

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting

March 13, 2012

High School LGI Room – 7:00 PM

**MINUTES**

Called to order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer, and Mr. Craig West. Member absent: Mr. Jonathan Lawton

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, and Mr. Scott Keck; Board Secretary, Linda Gamble; Student Representatives Tawny Amarosa and Justin Whelchel; Press Present: Natalie Kennedy (Wellsboro Gazette), Cheryl Clarke (Williamsport Sun Gazette); Bruce Vickery, WASD Solicitor; Visitor: Joseph Kelleher of Jackson Street, Wellsboro, PA;

President Craig West called for an Executive Session at 7:02 PM for the purpose of personnel and legal issue; Board reconvened at 7:09 PM;

Announcement of any Executive Session: February 22, 2012 at Noon – Old Music Room, Administration Office for the purpose of personnel and legal issue;

President Craig West called for an Executive Session at 7:02 PM for the purpose of personnel and legal issue; Board reconvened at 7:09 PM;

President Craig West read the Guidelines for Public Comment.

Concerned Resident Issues: Joseph Kelleher of 25 Jackson Street, Wellsboro, PA addressed the Board concerning the district policy of fluoride distribution/testing in our schools. Mr. Kelleher also presented each Board Member with a copy of a publication. Superintendent Morral advised that the matter will be referred to the Programs and Policy Committee.

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the Board Minutes and Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of February 14, 2012;
- B. Financial Reports – Board Summary Report and 2011-12 Student Activity Account Summary;
- C. Approval of Bills – 2011-12 General Fund Invoices; 2011-12 Capital Improvement Fund Invoices; 2011-12 Add-On General Fund Invoices; 2011-12 Add-On School Lunch Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I, Title VI and other Federal Programs – None

Report from the Student Representatives

Tawny Amarosa reported on the France Trip, the Casey Patrick Scholarship Fund and the Scholarship Challenge Tournament which will be taking place in Waverly, NY. Justin Whelchel reported on the Boys Tennis Team and "Meet the Hornets" night.

Mike Reimann, CPA, with Allen, Rogers & Osgood presented the Board with their findings of the Single Audit Financial Report for Year Ending June 30, 2011.

Report from the Superintendent

Superintendent Morral presented to the Board a PowerPoint presentation relating to the Stadium Bleachers and Press Box Report of Highland Associates.

Report from the Business Manager

Mrs. Newcomb reported that her office is continuing to work on Plan Con J for the High School as well as budget development.

Report from the Administrators

Mr. Adams reported that kindergarten registration will take place on May 4<sup>th</sup> and our numbers continue to rise.

Mr. Hewitt reported that the PSSA testing started this week in Math and Reading. He also advised that Landen Kennedy was the winner of the Middle School Geography Bee held on January 24.

Mr. Pietropola reported that the High School Boys Tennis Team won their first match, 7-0. Softball is outside practicing. Mr. Pietropola reported as a fill-in for Brian Kennedy, Coordinator for the PEP Grant.

Mr. Krick reported on the PSSA Testing. Mr. Krick and Mr. Hewitt attended the Keystone Project Evaluation Seminar; Aaron Wilson is going on to State Band. The Scholarship Challenge team will travel to Waverly, NY on March 24, 2012.

Report from Board Members

Mrs. Shabloski reported that her FRN Report will appear in the Superintendent's Mid-Week Report and she thanked the Board for supporting her on this behalf.

Mr. West reported that the Board will tour the High School on Friday, March 16<sup>th</sup> at Noon.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. WASD Single Audit Financial Report for Year Ending June 30, 2011.

Consideration of approval for the Single Audit Financial Report for Year Ending June 30, 2011 as presented.

B. Federal Programs Consolidated and Other State/Federal/Private/Local Grant Opportunities

Consideration of approval that authorization be granted to submit grant applications for Federal Programs Consolidated and other state/federal/private/local grant opportunities may be become available.

C. Approval of Bid Openings and Award of Lowest Bids

Consideration of approval of the minutes of the following bid opening and award the lowest bids:

1. Bid Opening for Janitorial Supplies – March 2, 2012 at 2:00 PM - Administration Center

Central Poly	\$ 6,304.28		
	Sanico, Inc.	<u>\$14,420.42</u>	
	TOTAL:	\$20,724.70	
  
2. Bid Opening for Demolition of Bleachers – March 12, 2012 at 2:00 PM – Administration Center  
Schlegel Excavating Inc. , Millmont, PA                      \$11,143.00

D. PenTeleData Service Agreement (WAN)

Consideration of approval to enter into PenTeleData Service Agreement WAN (Wide Area Network) to provide Point-to-Point Transport Services to WASD for a period beginning July 1, 2012 through June 30, 2017 at a monthly rate of \$564.75.

E. Membership Agreement – blendedschools.net

Consideration of approval to enter into Membership Agreement between blendedschools.net and Wellsboro Area School District to provide access to blendedschools' online learning services including the Technology, Content, Professional Development and Language Institute Membership, for a period of one year, beginning July 1, 2012 – June 30, 2013 for a fee of \$21,930, due April 1, 2012 (early renewal discount).

2. PERSONNEL

A. Conference Request

Consideration of approval for the following conference request:

1. Dawn Bergen, High School Life Skills Support Teacher, and Lorraine Tooker, High School Emotional Support Teacher, to attend "PASA Scoring Conference" on April 20-22; May 4-6, and May 18-20, 2012 in Harrisburg, PA (approximate costs of \$200.00 to be paid from Building Budget)

B. Request for Child Rearing Leave

Consideration of approval for the Request for Child-Rearing Leave by Heather Callahan, Kindergarten Teacher, extending from April 23, 2012 – June 6, 2012, a period of approximately seven (7) weeks.

C. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2011-2012:

1. Valerie Robbins, Volunteer Odyssey of the Mind Coach;
2. Tim Frazier, High School Baseball Volunteer Assistant Coach, pending receipt of required clearances;
3. Darel Reese, High School Baseball Volunteer Assistant Coach, pending receipt of required clearances;

3. CURRICULUM

A. Nutrition Curriculum for Grades K-4

Consideration of approval for the adoption of Nutrition Curriculum for Grades K-4 as presented. This proposed curriculum was presented and approved by the District-wide Curriculum Council on February 28, 2012.

**B. Middle School Physical Education Curriculum**

Consideration of approval for the adoption of Middle School (5<sup>th</sup> and 6<sup>th</sup> Grades) Physical Education Curriculum, a progressive, standards-based curriculum with a wide variety of experiences that will change the students, building upon required skills and impart additional skills necessary to remain healthy and active throughout life, as presented. This proposed curriculum was presented and approved by the District-wide Curriculum Council on February 28, 2012.

**C. Business and Technology Curriculum**

Consideration of approval for the adoption of Business and Technology Curriculum (Grade 8) where students will obtain a basic knowledge of computer systems and technologies, explore management information systems including e-commerce and become familiar with the workplace and personal applications of technology and social concerns, as presented. This proposed curriculum was presented and approved by the District-wide Curriculum Council on February 28, 2012.

**4. OTHER**

**A. 2011-2012 Additions to Substitute List**

Consideration of approval of additions to the 2011-2012 Substitute List as presented.

**5. STUDENT**

**A. Educational Trip Exceeding 10 Days**

Consideration of approval for the following educational trip request:

1. Camdyn Decker, Connor Decker, and Brooke Decker, Charlotte Lappia and Don Gill Elementary students, to be absent from school beginning April 12 – 27, 2012 for the purpose of traveling to Florida and visiting various educational sights.

The motion passed by unanimous roll call vote.

**XI. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

**A. Transfinder Contract & License Agreement** – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Contract & License Agreement between WASD and Transfinder for an initial cost of \$15,495 (to include *Routefinder*, Online Training, Import Integration Functionality, *RouteBuilder*, *Satellite Imagery Service*, *Infofinder 1e* and *Transfinder SIF Agent*). Future annual support and maintenance fee of \$4700 due upon anniversary date of software installing.

The motion passed with eight (8) votes in the affirmative. Member absent: Mr. Lawton

**B. Approval of Purchase of Schools Interoperability Framework (SIF)** – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve to purchase license for a Zone Integration Server (ZIS) for an initial cost of \$16,625 (first year's price) to include SIFWorks® ZIS, SIFWorks® Directory Manager, CloudConnect and a non-voting membership in the Schools Interoperability Framework Association). Future annual support and upgrades will cost \$2,525.

The motion passed with eight (8) votes in the affirmative. Member absent: Mr. Lawton

2. **PERSONNEL**

A. Hires – A motion was made by Mr. Poirier, seconded by Mr. Peropat to approve the hire of:

1. Charles Holleran, part-time Groundskeeper, at a rate of \$11.80 per hour, 15-20 hours per week, effective March 15 – November 16, 2012.
2. Thomas Briggs, part-time Groundskeeper, at a rate of \$11.25 per hour, 15-20 hours per week, effective March 15 – November 16, 2012.

The motion passed with eight (8) votes in the affirmative. Member absent: Mr. Lawton

B. Extra-Curricular Hires - A motion was made by Mr. Peropat, seconded by Mr. Poirier to approve the following extra-curricular hires for the school year 2011-12:

- |    |               |  |         |
|----|---------------|--|---------|
| 1. | Philip Prough | High School Baseball Head Coach          | \$3,249 |
|    |               | (Pending receipt of required clearances) |         |
| 2. | Shane Mascho  | High School Baseball Assistant Coach     | \$2,253 |

The motion passed with seven (7) votes in the affirmative and one dissenting vote by Mrs. Shabloski. Member absent: Mr. Lawton

C. Resignation – A motion was made by Mr. Neal, seconded by Mrs. Shabloski, to accept letter of resignation from Sherri Prough, High School Physical Education Teacher/Athletic Director, effective February 14, 2012.

The motion passed with eight (8) votes in the affirmative. Member absent: Mr. Lawton

3. **STUDENT**

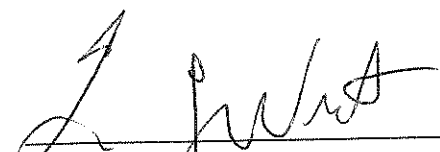
A. Overnight Field Trip - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the following overnight field trip request:

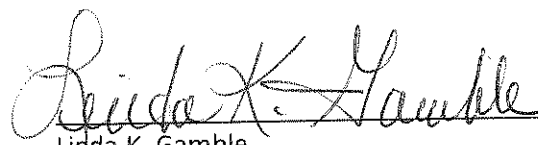
1. Heather Ladd and Kristen West, Middle School Student Council Co-Advisors, to take 8 Student Council members to Athens Area High School on March 16, 2012.

The motion passed with eight (8) votes in the affirmative. Member absent: Mr. Lawton

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Neal to adjourn the meeting at 7:44 PM. All ayes.

  
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F. Craig West  
President, WASD School Board

  
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Linda K. Gamble  
Board Secretary