

## WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting  
High School LGI Room – 7:30 PM  
September 13, 2011  
Minutes

Called to Order by President Wayne Hackett at 7:30 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Wayne Hackett led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Todd Coolidge, Mr. Christopher Neal, Mr. John Peropat, Mr. Wayne Hackett, Mrs. Atalanta Shabloski, Mr. Glenn Poirier and Mr. Craig West. Member absent: Mrs. Anna Vail.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steve Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck; Board Secretary, Linda Gamble; Press Present: Natalie Kennedy (Wellsboro Gazette), Bryan Robinson (Williamsport Gazette); Visitors Present: Erie Bieber of Wellsboro, PA; , Al Bieber of Wellsboro; Anna Miller of Wellsboro, PA; Karen Farrer of Mansfield, PA; Stephanie Workman of Wellsboro, and Melanie Berndtson of Wellsboro.

Announcement of any Executive Sessions: September 13, 2011 at 6:45 PM – High School Conference Room for the purpose of personnel;

Concerned Resident Issues – Mr. Al Bieber of Wellsboro addressed the Board with several issues, including but not limited to bills that were being paid by the PEP Grant; the \$4,000 payment made to the Mary Lou Putnam Fitness Center by the District; and questions concerning policies. Mr. Eric Bieber also addressed the Board with the issue of the Internet Policy Statement students and teachers are asked to sign. He also addressed the issue of the Search and Seizure Policy as well as bathroom rules put out by teachers.

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Shabloski, seconded by Mr. Poirier to approve the Board Minutes and Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of August 9, 2011;
- B. Financial Reports – Board Summary and 2010-11 Student Activity Account Summary;
- C. Approval of Bills – 2010-11 General Fund Invoices, 2011-12 General Fund Invoices, 2011-12 Food Service Invoice, and 2011-12 General Fund Add-On invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I, Title VI and other Federal Programs – None

### Report from the Superintendent

Mr. Morral announced that school was off to a good start! The District is utilizing Learning Focused School Strategies In-Service Planning for the next three years and we are hearing positive comments from the teachers. On a more serious side, we had a bus accident on September 7<sup>th</sup>. Mr. Morral thanked the Wellsboro Police Department and Emergency Services people who responded to the accident and helped deal with the students, parents and community. Fortunately, there were no injuries reported.

Attachment VII-A

Report from the Business Manager

Mrs. Newcomb reported that we are continuing with our state audit.

Report from the Administrators

Mr. Krick reported that everything seems to be going well.

Mrs. Repard reported that everything seems to be settling down.

Mr. Kennedy reported on the PEP Grant.

Report from the Board Members

Mrs. Shabloski commented on several political issues going on in Harrisburg, including chatter on the Marcellus Shale matter.

President Hackett announced that tours of the various school buildings would begin again on Tuesday, September 20, 2011 starting with the Charlotte Lappla Elementary School at noon.

**CONSENT ITEMS:**

A motion was made by Mr. West, seconded by Mr. Peropat to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Memorandum of Agreement (Policy #818)

Consideration of approval of Memorandum of Agreement between Wellsboro Area School District and Benedict's Bus Service and Niles Transportation whereby District agrees to pay and bus contractors agree to accept compensation for 177 days vs. 178 days (as provided for in the Contractor's Agreement) during the 2011-12 school year.

B. Tioga County Department of Human Services Agreement (Drug & Alcohol SAP)(Policy #818)

Consideration of approval of Drug & Alcohol Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services as presented.

C. Tioga County Department of Human Services Agreement (Mental Health SAP) (Policy #818)

Consideration of approval of Mental Health Student Assistant Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services as presented.

D. Approval of Request for Proposal & Invitation to Bid on Special Needs Transportation (Policy #006,610)

Consideration of approval to accept sole bid of Benedict's Bus Service to provide round trip transportation of students with special needs and/or disabilities, to and from their home to the District. In addition, support service in the form of an Aide will also be required to accompany the students to and from their homes. Said bid is in the amount of \$184 per day.

E. Contract Agreement between Tioga County Partnership for Community Health & WASD

Consideration of approval to enter into Project Director/Registered Dietician Agreement between Tioga County Partnership for Community Health and Wellsboro Area School District. Term of Agreement shall commence October 1, 2011 and end September 30, 2013.

2. **PERSONNEL**

A. Resignations (Policy #002)

Consideration of approval to accept letters of resignation from:

1. Amy Williams, part-time Special Education Instructional Aide, effective August 31, 2011.
2. Lisa Bardo, part-time Special Education Instructional Aide, effective August 18, 2011.
3. Gaile Starkweather, part-time Special Education Instructional Aide, effective August 5, 2011.
4. Bonnie Walker, full-time Special Education Instructional Aide, effective August 29, 2011
5. Thomas D. Housel, full-time Custodian, effective August 30, 2011.
6. Debra Pier, part-time Custodian, effective September 3, 2011

B. Recall of Furloughed WASD Employee

Consideration of approval to recall furloughed employee, Renee Woodhouse, as part-time Custodian (replacing Debra Pier) effective August 29, 2011, in accordance with Article VIII – Layoff and Recall/Vacancies and Transfers, Section 8-.03 Recall of the Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association.

C. Extra-Curricular Volunteer Appointments (Policy #910)

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2011-2012:

1. Adrienne Hampson as High School and Middle School Volunteer Cheerleading Advisor;
2. Dan Marple as High School Girls Basketball Assistant Coach;
3. Cheri Butler as Volunteer Band-Front Color-Guard Assistant Instructor for the 2011 football season into the 2012 parade season;
4. Sarah Page as Volunteer High School Volleyball Assistant Coach pending receipt of required clearances;
5. Jeff Rupert as Volunteer High School Golf Assistant Coach;
6. Benjamin Miller as Volunteer JV/Varsity Football Assistant Coach;
7. Jared Hurlbert as Volunteer JV/Varsity Football Assistant Coach pending receipt of required clearances;

D. Mentor

Consideration of approval for the appointment of Joanne Yungwirth as mentor of Khirah Nesbit, Middle School 6<sup>th</sup> Grade Learning Support Teacher, for the school year 2011-12 in accordance with the New Teacher Induction Plan.

E. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Lynette Lehman as Middle School Volleyball Assistant Coach, effective September 2, 2011.

F. Conference Requests (Policy #433 & 438)

Consideration of approval for the following conference request:

1. Melanie Berndtson, Horticulture/AgScience teacher, to attend "Eastern States Exposition-FFA Small Animal Career Development Event", West Springfield, MA on September 16, 2011 (approximate cost of \$100 (substitute cost) to be paid from Building Budget)
2. Glenda McCarthy, Elementary Learning/Emotional Support Teacher and Bridget Grim, Special Education Instructional Aide, to attend "Quality Behavior Solutions – Safety Care Specialist" Workshop, Williamsport, PA on September 22, 2011 (approximate costs of \$306.61 to be paid from IDEA-ARRA Grant)
3. Marcia Smith, Elementary Life Skills Support Teacher, to attend "Quality Behavior Solutions – Safety Care Specialist" Workshop, Williamsport, PA on September 20, 2011 (approximate costs of \$203 to be paid from IDEA-ARRA Grant)

3. **STUDENT**

A. Request for Homebound Instruction (Policy #117)

Consideration of approval for the request of homebound instruction for Student #1 HB 2011-2012 as per her family physician for a period of eight (8) weeks.

**B. Independent Study Proposals (Policy #118)**

Consideration of approval for the following independent study proposal:

1. Courtney Tasa, senior, requests to take an independent study – ***Animal Science 3***, a .5 credit course. Instruction will be provided during the 2011-12 Fall Semester by Mrs. Melanie Berndtson, Horticulture/AgScience Teacher.
2. Robert Owlett, senior, requests to take an independent study – ***Sociology*** – a .5 credit course. Instruction will be provided during the 2011-12 Fall Semester by Ms. Sharon Mohr, High School Social Studies Teacher.
3. Hannah Gile, senior, requests to take an independent study – ***Oil Painting I and Oil Painting II***- a .5 credit course per section. Student plans to take both semesters totaling 1 full credit. Instruction will be provide by Mrs. Laura Kozuhowski, High School Art Teacher.

4. **OTHER**

**A. 2011-2012 Additions to Substitute List (Policy #405 & 505)**

Consideration of approval of additions to the 2011-2012 Substitute List as presented.

**TEACHER:**

Rebecca Thierwechter      813 Round Top Rd., Wellsboro, PA      570-439-3860      Nurse

**B. Handicap Aide Monitors**

Consideration of approval for the following handicap aide monitors for Benedict's Bus Service:

1. Kathy Siegrist, pending receipt of required clearances;
2. Janet Martindale, pending receipt of required clearances;

The motion passed with eight (8) votes in the affirmative on all items except 2. Personnel C (7) passed with seven (7) votes in the affirmative with one (1) abstention by Mr. Neal. Member absent: Mrs. Vail

**XI. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

**2. PERSONNEL**

**A. Hires** - A motion was made by Mr. West, seconded by Mrs. Shabloski, to approve the following hires:

1. Tonya K. Doane, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
2. Carla L. Tardieu, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
3. Deborah E. King, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
4. Vicki A. Becker, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
5. Donette Post, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.

6. Vincent V. Pollaro, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.
7. Karina Taft, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour, contingent on completion of required coursework at PATTaN.
8. Robert W. Becker, Special Education Instructional Aide, part-time, 5 hrs/9 months, effective August 25, 2011 at a rate of \$8.00 per hour during the first 60-working day probationary period, then increased to beginning rate of \$10.91 per hour.

The motion passed by unanimous roll call vote. Member absent: Mrs. Vail

B. Extra-Curricular Hires – A motion was made by Mr. Neal, seconded by Mrs. Shabloski, to approve the following extra-curricular hires for the school year 2011-12:

- |    |                 |  |  |
|----|-----------------|--|--|
| 1. | Jill Gastrock   | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 2. | Sharon Mohr     | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 3. | Barbara West    | On-Line Education Mentor (Wellsboro Academy) | \$32.00 per hr. Maximum of 10 hours per week |
| 4. | Shane Cleveland | AV Coordinator                               | \$1,508                                      |
| 5. | Jill Gastrock   | High School Student Council Co-Advisor       | \$657.50                                     |
| 6. | Lara Miller     | High School Student Council Co-Advisor       | \$657.50                                     |

The motion passed by unanimous roll call vote. Member absent: Mrs. Vail

C. Transfers - A motion was made by Mr. Peropat, seconded by Mr. Neal, to approve the following transfers:

1. Deborah Gastrock from part-time Special Education Instructional Aide to part-time Middle School Building Secretary, 5 hrs/10 months, effective August 25, 2011. Rate of pay will be \$15.11 per hour.
2. Sharon Schlicking from part-time Special Education Instructional Aide to full-time Special Education Instructional Aide, 7 hrs/9 months, effective August 25, 2011. Rate of pay will remain at \$13.95 per hour.
3. Luann Williams from part-time custodian (Administration Office) to full-time Custodian (High School), 8 hrs/12 months, effective September 14, 2011, Rate of pay will remain at \$13.65 per hour.

The motion passed by unanimous roll call vote. Member absent: Mrs. Vail

D. Increase in Rate of Pay for Cleaning Services – A motion was made to approve an increase in Selby Jean Pier’s hourly rate for cleaning the District Administration Center (5 hours per week) from \$9.27 to \$9.77, effective September 14, 2011.

The motion passed by unanimous roll call vote. Member absent: Mrs. Vail

XII. Public Comment – Mr. Eric Bieber addressed the Board concerning the District’s Attendance Policy as well as the Wellness Committee members. Mr. Morral stated that Sharon O’Shea is the chairperson for that committee and that the names will be sent to him.

XIII. Adjournment

There being no further business, the meeting adjourned at 8:11 P.M. All Ayes.

Wayne A. Hackett  
President, WASD School Board

Linda K. Gamble  
Board Secretary