

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

December 4, 2012

High School LGI Room – 7:00 PM

MINUTES

Called to order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers; Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer and Mr. Craig West.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, and Mr. Robert Kreger, Mrs. Amy Repard, and Mr. Scott Keck; Board Secretary, Linda Gamble; Press Present: Natalie Kennedy (Wellsboro Gazette); Student Representative Troy Kennedy; Visitors Present: Margo Slichter, Tom Slichter, Wayne Hackett and Matthew Feil;

Election of Temporary President – A motion was made by Mr. Chambers, seconded by Mrs. Shabloski, to appoint John Peropat as Temporary President. (Temporary President shall be elected from the hold-over membership and preside over the election of the President, Vice-President and Assistant Secretary) The motion passed by unanimous voice vote.

Appointment of New School Board Member – A motion was made by Mr. Poirier, seconded by Mr. Neal, to approve the appointment of Matthew K. Feil as a member of the Wellsboro Area School District Board of Directors to fill Jonathan Lawton's unexpired term. This appointment will be effective beginning December 4, 2012 through the first Monday of December 2013. The motion passed by unanimous voice vote.

Mary Kay Clark, Tioga County Prothonotary, then issued the Oath of Office to Matthew Feil.

Election of President – Temporary President Peropat presented two Board Members, Craig West and Carl Chambers, as being nominated by the Board Members to act as President. President Peropat called for a roll call vote on the election of Craig West as President.

Upon a roll call vote: Mr. Chambers, nay; Mr. Gastrock, aye; Mr. Kramer, nay; Mr. Neal, aye; Mr. Peropat, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried.

Election of Vice President – Temporary President Peropat presented two Board Members, Carl Chambers and Steven Kramer as being nominated by the Board Members to act as Vice President. A motion was made by Mr. Poirier, seconded by Mrs. Shabloski, to nominate Carl Chambers as Vice President of the Board.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, nay; Mr. Neal, nay; Mr. Peropat, nay; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, nay; Mr. West, aye; Motion carried.

Election of Assistant Secretary – Temporary President Peropat stated that there were two names on the ballot; however one person declined. The remaining person was Atalanta Shabloski. A motion was made by Mr. Chambers, seconded by Mr. Poirier, to nominate Atalanta Shabloski was Assistant Secretary.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West aye; Motion carried.

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Peropat, seconded by Mr. Neal, to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meeting – Regular Board Meeting of November 13, 2012;
- B. Financial Reports – Board Summary Report (November 2012); 2012-13 Student Activity Fund Report (November 2012); Capital Improvements/Stadium Fund/General Fund Information Report 11/30/12;
- C. Approval of Bills - 2012-13 General Fund Invoices; 2012-13 General Fund Add-On Invoices; 2012-13 Food Service Invoices; 2012-13 Food Service Add-On Invoices; 2012-13 Stadium Fund Invoices;

Public Comment on Title I and other Federal Programs – None

Report from Student Representative

Student Representative Troy Kennedy reported to the Board on various student events taking place in the District.

Report from Superintendent

Superintendent Morral and President West both recognized and congratulated the High School Cross Country Girls and the High School Golf Team by handing out Certificates of Appreciation to them along with their coaches. They also recognized Jordan Jackson and Robert Hill (Boys Cross Country Team) for their accomplishments together with their Coach, Thomas Slichter. Mr. Morral stated that for the past three days, he had attended the SAS Conference in Hershey, PA together with Dave Krick, Mike Pietropola and Pat Hewitt. This conference focused on leadership in times of reform in areas of principal and teacher evaluations. With that said, major changes are on the horizon insofar as teacher-principal evaluations are concerned. More information to be released in the coming months. It will change the way principals do business on a daily basis. Mr. Morral also commented that this week the Wellsboro High School started to take the Keystone Exams completely online. They were one of 4 high schools in the Commonwealth to do this. Mr. Morral recognized Mr. Krick, Mr. Kreger, the High School Guidance Counselors, the High School Faculty and the Technology Department for a great job that they did.

Report from Business Manager

Mrs. Newcomb reported that the Business Office is working on the end of the year audit (both regular and single). We are also conducting an internal real estate audit within our office as well as performing a direct certification for our school lunch program.

Report from the Administrators

Mr. Kreger reported that the Keystone Exams went very well at the High School.

Report from Brian Kennedy, PEP Grant Coordinator

Mr. Kennedy reported that the second of 4 PEP evaluation periods is currently being conducted. He advised the Board that 5 Physical Education/Health staff members attended the State PE Convention; the high school staff is scheduled to make a return visit to Titusville to view a model PE program; Two days of Learning Focused training is scheduled for December 17 & 18th; the Wellness Committee has yet to change the District's Wellness Policy waiting on more guidance from the USDA and for a model policy from PSBA, which is currently in review. He also told the Board that the potential ice rink purchase is becoming less probable due to logistics of storage and maintenance. The Middle School Field is a "no-go"; remaining option is a down-sized version at Woodland Park.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mr. Kramer, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Board Meeting Location and Time

Consideration of approval that the Board establish the High School Large Group Instruction Room (LGI) at 7:00 PM as the Board Meeting site and meeting time for the Year 2013.

B. Board Meeting Schedule for Year 2013

Consideration of approval to adopt the Board Meetings for Year 2013 as presented.

C. Committee Meetings Schedule for Year 2013

Consideration of approval to adopt the Committee Meetings Schedule for Year 2013 as presented.

D. Second Reading and Adoption of Revised Board Policy #223 – Use of Bicycles and Motor Vehicles

Consideration of approval to adopt revised Board Policy #223 – Use of Bicycles and Motor Vehicles as presented.

E. Second Reading and Adoption of Revised Board Policy #226– Search and Seizure

Consideration of approval to adopt revised Board Policy #226 – Search and Seizure as presented.

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference request:

1. Dawn Bergen, High School Life Skills Support Teacher, to attend “Learned Focus -Catching Up”, in Williamsport, PA on May 15 & 16, 2013 (approximate costs of \$582.20 to be paid from High School Building Budget)

B. Extra-Curricular Resignations

Consideration of approval to accept letter of resignation from Sarah Page as Middle School Volleyball Assistant Coach, effective immediately.

2. from Stephen O. Boyce as High School Football Head Coach, effective immediately. This was moved to Action Items.

3. **STUDENT**

A. Expulsion Agreement

Consideration of approval of Expulsion Agreement for Student #2 E 2012-2013;

B. Request for Homebound Instruction

Consideration of approval for homebound instruction for Student #3 HB 2012-2013 as per her family physician for a period of eight (8) weeks commencing October 27, 2012.

C. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Judy Smithgall, High School Vocal Music Teacher, to take 6 District Chorus students to Hughesville, PA and Williamsport, PA on February 7 – 9, 2013

2. Judy Smithgall, High School Vocal Music Teacher, to take 2 Band students to Milton, PA on January 24-26, 2013 for District Band competition.

4. **OTHER**

A. **2012-2013 Additions to Substitute List**

Consideration of approval of additions to the 2012-2013 Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Mr. Feil, aye; Motion carried.

XI. **ACTION ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Adoption of Special Session Act 1 of 2006 Resolution** - A motion was made by Mrs. Shabloski, seconded by Mr. Poirier, to approve the adoption of a Resolution indicating that the Wellsboro Area School District Board of Directors will not raise the rate of any tax for the support of its public schools for the 2013-2014 fiscal year by more than the index established by the Department of Education for the District of 2.20% pursuant to Section 311 (d) (1).

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West, aye; Motion carried.

B. **Submission of PlanCon J: Project Accounting for Project #3173** – A motion was made by Mrs. Shabloski, seconded Mr. Kramer, to approve the submission of PlanCon J: Project Accounting Based on Final Costs for Wellsboro High School Phase II - Project #3173 to the Pennsylvania Department of Education.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West, aye; Motion carried.

C. **Submission of PlanCon J: Project Accounting for Project #2892** – A motion was made by Mr. Neal, seconded by Mrs. Shabloski, to approve the submission of PlanCon J: Project Accounting Based on Final Costs for High School Addition Phase I – Project #2892 to the Pennsylvania Department of Education.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West, aye; Motion carried.

2. **PERSONNEL**

A. **Extra-Curricular Volunteer Appointment** - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the extra-curricular volunteer appointment of Carl Chambers, High and Middle School Wrestling Assistant Coach, effective immediately, for the school year 2012-13.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West, aye; Motion carried

President West stated that the Board was recessing to Executive Session at 7:31 PM. The Board reconvened at 7:48 PM

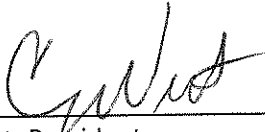
B. Extra-Curricular Resignation – Item moved from Consent Item to Action Item

A motion was made by Mr. Peropat, seconded by Mr. Poirier, to accept the letter of resignation from Stephen O. Boyce as High School Football Head Coach, effective immediately.

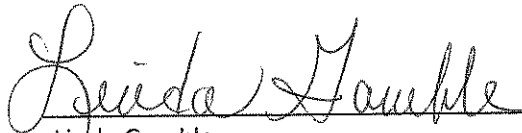
Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. West, aye; Motion carried.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Peropat, seconded by Mr. Poirier to adjourn the meeting at 7:50 PM. All ayes.



Craig West, President
WASD Board of Education



Linda Gamble
WASD Board Secretary