

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
April 9, 2013
High School LGI Room – 7:00 PM

MINUTES

Called to Order by President Craig West at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Craig West led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers (arriving at 7:05 PM); Mr. Christopher Gastrock, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mr. Steven Kramer, Mr. Matthew Feil and Mr. Craig West. Member absent: Mr. Christopher Neal.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard; Board Secretary, Linda Gamble; Press Present: Natalie Kennedy (Wellsboro Gazette); Student Representative Troy Kennedy; Visitors present: Wayne Hackett, Matthew Guillaume;

Announcement of any Executive Sessions: April 9, 2013 at 6:30 PM, High School Faculty Room, for the purpose of student matter;

President Craig West read the Guidelines for Public Comment.

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Kramer to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the Board Minutes and Financials as presented. The motion passed by unanimous voice vote.

- A. Minutes of Previous Meeting – Regular Board Meeting of March 12, 2013.
- B. Financial Reports – Board Summary Report (March 2013); 2012-13 Student Activity Fund Summary; Capital Improvements/Stadium Fund/General Fund Information Report;
- C. Approval of Bills – 2012-13 General Fund invoices; 2012-13 School Lunch Fund Invoices; Stadium Fund Invoices; Capital Improvement Fund Invoices; General Fund Add-On Invoices; School Lunch Fund Add-On invoices;

Public Comment on Title I and other Federal Programs – None

Report from Student Representatives – Representative Troy Kennedy reported on the various student events happening in the District.

Report from Superintendent – Superintendent Morral directed his report to the proposed preliminary general fund budget that is on the Agenda tonight. He reported that the Budget & Finance Committee over the past several months has worked diligently to evaluate and prepare a fiscally responsible budget that meets the current needs of our programs here in the District. He indicated that the preliminary budget shows expenses of \$23,311,799 with revenues of \$23,021,664 showing a deficit of \$290,115. Superintendent Morral went into detail outlining what was responsible for the increased costs and also what our local revenues come from. He indicated that the final budget has to be prepared by mid-May for public review with final adoption planned for June 11, 2013.

Report from the Business Manager – Mrs. Marcia Newcomb thanked the administrators for being patient with the District Office due to the fact that we have lost one of our ladies in the office.

Report from the Administrators

Mr. Steven Adams reported the PSSA testing is underway and running well.

Mr. Mike Pietropola reported that 2 bears were caught at the Middle School. The Math PSSA started today. The play, "Little Mermaid" was being presented by the Middle School students on Thursday, Friday and Saturday night at 7:00 PM. One showing on

Sunday at 2:00 PM. He also commented on the Teachers' Assembly that was presented this week at the Middle School and thanked the teachers for a job well-done.

Mr. Pat Hewitt spoke on the Title 1 Annual Dinner Meeting held on March 19th. 137 people were in attendance. Parents had an opportunity to fill out a survey to provide feedback on what they liked or disliked about our Title 1 Program. Mr. Hewitt also reported on the District's spelling and vocabulary programs. Sitton Spelling is done currently in Grades 1-6 – next year Kindergarten will institute the program. In Grades 7-12, the English teachers use wordlists from vocabulary books with the goal of preparing students to do well on the PSAT and SAT verbal portion of those tests.

Mr. Rob Kreger reported on the track and javelin runway being repaired over the weekend.

Mr. Dave Krick reported on the 3rd marking period just ending and report cards were sent home.

Mrs. Amy Repard reported that we have 65 confirmed students for Extended School Year Program and the dates for June 24 – August 2nd.

Mr. Brian Kennedy reported on the PEP Grant Assessment and Evaluation. The Wellness Committee has begun assessing the Wellness Policy, next meeting scheduled for May 9th. A couple of recommendations have been made.

Board Member Steve Kramer commented on the Pep Rally held at the Middle School. His son's reaction was extremely positive. Steve also had the opportunity to review the PSSA Shake video.

CONSENT ITEMS:

A motion was made by Mrs. Shabloski, seconded by Mr. Poirier to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Second Reading and Adoption of Revised Board Policy #610 – Purchases Subject to Bid/Quotation
Consideration of approval to adopt revised Board Policy #610 – Purchases Subject to Bid/Quotation.

B. Adoption of Resolution for Authorization of Electronic Signature with the PA Department of Education
Consideration of approval for the adoption of Resolution as presented.

C. Revised Job Description: Administrative Assistant – Transportation, Accounts Payable/Purchasing and Child Accounting
Consideration of approval for the revised job description for Administrative Assistant – Transportation, Accounts Payable/Purchasing and Child Accounting, as presented.

D. Dissolution of PEP Contract between WASD and TCPCH
Consideration of approval of Dissolution of PEP (Physical Education Program) Contract between Wellsboro Area School District and Tioga County Partnership for Community Health, as presented.

2. PERSONNEL

A. Extra-Curricular Resignations
Consideration of approval to accept letters of resignation from:
1. Dr. Ben Largey, as High School Golf Head Coach, effective March 19, 2013.
2. Matt Sternquist, as High School Golf Assistant Coach, effective March 19, 2013.

B. Extra-Curricular Volunteer Appointment
Consideration of approval for the following extra-curricular volunteer appointment for the school year 2013-2014:
1. Dr. Ben Largey, High School Golf Volunteer Assistant Coach, effective April 10, 2013;

C. Sabbatical Request

Consideration of approval of Sabbatical Request for one year submitted by Susan Hackett, Sixth Grade Teacher at Rock L. Butler Middle School, for the purpose of professional development during the school year 2013-14.

D. Hires for Special Education Extended School Year Program

Consideration of approval for the following hires for Special Education Extended School Year Program – Summer 2013 funded with IDEA Funds:

1. Deborah Greco, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
2. Khirah Nesbit, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
3. Marcia Smith, Special Education Teacher (ESY life Skills), \$32.00 per hour (maximum of twelve (12) hours per week for six (6) weeks)
4. Brenda Ebert, special education instructional aide, \$10.91 per hour (maximum of forty (40) hours per week for approximately ten (10) weeks);
5. Sharon Schickling, special education instructional aide, \$10.91 per hour (maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks);
6. Norma Kohler, special education instructional aide, \$10.91 per hour (maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks);

E. Resignation

Consideration of approval to accept letter of resignation from Vincent Pollaro, Special Education Instructional Aide, effective June 5, 2013.

3. STUDENT

A. Expulsion Agreements

Consideration of approval of Expulsion Agreements for:

1. Student #4 E 2012-2013;
2. Student #5 E 2012-2013

B. Requests to Close Student Activity Accounts

Consideration of approval to close the following student activity accounts:

1. High School Astronomy Club, with a remaining balance of \$540.26 to be transferred to HS Principal's Account;
2. High School Railroad Club, with a remaining balance of \$581.69 to be transferred to HS Principal's Account;
3. Civil War Club, with a remaining balance of \$83.36 to be transferred to HS Principal's Account;

C. Request for Homebound Instruction

Consideration of approval for homebound instruction for Student #7 HB 2012-2013 as per her family physician for the remainder of the school year.

4. OTHER

A. 2012-2013 Additions to WASD Substitute List

Consideration of approval for the 2012-2013 WASD Substitute List as presented.

B. Handicap Aide Monitor

Consideration of approval for the following handicap aide monitor for Benedict's Bus Service:

1. Jessie Cole, pending receipt of all required clearances;

5. CURRICULUM:

A. Curriculum Changes

Consideration of approval for the following curriculum changes based on recommendations of the Curriculum Council Committee of April 4, 2013:

1. Rock L. Butler Middle School Program of Studies 7th & 8th Grade Unified Arts;
2. Textbook Adoption – High School Mathematics 11th & 12th Grade – ***Probability and Statistics***;
3. Course Sequence Change – High School Social Studies Curriculum;

Upon a roll call vote: Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Feil, aye; Mr. West, aye; Mr. Neal was absent.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. WASD Proposed Preliminary General Fund Budget 7/1/2013-6/30/2014 – A motion was made by Mr. Poirier, seconded by Mr. Peropat, to approve the WASD Proposed Preliminary General Fund Budget for Fiscal Year 7/1/2013 – 6/30/2014 with expenditures of \$23,311,779 and revenues of \$23,021,664 per Special Session Act 1 of 2006 (Section 311, 333 (a) (1), 333 (3)).

Upon a roll call vote: Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Feil, aye; Motion carried; Mr. Neal was absent.

B. Renewal of GASB 45 Valuation and Related Services Agreement – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the renewal of the GASB 45 Valuation and Related Services Agreement with Conrad Siegel Actuaries through PA Trust. GASB Statement 45 established standards for the measurement, recognition and display of other post-employment benefits (OPEB) expenditures and related liabilities and required supplementary information. Conrad Siegel Actuaries will determine and provide the required systematic, accrual-basis measurement and recognition of District's OPEB cost over a period that approximates employees' years of service and in addition, provide information about actuarial liabilities associated with OPEB. Previous 3-year contract was approved by the Board on August 10, 2010; the attached Agreement covers valuation services for the District for the 2013, 2014 and 2015 reporting cycles.

Upon a roll call vote: Mr. Feil, aye; Mr. West, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Poirier, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Peropat, aye; Motion carried; Mr. Neal was absent.

2. **PERSONNEL**

A. Hires – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the following hires:

1. Brian D. Kennedy as Administrative Assistant – Transportation, Accounts Payable/Purchasing and Child Accounting (Support Administrator Contract), at a salary of \$42,000, full-time, effective May 1, 2013.
2. Heather S. Steinbacher, High School Spanish Teacher, Step #1, Masters, \$46,820 pro-rated, effective May 1, 2013;

Upon a roll call vote: Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. West, aye; Mrs. Shabloski, aye; Mr. Poirier, aye; Motion carried; Mr. Neal was absent.

B. Extra-Curricular Hires – A motion was made Mr. Peropat, seconded by Mrs. Shabloski, to approve the following extra-curricular hires for school year 2012-13:

1. Stacey Coolidge as Odyssey of the Mind Coach for a salary of \$250;
2. Annette Nuss as Odyssey of the Mind Coach for a salary of \$250;

For School Year 2013-14:

3. Melissa Ryan as Charlotte Lappla Head Teacher (Amount to be determined through negotiations for new WAEA Contract)

Upon a roll call vote: Mr. Poirier, aye; Mr. Gastrock, aye; Mrs. Shabloski, aye; Mr. Kramer, aye; Mr. West, aye; Mr. Chambers, aye; Mr. Peropat, aye; Mr. Feil, aye; Motion carried; Mr. Neal was absent.

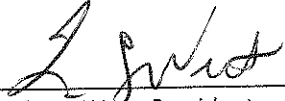
C. Recall of Furloughed Wellsboro Area School District Professional Employee – A motion was made by Mr. Chambers, seconded by Mr. Feil, to approve the recall of furloughed WASD Professional Employee, Morgan J. Shaffer, as Elementary Librarian, Step #5, Bachelors, \$48,155, effective August 28, 2013 (Professional Salary Schedule for 2012-2013, said amount may be adjusted after negotiations are settled per Contract Agreement between Wellsboro Area School District and Wellsboro Area Education

Association.) This Recall is in accordance with Appendix D, Section D-10 – Suspension and Recall of the Contract Agreement between WASD and Wellsboro Area Education Association, July 1, 2009 – June 30, 2013.

Upon a roll call vote: Mr. West, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Poirier, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Peropat, aye; Motion carried; Mr. Neal was absent.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Poirier, seconded by Mr. Peropat, to adjourn the meeting at 7:31 PM. All ayes.



F. Craig West, President
Wellsboro Area School District Board of Education



Linda K. Gamble, WASD Board Secretary