

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

April 8, 2025 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Sessions: Tuesday, March 4, 2025 at 7:45 PM (after Work Session) for the purpose of Legal and Personnel; Tuesday, April 1, 2025 at 6:05 PM for the purpose of Legal and Personnel; Tuesday, April 1, 2025 at 8:39 PM for the purpose of Legal and Personnel;
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote
- _____ Approved _____ Disapproved _____ Amended _____ Tabled _____ Postponed
- VII. Board Minutes/Financials – Voice Vote

*A. Minutes of Previous Meetings

Minutes of Work Session of March 4, 2025	(Attachment VII-A)
Minutes of Regular Board Meeting of March 11, 2025	(Attachment VII-A-1)
Minutes of Buildings & Grounds Com. – Feb. 25, 2025	(Attachment VII-A-2)
Minutes of Personnel Com. – Feb. 25, 2025	(Attachment VII-A-3)
Minutes of Construction Occupational Advisory Com. Spring – March 18, 2025	(Attachment VII-A-4)
Minutes of Carpentry Occupational Advisory Com. Spring – March 18, 2025	(Attachment VII-A-5)
Minutes of Engineering/Engineering-Related Technologies/ Technicians, Other Advisory Com. Spring – 3/18/2025	(Attachment VII-A-6)
Minutes of Agricultural Mechanization Advisory Com. Fall – 11/7/2024 and Spring, 3/18/2025	(Attachment VII-A-7)
Minutes of Agricultural General/Agri. Science Advisory Com. Spring – 3/18/2025	(Attachment VII-A-8)
Minutes of Institutional Foods Advisory Com. Spring – March 18, 2025	(Attachment VII-A-9)
Minutes of Health Occupations & Related Clinical Science, Other Adv. Com. -Spring – 3/18/2025	(Attachment VII-A-10)

*B. Approval of Bills

General Fund Invoices;	(Attachment VII-B)
Student Activity Invoices;	
Capital Reserve Invoices;	
Disbursements – General Fund;	

_____ Approved _____ Disapproved _____ Amended _____ Tabled _____ Postponed

VIII. A. Reports

1. Student Representatives
2. Superintendent
3. Business Manager
4. Board Members
5. Public Relations Follow-Up

IX. **CONSENT ITEMS**

Roll Call Vote

1. **ADMINISTRATION AND ORGANIZATION**

2. **PERSONNEL**

3. **STUDENT**

*A. **Approval of Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Bianca Parsons, Health Occupations Teacher, to take four (4) High School students (Anatomage Team) to Anatomage Competition in Las Vegas, NV on May 27 – June 1, 2025; ([Attachment IX-3A-1](#))
2. Amber Whitney, HS Technology Education/Industrial Arts Teacher, and Bianca Parsons, Health Occupations Teacher, to take eleven (11) Skills/ USA students to Skills USA State Competition Field Test, on April 2 – 4, 2025 in Hershey, PA; ([Attachment IX-3A-2](#))

4. **OTHER**

A. **Approval of Bus Driver**

Consideration of approval for the following bus driver:

1. Susan Gale, bus driver for Niles Transportation, effective April 9, 2025;

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. **Approval of First Reading of WASD Policy # - Nepotism**

Consideration of approval for the first reading of Wellsboro Area School District Policy #304.1, Nepotism; ([Attachment X-1A](#))

B. **Approval of Creation of Facilities Maintenance Specialist II Position**

Approval of creation of Facilities Maintenance Specialist II position to be included in the Support Services Administrative Compensation Plan 7/1/2022 – 6/30/2027

*C. **Approval of Job Description for Facilities Maintenance Specialist II**

Approval of job description for Facilities Maintenance Specialist II. ([Attachment X-1C](#))

*D. **Approval of Revised Job Description for Maintenance Worker (Union)**

Approval of revised job description for Maintenance Worker (Union). ([Attachment X-1D](#))

*E. **Approval of Independent Contractor Agreement between CONCERN Professional Services and Wellsboro Area School District**

Consideration of approval of Independent Contractor Agreement (CONCERN) and Wellsboro Area School District whereas Concern wishes to contract with WASD to provide

school-based services (RESOURCE COORDINATOR), the term of which shall be July 1, 2024 – June, 2025. ([Attachment X-1E](#))

- *F. Approval of CONCERN BUSINESS ASSOCIATE AGREEMENT between CONCERN Professional Services for Children, Youth and Families and Wellsboro Area School District (Business Asso)
Consideration of approval of CONCERN BUSINESS ASSOCIATE AGREEMENT between CONCERN and Wellsboro Area School District (Business Associate) as presented. ([Attachment X-1F](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2024-25

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2024-25; required clearances have been submitted;

1. Lundy Spinner as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
2. Tonya Lynn Wetherbee, as Volunteer for Wellsboro Area School District, for the School Year 2024-25;
3. Brenda Love as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
4. Caitrin M. Stroup as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
5. Adrienne Signor-Andrews as Elementary Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
6. Joseph R. Whitney as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
7. Sandra Casher as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;
8. Jeremy Walrath as Volunteer for the Wellsboro Area School District, for the School Year 2024-25;

*B. Conference Requests

Consideration of approval for the following conference requests:

1. Bianca Parsons, Health Occupations Teacher, to attend "Anatomage Competition" in Las Vegas, NV on May 27 – June 1, 2025; (Estimated Expenditures: \$1,173.14) ([Attachment X-2B-1](#))
2. Amy Coots, Principal of Academic Affairs, to attend "Anatomage Competition" in Las Vegas, NV on May 28 – June 1, 2025; (Estimated Expenditures: Travel: \$456; Lodging: \$605; Meals: \$100; **TOTAL:** \$1,161 ([Attachment X-2B-2](#)))

C. Approval of Homebound Teachers for School Year 2024-2025

Consideration of approval for Matthew Guillaume, Middle School Seventh Grade Teacher, and Dan Marple, Middle School Life Science teacher, to provide homebound instruction for Homebound Student #2 2024-2025 commencing at a date to be determined at the rate of \$38.00 per hour (5 hrs. instruction per week plus 1 hr. of prep time per week) and mileage allowed at the IRS rate of \$.70 per mile.

D. Approval of CPR/First Aid Training Funded Through Title IV Funds for 7/14-16/2025 & 8/7-8/2025

Consideration of approval for the following Wellsboro Area School District teachers and paraprofessionals to participate in CPR/First Aid Training funded through

Title IV Funds for July 14, 15, & 16, 2025 and August 7 & 8, 2025. Trainers will be Bianca Parsons and Jenna Boyce. Teachers will be paid in accordance with their respective Collective Bargaining Agreement (\$38.00 per hour) and paraprofessionals will be paid in accordance with their Collective Bargaining Agreement:

Professional Staff:

Mary Nance	Tanya Harmon (unless designated a summer work day)	Joanna Hallead
Nicole Schea	Jacob Rogers (unless designated a summer work day)	Heather Callahan
John Cherepko	Sherry Hazelton-Mohr	Annette Nuss
Darrell Morris	Elizabeth Norma	Becky Rawson
Dan Marple	Jamie Madlock	Shannon Tice
Matthew Guillaume	Amber Whitney	Bethany Salada
	Holden Kennedy	Brent English

Paraprofessionals:

Elizabeth Becker
Andrea Newton
Mark Taylor

E. Approval of Extra-Curricular Hire for School Year 2025-26

Consideration of approval for the following extra-curricular hire for School Year 2025-26:

1. TJ Howe, as High School Golf Head Coach for the School Year of 2025-26, at a stipend of \$2,131 (play period of August 4 – October 22, 2025)

F. Approval of Professional Hires

Consideration of approval for the following professional hires:

1. **Joshua Beals**, as Wellsboro High School Mathematics Teacher, **Step #15 Masters +30 at a salary of \$82,416**, effective August 18, 2025;
2. **James Reifer**, as Career Technical Educator at **Step #1, Bachelors**, **(pending emergency certification with educational obligations and acceptance of documented hours in the construction field per PDE regulations) at a salary of \$56,866**, effective August 18, 2025;
3. **Peter Buonaiuto**, as Wellsboro High School Business/Computer & Information Technology Teacher, **Step #1, Masters (pending emergency certification with educational obligations) at a salary of \$59,531**, effective August 18, 2025;

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

3. CURRICULUM

A. Approval of Textbook Adoption

Consideration of approval for the following textbook which has been reviewed and evaluated:

Grade/Course

Book Title, Edition, Publisher

High School Spanish

The Ultimate Spanish 101, Premium Second Edition
To be used in upper-level Spanish and Duan
Enrollment Lackawanna College Spanish, 2023,
McGraw-Hill, ISBN 1265410275

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

4. STUDENT

*A. Approval of Requests to Establish Student Activity Clubs

Consideration of approval for Requests to Establish Student Activity Clubs as follows;

1. ***Wellsboro Middle School Track***, for students to provide an opportunity to join a spring sport; Advisor: Shannon Tice, Elementary Teacher; ([Attachment X-4A-1](#))
2. ***National Technical Honor Society (NTHS)***, to recognize students who are in a CTE program and are excelling academically; Advisors: Amber Whitney, HS Industrial Arts Teacher and Melanie Berndtson, HS AgScience Teacher; ([Attachment X-4A-2](#))

____Approved ____Disapproved ____Amended ____Tabled ____Postponed

- XI. Public Comment – Residents must first state clearly their full name and address. They will be allowed no more than five (5) minutes to state their concern to the Board. Allegations regarding students or teacher are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.

- XII. Adjournment

ITEMS OF INFORMATION:

1. Conference Reports
2. Interview Schedule