

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

April 10, 2012

High School LGI Room – 7:00 PM

MINUTES

Called to order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer, and Mr. Craig West. Member absent: Mr. Jonathan Lawton

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard and Mr. Scott Keck; Board Secretary, Linda Gamble; Student Representative Tawny Amarosa; Press Present: Natalie Kennedy (Wellsboro Gazette);

Announcement of any Executive Sessions: March 13, 2012 at 7:02 PM - High School Conference Room for the purpose of personnel and legal issues; April 10, 2012 at 6:30 PM – High School LGI Room for the purpose of personnel issue;

President Craig West read the Guidelines for Public Comment.

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mr. Kramer to approve the Board Minutes and Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of March 13, 2012;
- B. Financial Reports – Board Summary Report and 2011-12 Student Activity Account Summary;
- C. Approval of Bills – 2011-12 General Fund Invoices; 2011-12 School Lunch Fund Invoices; 2011-12 Add-On General Fund Invoices; 2011-12 Add-On School Lunch Fund Invoice;

The motion passed by unanimous voice vote.

Public Comment on Title I, Title VI and other Federal Programs – None

Report from the Student Representative

Tawny Amarosa reported on various events happening at the High School including the National Honor Society hosting a Talent Show on April 21st. Proceeds to be donated to the Relay for Life. Tawny handed out invitations to the Board Members for the FFA Banquet honoring those students. She also introduced two students who had travelled to France this year. They were: Ashley Wheeler and Mikalya Chilson. Both girls thanked the Board for allowing them to experience this fantastic opportunity.

Report from the Superintendent

Superintendent Morral reported that the District has been working with the gas companies in allowing them to perform seismic testing on District property. He reported there have been minimal distractions, no accidents and have been in

constant communication with them. He commended them for the efforts they have made and they have been very cordial with the District.

Superintendent then introduced Steven Adams, Elementary Principal, to present to the Board his Elementary Curriculum Model. Mr. Adams gave out a handout "Don Gill/Charlotte Lappla Student Information and Data Results Template" and gave a lengthy presentation on his Curriculum Model.

Superintendent Morral then introduced Kate Sholonski, Certified Life Coach/Owner of Triumph Coaching and Leadership Training/Founder and President of non-profit organization, **Project: Inside Out** who spoke to the Board about her program, Project: Inside Out and that she is completing her 10th year with the District. She also spoke on the Cool to be Kind Program.

Lastly, Superintendent Morral introduced Mary Kay Bukeavich, Regional Manager, Nutrition Group and Katrina Dou, Food Service Director, Nutrition Group. They spoke to the Board concerning the New Nutrition Standards for the National School Lunch Program and School Breakfast Program. They gave the Board Members a handout concerning the Summary of New Nutrition Standards for NSLP & SBP.

Report from the Business Manager

Mrs. Newcomb stated that the Business Office is still working on Plan Con G, the 2012-13 Budget and the 2011-12 Child Accounting report.

Report from the Administrators

Mr. Adams reported that transition activities are set for Montessori and Head Start to visit Charlotte Lappla. Teacher Angela Rhone received the Gold Apple award and Kindergarten registration is scheduled for May 4th. He also stated that we have a Pinwheel Garden at Don Gill representing Child Abuse Awareness for the month of April.

Mr. Hewitt reported that Middle School student, Landon Kennedy, competed in the State Level Geography Bee in State College. He did not advance to the final round, but did very well. Middle School Student Council is preparing for the end of year activities.

Mr. Pietropola reported that our softball team lost to Liberty on Monday, April 9th 3-1; baseball team beat Mansfield in 5 innings, 11-0. He reported that the bleachers and press box have been successfully removed and we are moving forward with purchasing portable bleachers. He also announced that all High School and Middle School coaches are required to complete a concussion course and turn in their certification to the Head of Athletics as proof of completion by July 1st, 2012.

Mr. Krick reported there were two students going on to the State Skills USA Competition – one for the Culinary competition and one for the Baking competition. He reported that the Carpentry class had finished a very impressive project at the Tyoga Country Club. He spoke about the new graduation projects and also stated that the Odyssey of the Mind team is getting ready for their next competition. The Scholarship Challenge Team took second place in the finals and that the National Honor Society is putting together a team of high school students for the 2012 Relat for Life event open to any high school student. Mr. Krick was reminded that the District had a student take first place at the IU#17 computer fair and another student took second place.

Mr. Kennedy gave the Board an update on the PEP Grant. He stated that the annual report for the Grant is due in April. The Wellness Committee successfully recruited some new members to assist in reviewing the Wellness Policy (student wellness) as required by the PEP Grant and the Healthy, Hunger-Free Kids Act. If any changes are recommended as a

result of the review it will be done next school year through the Programs & Policy Committee. The 4th and last PEP Grant Evaluation Period for this school year will occur in May. BMI – as required by the PEP Grant, all grade levels will be collecting BMI measures for a second time this spring. The Step Outdoors Network (assembly of local, state, federal recreation organizations and health organizations) is putting together a series of outdoor recreation for the summer similar to the Winter Outing Series offered the past two winters. More to follow....

Report from Board Members

Mr. West reported the Board will meet at the Don Gill Elementary on Friday, April 13, 2012 for lunch.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Approval of Revised Job Description – Custodian

Consideration of approval of Revised Job Description for Custodian as presented.

B. Approval of Contract with Infocon Corporation for Tax Bill Printing Services

Consideration of approval to contract with Infocon Corporation for Real Estate Property Tax Bill Printing Services effective with the 2012-13 fiscal year for the sum of \$5,554.00 **NOTE:** Data Services Pro has provided Real Estate Tax Bill printing services for the WASD for many years. However, effective July 1, 2012 the company is no longer offering this service to school district and municipalities. We solicited quotes and requested presentations for printing services from Central Susquehanna Intermediate Unit #16 and Infocon Corporation. Based on the District's personnel evaluation of the various services proposed by these vendors, it is our recommendation to contract with Infocon Corporation for real estate tax bill printing services effective with the 2012-13 fiscal year.

C. Appointment of District Treasurer

Consideration of approval for the appointment of Marcia Newcomb as District Treasurer for the 2012-2013 fiscal year.

D. Special Education Agreement between WASD and BLaST I.U. #17

Consideration of approval of Special Education Agreement between the Wellsboro Area School District and BLaST I.U. #17 for the Intermediate Unit to provide and operate the programs and services (including Detention Services) outlined in Appendix A at an annual cost of \$447,855 for a period running from July 1, 2012 – June 30, 2013 (Note: 2011-12 payment was \$441,951.)

E. IDEA Agreement between WASD and BLaST I.U. #17

Consideration of approval of the 2012-13 IDEA Agreement in the amount of \$265,411 between the WASD and the BLaST Intermediate Unit #17. (Note: 2011-12 payment was \$278,251)

F. 2012-2013 Technology Services Contract

Consideration of approval of the 2012-2013 Technology Services Contract between BLaST IU #17 and the Wellsboro Area School District, said contract providing for Option 1 – Service provided on call without a contract at \$88.00 per hour (8-4, Monday – Friday). After hours - \$108.00 with a four hour minimum.

2. **PERSONNEL**

A. **Conference Requests**

Consideration of approval for the following conference requests:

1. Shane Mascho, Rock L. Butler Middle School Guidance Counselor, to attend "IU #17 Counselor In-Service-Comprehensive K-12 Counseling Program" at Mansfield University, PA on April 13, 2012 (no costs)
2. Miranda Smith, Elementary Life Skills Support Teacher, to attend "Master Series: A behavior Analysis of Language Development Programs for Students with Autism" in Canton, PA on April 17, 2012 (approximate costs of \$139 to be paid from ACCESS Funds)
3. David Krick, High School Principal and Tanya Deats, High School Guidance Counselor, to attend "High Schools That Work- Orientation and Workshop" on April 23, 2012 in Harrisburg, PA (approximate costs of \$178.74 to be paid from Building Budget)

B. **Recall of Furloughed WASD Employee**

Consideration of approval to recall furloughed employee, Nathan Babcock, as High School Physical Education Teacher (replacing Sherri Prough), Step #2, Bachelor's, salary: \$42,909, effective March 14, 2012 in accordance with Appendix D, Section D-10 – Suspension and Recall of the Contract Agreement between the Wellsboro Area School District and Wellsboro Area Education Association 2009-2013.

C. **Extra-Curricular Volunteer Appointments**

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2011-2012:

1. Dennis Henkiel as High School Boys Tennis Volunteer Assistant Coach;
2. Annette Spurgeon as High School Track Volunteer Assistant Coach, pending receipt of all required clearances;

3. **STUDENT**

A. **Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Joseph Mercuri, High School Culinary Arts Teacher, to take 2 Culinary Arts Skills USA students to Hershey Lodge/Convention Center, Hershey, PA on April 18 – 20, 2012.
2. Judy Smithgall, High School Vocal Music Teacher, to take 1 student to All-State Band Competition in Lancaster, PA on April 18 – 21, 2012.
3. ~~Margaret Berguson and Jennifer Erway, High School Spanish Teachers, to take 15 students to Spain on March 13 – 21, 2013. (MOVED TO ACTION)~~

4. **OTHER**

A. **2011-2012 Additions to Substitute List**

Consideration of approval of additions to the 2011-2012 Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye. Motion carried. Mr. Lawton was absent.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **WASD School Breakfast/Lunch Meal Prices for School Year 2012-13-** A motion was made by Mrs. Shabloski, seconded by Mr. Neal to approve the Wellsboro Area School District's School Breakfast/Lunch Meal Prices

for School Year 2012-13 as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye. Motion carried. Mr. Lawton was absent.

B. Conference Request - A motion was made by Mrs. Shabloski, seconded by Mr. Neal, to approve the following conference request:

1. Jill Gastrock and Erin Szentesy, High School English Teachers, to attend "Basics of Teaching Photojournalism" at Jostens Adviser University, Orlando, FL on July 20-23, 2012 (approximate costs of \$2,150 to be paid from HS Publication/Yearbook Account)

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock - abstained; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye. Motion carried. Mr. Lawton was absent.

2. STUDENT


A. Overnight Field Trip Request - A motion was made by Mr. Neal, seconded by Mr. Poirier, to approve the overnight field trip requested for Margaret Berguson and Jennifer Erway, High School Spanish Teachers, to take 15 students to Spain on March 13-21, 2013.

A motion was made to table the request by Mr. Peropat, seconded by Mr. West. Upon a roll call vote: Mr. Chambers, nay; Mr. Gastrock, nay; Mr. Kramer, nay; Mr. Neal, nay; Mr. Peropat, aye; Mr. Poirier, nay; Mrs. Shabloski, nay; and Mr. West, aye. Motion failed. Mr. Lawton was absent.

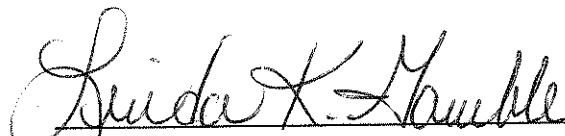
Upon a roll call vote of the original motion: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, nay; Mr. West, aye; Mrs. Shabloski, aye; and Mr. Poirier, aye. Motion carried. Mr. Lawton was absent.

XII. Public Comment – None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Neal to adjourn the meeting at 8:06 PM.



F. Craig West
President – WASD Board of Education



Linda K. Gamble
Board Secretary

Conflict of Interest Abstention Memorandum

TO: Board Secretary, Wellshoro Area School District
FROM: Christopher Gastrock board member
DATE: April 10, 2012

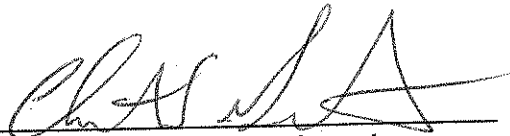
Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

XI. ACTION ITEMS - 1. Administration & Organization;

B. Conference Request

My conflict/reason for abstaining is as follows:

Jill Gastrock is my wife


Signature of board member

NOTE: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.