

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

November 13, 2012

High School LGI Room – 7:00 PM

MINUTES

Called to order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers (arriving at 7:03 PM); Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer and Mr. Craig West.

Member absent: Jonathan Lawton;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, and Mr. Robert Kreger; Board Secretary, Linda Gamble; Bruce Vickery, WASD Solicitor; Press Present: Natalie Kennedy (Wellsboro Gazette); Student Representatives: Justin Whelchel and Troy Kennedy; Visitors Present: Scott Graver; Hannah Zuchowski, Sharon Zuchowski, Breyann Campbell; Jennifer Outman; Sarah Page; Kaeli Butters; Hannah Davenport; Morgan Florio; Sydney Tremper; Kirsten Florio; Grace Feil; Jillian Graver; Rachael Tuttle; Lizzie Poirier; Olivia Kurtz; Alex Kurtz; Charissa Mascho; Brandie Boyce; Shelby Young;

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mrs. Atalanta Shabloski, seconded by Mr. Poirier to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meeting – Regular Board Meeting of October 9, 2012;
- B. Financial Reports – Board Summary Report (October, 2012); 2012-13 Student Activity Fund Summary (October 2012);
- C. Approval of Bills – 2012-2013 General Fund Invoices; 2012-2013 School Lunch Fund Invoices; Stadium Fund Invoice; Add-On General Fund Invoices; Capital Improvement Fund Invoice;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs – None

Report from Student Representatives

Student Representatives Justin Whelchel and Troy Kennedy reported on the various student events happening in the District.

Report from Superintendent

Superintendent Morral and President West both recognized and congratulated the Middle School Volleyball Players and High School Volleyball Players by handing out Certificates of Appreciation to them along with their coaches. Superintendent Morral also advised the Board of the progress that EHL is pursuing relative to the pre-assessment study for capital funds for the redevelopment of the athletic facility located at 227 Nichols Street. He also commented on the Bullying Committee that was formed in the District to manage bullying in WASD and a survey has been developed which can be accessed on the District website. Superintendent Morral also commented on the Lease Agreement between WASD and PA College of Technology and the opportunities that it brings to all students.

Report from Business Manager

Mrs. Newcomb advised the Board that the Administration Office is gearing up for working on the budget for 2013-14 and the civil rights survey that is due on November 16th.

Report from the Administrators

Mr. Adams reported that Charlotte Lappla Elementary and Don Gill Elementary had 90% in attendance at the Parent-Teachers Conferences held on November 8 & 9th.

Mr. Pietropola reported that they have 29 students in the After-School Math Tutoring Program and 17 students in the Reading Program. In April 2013, the Middle School students will be putting on a play in the Auditorium entitled "Little Mermaid Jr."

Mr. Kreger reported on wrapping up the Fall Sports Season and the Winter Sports season is starting on November 16. He also commented on the football team bringing home the Prof. M. F. Jones Memorial Trophy.

Mr. Krick reported the winning of District 4 AA Volleyball (girls). He stated that the High School is prepared to do all 11th Grade Keystone Testing on line.

Mr. Hewitt reported there are 110 students participating in the tutoring program K-8. He mentioned that the 4th and 5th grade teachers discussed Reading and Math curricula, what is taught and how, and ways to prevent the summer drop of in knowledge and skills through activities and the need to continue discussions between the teachers to help ease the transition between the schools.

Report from Brian Kennedy, Project Coordinator – PEP Grant

Report from Board Members

Mr. Peropat volunteered to head up the Nominating Committee.

CONSENT ITEMS:

A motion was made by Mrs. Shabloski, seconded by Mr. Neal to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Northern Tier Industry Education Consortium Career Development Training Program

Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium Career to provide services to WASD students as provided in said Program. Fee structure shall be \$1,000 per student for the first 10 students, \$500 per student for 11 – 15 students and \$250 per student for all additional students. District will be invoiced for first half of school year at \$5,000; year-end invoice may vary somewhat from initial invoice.

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference request:

1. Tina Colton and Jo Ann Yungwirth, Middle School 5th and 6th Grade Teachers, to attend "A Day for the Teachers of the Gifted", on November 15, 2012 in Williamsport, PA (approximate costs of \$230 to be paid from Building Budget)

B. Approval of Title I Math & Reading Tutors K-8 for the School Year 2012-2013

Consideration of approval of the following individuals to serve as Title I Math & Reading Tutors K-8 for the school year 2012-2013 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teachers used will be contingent upon student/parent participation by buildings and will be at the discretion of the administration:

- | | | |
|-----------------------|-------------------|-----------------|
| 1. Charissa M. Mascho | 3. Marcia Smith | 5. Melissa Ryan |
| 2. Angela M. Rhone | 4. Leah M. Mosher | |

C. Request for Child Rearing Leave

Consideration of approval for Child-Rearing Leave for Erin Szentesy, High School English Teacher, extending from February 21, 2013 – April 1, 2013, a period of approximately six weeks;

D. Extra-Curricular Volunteer Appointment

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2012-2013:

1. Dan Marple, as Volunteer High School Girls Basketball Assistant Coach, effective November 5, 2012;
2. Annette Nuss, as Volunteer Odyssey of the Mind Coach (elementary), effective November 14, 2012;

3. STUDENT

A. Request to Establish Student Activity Account

Consideration of approval to establish the following student activity account:

1. **Class of 2016** for the purpose of raising funds to reduce the cost of future events and to give the students a chance to voice opinions and concerns.

4. OTHER

A. 2012-2013 Additions to WASD Substitute List

Consideration of approval for the 2012-2013 WASD Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

*A. Lease Agreement between WASD and PA College of Technology – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve to enter into a Lease Agreement with PA College of Technology for multiple rooms and offices to advance education and instruction for students enrolled at the PA College of Technology. Said Lease to include but not be limited to rent, custodial and maintenance fees, any and all applicable utilities, and parking fees. Total consideration for the term of the lease (first year) totals \$41,715.00. Said Lease may be renewed for one additional year with an increase to the rental payments to an amount no greater than \$100 per month.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

B. Proposal of Wolfe Communication System, Inc. for High School Camera Project – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the acceptance of and approval to pay proposal from Wolfe

Communication System, Inc. for the installation of a camera system in the Wellsboro Area High School for the sum of \$34,650.00.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

C. Proposal of Wolfe Communication System, Inc. for Door Control System in Administration Office – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the acceptance of and approval to pay proposal from Wolfe Communication System, Inc. for the installation of a Door Control System in the District Administration Office for the sum of \$9,823.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

D. Elimination of WAESPA (Wellsboro Area Education Support Professionals Association) Position – A motion was made by Mr. Kramer, seconded by Mr. Peropat, to approve the elimination of a part-time (5 hrs. per day/12 month) Rock L. Butler Middle School Custodian, effective November 14, 2012 in accordance with the Contract between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association, 2010-2014, Article IX- 9- 1.02 Classifications (a) Bargaining Unit Employee Classifications.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

2. PERSONNEL

A. Extra-Curricular Hires – A motion was made by Mr. Peropat, seconded by Mr. Chambers to approve the following extra-curricular hires for the school year 2012-2013:

1. Brenda Brought	Elementary English Chairperson	\$1,061
2. Bonnie Stanley	Elementary Social Studies Chairperson	\$1,061
3. Matthew Hildebrand	Elementary Science Chairperson	\$1,061
4. Stephen Boyce	Elementary Math Chairperson	\$1,061
5. Ed Hamm	Middle School Science Chairperson	\$1,061
6. Tina Colton	Middle School Math Chairperson	\$1,061
7. Kevin Cavanaugh	Middle School Social Studies Chairperson	\$1,061
8. Jennifer Paucke	Middle School English Chairperson	\$1,061
9. Elizabeth Hoover	High School English Chairperson	\$1,061
10. Sharon Mohr	High School Social Studies Chairperson	\$1,061
11. Mary Peropat	High School Science Chairperson	\$1,061
12. Penny Button	High School Math Chairperson	\$1,061
13. Tammy Knowlton	High School Related Arts Chairperson	\$1,061
14. Kate Copp	High School Special Education Chairperson	\$1,061
15. Linda Iseri	Odyssey of the Mind Coach	\$ 250
16. Jessica Witmer	Odyssey of the Mind Coach	\$ 250
17. Laurel Travis	Odyssey of the Mind Coach (pending receipt of all required clearances)	\$ 250

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, nay; Mr. Peropat, abstained; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

B. Hire – A motion was made by Mr. Neal, seconded by Mr. Peropat to approve the hire of Norma Kohler, Special Education Instructional Aide, full-time, 7 hrs. per day/9 months, effective November 14, 2012 at a rate of \$10.00 per hour during the first 60 working day probationary period. After satisfactory completion of the probationary period, rate of pay will be \$10.91 per hour.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

C. Reduction of Hours of WASD Support Personnel Employee – A motion was made by Mr. Peropat, seconded by Mr. Neal, to approve the reduction of hours for Julie Foil from full-time (7 hrs. per day/9 months) special education instructional aide to part-time (5 hrs. per day/9 months) special education instructional aide, effective November 20, 2012 resulting from being “bumped” by special education instructional aide as provided by Article VIII, 8-1.02 of the Contract Agreement (2010-2014) between the Wellsboro Area Educational Support Professionals Association and the Wellsboro Area School District.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

D. Transfer of Support Staff Personnel - A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the following support staff transfer:

1. James Casher, from part-time (5 hrs. per day/12 months) Middle School Custodian, to full-time (8 hrs. per day/12 months) High School Custodian, effective November 14, 2012. Present pay rate will remain the same.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

E. Conference Request – A motion was made by Mr. Neal, seconded by Mrs. Shabloski to approve the following conference request:

1. Philip Snyder, Nathan Babcock, and Michelle McNett, High School Physical Education Teachers, and Todd Outman and Kristen West, Middle School Physical Education Teachers, to attend “2012 PSAHPERD (PA State Association for Health, Physical Education, Recreation and Dance, Inc.) Annual Convention” in Champion, PA on November 29th – December 1, 2012 (approximate costs of \$5,002.25 to be paid from PEP Grant)

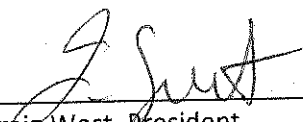
Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

F. Resignation - A motion was made by Mr. Neal, seconded by Mr. Poirier to accept the resignation of Jonathan Lawton, School Board Member of the Board of Education for the Wellsboro Area School District, effective immediately.

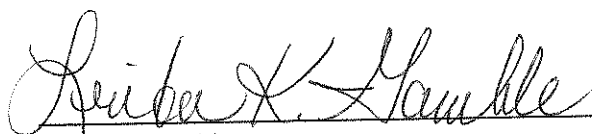
Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Lawton was absent.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Chambers, seconded by Mrs. Shabloski to adjourn the meeting at 7:45 PM. All ayes.



F. Craig West, President
WASD Board of Education



Linda K. Gamble
WASD Board Secretary