

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

March 12, 2013

High School LGI Room – 7:00 PM

MINUTES

Called to Order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers; Mr. Christopher Gastrock, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer and Mr. Craig West. Member absent: Mr. Feil

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola and Mr. Robert Kreger; Board Secretary, Linda Gamble; Bruce Vickery, WASD Solicitor; Press Present: Natalie Kennedy (Wellsboro Gazette) and Cheryl Clark (Williamsport Sun Gazette); Student Representatives Troy Kennedy and James Mundy; Visitors Present: Al Bieber; Wayne Hackett; Jodi Wieder; Katey Pacific; Teri Austin; Stone Alexander; Spring Lohr; Sarah Wagaman; Todd Wagaman; Eric Bieber;

Concerned Resident Issues: Al Bieber, a resident of Wellsboro Area School District, expressed to the Board his opinion and concerns concerning the stadium project.

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Kramer, seconded by Mr. Chambers to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

A. Minutes of Previous Meetings:

1. Regular Board Meeting of January 8, 2013;
2. Regular Board Meeting of February 12, 2013;

B. Financial Reports – Board Summary Report (February 2013); 2012-13 Student Activity Fund Summary; Capital Improvements/Stadium Fund/General Fund Information Report;

C. Approval of Bills – 2012-13 General Fund Invoices; 2012-13 School Lunch Fund Invoices; Stadium fund Invoice; Capital Improvement Fund Invoice; 2012-13 Add-On General Fund Invoices; 2012-13 Add-On Capital Improvement Invoice; 2012-13 Add-On School Lunch Fund Invoice;

Public Comment on Title I and other Federal Programs – None

Report from Student Representatives - Representatives Troy Kennedy and James Mundy reported on the various student events taking place in the District.

Report from Superintendent – Superintendent Morral reported to the Board that on February 21, 2013 Katey Pacific, Stone Alexander and Troy Kenned attended the PASC (PA Association of Student Councils) Youth Summit in Harrisburg. Over 60 students throughout Pennsylvania met to discuss educational issues affecting students in PA at the Capito Building. Participants were required to research an issue found within one of 4 categories, crate a proposal and submit it prior to attendance. While at the conference, students met in their groups to refine topics to one proposal within the 4 categories: Academic Accountability, Equitable School Funding, Teacher Evaluation & Professional Development, and Curricular & Co-Curricular Design in the Educational Process. Final proposals were debated on the House floor, voted

upon and then refined to be submitted to local and state representatives. Katey, Stone, and Troy, members of the Class of 2016 are here this evening to present the proposals in which they participated to the School Board.

The District's 2013 Spring Newsletter is currently being printed by Tioga Publishing. As always, it has relevant topics relating to Wellsboro Area School District and he commended the Administration for submitting relevant articles that are informative to our parents and community.

Last but not least, tonight we are accepting the retirement and resignation of two people within our school district team. Cindy Boyce, our transportation coordinator and previous board secretary is retiring and our school psychologist, Kelly Gibson, is resigning and relocating closer to home. Superintendent Morral thanked both Cindy and Kelly for their dedication and commitment to WASD and wish them the best in all future endeavors.

Report from Business Manager – Mrs. Newcomb reported that the District Office is continuing to work on our Budget. She reported that the District's health insurance will increase 12% this year. We will continue to work on our Food Management Contract with PDE for next year. Mr. Murphy and I are getting ready to attend Child Accounting Conference in Hershey, PA which is always informative as it relates to our PIMS reporting for Child Accounting.

Report from the Administrators

Mr. Adams had nothing to report.

Mr. Pietropola informed the Board that the Middle school had 117 students complete the first day of online PSSA testing in writing. He thanked Bryan Murphy, Todd Seeley, and Shane Cleveland for all of their help.

Mr. Kreger advised the Board of the Wrestlers that went to post-season: Blake Gamble, Eli Kennedy and Chad Daugherty. He also talked about the Boys' Basketball team and their trip to states and the impact that Dawson Prough's act at Loyalsock has had on the student body.

Mr. Krick read an email sent to Mr. Todd Outman, Boys Basketball Coach, from Michael Rendos (father to our Matt Rendos) who is an PIAA official from Central Mountain High School. In that email, he praised the boys' basketball team of their sportsmanship and fair play. Some of his comments were: "While the Hornets may have come up a little short on the scoreboard on Saturday, they were resounding winners in the game of life played at the same time. Your team, staff and you seized one of life's teachable moments on Saturday. What a lesson you taught to all who were fortunate to be there!" The second was a letter from the President of the Loyalsock Booster Club addressed to Mr. Krick. He commended the boys' basketball team and coach on their unparalleled display of sportsmanship at Saturday's basketball game.

Mr. Krick also reported that the Keystone exam result from the winter testing windows for all Junior students had been received and students were being informed by the guidance office this week.

Mr. Kennedy reported on the PEP Grant – business as usual. He thanked Steve Adams and Sarah Wagaman for their hand in the full-page PEP Summary for the spring newsletter. Regarding the Wellness Committee – they have begun to assess our current wellness policy as we wait for further guidance on the required policy revisions. Next meeting is scheduled for April 3rd at 3:30 in the High School Guidance Office.

Mr. Hewitt reported that the Title 1 Dinner is Tuesday, March 10th at Don Gill. Teachers will meet with next year's students and parents to talk about what the program will be and what the parents can do over the summer to help their children read. Title 1 Teachers are applying to the Four Foundations for a grant to help support the AR program. Mr. Hewitt in the process of applying for the School Improvement Grant which supports the tutoring programs, the program for the current year just ended, and applying for Wellsboro to be a Supplemental Education Service (SES) provider. He

spoke about the Dual Enrollment Agreement with Mansfield University for online classes. Lastly, he mentioned Wellsboro is participating in the PVAAS Teacher Effectiveness Evaluation Pilot Project where teachers will be linked to students they teach and the students' scores on the PSSA's or Keystone test s.

Dr. Ben Largey advised the Board that Galeton School District had approached the District about the possibility of one of their third grade students taking our online classes through Wellsboro Online Academy. He explained to the Board regarding the Dual Enrollment Course Agreement with Galeton Area School District which was on the Agenda to be approved.

Report from the Board Members

Mr. Chambers had the opportunity to see the spring musical and commented on what a great job the students did. He also mentioned Chad Daugherty winning the Sportmanship Award for the entire district.

CONSENT ITEMS:

A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. BLaST Intermediate Unit #17 Budget for Fiscal Year 2013-14

Consideration of approval of the BLaST Intermediate Unit #17 2013-14 General Operations Budget for the fiscal year July 1, 2013 – June 30, 2014 in the amount of \$2,260,561 as presented. There is no assessment to the District for the General Operations Budget.

B. WASD School Calendar for School Year 2013-2014

Consideration of approval for the 2013-2014 Wellsboro Area School District School Calendar.

C. Dual Enrollment Agreement between WASD and Mansfield University

Consideration of approval to authorize the Wellsboro Area School District to enter into Dual Enrollment Agreement with Mansfield University to offer dual enrollment courses to eligible junior and senior high students during the fiscal school year 2013-2014 in accordance with Article XVI of the Public School Code.

D. Appointment of District Treasurer

Consideration of approval for the appointment of Marcia Newcomb, Business Manager, as District Treasurer for the 2013-2014 school year.

E. Federal Programs Consolidated and Other State/Federal/Private/Local Grant Opportunities

Consideration of approval that authorization be granted to submit grant applications for Federal Programs Consolidated and other state/federal/private/local grant opportunities may be become available.

F. Letter of Collaborative Agreement

Consideration of approval of Letter of Collaborative Agreement between the Wellsboro Area School District and NHS Human Services Therapeutic Family Care Program of Bradford/Sullivan County, as presented.

G. WOA (Wellsboro Online Academy) Dual-Enrollment Agreement with Galeton Area School District

Consideration of approval to authorize Wellsboro Online Academy to enter into Dual Enrollment Course Agreement with Galeton Area School District to provide courses in the area of education to eligible students during the 2012-13 school year.

2. **PERSONNEL**

A. **Conference Requests**

Consideration of approval for the following conference requests:

1. Tanya Harmon and Matthew Rendos, High School Guidance Counselors, to attend "PASSHE Counselor Information Day" on March 22, 2013 in Bloomsburg, PA (approximate costs of \$53.68 to be paid from Building Budget)
2. Philip Snyder, High School Physical Education Teacher, to attend "Go Teach: Introduction to Snowshoeing" on April 11, 2013, at Tyler State Park, Newtown, PA (approximate costs of \$700 to be paid from PEP Grant)

B. **Appointment of Internship**

Consideration of approval for the appointment of Danielle Gentile, Alfred University, interning with Dr. Ben Largey, School Psychologist for the school year 2013-2014, pending receipt of required clearances;

C. **Extra-Curricular Volunteer Appointment**

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2012-2013:

1. Corey Lewis, as High School Boys Tennis Volunteer Assistant Coach, effective March 13, 2013;
2. Aaron Singer, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
3. Melanie Berndtson, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
4. Nathan Babcock, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
5. Matt Hildebrand, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
6. Carolyn Mitchell, as High School Girls Track Volunteer Assistant Coach, effective March 13, 2013;
7. David Allen, as High School Baseball Volunteer Assistant Coach, effective March 13, 2013;
8. Michael Pietropola, as High School Football Volunteer Assistant Coach, effective March 13, 2013, for the school year 2013-14;

D. **Resignation for the Purpose of Retirement**

Consideration of approval to accept letter of resignation from Cynthia Boyce, Transportation/Purchasing Coordinator, for the purpose of retirement, with regret, effective June 28, 2013.

E. **Resignations**

Consideration of approval to accept letters of resignation from:

1. Kelly Gibson, School Psychologist, Elementary Priority, effective March 28, 2013.
2. Deborah King, Special Education Instructional Aide, effective February 25, 2013;

F. **Request for Child Rearing Leave**

Consideration of approval for the Request for child-Rearing Leave by Krista Wheeler, Special Education Instructional Aide, extending from March 28, 2013 through the end of the school year 2012-13.

3. **STUDENT**

A. **Request for Homebound Instruction**

Consideration of approval for homebound instruction for Student #6 HB 2012-2013 as per his family physician for the remainder of the school year.

B. **Expulsion Agreement**

Consideration of approval of Expulsion Agreement for Student #3 E 2012-2013;

C. **Overnight Field Trip Request**

Consideration of approval for the following overnight field trip request:

1. Judy Smithgall, High School Choral Teacher, taking 2 chorus students to Region IV State Chorus at Mid-West High School, on March 21-23, 2013;
2. Judy Smithgall, High School Choral Teacher, taking 1 student to District Vocal Jazz Festival at Wyalusing Valley High School, on April 4-6, 2013.

D. Independent Study Proposal

Consideration of approval for the following independent study proposal:

1. Ashley Spurgeon, sophomore, requests to take an independent study – *Criminal Fiction*, a .5 credit course. Instruction will be provided during the 2012-13 Spring semester by Sharon Mohr, High School Social Studies teacher.

E. Request to Close a Student Activity

Consideration of approval to close the following student activity account:

1. District Student Council, no longer in existence, with a remaining balance of \$165.23 to be transferred to HS Student Council L840 S;

4. OTHER

A. 2012-2013 Additions to WASD Substitute List

Consideration of approval for the 2012-2013 WASD Substitute List as presented.

Addition of Instructional Aide:

Carissa Grossman 210 Ding Dang Road, Wellsboro, PA 607-329-4325 pending receipt
of required documents

B. Handicap Van Driver

Consideration of approval for the following handicap van driver for Benedict's Bus Service:

1. Jenell M. Pelton, pending receipt of all required clearances;

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. West, aye; Motion carried; Mr. Feil was absent;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Performance Audit Report for Years Ending June 30, 2009 & 2010 – A motion was made by Mr. Peropat, seconded by Mr. Neal, to approve the Management's Response to the Performance Audit Report for Years ending June 30, 2009 and 2010 issued by the PA Department of the Auditor, as presented.

Upon a roll call vote: Mr. Gastrock, aye; Mr. West, aye; Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Chambers, aye; Motion carried; Mr. Feil was absent;

B. EHL Consulting Group, Inc. "Comprehensive Fundraising Initiative" Agreement - A motion was made by Mrs. Shabloski, seconded by Mr. Poirier, to approve the Wellsboro Area School District to enter into "Comprehensive Fundraising Initiative" Agreement with EHL Consulting Group, Inc. commencing March 15, 2013 – January 31, 2014 as presented.

Upon a roll call vote: Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Motion carried; Mr. Feil was absent;

2. **PERSONNEL**

A. Transfer of Professional Staff - A motion was made by Mr. Kramer, seconded by Mr. Neal, to approve the following professional staff transfer:

1. Karen Farrer from Elementary Learning/Emotional Support Teacher to Second Grade Teacher, effective August 28, 2013;

Upon a roll call vote: Mrs. Shabloski, aye; Mr. West, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Poirier, aye; Motion carried; Mr. Feil was absent;

B. Recall of Furloughed WASD Employee – A motion was made by Mr. Chambers, seconded by Mr. Peropat, to approve the recall of the following furloughed employee:

1. Krista Wheeler as part-time Special Education Instructional Aide (replacing Deborah King), effective February 25, 2013, in accordance with Article VIII-Layoff and Recall/Vacancies and Transfers, Section 8-03-Recall of the Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association.

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. West, aye; Motion carried; Mr. Feil was absent;

C. Extra-Curricular Hires - A motion was made by Mr. Neal, seconded by Mr. Peropat, to approve the following extra-curricular hires for the school year 2012-13:

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|----|---------------|--|--------|
| 1. | Shane Mascho | High School Baseball Assistant Coach | \$2298 |
| 2. | David Sanford | High School Boys Track Head Coach | \$3518 |
| 3. | John Shaffer | High School Boys Track Assistant Coach | \$2399 |

For School Year 2013-14:

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|----|-----------------|--------------------------------------|-------------------------|
| 4. | Benjamin Miller | High School Football Assistant Coach | Salary to be determined |
| 5. | John Davis | High School Football Assistant Coach | Salary to be determined |
| 6. | Nathan Babcock | High School Football Assistant Coach | Salary to be determined |
| 7. | John Johnston | High School Football Assistant Coach | Salary to be determined |

Upon a roll call vote: Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. West, aye; Mr. Gastrock, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Kramer, aye; Motion carried; Mr. Feil was absent;

D. Hires – A motion was made by Mr. Kramer, seconded by Mr. Peropat, to approve the following hires:

1. Ken Power, part-time Groundskeeper, at a rate of \$11.00 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;
2. Carol Anne Shabloski, part-time Groundskeeper, at a rate of \$11.00 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;
3. Thomas Briggs, part-time Groundskeeper, at a rate of \$11.25 per hour, on an “as-needed basis” effective March 13, 2013 and ending November 15, 2013;

Upon a roll call vote: Mr. West, aye; Mrs. Shabloski, abstained; Mr. Poirier, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Motion carried; Mr. Feil was absent;

XII. Public Comment

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Chambers, to adjourn the meeting at 7:48 PM. All ayes.



F. Craig West, President
Wellsboro Area School District Board of Education



Linda K. Gamble, WASD Board Secretary