

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting

September 10, 2013

High School LGI Room – 7:00 PM

**MINUTES**

Called to Order by President Craig West at 7:03 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Steven Kramer, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Matthew Feil and Mr. Craig West.

Announcement of any Executive Session: September 10, 2013 at 6:30 PM, High School Faculty Room, for the purpose of legal matter;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mr. Scott Keck, Mr. Steve Adams, Mrs. Amy Repard and Mr. Robert Kreger; Student Representative, Troy Kennedy; Bruce Vickery, WASD Solicitor; Press Present: Kelly Stemcosky (Wellsboro Gazette); Cheryl Clarke (Williamsport Sun Gazette); Visitors: Mary Kay Bukeavich, Nutrition, Inc.;

Concerned Resident Issues: None

President West announced that at the end of the Agenda, there would be an additional item under Action Items to appoint Bruce Vickery, Esquire to represent the WASD in a pending legal matter.

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Poirier, seconded by Mr. Peropat to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meeting: August 13, 2013;
- B. Financial Reports – Board Summary Report, Student Activity Fund Summary and Capital Improvements/Stadium Fund.
- C. Approval of Bills: 2012-13 General Fund Invoices; 2012-13 Add-On General Fund Invoices; 2013-14 General Fund Invoices; 2013-14 Add-On General Fund Invoices; Stadium Fund Bills; 2013-14 School Lunch Fund Bills;

Public Comment on Title I and other Federal Programs – None

Report from Student Representative - Troy Kennedy reported that the fall sports teams are up and running. This year's homecoming theme is the 70's. There is a spirit week, Monday is PJ day, Tuesday is Super Hero Day, Wednesday, 70's Super Hero Day, Thursday, class color day and Friday, is green and white day. There will also be pep rally and a parade and a dance will follow the football game.

Report from the Superintendent – The kick-off to the 2013-2014 school year went extremely well. On August 28<sup>th</sup> we kicked the school year off with a welcome-back breakfast followed by a key note speaker, Mr. John Perricone. His message was extremely well-received and truly helped in setting the tone for another excellent school year. Superintendent Morral reported to the Board that our state audit is complete. He notified the Board that the Exit Conference for fiscal years 2010-11 and 2011-12 will be Friday, September 16, 2013 at 11:00 AM. Superintendent Morral then introduced Mary Kay Bukeavich from Nutrition, Inc. who gave a brief update on the District's food service

program and pertinent information relating to food service within the District. Superintendent Morral reported that Dr. Largey and Katie Akins will be reporting to the Board at the next board meeting regarding "STING:

Report from the Business Manager – Mrs. Newcomb reported that the state audit is finished and are still preparing for our local audit. Those auditors will be present the last week of September, first part of October. We have completed a Workman's Compensation. We have submitted our child accounting report and right now, we are working on Transportation, and Act 82 Athletic Report (which is new this year).

Report from the Administrators – Mr. Adams reported that the new elementary teachers and those that transferred have all transitioned well so far.

Mr. Pietropola reported that the Rock L. Butler Middle School was off to a good start. He advised that Rachel's Challenge would be presented on September 23, 2013 at both the Middle School Assembly and High School Assembly. Parents with their children would also be able to watch in the evening on that day.

Mr. Hewitt reported that the teachers participated in different forms of in-service activities during the Wednesday, Thursday, and Friday in-service days. Mr. John Perricone was a motivating speaker and the teachers finished out their day with building level faculty/grade level and department meetings. On Thursday, teachers from 3<sup>rd</sup>-8<sup>th</sup> grade and all speciation education teachers had a workshop sponsored through the IU, The A.N.S.W.E.R. Key routine. Teachers not involved in this training worked as department or grade level teams on their Learning Focused Lessons. On Friday, teachers participated in Promethean Training, learning different fundamental and advanced techniques for the smart board. The overall evaluation of the programs that were brought in was very positive as well as the time to meet by department and grade level to work on the Learning Focused plans.

Mr. Kreger reported that a lot of events were happening and hoped that the field holds up. The District hired Mike Hotchkiss as High School Head Soccer Coach and Natalia Vogler as High School Soccer Assistant Coach. He reported that the District is still in need of a High School Boys Track Head Coach.

Mr. Krick reported that the High Schools started off with a great start. The Perkins Grant is down this year \$21,300. We were able to get approval for a Supplemental Equipment Grant for vocational programs which is a new grant he discovered. We are guaranteed \$8,333.

Mrs. Repard reported that her department is being monitored in November 2013 and that Wellsboro Area School District is participating in the PA Youth Survey again this year with 6,8,10 and 12<sup>th</sup> graders regarding drug use, etc.

Mr. Kennedy reported on the PEP Grant.

President West advised that the Board need to elect PSBA Officers – Mrs. Shabloski made a motion, seconded by Mr. Chambers, to elect William S. LaCoff as President. The motion passed by unanimous voice vote. Mrs. Shabloski made a motion, seconded by Mr. Poirier, to elect Charles H. Ballard as Vice President. The motion passed by unanimous voice vote. Mrs. Shabloski made a motion, seconded by Mr. Poirier, to elect Norman G. Hasbrouck as Treasurer. The motion passed by unanimous voice vote. Mrs. Shabloski made a motion, seconded by Mr. Gastrock, to elect Kathy Swope as At-Large representative (Central). The motion passed by unanimous voice vote.

### CONSENT ITEMS

A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. **Second Reading and Adoption of Revised Board Policy # 217 – Graduation Requirements**

Consideration of approval for the adoption of revised WASD Board Policy #217 – Graduation Requirements.

B. **Second Reading and Adoption of Revised Board Policy #918 – Title 1 Parental Involvement**

Consideration of approval for the adoption of revised WASD Board Policy #918 – Title 1 Parental Involvement.

C. **Second Reading and Adoption of new Board Policy #702.1 – Naming Rights**

Consideration of approval for the adoption of new WASD Board Policy #702.1 – Naming Rights.

D. **Approval of Bid Opening and Award of Highest Bid (**

Consideration of approval of the Minutes of the following bid opening and award of highest bid

1. Bid opening for 1995 Ford F350 Dump Box Truck – August 16, 2013 at 2:00 PM –Administration Office
- Award of Bid: Vermilya Construction                      \$2800.00

E. **Private Parent Transportation Contracts**

Consideration of approval for private parent transportation contracts for the school year 2013-14:

1. Attachment X-1E-1;
2. Attachment X-1E-2;
3. Attachment X-1E-3;
4. Attachment X-1E-4;

F. **Collaboration Agreement**

Consideration of approval to enter into Collaboration Agreement with Tioga County Department of Human Services, WASD and The Student Transition and Recovery Program (S.T.A.R.), as presented.

G. **Title I After-School Tutoring Program**

Consideration of approval for the Title I After-School Tutoring Program to be funded through the 2012-2013 School Improvement Grant Fund for eligible students in Grades K-8, effective October 22, 2013 – July 2014.

2. **PERSONNEL**

A. **Resignation**

Consideration of approval to accept letter of resignation from:

1. Sharon Klinger, full-time Special Education Instructional Aide, effective August 19, 2013.

B. **Extra-Curricular Volunteer Appointments**

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2013-2014:

1. Dan Marple, Volunteer High School Boys Basketball Assistant Coach, effective September 11, 2013;
2. Ashley Redell, Volunteer High School Girls Soccer Assistant Coach, effective August 21, 2013;
3. Brett Kennedy, Volunteer High School Volleyball Assistant Coach, pending receipt of required clearances, effective August 21, 2013;
4. Elizabeth Hoover, Volunteer High School Volleyball Assistant Coach, effective August 21, 2013;
5. Charles Griscavage, Volunteer High School Boys Basketball Assistant Coach, effective August 19, 2013;
6. Melinda Kramer, as Volunteer Northern Tier Aquatics Club representative for Wellsboro High School swimmers, for the school year 2013-14;

C. **Conference Requests**

Consideration of approval for the following conference requests:

1. Matthew Rendos, High School Guidance Counselor, to attend "Academics & Athletics Workshop", State College, PA on September 26, 2013; (approximate costs of \$340.00 to be paid from Building Budget)

2. Carly Clark (Kindergarten Teacher), Michelle McNett (Elementary Learning/Emotional Support Teacher), Jessica Witmer (Elementary Learning/Emotional Support Teacher), Nathan Babcock (Elementary Physical Education Teacher), Morgan Shaffer (Middle School Music Teacher), Daniel Long (Middle School Math Teacher), Khirah Nesbit (Middle School Learning/Emotional Support Teacher), Denise Route (Middle School Computer/Careers Teacher), Annette Nuss (Middle School Social Studies Teacher), Elizabeth Norman (High School Biology Teacher), and Nancy Bair (High School English Teacher) to attend APL Level 1 Training (5 Day Workshop) in Elkland, PA on 9/10; 10/7; 10/22; 11/12; 11/20/2013; (approximate costs of \$14,600 to be paid from Title I and Title IIA Grants)

D. Extra-Curricular Resignations

Consideration of approval to accept letters of resignation from:

1. Ashley Redell, as High School Girls Soccer Assistant Coach for the school year 2013-14 effective August 20, 2013;
2. David Sanford, as High School Boys Track Head Coach for the school year 2013-14, effective August 14, 2013;

3. STUDENT

A. Requests for Homebound Instruction

Consideration of approval for the following requests for homebound instruction:

1. Student #1 HB 2013-14 as per her family physician for a period of four (4) weeks commencing approximately November 16, 2013;
2. Student #2 HB 2013-14 as per her family physician for a period of approximately four (4) weeks commencing September 9, 2013;

B. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 11 Ag Science/FFA students to National FFA Convention, Louisville, Kentucky on October 29 – November 3, 2013.
2. Lisa Higham, High School English Teacher, and Jodi Niver, High School Social Studies Teacher, to take 12 students (International Travel Group) to Scotland and England on June 15-23, 2015.

C. Independent Study Proposal

Consideration of approval for the following independent study proposal:

1. Clarissa Hawk, senior, requests to take an independent study – *Dual Enrollment Psychology*, a .5 credit course. Instruction will be provided during the 2013-14 Fall semester by Ms. Sharon Mohr, High School Social Studies Teacher.

4. OTHER

A. 2013-2014 Additions to WASD Substitute List

Consideration of approval for the 2013-2014 Additions to WASD Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Mr. Feil, aye; Motion carried;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

2. PERSONNEL

A. Transfer of Support Staff - A motion was made by Mrs. Shabloski, seconded by Mr. Neal to approve the following transfer:

1. Julie Foil, *from* part-time (5 hrs. per day/9 months) Charlotte Lappla Special Education (Learning Support) Instructional Aide *to* full-time (7 hrs. per day/9 months) Rock L. Butler Middle School Special Education (Life Skills) Instructional Aide, effective August 28, 2013. Pay rate will remain the same at \$14.56 per hour.

Upon a roll call vote: Mr. West, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Poirier, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Kramer, aye; Motion passed.

B. Hires - A motion was made by Mr. Peropat, seconded by Mr. Kramer to approve the following hires:

1. Shalane Gee, Elementary Librarian, effective August 28, 2013, (pending receipt of required clearances) Step #10, Masters Salary \$59,695 (Professional Salary Schedule for 2012-13, said amount may be adjusted after negotiations are settled per Contract Agreement between WASD and WAEA).
2. Kathryn E. Akins, School Psychologist (elementary priority), effective August 26, 2013, salary of \$45,000, contingent on the successful completion of a ninety-day (90) probationary working day period and obtaining an Educational Specialist I School Psychologist PA Teaching Certificate.
3. Katherine Sammons, as part-time (5 hrs per day/9 months) Charlotte Lappla Special Education (Learning Support) Instructional Aide, effective August 28, 2013 at a rate of \$10.00 per hour during the first 60-working day probationary period contingent on completion of required coursework at PATTaN. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

Upon a roll call vote: Mr. Feil, aye; Mr. West, aye; Mr. Poirier, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Chambers, aye;

C. Mentor - A motion was made by Mr. Gastrock, seconded by Mr. Kramer to approve the following mentor:

1. Sarah Wagaman as mentor of Shalane Gee, Elementary Librarian, for the school year 2013-14 in accordance with the New Teacher Induction Plan.

Upon a roll call vote: Mr. Peropat, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Poirier, aye; Mr. Neal, aye; Motion carried;

D. Extra-Curricular Hires - A motion was made by Mr. Feil, seconded by Mr. Chambers, to approve the following extra-curricular hires:

1. Mike Hotchkiss as High School Girls Soccer Head Coach for the school year 2013-14, effective August 27, 2013 through the end of the PIAA Soccer Championships (projected date of November 16, 2013). Stipend will be determined after negotiations are settled per Contract Agreement between WASD and WAEA.
2. Natalia Vogler as High School Girls Soccer Assistant Coach for the school year 2013-14, effective August 27, 2013 pending receipt of required clearances, through the end of the PIAA Soccer Championships (projected date of November 16, 2013). Stipend will be determined after negotiations are settled per Contract Agreement between WASD and WAEA.

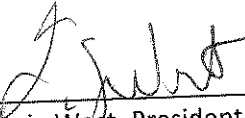
Upon a roll call vote: Mr. Poirier, aye; Mr. Peropat, aye; Mr. Feil, aye; Mr. Neal, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Mr. West, aye; Mr. Kramer, aye; Motion carried;


E. Appointment of Legal Counsel - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the appointment of Bruce Vickery, Esquire to represent the Wellsboro Area School District in a pending lawsuit filed in the Court of Common Pleas of Tioga County, PA at No. 162 CV 2013.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Poirier, aye; Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Neal, aye; Mr. Chambers, aye; Mr. West, aye; Mr. Feil, aye; Mr. Peropat, aye; Motion carried;

XII. Public Comment

XIII. Adjournment - A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock, to adjourn the meeting at 7:25 PM. All ayes.

  
\_\_\_\_\_  
F. Craig West, President  
Wellsboro Area School District Board of Education

  
\_\_\_\_\_  
Linda K. Gamble, WASD Board Secretary