

**WELLSBORO AREA SCHOOL DISTRICT**

## Board of Education Meeting

March 11, 2025 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions: Personnel Committee met in Executive Session on February 25, 2025 at 6:15 PM for the purpose of personnel and school safety;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote
- \_\_\_\_\_ Approved    \_\_\_\_\_ Disapproved    \_\_\_\_\_ Amended    \_\_\_\_\_ Tabled    \_\_\_\_\_ Postponed
- VII. Board Minutes/Financials – Voice Vote
- \*A. Minutes of Previous Meetings
- Minutes of Work Session of February 4, 2025 ([Attachment VII-A](#))  
Minutes of Regular Board Meeting of February 11, 2025; ([Attachment VII-A-1](#))  
Minutes of Special Meeting of February 25, 2025; ([Attachment VII-A-2](#))  
Minutes of Public Relations Com. Mtg. of Feb. 11, 2025 ([Attachment VII-A-3](#))
- \*B. Approval of Bills
- General Fund Invoices; ([Attachment VII-B](#))  
Student Activity Invoices;  
Capital Reserve Invoices;  
Disbursements – General Fund;
- \_\_\_\_\_ Approved    \_\_\_\_\_ Disapproved    \_\_\_\_\_ Amended    \_\_\_\_\_ Tabled    \_\_\_\_\_ Postponed
- VIII. A. Reports
1. Student Representatives  
2. Superintendent  
3. Business Manager  
4. Board Members  
5. Public Relations Follow-Up

- |            |                      |                |
|------------|----------------------|----------------|
| <b>IX.</b> | <b>CONSENT ITEMS</b> | Roll Call Vote |
|------------|----------------------|----------------|

- ## 1. ADMINISTRATION AND ORGANIZATION

- \*A. WASD School Calendar for School Year 2025-26  
Consideration of approval of the Wellsboro Area School District School Calendar for School Year 2025-26 as presented. ([Attachment IX-1A](#))

## **2. PERSONNEL**

### **\*A. Approval of WESPA Support Staff Resignations**

Consideration of approval to accept letters of resignation from:

1. Renee Carson, Paraprofessional, effective March 11, 2025; ([Attachment IX-2A](#))
2. Alisha McNett, Custodian, effective March 3, 2025;

### **\*B. Approval of Extra-Curricular Resignations**

Consideration of approval to accept letters of resignation from:

1. Derek Stevens as Middle School Soccer Head Coach, effective 2/14/2025; ([Attachment IX-2B-1](#))
2. William Stokes as High School Girls Soccer Assistant Coach, effective 2/14/2025; ([Attachment IX-2B-2](#))
3. Sheri Sunderland as Middle School Girl Basketball Head Coach, effective March 2, 2025; ([Attachment IX-2B-3](#))
4. Francis Novak, Strength and Conditioning Coach, effective June 30, 2025; ([Attachment IX-2B-4](#))

## **3. STUDENT**

### **\*A. Approval of Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Daniel Sensenig, High School Chorus Teacher, to take one (1) High School student to PMEA Region IV Choir Festival in Lewisburg, PA on March 19 – 21, 2025; (\$439.50 which includes travel, lodging, meals) ([Attachment IX-3A-1](#))
2. Michael Charles, FBLA Coordinator, to take eleven (8) High School and three (3) Middle School FBLA students to 2025 Future Business Leaders of American Pennsylvania State Leadership Conference in Hershey, PA on April 6 – 9, 2025; (District requested to pay \$2,450 out of total cost of \$5,732.68 ([Attachment IX-3A-2](#)))
3. Melanie Berndtson, High School AgScience Teacher, to take fifteen (15) FFA Grand Canyon students to Louisiana (various locations) on June 15 – 22, 2025; ([Attachment IX-3A-3](#))

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_ Amended    \_\_\_\_ Tabled    \_\_\_\_ Postponed

## **X. ACTION ITEMS:**

### **1. ADMINISTRATION AND ORGANIZATION**

#### **\*A. Approval of Second Readings and Final Adoption of Policy #005; Policy #113.1; Policy #113.2; Policy #200; Policy #236.1; Policy #308; Policy #823; AR's: 202-0, 202-3; 308-1; 308-2; 607-0; 607-1;**

Consideration of approval for the second readings and final adoption of the following WASD policies/AR's:

- |                  |   |
|------------------|---|
| 1. Policy #005   | Organization  |
| 2. Policy #113.1 | Discipline of Students with Disabilities                |
| 3. Policy #113.2 | Behavior Support  |
| 4. Policy #200   | Eligibility of Nonresident Students                     |
| 5. AR 202-0      | Nonresident Student Administrative Regulation           |
| 6. AR 202-3      | Information to Substantiate Sworn Statement by Resident |
| 7. AR 308-1      | Employee Resignation                                    |
| 8. AR 308-2      | Form for Acceptance of Resignations                     |
| 9. AR 607-0      | Nonresident Tuition                                     |
| 10. AR 607-1     | Notice of Tuitions Past Due                             |

- |                   |   |
|-------------------|---|
| 11. Policy #236.1 | Threat Assessment                                     |
| 12. Policy #308   | Employment Contract/Board Resolution (Updated Policy) |
| 13. Policy #823   | Opioid Antagonist                                     |

- \*B. Approval of WASD Request for Proposal for Clerk of Work Services  
Consideration of approval for the WASD Request for Proposal for Clerk of Work Services for High School Roof Project. ([Attachment X-1B](#))
- \*C. Approval of WASD Request for Proposal for Technology Infrastructure Analysis  
Consideration of approval for WASD Request for Proposal for Technology Infrastructure Analysis. ([Attachment X-1C](#))
- \*D. Approval of Pathway Agreement Template for High Schools, Career Technology Centers (CTC), and Career & Technical Education (CTE) Sending Institutions between Pennsylvania College of Technology and Wellsboro High School  
Consideration of approval of Pathway Agreement between Pennsylvania College of Technology and Wellsboro High School; ([Attachment X-1D](#))
- \*E. Approval of Wellsboro Area School District Comprehensive Plan 2025-2028  
Consideration of approval of Wellsboro Area School District Comprehensive Plan 2025 – 2028 ([Attachment X-1E](#))
- \*F. Approval of WASD Gifted Education Plan Assurances (Chapter 16) 2025 - 2028  
Consideration of approval of WASD Gifted Education Plan Assurances (Chapter 16) 2025-2028. ([Attachment X-1F](#))

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_ Amended    \_\_\_\_ Tabled    \_\_\_\_ Postponed

## 2. **PERSONNEL**

- A. Extra-Curricular Volunteer Appointments for School Year 2024-25 and 2025-26  
Consideration of approval for the following extra-curricular volunteer appointments for School Year 2024-25 and 2025-26; required clearances have been submitted;
  1. Madelyn G. Rudy as Volunteer Middle School Track and Field Assistant Coach, for the School Year 2024-25;
  2. Jacob Mitchell as Volunteer for High School Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  3. Patti Mitchell as Volunteer for High School Girls Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  4. Sam Mitchell as Volunteer for High School Boys and Girls Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  5. John Shaffer as Volunteer for High School Boys Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  6. Nicole Messinger as Volunteer for Wellsboro Area School District, for the School Year 2024-25;
  7. Abigail J. Owlett as Volunteer for Wellsboro Area School District, for the School Year 2024-25;
  8. Shawn Bryant as Volunteer for High School Girls Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  9. Billy Stokes as Volunteer for High School Girls Soccer Assistant Coach, for the School Year 2024-25 and 2025-26;
  10. Sierra (Logan) Johnson as Volunteer for Wellsboro Area School District, for the School Year 2024-25;

**\*B. Conference Requests**

Consideration of approval for the following conference requests:

1. Daniel Sensenig, HS Music Teacher, to attend PMEA Region IV Choir Competition, in Lewisburg, PA on March 19 – 21, 2025; (Estimated Expenditures: Travel: School Van; Lodging: \$200; Meals: \$19.50; Registration: \$170; Other: Substitute (2 ½ days) \$400; **TOTAL: (\$839.50)** ([Attachment X-2B-1](#))
2. Marcia (Smith) Kenyon, to attend QBS School Age Children (training) on June 2, 2025 in Williamsport, PA; (Estimated Expenditures: Travel - \$80.00; Meals: \$10; Registration: \$500; Substitute costs (1 day) \$160; **TOTAL: (\$750)** ([Attachment X-2B-2](#))

**C. Approval of Extra-Curricular Hires for School Year 2024-2025 and 2025-26**

Consideration of approval for the 2024-2025 and 2025-26 School Year extra-curricular hires of :

1. Renee Frazier, as High School Softball Assistant Coach for the School Year 2024-2025 at a stipend of \$2,298 (play period of March 3 – June 13, 2025)
2. Kyle Smith, as High School Baseball Head Coach, for the School Year 2024-25 at a stipend of \$3,314 (play period of March 3 – June 13, 2025)
3. Derek Stevens, as High School Boys Soccer Assistant Coach, for the School Year 2025-2026 at a stipend of \$2,504 (stipend of \$2,432 plus longevity sum of \$72.96) (play period of August 11 – November 15, 2025)
4. Christian Parades, as High School Girls Soccer Assistant Coach, for the School Year 2025-26 at a stipend of \$2,432 (play period of August 11 – November 15, 2025)

**D. Approval of WESPA Support Staff Transfer for School Year 2024-2025**

Consideration of approval for the transfer of Andrea Newton from Don Gill part-time paraprofessional (no more than 29.5 hours per week / 9 months) to Don Gill full-time paraprofessional (35 hours per week / 9 months), effective February 25, 2025. Rate of pay will remain the same.

**E. Approval of WESPA Support Hires for School Year 2024-25**

Consideration of approval for the following WESPA Support Hires for School Year 2024-25:

1. Cristy Sevem, part-time High School Special Education Paraprofessional (up to 29.5 hours per week / 9 months) effective start date of February 26, 2025 with a starting rate of pay of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.
2. Kiana Smith, part-time Don Gill Special Education paraprofessional (up to 29.5 hours per week / 9 months) effective start date of March 11, 2025 with a starting rate of pay of \$14.50 per hour. Hire is dependent on completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire is also dependent on completion of a satisfactory first forty-five (45) day probationary period.

**F. Approval of Homebound Teacher for School Year 2024-2025**

Consideration of approval for Madelen Brunner, Special Education teacher, to provide homebound instruction for Homebound Student #1 2024-2025 commencing at a date to be determined at the rate of \$38.00 per hour (5 hrs. instruction per week plus 1 hr. of prep time per week) and mileage allowed at the IRS rate of \$.70 per mile.

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_ Amended    \_\_\_\_ Tabled    \_\_\_\_ Postponed

### 3. CURRICULUM

#### \*Approval of Textbook Adoption

Consideration of approval for the following textbooks which have been reviewed and evaluated:

#### **Grade/Course**

#### **Book Title, Edition, Publisher**

Anatomy & Physiology

Human Anatomy & Physiology, 16<sup>th</sup> edition,  
Hole's with Connect, McGraw Hill (CCC uses a  
custom printed-BIOL-1210 Laboratory Book

#### **Grade/Course**

#### **Book Title, Edition, Publisher**

AP Psychology

AP Psychology Prep; The Princeton Review  
22<sup>nd</sup> Edition - 2024

\_\_\_Approved

\_\_\_Disapproved

\_\_\_Amended

\_\_\_Tabled

\_\_\_Postponed

XI. Public Comment – Residents must first state clearly their full name and address. They will be allowed no more than five (5) minutes to state their concern to the Board. Allegations regarding students or teacher are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.

XII. Adjournment

#### **ITEMS OF INFORMATION:**

1. Conference Reports
2. Interview Schedule