

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
October 8, 2013
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Craig West at 7:01 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Matthew Feil and Mr. Craig West. Members absent: Mr. Carl Chambers, Mr. Chris Gastrock and Mr. Steve Kramer.

Announcement of any Executive Session: October 8, 2013 at 6:30 PM, High School Faculty Room, for the purpose of a student matter.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mr. Scott Keck, Mr. Steve Adams (arriving at 7:03 PM), Mrs. Amy Repard and Mr. Robert Kreger; Student Representative, Troy Kennedy; Bruce Vickery, WASD Solicitor; Press Present: Natalie Kennedy (Wellsboro Gazette); Visitors: Linda West, Lisa Higham, Eric Bieber, Tammy Knowlton and husband; Dr. Ben Largey, Katie Akins; Katrina Doud; Wayne Hackett;

Concerned Resident Issues: Eric Bieber, parent of three children in the District, of Wellsboro, PA addressed the Board with two issues. The first issue dealt with the inspection of back packs at the Middle School. The second issue dealt with his presence at the Middle School as a visitor.

Approval of Agenda – President West noted there were two corrections to the Agenda : Under Action Items, 1 – Administration and Organization, A. Fund Transfer – it has been amended to read: Consideration of approval to transfer surplus monies from the 2012-13 General Fund of the LEA (Local Education Agency) at the end of the 2012-13 fiscal year into the Wellsboro Area School District’s Capital Project Fund. The NOTE should be crossed out. (2) Under Action Items, I – Administration and Organization, B. Purchase of 2014 10-Passenger Van, it should read: “Consideration of approval for the purchase of a 2014 10-Passenger Van at a cost of up to \$27,000 to be purchased through the Central Westmoreland Council of Governments Contract 1380MV-013-014 (from state bid list). Van will be purchased with athletic funds.” A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Shabloski, seconded by Mr. Poirier, to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meeting: September 10, 2013;
- B. Financial Reports – Board Summary Report (September 2013);
- C. Approval of Bills – 2012-13 General Fund Invoices; Add-On General Fund Invoices; 2013-14 School Lunch Fund Bills; Add-On School Lunch Fund Bills;

Public Comment on Title I and other Federal Programs – None

Report from Student Representative – Troy Kennedy reported that Homecoming was great. Golf team is doing great. Rachel’s Challenge is going on. There is a club for Rachel’s Challenge going on. Troy reported on happenings with the Student Council (full-body). He reported that the FFA students set up cornstalks on the Main Street boulevards. He reported that the Spanish students reported Mrs. Steinbacher is doing fine in her first year of teaching.

Report from the Superintendent – Mr. Morral announced that the Board would be presented with a “STING” presentation by Dr. Ben Largey and Katie Akins. It is a nice platform to deliver a variety of character education and use valuation resources throughout the community with the intent of making a difference in our staff, students and community.

Report from the Business Manager – Mrs. Newcomb reported that we closed out our state audit. We are almost done with independent audit. Still working on end of the year reports and looking forward to working on 2014-15 budget.

Report from the Administrators – Mr. Pietropola reported that the FOR (Friends of Rachel) has developed at the Middle School as part of the presentation from Rachel’s Challenge. He also recognized the Middle School teachers for their marked improvement within the PVAAS system. He noted that the Middle Students are growing academically.

Mr. Hewitt reported that the tutoring program for this year is getting ready to start on October 21st. The funding is from the 2012-13 School Improvement Grant. He indicated that the program is running different than in the past. This year we are running three (5) week sessions; one in the fall, one in the spring just before PSSA time and one in the summer. The reason for the change was to keep the program fresh for the students and tutors.

Mr. Kreger reported that Homecoming this year was the best yet and there was increased community response. He acknowledged and thanked Shane Cleveland, audio coordinator for the District, for his help in getting the stadium public address system working. He also advised that the Athletic Department has given complimentary passes to all Wellsboro Police Department officers as well as 2 passes to fire and EMS as tokens of appreciation for everything they do for the District.

Mr. Krick – We did start the week of with Rachael’s Challenge. He reported on the PSAT testing to take place on next Wednesday.

Report from the Board Members – None

Solicitor Bruce Vickery – In response to the public comment, Bruce stated that the District’s policy on searching of back packs was in accordance with the law and is being implemented properly.

CONSENT ITEMS

A motion was made by Mrs. Shabloski, seconded by Mr. Poirier, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Negotiations

Consideration of approval to contract with Patrick Fanelli, Esquire of Fanelli Willett Law Offices, 2875 Route 764, Suite 4, Duncansville, PA 16635 to be a spokesperson for the Wellsboro Area School District at the bargaining table for contract negotiations between the District and Wellsboro Area Education Association at a rate of \$155.00 per hour.

B. Contract for Music Therapy Services

Consideration of approval for “Contract for Music Therapy Services” contracted through Arts for All, effective September 3, 2013 through June 28, 2014. (Fees: \$60 per direct service hour for group and individual sessions; \$47 per hour for consultation; \$107 flat fee for each assessment)

C. Agreement between WASD and Snyder’s Driving School, L.L.C.

Consideration of approval of Agreement between Wellsboro Area School District and Snyder’s Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operators’ license and promote safe driving habits within the requirements of the PA Department of Transportation.

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2013-2014:

1. Carl Chambers, Volunteer High School Wrestling Assistant Coach, effective September 16, 2013;
2. Duane Hoffman, Volunteer High School Wrestling Assistant Coach, pending receipt of required clearances;
3. Brenton Acorn, Volunteer High School Wrestling Assistant Coach, pending receipt of required clearances;
4. Chad Daugherty, Volunteer High School Wrestling Assistant Coach, pending receipt of required clearances;
5. James Langs, Volunteer High School Soccer Assistant Coach, effective September 24, 2013;
6. Keith Cavanaugh, Volunteer High School Girls Basketball Assistant Coach, effective October 3, 2013;

B. Conference Request

Consideration of approval for the following conference request:

1. Marcia Smith, Life Skills Support Teacher, Dawn Bergen, Life Skills Support Teacher, Anjanette Cole, Life Skills Support Teacher, Fay Driskell, Neva Miller, and Judi Hume , Special Education Instructional Aide, to attend “Quality Behavior Solutions Recertification”, Williamsport, PA on October 15, 2013 (approximate costs of \$719.15 to be paid from Access Funds)
2. Dawn Bergen, Life Skills Support Teacher, to attend “Social Thinking Providers Conference”, Hatboro, PA on October 23 & 24, 2013 (approximate costs of \$791 to be paid from Access Funds)

C. Approval of Title I Math & Reading Tutors K-8 for the School Year 2013-2014

Consideration of approval of the following individuals to serve as Title I Math & Reading Tutors K-8 for the school year 2013-2014 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teaches used will be contingent upon student/parent participation by buildings and will be at the discretion of the administration:

1. Khirah Nesbit
2. Daniel Long
3. Vicki Campbell
4. Karen Farrer
5. Matthew Perry
6. Michelle McNett
7. Leah Mosher
8. Heather McCabe
9. Lorraine Tooker
10. Heather Callahan
11. Angela Rhone
12. Shannon Tice
13. Brenda Copp
14. Deborah Greco
15. Shannon Ferry
16. Carly Bowen-Clark

D. Request for Child Rearing Leave

Consideration of approval for the Request for Child-Rearing Leave by Tanya Harmon, High School Guidance Counselor, extending from approximately October 31, 2013 for a period of twenty (20) days.

3. STUDENT

A. Expulsion Agreement

Consideration of approval of Expulsion Agreement for Student #1-E 2013-2014;

4. **OTHER**

A. **2013-2014 Additions to WASD Substitute List**

Consideration of approval for the 2013-2014 Additions to WASD Substitute List as presented.

Additions to Teachers:

Brian Kehoe	49 Meade St., Wellsboro, PA	Emergency Certified
Shawn Mayo	181 St. James St., Mansfield, PA	Emergency Certified
Angela Martinez	3017 Princeton St., Wellsboro, PA	Secondary Math

B. **Transportation Drivers**

Consideration of approval for the following transportation drivers:

1. Kathleen M. Wetherbee, school bus driver for Benedict's Bus, pending receipt of required clearances;
2. Charles T. McElrath, school bus driver for Benedict's Bus, pending receipt of required clearances;

Upon a roll call vote: Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Peropat, aye; Mr. Neal, aye; Mr. Feil, aye; Motion carried; Mr. Gastrock, Mr. Chambers and Mr. Kramer were absent;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Fund Transfer** – A motion was made by Mr. Neal, seconded by Mr. Peropat, to approve the transfer of surplus monies from the 2012-13 General Fund of the LEA (Local Education Agency) at the end of the 2012-13 fiscal year into the Wellsboro Area School District's Capital Project Fund.

Upon a roll call vote: Mr. Peropat, aye; Mr. Feil, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Neal, aye; Motion carried; Mr. Gastrock, Mr. Chambers and Mr. Kramer were absent;

B. **Purchase of 2014 10-Passenger Van** – A motion was made by Mr. Peropat, seconded by Mr. Neal, to approve the purchase of a 2014 10-Passenger Van at a cost of up to \$27,000 to be purchased through the Central Westmoreland Council of Governments Contract 1380MV-013-014 (from state bid list). Van will be purchased with athletic funds.

Upon a roll call vote: Mrs. Shabloski, aye; Mr. Neal, aye; Mr. Peropat, aye; Mr. Poirier, aye; Mr. West, aye; Mr. Feil, aye; Motion carried; Mr. Gastrock, Mr. Chambers and Mr. Kramer were absent;

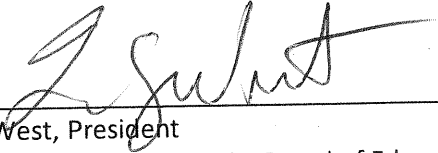
2. **PERSONNEL**

A. **Approval of Title I Math & Reading Tutors K-8 for the School Year 2013-2014** - A motion was made by Mrs. Shabloski, seconded by Mr. Poirier, to approve Cynthia Carr to serve as Title I Math & Reading Tutor K-8 for the school year 2013-2014 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teachers used will be contingent upon student/parent participation by buildings and will be at the discretion of the administration.

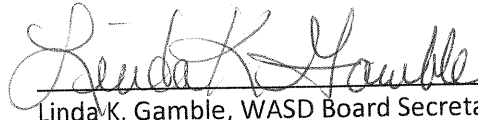
Upon a roll call vote: Mr. West, abstained; Mr. Neal, aye; Mr. Feil, aye; Mr. Poirier, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Motion carried; Mr. Gastrock, Mr. Chambers and Mr. Kramer were absent;

XII. **Public Comment**

XIII. **Adjournment** – A motion was made by Mrs. Shabloski, seconded by Mr. Neal, to adjourn the meeting at 7:40 PM. All ayes.



F. Craig West, President
Wellsboro Area School District Board of Education



Linda K. Gamble, WASD Board Secretary

ABSTENTION FOR CONFLICT OF INTEREST MEMORANDUM

TO: Board Secretary, WELLSBORO AREA SCHOOL DISTRICT
School District

FROM: F. Craig West Board member

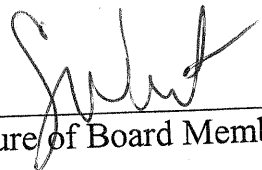
DATE: October 8, 2013

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Agenda Item, ACTION ITEM - 2 PERSONNEL - Approval of Title I
Math & Reading Tutors K-8 for the School Year 2013-14

My conflict/reason for abstaining is as follows:

Cynthia Carr is my sister.


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added) This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section IIII) prohibits vting to hire certain relatives.