

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

May 8, 2012

High School LGI Room – 7:00 PM

MINUTES

Called to order by President Craig West at 7:00 PM in the Wellsboro Area high School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer, and Mr. Craig West. Member absent: Mr. Jonathan Lawton

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard and Mr. Scott Keck; Board Secretary, Linda Gamble; Substitute Student Representative Marina Garrison; Press Present: Natalie Kennedy (Wellsboro Gazette);

Announcement of any Executive Sessions: May 8, 2012 at 6:00 PM – High School Conference Room for the purpose of student matters;

President Craig West read the Guidelines for Public Comment.

Concerned Resident Issues: Leslie Kaiser of Wellsboro, PA addressed the Board with the issue of bullying. She also provided the board members with folders that contained various documents such as Facts and Statistics, the WASD Bullying Policy; list of concerns and actions, and a Suggested Members List for Bullying Committee.

Approval of Agenda – A motion was made by Mr. Peropat, seconded Mr. Neal to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Board Minutes and Financial as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of April 10, 2012;
- B. Financial Reports – Board Summary Report and 2011-12 Student Activity Account Summary;
- C. Approval of Bills – 2011-2012 General Fund Invoices; 2011-2012 School Lunch Fund Invoices; 2011-2012 Add-On General Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I, Title VI and other Federal Programs – None

Report from Student Representative

Marina Garrison (who was filling in for Tawny Amarosa) reported to the Board on various events. The band concert was being held that night, Chorus Concert in the following week. She reported on various sporting events and announced that the Art Show would begin May 9th at 6:30 PM in the Old High School. Three students participated in the Special Olympics in Mansfield and several FFA students participated in a sporting event at Penn Tech.

Report from the Superintendent

Superintendent Morral reported that he met with the parent-group regarding the bullying issue and is in the process of forming a committee to address the issue. He advised that we take the issue bullying very serious.

Mr. Morral then introduced Tom Templeton, of the PSBA Association who recognized School Board Member, Atalanta Shabloski, as Master School Board Member for the Year 2011-2012. He presented her with a Certificate, an official plaque, and a Master School Board Member pin.

Report from the Business Manager

Our Food Service Management Contract has been approved by PDE. Regarding Plan Con J, our architect has approved high school report and we are waiting on Middle School Report, and our auditors should be arriving to complete the audit. Our budget is pretty much on track and should be ready for Board Approval next month.

Report from the Administrators

Mr. Adams reported that 96 out of 98 families registered for kindergarten.

Mr. Hewitt reported that 8th grade is doing culminating activity on TCHS Ropes Course on May 21 & 22. Student Council is doing auditions for the dance competition this year instead of a talent show. SAT testing will begin May 14th.

Mrs. Repard reported that we have 30 students confirmed for Extended School Year and are making contact to confirm more. The program will run from June 18th through July 27th.

Mr. Pietropola reported that the Athletic Department is working on developing a concussion policy that ALL coaches will adhere to. Boys Tennis NTL Team consists of Ryan Tevlin, Garrett Carr, Zach Pearson, and Aaron Dillman. June 5th is the All Sports Banquet and gave out an invitation to all board members.

Mr. Krick reported that graduation projects were done on May 4, 2012 with many successes and about nine need to do more work and present again. National Occupational Testing Institute (NOCTI) tests are being done on May 9th & 10th for Career and Technical Students. Mr. Krick also reported about a conversation that Mr. Pietropola had with Judge Mundy who advised Mike that she and other judges were very impressed by the Wellsboro High School students' question and answer session, in particular, the high level questions that our students asked.

Mr. Brian Kennedy reported on the PEP Evaluation that will begin on Friday, May 11th for MS and HS students and Monday, May 14 for elementary students. He reported on after-school programs (geocaching and biking) open to any high school student but limited to the first 12 that sign up. The Wellness Committee continues to review the District's wellness policy in response to the Healthy, Hunger-Free Kids Act but is waiting on the PSBA model policy to be made available to the public before any official recommendations for change are made. He reported that the purchase of a portable ice rink continues to proceed. Provided we get approval for the purchase from the US Dept. of Ed. and we work out the logistics of storage and maintenance, we will proceed with the purchase this summer.

Report from Board Members

Mr. West reported that the Board will meet for lunch at the Rock L. Butler Middle School at Noon on Friday, May 18th.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. **Appointment of IPM Coordinator for WASD**

Consideration of approval for the appointment of Scott Keck, Director of Buildings and Grounds, as Integrated Pest Management Coordinator (IPM) for the Wellsboro Area School District.

B. **Integrated Pest Management (IPM) Plans**

Consideration of approval for the revised Integrated Pest Management (IPM) Plans for Charlotte Lappla Elementary, Don Gill Elementary, Rock L. Butler Middle School, Wellsboro Area High School and Wellsboro Area School District Administration Office.

C. **Providers of 403 (b) Deferred Compensation Plans**

Consideration of approval of the following institutions as providers of 403 (b) Deferred Compensation Plans for the 2012-2013 fiscal year:

Ameriprise Financial Services	First Investors
Franklin Templeton	Kades Margolis
Symetra Financial	Lincoln Investment Planning
Lord Abbett & Co.	Oppenheimer Funds
Pacific Life	Security Benefit Life

D. **Financial Institutions as Depositories for District Funds**

Consideration of approval of the following financial institutions as depositories of district funds for fiscal year 2012-2013:

1. Northwest Savings Bank: General Fund
2. Citizens & Northern Bank: General Fund; Athletics; Student Activities; Food Service; Parks & Recreation; Payroll; Permanent Trust; Expendable Trust;
3. First Citizens National Bank: General Fund;
4. Toronto Dominion Bank: Construction Fund;
5. Pennsylvania Local Government Investment Trust (PLGIT)

E. **Approval of Bid Opening and Award of Lowest Bid**

Consideration of approval of the minutes of the following bid opening and award of bid:

1. Bid Opening for Rock Butler School Paving and Related Improvements Project – April 24, 2012 at 3:00 P.M. – Administration Center. Award of Bid: HRI, Inc. \$252,905

F. **Appointment for PA Education for Children & Youth Experiencing Homelessness Program**

Consideration of approval to appoint Christopher R. Morral, Superintendent of the Wellsboro Area School District, as Liaison for the Pennsylvania's Education for Children and Youth Experiencing Homelessness Program, effective May 9, 2012 for the purpose of assuring children experiencing homelessness to have access to a free, appropriate public education while removing the barriers they face.

G. **Year-End Transfers**

Consideration of approval to authorize the Business Manager to make year-end budgetary transfers as needed with the approval of the Superintendent.

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference request:

1. Benjamin Miller, High School Social Studies Teacher, to attend U.S. Government and Politics Advanced Placement Summer Institute, Blue Bell, PA on July 9 – 12, 2012 (approximate costs of \$895.00 to be paid from Building Budget)

B. Request for Child Rearing Leave

Consideration of approval for the Request for Child-Rearing Leave by Barbara West, High School Math Teacher, extending from May 22, 2012 until the end of the school year 2011-12.

C. Hires for Special Education Extended School Year Program

Consideration of approval for the following hires for Special Education Extended School Year Program – Summer 2012 funded with IDEA Funds:

1. Karen Farrer, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
2. Deborah Greco, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
3. Marcia Smith, Special Education Teacher (ESY Life Skills), \$32.00 per hour (maximum of twelve (12) hours per week for six (6) weeks)
4. Brenda Ebert, instructional aide, \$10.91 per hour (maximum of forty (40) hours per week for approximately ten (10) weeks;
5. Sharon Schickling, instruction aide, \$10.91 per hour (maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks;

3. **STUDENT**

A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 14 FFA students to State College, PA (State FFA Activities Week) on June 12-14, 2012.

B. Request for Extension of Homebound Instruction

Consideration of approval for the request for extension of homebound instruction for Student #1 HB 2011-12 as per her family physician for a period of eight weeks commencing on April 12, 2012.

C. Request for Homebound Instruction

Consideration of approval for the request of homebound instruction for Student #4 HB 2011-2012 as per her family physician for a period of seven (7) weeks (end of school year 2011-12 – June 8, 2012).

2. Student #5 HB 2011-2012 as per her family physician from April 31, 2012 until the end of the school year 2011-12.
3. Student #6 HB 2011-2012 as per her family physician from May 9, 2012 until the end of the school year 2011-12.

D. Expulsion Agreements

Consideration of approval of the following Expulsion Agreements:

1. Student #1 E 2011-12;
2. Student #2 E 2011-12;
3. Student #3 E 2011-12;
4. Student #4 E 2011-12;
5. Student #5 E 2011-12;

4. **OTHER**

A. **2011-2012 Additions to Substitute List**

Consideration of approval of additions to the 2011-2012 Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye. Motion carried. Mr. Lawton was absent.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Proposed Final WASD General Fund Budget for 2012-2013** - A motion was made by Mrs. Shabloski, seconded by Mr. Poirier to approve the Proposed Final WASD General Fund Budget for 2012-2013 as presented.

Expenditures: \$22,206,038
Revenues: \$22,206,038

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

B. **Renewal Agreement for Food Service Management Services and Contract Amendment** - A motion was made by Mrs. Shabloski, seconded by Mr. Neal to approve the Renewal Agreement for Food Service Management Services and a Contract Amendment related to the implementation of Nutrition Standards in the District's National School Lunch and School Breakfast Programs with Nutrition, Inc. for one year starting July 1, 2012 and may be renewed by mutual agreement for up to three (3) additional one-year period (s).

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

2. **PERSONNEL**

A. **Approval of Superintendent's Contract 2012-2017** - A motion was made by Mrs. Shabloski, seconded by Mr. Poirier to approve the Employment Contract between Christopher R. Morral, Superintendent, and the Board of School Directors of the Wellsboro Area School District, effective July 1, 2012 – June 30, 2017 as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, nay; Mr. Kramer, aye; Mr. Neal, nay; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

B. **Summer "Extended Work Year" Days** – A motion was made by Mr. Neal, seconded by Mr. Kramer to approve the following summer workdays at contracted per diem rates for the school year 2011-2012/2012-2013:

1. Matthew Rendos, High School Guidance Counselor, not to exceed 20 days;
2. Tanya Deats, High School Guidance Counselor, not to exceed 20 days;
3. Shane Mascho, Middle School Guidance Counselor, not to exceed 20 days;
4. Melanie Berndtson, High School Vocation Agriculture Teacher, not to exceed 20 days;

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

C. Hires – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the following hires:

1. Kelly Gibson, School Psychologist (elementary priority) pending receipt of PA Certification (early May/June 2012), \$47,500, effective July 1, 2012;
2. Robert Kreger, High School Assistant Principal, \$70,000, effective July 1, 2012;
3. Matthew Rendos, Wellsboro Area School District Athletic Director, effective May 9, 2012 at \$5,000 per annum;

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

D. Extra-Curricular Hires – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the following extra-curricular hires for school year 2012-2013:

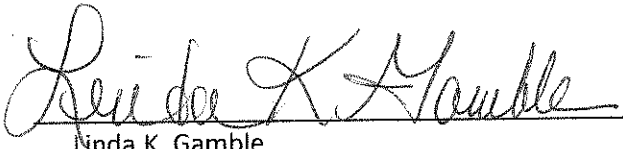
- | | | | |
|----|------------------|--|---------|
| 1. | Adrienne Hampson | Middle School Basketball/Football Cheerleading Adv. | \$1,368 |
| 2. | Tammy Reese | High School Basketball/Football Cheerleading Adv. | \$2,228 |
| 3. | William D. Post | High School Girls Soccer Head Coach (pending receipt of all required clearances) | \$3,569 |
| 4. | Steven Henneman | Don Gill Head Teacher | \$1,923 |

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried. Mr. Lawton was absent.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Poirier to adjourn the meeting at 7:30 PM.


F. Craig West
President – WASD Board of Education


Linda K. Gamble
Board Secretary