Bocce Assistant Coach position to Appendix B-1: Extra Duty Salary Schedule in the Contract Agreement between the Wellsboro Area School District and the Wellsboro Area Education Association (7/1/2021-6/30/2024)
  
- \*D. Approval of Update of WASD Policy #137 – Home Education Program and Admin. Regulations  
Consideration of approval for the update of WASD Policy #137 – Home Education Program and Administrative Regulations, as presented. ([Attachment X-1D](#))

- \*E. Approval of Update to WASD Policy #137.1 -Extracurricular Participation by Home Education Parents and Administrative Regulation  
Consideration of approval of the update of WASD Policy #137.1 – Extracurricular Participation by Home Education Parents and Administrative Regulations, as presented. ([Attachment X-1E](#))
- \*F. Approval of Update of WASD Policy #200 – Enrollment of Students  
Consideration of approval of update of WASD Policy #200 – Enrollment of Students, as presented. ([Attachment X-1F](#))
- \*G. Approval of Update of WASD Policy #202-Eligibility of Nonresident Students  
Consideration of approval of update of WASD Policy #202 – Eligibility of Nonresident Students, as presented. ([Attachment X-1G](#))
- \*H. Approval of Update of WASD Administrative Regulation #217 AR-1 Graduation/Commencement  
Consideration of approval of update of WASD Administrative Regulation #217 AR-1, Graduation/Commencement, as presented. ([Attachment X-1H](#))
- \*I. Approval of Update of WASD Policy #610 – Purchases Subject to Bid/Quotation  
Consideration of approval of update of WASD Policy #610 – Purchases subject to bid/quotation, as presented. ([Attachment X-1I](#))
- \*J. Approval of Update of WASD Policy #611 – Purchases Budgeted  
Consideration of approval of update of WASD Policy #611 – Purchases Budgeted, as presented. ([Attachment X-1J](#))
- \*K. Approval of Update of WASD Policy #626 – Federal Fiscal Compliance  
Consideration of approval of update of WASD Policy #626 – Federal Fiscal Compliance, as presented. ([Attachment X-1K](#))
- \*L. Approval of First Reading of WASD Policy #137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students and Administrative Regulations 137.2 AR-0, 137.2 AR-1, and 137.2 AR-2  
Consideration of approval for the first reading of WASD Policy #137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students & Administrative Regulations 137.2 AR-0, 137.2 AR-1, and 137.2 AR-2 as presented. ([Attachment X-1L](#))
- \*M. Approval of First Reading of WASD Policy #137.3 – Participation in Career and Technical Education Programs by Home Education Students and Administrative Regulation 137.3 AR-0.  
Consideration of approval for the first reading of WASD Policy #137.3-Participation in Career and Technical Education Programs by Home Education Students and Administrative Regulation 137.3 AR-0, as presented. ([Attachment X-1M](#))
- \*N. Approval of First Reading of WASD Policy #254 – Educational Opportunity for Military Children  
Consideration of approval for the first reading of WASD Policy #254 – Educational Opportunity for Military Children, as presented. ([Attachment X-1N](#))

Approved

Disapproved

Amended

Tabled

Postponed

## 2. PERSONNEL

Roll Call Vote

### A. Extra-Curricular Volunteer Appointments for School Year 2022-2023

Consideration of approval for the following extra-curricular volunteer appointments:

1. Joseph P. Callahan, Jr., Volunteer for Odyssey of the Mind, for School Year 2023-24;
2. Randy Cleveland, as Chaperone for High School Ski Trip, effective February 13 – June 30, 2024;
3. Robert A. Fletcher, Volunteer for High School Baseball, effective March 4 – June 14, 2024;

### B. Extra-Curricular Hires for School Year 2022-23 and 2023-24

Consideration of approval for the following School Year 2023-24 extra-curricular hires of :

1. Darci Pollock (Warriner), as Middle School Softball Head Coach, effective March 4 – June 14, 2024 at a stipend of \$2,415;
2. Kim Warriner, as Middle School Softball Assistant Coach, effective March 4 - June 14, 2024 at a stipend of \$1,680;
3. Jeremy M. Cook, as Middle School Baseball Head Coach, effective March 4 – June 14, 2024 at a stipend of \$2,415 pending receipt of the two required clearances;
4. Hunter Cass, as Middle School Baseball Assistant Coach, effective March 4 – June 14, 2024 at a stipend of \$1,680;

### C. Approval of Support Staff Hire

Consideration of approval for the following support staff hire for School Year 2023-24:

1. Samara Fillmore, as part-time (up to 29.5 hrs. per week/9 months) Special Education Paraprofessional, pending completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire date is February 12, 2024 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

### \*D. Approval of Conference Requests

Consideration of approval for the following conference requests:

1. Matthew Hildebrand, elementary teacher, Nathan Babcock, High School Health & Physical Education teacher, Isaac Cary, elementary computer teacher and Shane Mascho, Middle School Guidance Counselor, to attend “Pennsylvania State Football Coaches Association Clinic” at Penn State University, State College, PA on February 16 & 17, 2024. (Estimated Expenditures: **\$495 – substitute costs**) ([Attachment X-2D-1](#))
2. Marcia Smith, special education teacher, to attend “QBS Trainer Recertification” on March 8, 2024 in State College, PA. (Estimated expenditures: Travel: \$120.60; Meals: \$10; Registration: \$700; **Total: \$830.60** (no substitute costs because of Act 80 Day) ([Attachment X-2D-2](#))
3. Michael Wolff, IT Network Administrator, to attend “Tech Talk Live-IU13” in Lancaster, PA on May 6-8, 2024; (Estimated Expenditures: Travel: \$268; Lodging: \$450; Meals: \$80 Registration: \$400 – **TOTAL: \$1,198**) ([Attachment X-2D-3](#))
4. Selina Bogaczyk, High School Health and Physical Teacher, to attend “Safety Care (V7) Initial”, Williamsport, PA on June 10-12, 2024. (Estimated Expenditures: Travel: \$200.43; Registration: \$2,050; **TOTAL: \$2,250.43**) ([Attachment X-2D-4](#))
5. Marcia Smith, special education teacher, to attend “QBS School-Aged Children”, Williamsport, PA on June 6, 2024 (Estimated Expenditures: Travel: \$73.70; Meals: \$10.00; Registration: \$600 **TOTAL: \$683.70**) ([Attachment X-2D-5](#))

E. Approval of Part-time Groundskeeper

Consideration of approval for the hire of Scott D. Burrous as part-time groundskeeper, at the rate of \$14.50 per hour, no more than five (5) hours per day, effective February 7, 2024 on a year-round schedule.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Amended      \_\_\_Tabled      \_\_\_Postponed

3. **OTHER**

**Roll Call Vote for Each Motion**

A. Approval of Weighted Grade Recommendation AP/Dual Enrollment

Roll Call Vote

Consideration of approval to weight AP and Dual Enrollment using a 1.05 multiplier. Students must pass the course to be eligible for the multiplier.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Amended      \_\_\_Tabled      \_\_\_Postponed

B. Approval of Weighted Grade Recommendation Honors

Roll Call Vote

Consideration of approval to weight honor courses using a 1.03 multiplier. Students must pass the course to be eligible for the multiplier.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Amended      \_\_\_Tabled      \_\_\_Postponed

C. Approval of Payment for Dual Enrollment or AP Courses

Roll Call Vote

Consideration of approval to pay for one Dual Enrollment Course or AP Course for each student. Students must pass the course to be considered for reimbursement.

\_\_\_Approved      \_\_\_Disapproved      \_\_\_Amended      \_\_\_Tabled      \_\_\_Postponed

XI. Public Comment

XII. Adjournment

**ITEMS OF INFORMATION:**

1. Approved Facility Use Requests
2. Interview Schedules
3. Conference Reports