

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

November 12, 2013

High School LGI Room – 7:00 PM

MINUTES

Called to Order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Chris Gastrock, Mr. Steven Kramer, Mr. Christopher Neal, Mr. John Peropat, Mrs. Atalanta Shabloski, Mr. Matthew Feil, Mr. Carl Chambers (arriving late), and Mr. Craig West. Member absent: Mr. Glenn Poirier.

Announcement of any Executive Session: October 29, 2013 at 5:00 PM – Administration Office, for the purpose of legal matter;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mr. Robert Kreger, Mr. Scott Keck and Mrs. Amy Repard; Student Representative Troy Kennedy; Press Present: Kelly Stemcosky (Wellsboro Gazette) and Cheryl Clarke (Williamsport Gazette); Visitors: Wayne Hackett and Susan Rudy;

Concerned Resident Issues – None

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Work Session Minutes of October 7, 2013, the regular Board Meeting of October 8, 2013 and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meetings – Work Session of October 7, 2013 and regular Board Meeting of October 8, 2013.
- B. Financial Reports – Board Summary Report (October 2013) and 2013-14 Student Activity Fund Summary;
- C. Approval of Bills – 2013-14 General Fund Invoices; 2013-14 Add-On General Fund Invoices; 2013-14 School Lunch Fund Invoices; 2013-14 Capital Improvement Fund; 2013-14 Add-On Capital Improvement Fund;

Public Comment on Title I and other Federal Programs – None

Report from Student Representative– Representative Troy Kennedy reported that the National Honor Society collected 23 units of blood from their blood drive in September. Next drive is 12/6/13. They also collected canned goods for the Food Panty as well as handed out candy on Halloween at the Chamber of Commerce. Our exchange student, Fabiana Rivas has addressed the Middle School students recently and is also helping out the Connectors in a tutoring program. The Law & Criminal Justice Club listened PA Superior Court Judge Sallie Mundy at their October meeting. The Connectors Plus group is becoming more involved in the school's community. The Student Council is sending 4 officers to a state conference at Boyertown, PA this week. The quiz Bowl Team will be traveling to Cornell University for the Quizbow. The 5th Annual Bookfest was held 10/26 at the Firemen's Annex. They raised approximately \$1500. Out of that amount, \$561 went to the School District to buy new books for each of the schools.

Report from Superintendent - Superintendent Morral presented plaques to Craig West and Chris Neal for their service to the Board. He reminded the Board Members of the STING t-shirts at their seats which is part of the anti-bullying

program going on in the District, spearheaded by Katie Akins and Dr. Ben Largey. He also let them know that they will be part of a professional video that is being produced by the students and faculty here in the District to promote STING.

Report from the Business Manager – Mrs. Newcomb reported that the Administration Office is finishing our independent audit and annual financial report. Most of the time spent has been on transportation contracts and the budget.

Report from the Administrators – Mr. Hewitt reported on the School Improvement Grant and the tutoring program associated with it.

Mr. Kreger reported on various fall season sporting events and the final ratings (such as football, boys soccer, golf, girls soccer, volleyball and boys/girls cross country.) He also gave the Middle School's ratings on football, volleyball, soccer, Boys and Girls Cross Country.

Mr. Krick commended Student Representative Troy Kennedy on his reporting to the Board on the various happenings in the High School. Mr. Krick also indicated that the Keystone Exams will be conducted on December 9 & 10, 2013 and the second wave will be done sometime in January 2014.

Mrs. Repard reported that the Monitoring Procedure has been completed by the Bureau of Special Education and everything went well in her department. Next week we will have a monitoring of the Prison and the Detention Center.

Report from Board Members – Mr. Chambers commented on the Shakespeare play and how well the students performed. He also thanked the Administration for traveling to Boiling Springs, PA and other places for various sporting tournaments and playoffs.

President West reported that Board Member John Peropat volunteered to take the Board's nominations and he will be in contact with them by email.

CONSENT ITEMS

A motion was made by Mr. Peropat, seconded by Mr. Kramer to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Northern Tier Industry Education Consortium Career Development Training Program

Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium Career to provide services to WASD students as provided in said Program. Fee structure shall be \$1,000 per student for the first 10 students, \$500 per student for 11 – 15 students and \$250 per student for all additional students. District will be invoiced for first half of school year at \$5,750; year-end invoice may vary somewhat from initial invoice.

2. PERSONNEL

A. Conference Requests

Consideration of approval for the following conference requests:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to attend "National Association of Agricultural Educators – National Agri-Science Teacher Ambassador Conference" in Las Vegas, NV on December 3 – 7, 2013 (approximate costs of \$300 (substitute costs) to be paid from Building Budget; all other travel and expenses are covered through the award)

2. Patrick Hewitt and David Krick to attend “2013 SAS (PA Standards Aligned System) Institute” , December 8-10, 2013 in Hershey, PA (approximate costs of \$615 to be paid from Curriculum and Instruction Fund)

B. Approval of Title I Math & Reading Tutor K-8 for the School Year 2012-2013

Consideration of approval of Ashley Redell to serve as Title I Math & Reading Tutors K-8 for the school year 2013-2014 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teachers used will be contingent upon student/parent participation by buildings and will be at the discretion of the administration.

C. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Chelsie Martin, High School Girls Basketball Assistant Coach, effective October 25, 2013.

D. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2013-2014:

1. Chelsie Martin, as Volunteer High School Girls Basketball Assistant Coach, effective November 13, 2013;
2. Adam Cleveland, as Volunteer High School Wrestling Assistant Coach, effective November 13, 2013;

E. Resignation for the Purpose of Retirement

Consideration of approval to accept letter of resignation from Connie Alexander, High School Custodian, for the purpose of retirement, with regret, effective February 14, 2014;

3. **STUDENT**

A. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Jodi Niver Wieder, High School Student Council Advisor, to take 4 Student Council students to Annual State Conference in Boyertown, PA on November 14 – 16, 2013.
2. Jennifer Erway, High School Spanish Teacher, to take 20+ students to Madrid, Segovia, Burgos, Bilbao, San Sebastian, Pamplona and Barcelona, Spain on March 10-19, 2015.
3. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 30 students (Agriculture/FFA) to attend “PA FFA 2013 Agriculture Cooperation Establishes Success (ACES) Conference, Harrisburg, PA on February 15 & 16, 2014.
4. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 4 students (Grand Canyon FFA) to attend “2013 Annual DVC FFA Leadership Conference” , Doylestown, PA on March 28 – March 1, 2014;

B. Request for Homebound Instruction

Consideration of approval for request for homebound instruction for Student #3, HB 2013-14 as per his family physician for a period of approximately three (3) weeks commencing October 22, 2013.

4. **OTHER**

A. 2013-2014 Additions to WASD Substitute List

Consideration of approval for the 2012-2013 WASD Substitute List as presented.

Upon a roll call vote: Mr. West, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Chambers, aye; Motion carried; Mr. Poirier was absent.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Contract for "In School" Nursing Services – Bayada Home Health Care - A motion was made by Mrs. Shabloski, seconded by Mr. Neal, to approve the Contract for "In School" Nursing Services with Bayada Home Health Care to provide nursing services for a special-needs WASD student, at the rate of \$40.20 per hour, effective October 21, 2013 – June 13, 2014 or until such time as student becomes eligible to receive care under a PA Medicaid Waiver Program, whichever is sooner.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. West, aye; Mr. Kramer, aye; Mr. Chambers, aye; Mr. Neal, aye; Mr. Peropat, aye; Motion carried; Mr. Poirier was absent.

B. Lease Agreement between WASD and PA College of Technology - A motion was made by Mr. Kramer, seconded by Mr. Gastrock, to approve the District to enter into a Lease Agreement with PA College of Technology for multiple rooms and offices to advance education and instruction for students enrolled at the PA College of Technology. Said Lease to include but not be limited to rent, custodial and maintenance fees, any and all applicable utilities, and parking fees. Total consideration for the term of the least (January 1, 2014 – December 31, 2014) totals \$32,310.00. Said Lease may be renewed for one additional year with an increase to the rental payments to an amount no greater than \$77.50 per month.

Upon a roll call vote: Mr. West, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Chambers, aye; Motion carried; Mr. Poirier was absent.

C. WASD Contracts for the Transportation of School Pupils - A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the Wellsboro Area School District Contracts for the Transportation of School Pupils with Niles Transportation, Inc. and Benedict's Bus Service LLC, for a period of three (3) years commencing July 1, 2013 – June 30, 2016. The projected total cost for the contracts for the 2013-14 school year is \$938,934.

Upon a roll call vote: Mr. Kramer, aye; Mr. Neal, aye; Mr. West, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Motion carried; Mr. Poirier was absent.

At this point in time, the President Craig West announced there would be a brief Executive Session in the High School Conference Room at 7:17 PM for the purpose of a legal matter. The Board returned to their seats at 7:29 PM.

D. Denial (Granted Relief) of Wellsboro Area Education Association Grievance 2013-14-01 - A motion for denial of the Wellsboro Area Education Association Grievance 2013-2014 was made by Mrs. Shabloski, seconded by Mr. Neal.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. West, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Feil, aye; Motion carried; Mr. Poirier was absent.

2. **PERSONNEL**

A. Extra-Curricular Hires - A motion was made Mrs. Shabloski, seconded by Mr. Peropat, to approve the following extra-curricular hires for the school year 2013-2014:

1. Brenda Brought	Elementary English Chairperson	\$1,082
2. Bonnie Stanley	Elementary Social Studies Chairperson	\$1,082
3. Matthew Hildebrand	Elementary Science Chairperson	\$1,082

4. Stephen Boyce	Elementary Math Chairperson	\$1,082
5. Ed Hamm	Middle School Science Chairperson	\$1,082
6. Tina Colton	Middle School Math Chairperson	\$1,082
7. Kevin Cavanaugh	Middle School Social Studies Chairperson	\$1,082
8. Jennifer Paucke	Middle School English Chairperson	\$1,082
9. Elizabeth Hoover	High School English Chairperson	\$1,082
10. Sharon Mohr	High School Social Studies Chairperson	\$1,082
11. Michelle McNett	High School Girls Assistant Basketball	\$2,874
12. Penny Button	High School Math Chairperson	\$1,082
13. Tammy Knowlton	High School Related Arts Chairperson	\$1,082
14. Kate Copp	High School Special Education Chairperson	\$1,082

Upon a roll call vote: Mr. Neal, nay; Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. West, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Motion carried; Mr. Poirier was absent.

B. Extra-Curricular Hire - A motion was made by Mr. Chambers, seconded by Mrs. Shabloski, to approve the following extra-curricular hire for the school year 2013-2014:

1. Mary Peropat	High School Science Chairperson	\$1,082
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Upon a roll call vote: Mr. Peropat, abstained; Mr. Neal, nay; Mr. Gastrock, aye; Mrs. Shabloski, aye; Mr. West, aye; Mr. Feil, aye; Mr. Chambers, aye; Mr. Kramer, aye; Motion carried; Mr. Poirier was absent.

XII. Public Comment - None

XIII. Adjournment - A motion was made by Mr. Neal, seconded by Mrs. Shabloski, to adjourn the meeting at 7:33 PM. All ayes.



F. Craig West, President
Wellsboro Area School District Board of Education



Linda K. Gamble, WASD Board Secretary