WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
August 10, 2010

Called to Order by President Glenn Poirier at 7:33 P.M. in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Glenn Poirier led in the Pledge of Allegiance.

Roll of Members: Mr. Albert Bieber, Mr. Todd Coolidge, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mrs. Anna Vail and Mr. Craig West. Member(s) Absent: Mr. Wayne Hackett.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. Steve Adams, Mr. David Krick, Mr. Mike Pietropola, Dr. Lisa Feil, Mr. Scott Keck; Board Secretary: Cynthia Boyce; Student Representative: Maia Stam; Press Present: Natalie Kennedy (Wellsboro Gazette) and Bryan Robinson (Williamsport Sun Gazette). Visitors Present: Cliff Cole of Wellsboro, Darren Getty of Wellsboro (Teacher), Maia Stam of Wellsboro - as a visitor not as a student representative.

Announcement of any Executive Sessions: July 27, 2010 – High School LGI Room for the purpose of personnel issues; August 10, 2010 at 5:30 PM – High School LGI Room for the purpose of negotiations; an executive session will be held after the board meeting for personnel issues.

President Glenn Poirier read the Guidelines for Public Comment.

Concerned Resident Issues

Cliff Cole of Wellsboro commended those responsible for removing the birds nest from in front of the High School entrance. It has been there for a few years now.

Approval of Agenda – A motion was made by Mr. West, seconded by Mr. Peropat to approve the agenda with item 1. G. Insurance Carriers moved to Action Items. The motion passed by unanimous voice vote.

Minutes of Previous Meetings – A motion was made by Mr. West, seconded by Mr. Peropat to approve the minutes of June 8, 2010 and the Work Session of July 27, 2010. The motion passed by unanimous voice vote.

Financial Reports – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the financial reports as presented. A motion was made by Mrs. Vail, seconded by Mr. Peropat to postpone the financial reports till the September 14, 2010 meeting. The motion to postpone passed by unanimous roll call vote.

Approval of Bills – A motion was made by Mr. Coolidge, seconded by Mr. Neal to approve the bills as presented. The motion passed by unanimous voice vote.

Public Comments on Title I, Title VI and other Federal Programs – None

Report from the Superintendent

Mr. Morral recognized the Maintenance Department, Mr. Scott Keck, for an outstanding job done with the shortness of workers everything is still right on target and we will be ready for school to start. The Administrative Team has been very busy with interviews, trainings, staffing and final preparations with attending conferences. We are ready and are looking forward to the return of teachers and students. The Business Office Staff has taken on the roll of collecting taxes and are still learning but is going very well. Thank you to Citizens & Northern Bank for helping us to move efficiently with this change. Later this month we are hoping to send a team of 20 for Professional Development. For the Board a goal was a revised time line for the 2011-2012 Budget which went out to the Administrators and the Board will have a revised time line by the end of this week. The October 12, 2010 Board meeting will be moved to October 19, 2010 due to members attending a conference. Also recognized members/representatives of WAEA, Mr. Darren Getty and Mrs. Tammy Knowlton as well as our representative Mr. Patrick Fanelli and our Board representative Mr. Poirier and Mrs. Shabloski.

Report from the Business Manager

Mrs. Newcomb reported to the Board on the events of the Business Office.

Report from the Administrators

Mr. Adams thanked everyone involved with his transition from the High School to the Elementary School in making everything run smoothly.

Mr. Hewitt announced that the Middle School Open House will be held on August 26, 2010 at 6:30 P.M.

Mr. Pietropola announced that last night the Athletic meeting was held for Fall/Winter/Spring sports programs.

Mr. Krick thanked everyone for their help in the transition of Mr. Pietropola and himself from the Middle School to the High School. Mr. Krick also announced that the Middle School is no longer in School Improvement with AYP.

Mr. Keck reported that they opted out of the remaining nine (9) years of a contract with the company Chevron Energy Solutions which involved the Don Gill and Charlotte Lappla Schools. We will continue to monitor operations ourselves and save on the fee that was being paid to Chevron. We have also concluded our energy monitoring project with MDC. The High School floor is 98 % done.

Report from Board Members

Anna Vail – Asked for update on PSERS – Mrs. Newcomb gave update.

CONSENT ITEMS

A motion was made by Mr. West, seconded by Mr. Peropat to approve the Consent Items with the removal of 1.G Approval of Insurance Carriers to the Action Items.

1. ADMINISTRATION AND ORGANIZATION

A. Proposal – Integrating Social Services, Inc. (**Policy #818**)
Consideration of approval of the Proposal of Integrating Social Services, Inc. to provide Employee Assistance Program Services including but not limited to assessments and counseling for substance abuse, mental health, social, emotional or behavioral problems, to the employees of the Wellsboro Area School District at the rate of $32.00 per employee for the school year 2010-2011.

B. Dental Hygiene Services Agreement **(Policy #209)**
Consideration of approval to enter into Agreement with Nicola Kress, Dental Hygienist and Dr. Stephen Ollock, DDS to provide dental hygiene services for all students kindergarten through third grade and seventh grade at a per student cost of $6.50.

C. Contract for Music Therapy Services (**Policy #818**)
Consideration of approval for "Contract for Music Therapy Services" contracted through Arts for All, effective August 31, 2010 ending June 24, 2011. (Fees increase: $65 (from $60 group session and $55 individual session for 2009-10; $55 Pr. Hr. consultation (from $40 in 2009-2010); $125 (from $100 in 2009-10)

D. 2010-2011 WASD Substitute List **(Policy #405 & 505)**
Consideration of approval for the 2010-2011 Substitute List for professional and support personnel.

E. 2010-2011 WASD School Bus Driver List (Policy #810)
Consideration of approval for the 2010-2011 WASD School Bus Driver List.

F. WASD Mission and Vision Statement and District Goals for School Year 2010-2011 **(Pol. 003)**
Consideration of approval of the Wellsboro Area School District Mission and Vision Statement and District Goals for School Year 2010-2011 as presented.

G. Approval of Insurance Carriers (**Policy #812**) **Moved to Action Items**

H. GASB 45 Valuation and Related Services Agreement
Consideration of approval to enter into a GASB 45 Valuation and Related Services Agreement with Conrad Siegel Actuaries for the 2010-2011 fiscal year as presented.

I. Adoption of Resolution (**Policy #002 & 913**)
Consideration of approval to adopt Resolution for Internet Banking and Cash Management Services with Citizens & Northern Bank.

J. Memorandum of Agreement (**Policy #002, 428 & 006.8**)
Consideration of approval of "Memorandum of Agreement – Temporary Filling of Bargaining Unit Position-Speech Therapist" between the Wellsboro Area School District and the Wellsboro Area Education Association.

2. PERSONNEL

A. Resignation (**Policy #002**)
Consideration of approval to accept resignation of Todd Outman as Middle School Boys Basketball Head Coach, effective August 10, 2010.

B. Tenure
Consideration of recognition of the following teachers who have attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996:

1. Morgan Janeski after successfully completing three years of teaching high school instrumental music;
2. Karen Farrer after successfully completing three years of teaching special education (elementary learning/emotional support);
3. John Shaffer after successfully completing three years of teaching high school social studies;
4. Matthew Rendos after successfully completing three years of teaching secondary school counselor;

C. Correction of Effective Retirement Date
Consideration of approval for the correction of Fred Bardo's (Middle School Guidance Counselor) retirement date to be changed to June 12, 2010 instead of June 7, 2010 as reflected in the minutes of the June 8, 2010 Board Meeting.

D. Resignations for the Purpose of Retirement
Consideration of approval to accept letters of resignation with regret for the purpose of retirement from the following:

1. Shirley Bennett, Don Gill Special Education Instructional Aide, effective immediately;
2. Bonnie Baker, Special Education Secretary, effective October 31, 2010;

E. Mentors
Consideration of approval for the following mentors in accordance with the New Teacher Induction Plan:

1. Sharon Mohr, mentor for Benjamin Miller, high school social studies teacher, for school year 2010-2011;
2. Tanya Deats, mentor for Shane Mascho, middle school guidance counselor, for school year 2010-2011;
3. Mary Peropat, mentor of Tiffany Springsted, high school chemistry teacher, for school year 2010-2011;

F. Resignation
Consideration of approval to accept letter of resignation from Scott Ingerick, Middle School Wrestling Head Coach, effective immediately.

3. STUDENT

A. Independent Study Proposal (**Policy #118**)
Consideration of approval for the following independent proposal:

1. Aaron Hampson, senior, to take an independent study, **Psychology**, a .5 credit. Instruction will be provided during the 2010-2011 school year by Ms. Sharon Mohr, high school social studies teacher.

B. Request for Homebound Instruction (Policy #117)
Consideration of approval for the request of homebound instruction for Student #01 HS 2010-2011 as per her family physician for a period of one semester commencing August 31, 2010.

4. OTHER

A. Transportation Driver (**Policy #002**)
Consideration of approval of Jennifer Griffiths, school bus driver for Benedict's Bus Service.

B. Additions to the WASD Substitute List (**Policy #405 & 505**)
Consideration of approval of the following additions to the 2010-2011 WASD Substitute List:

TEACHERS:		
Amy Mahonski	125 Maple Hill Rd, Blossburg, PA	Elem./Sp. Ed
Carol Benelli	9 Walnut Street, Wellsboro, PA	Elementary
Tonya Wilcox	10 Morris Lane, Wellsboro, PA	Elementary
Joy DeLeonardis	1326 Shumway Hill Rd., Wellsboro	Elementary
*Rebecca Candalario	6 Hastings Street, Wellsboro, PA	Special Ed.
	*Pending receipt of clearances	
SUPPORT:		
Jennifer Stephens	56 Waln Street, Wellsboro, PA	Café/Secretarial
Glenda Aldinger	7260 English Run Rd., Morris, PA	Café/Inst. Aide

The motion passed by unanimous roll call vote with an abstention on 1.I) Adoption of Resolution by Mr. Coolidge and an abstention on 2.E.3) Mentors by Mr. Peropat.

ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Ratification of Contract Agreement – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Collective Bargaining Contract Agreement between the Wellsboro Area School District and the Wellsboro Area Education Association. The Agreement will be for the 2009-2010, 2010-2011, 2011-12 and 2012-13 school years. The motion passed with six (6) votes in the affirmative and two (2) dissenting votes by Mr. Bieber and Mr. West. Mr. Hackett was absent.

B. PSBA Voting Delegate(s) Appointment – A motion was made by Mr. Peropat, seconded by Mr. West to approve the appointment of Atalanta Shabloski and Wayne Hackett as voting delegates for PSBA Legislative Policy Council Meeting held on October 14, 2010 during School Leadership Conference in Hershey, PA. The motion passed by unanimous roll call vote.

C. Creation of Extra-Curricular Position of Rock L. Butler Middle School Head Teacher – A motion was made by Mr. Coolidge, seconded by Mrs. Vail to approve the creation of an Extra-Curricular Position of Rock L. Butler Middle School Head Teacher, effective August 26, 2010 at a salary of $1,777* (any salary adjustments due to negotiations will be made after the ratification of new Teachers' Contract). The motion passed by unanimous roll call vote.

D. Job Description for Rock L. Butler Middle School Head Teacher – A motion was made by Mrs. Shabloski, seconded by Mr. West to approve the Rock L. Butler Middle School Head Teacher job description as presented. The motion passed by unanimous roll call vote.

E. Revised Job Descriptions for Elementary Head Teachers – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the revised job description for Charlotte Lappla Elementary Head Teacher and Don Gill Elementary Head Teacher. The motion passed with seven (7) votes in the affirmative and one (1) abstention by Mr. Neal. Mr. Hackett was absent.

F. Revised Job Descriptions for Extra-Curricular Coaching Positions – A motion was made by Mr. Neal, seconded by Mr. Peropat to approve the following revised job descriptions:

1. MS Wrestling Head Coach;
2. Strength and Conditioning Head Coach;
3. HS Football Assistant Coach;
4. HS Baseball Assistant Coach;
5. HS Basketball Assistant Coach;
6. HS Cheerleading Assistant Coach;
7. HS Cross Country Assistant Coach;
8. HS Golf Assistant Coach;
9. HS Soccer Assistant Coach;
10. HS Softball Assistant Coach;
11. HS Track and Field Assistant Coach;
12. HS Wrestling Assistant Coach;
13. HS Baseball Head Coach;
14. HS Basketball Head Coach;
15. HS Cheerleading Head Coach;
16. HS Cross Country Head Coach;

17. HS Football Head Coach;
18. HS Golf Head Coach;
19. HS Soccer Head Coach;
20. HS Softball Head Coach;
21. HS Tennis Head Coach;
22. HS Track and Field Head Coach;
23. HS Volleyball Head Coach;
24. HS Wrestling Head Coach;
25. MS Football Assistant Coach;
26. MS Basketball Assistant Coach;
27. MS Basketball Head Coach;
28. MS Cheerleading Head Coach;
29. MS Cross Country Head Coach;
30. MS Football Head Coach;
31. MS Volleyball Head Coach;
32. MS Volleyball Assistant Coach;
33. MS Wrestling Assistant Coach;
34. HS Volleyball Assistant Coach;
35. MS Soccer Head Coach;
36. MS Soccer Assistant Coach;

The motion passed by unanimous roll call vote on 1-5, 7-14, 16-36. The motion passed on # 6 & #15 with seven (7) votes in the affirmative and one abstention by Mrs. Shabloski.

G. Creation of One-Time Permanent Teacher Substitute Position – A motion was made by Mr. Neal, seconded by Mrs. Shabloski to approve the creation of a one-time Permanent Teacher Substitute Position, effective August 26, 2010 – June 9, 2011. Salary and benefits shall be in accordance with Contract Agreement between WASD and Wellsboro Area Education Association for school year 2010-2011. The motion passed by unanimous roll call vote.

H. Job Description for One-Time Permanent Teacher Substitute /Classrooms for the Future Technology Integration Coach – A motion was made by Mr. West, seconded by Mrs. Shabloski to approve the One-Time Permanent Teacher Substitute/Classrooms for the Future Technology Integration Coach Job Description. The motion passed by unanimous roll call vote.

I. Job Description for Coordinator of Online Programs – A motion was made by Mr. Neal, seconded by Mr. West to approve the Coordinator of Online Programs Job Description. The motion passed by unanimous roll call vote.

J. Elimination of WAESPA (Wellsboro Area Education Support Professionals Association) Positions – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the elimination of the following WAESPA positions:

1. Full-time (12 month/8 hrs. per day) Special Education Secretary, effective October 1, 2010;

2. Full-time (11 month/8 hrs. per day) High School building Secretary, effective August 25, 2010.

The motion passed with eight (8) votes in the affirmative on #1 and with seven (7) votes in the affirmative on #2 with one (1) abstention by Mr. Neal. Mr. Hackett was absent.

K. Creation of WAESPA (Wellsboro Area Education Support Professionals Association) Position – A motion was made by Mr. West, seconded by Mrs. Shabloski to approve the creation of the following WAESPA Positions:

1. Full-time (10 month/8 hrs. per day) Special Education Secretary, effective October 1, 2010 to be included in the Contract between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association, Article IX-9-1.02 Classifications (a) Bargaining Unit Employee Classifications.
2. Full-time (10 month/8 hrs. per day) High School Building Secretary, effective August 26, 2010, to be included in the Contract between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association, Article IX-9-1.02 Classifications (a) Bargaining Unit Employee Classifications.

The motion passed by unanimous roll call vote.

2. **PERSONNEL**

A. Extra-Curricular Hires – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the following extracurricular hires for school year 2010-2011:

1.	Todd Outman	HS Boys Basketball Head Coach	$ 4,605.28 *
2.	Todd Fitch	HS Boys Soccer Assistant Coach	$ 2,312.45 *
3.	Christian Parades	HS Girls Soccer Assistant Coach	$ 2,312.45 *
4.	Nathan Babcock	MS Football Assistant Coach	$ 1,841 *
5.	Fred Yungwirth	HS Football Assistant Coach	$ 3,225 *
6.	Todd Outman	MS Head Teacher	$ 1,777 *
7.	Maurice “Dan” Egly	HS Football Assistant Coach	$ 3,225 *
		(pending receipt of all clearances)	
8.	Cheri Butler	Band-Front Color Guard Instructor	$ 1,023 *
		(pending receipt of all clearances)	
9.	Christina Simonis	Spring Musical Director	$ 2,066 *
10.	Shane Mascho	MS Football Assistant Coach	$ 1,841 *
11.	Bryan Murphy	AV Coordinator	$ 1,421 *

(*any salary adjustments due to negotiations will be made after the ratification of new Teacher’s Contract)

The motion passed with eight votes in the affirmative on #8, 9 and 11 and with seven (7) votes in the affirmative on 1-7 and 10 and one (1) dissenting vote by Mr. Bieber. Mr. Hackett was absent.

B. Hires – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the hires of:

1. Anjanette Cole as the 2010-2011 Permanent Substitute Teacher/Classrooms for the Future Coach Technology Integration Coach for Middle School at a salary of Step #2, Masters, $41,094*, effective August 26, 2010 – June 9, 2011. Salary shall be paid from EETT/IDEA Stimulus Funds.

2. Benjamin Miller, High School Social Studies Teacher, effective August 26, 2010, Step #1, Bachelor's, $38,428 *.
3. Shane Mascho, Middle School Guidance Counselor, effective August 26, 2010, Step #2, Masters, $41,094 *.
4. Tiffany Springsted, High School Chemistry Teacher, effective August 26, 2010, Step #2, Bachelors, $38,428 *.

(*Professional Salary Schedule for 2008-09, said amount may be adjusted after negotiations are settled per Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Association)

5. Sherry Prough, as WASD Athletic Director at a salary of $5,000 for the school year 2010-2011.

The motion passed with eight (8) votes in the affirmative on 1-4 and seven (7) votes in the affirmative and one (1) dissenting vote by Mr. West.

C. Transfers – A motion was made by Mr. West, seconded by Mr. Peropat to approve the transfer of:

1. Miranda Smith from Don Gill 4th Grade Teacher to Rock L. Butler Middle School 6th Grade Learning Support Teacher, effective August 26, 2010;
2. Matthew Hildebrand from High School Football Assistant Coach to Middle School Football Head Coach, effective immediately, at a salary of $3,164.16 *.
3. Janet Hill, high school building secretary, from full-time eleven (11) month/8 hrs. per day to full-time ten (10) month/8 hrs. per day high school building secretary, effective August 17, 2010. Pay rate will remain the same.
4. Anna Mengel, presently on furlough, to part-time (5 hrs per day-9 months) Don Gill Special Education Instructional Aide, effective August 23, 2010.

The motion passed with eight (8) votes in the affirmative on 1 & 2, seven (7) votes in the affirmative on #3 with one (1) abstention by Mr. Neal and with seven (7) votes in the affirmative on #4 with one (1) abstention by Mrs. Shabloski. Mr. Hackett was absent.

D. Extra-Curricular Volunteer Appointments – A motion was made by Mrs. Shabloski, seconded by Mr. Coolidge to approve the extra-curricular volunteer appointments of :

1. Charles Griscavage, High School Boys Basketball Volunteer Assistant Coach, pending receipt of clearances, for the school year 2010-2011;
2. Daren Getty, High School Girls Soccer Volunteer Assistant Coach, for the school year 2010-2011;
3. Patti Mitchell, Middle School Soccer Volunteer Assistant Coach, for the school year 2010-2011;

STRIKE THIS) ~~4. Scott Ingerick, Middle School Wrestling Volunteer Assistant Coach, for the school year 2010-2011;~~

The motion passed by unanimous roll call vote.

G. Approval of Insurance Carriers – A motion was made by Mr. Coolidge, seconded by Mrs. Vail to approve the following recommended insurance carriers for the 2010-2011 fiscal year:

A. General Property and Liability Policy
Company: Ohio Casualty
Annual premium: $41,876
Term: 7/1/2010 - 6/30/2011

B. Umbrella Excess Liability Policy
Company: Ohio Casualty
Annual Premium: $ 7,030
Term: 7/1/2010 – 6/30/2011

C. Auto
Company: Ohio Casualty
Annual Premium: $4,223
Term: 7/1/2010 – 6/30/2011

D. Workmen's Compensation
Company: Ohio Casualty
Annual Premium: $ 49,601
Term: 7/1/2010 – 6/30/2011

E. School District Legal Liability – Errors and Omissions
Company: Ohio Casualty
Annual Premium: Included in Ohio Casualty's General Property and Liability Package

The motion passed with seven (7) votes in the affirmative and one (1) dissenting vote by Mrs. Shabloski.

President Glenn Poirier read the Guidelines for Public Comment.

Public Comment

Darren Getty of Wellsboro, Teacher for the District, said thank you to the volunteer staff for the District.

Cliff Cole of Wellsboro asked why is the tax program working better than having tax collectors. Mrs. Newcomb responded saying that with the tax collectors the money collected was deposited once a month and with the Lock Box program it is deposited on a daily basis into the Districts account.

Maia Stam of Wellsboro, also a student, addressed the Board regarding the Musical Director and her views of candidates.

Adjournment

There being no further business, the meeting adjourned at 8:29 P.M. All Ayes.

Glenn B. Poirier,
Board President

Cynthia L. Boyce,
Board Secretary