

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
November 11, 2014
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Carl Chambers at 7:07 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Mathew Feil, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Rudy and Mr. Stewart Burrous. Members absent: Mr. Chris Gastrock and Mr. Steven Kramer;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Robert Kreger, Mr. Michael Pietropola, Mrs. Amy Repard, Mr. Scott Keck, Bruce Vickery, Board Solicitor, and Board Secretary Linda Gamble; Press Present: Natalie Kennedy (Wellsboro Gazette); Visitors: Donna Burrous, Elizabeth Hoover, Tina Kreisler, Shannon Ferry, Michele McNett, Kristen West, Matt Guillaume, Darrell Morris, Dan Marple, Steve Hoover, Cliff Cole, Melanie Berndtson and Debbie Morris.

Announcement of any Executive Sessions: November 11, 2014 at 6:45 PM, High School Faculty Room, for the purpose of student matters;

Concerned Resident Issues: None

President Chambers announced he would like to amend the Agenda with two items: (1) to appoint a Chairperson for the Nominating Committee to present a slate of officers for the coming year (2015); (2) To move XI. Action Items, 2. Personnel, A. Extra-Curricular Hire #5 – Keith Cavanaugh as High School Boys & Girls Track Assistant Coach, effective March 2, 2015 through the end of the Track Season Championships at a salary of \$2,300 as a separate Action Item which would make it 2. Personnel, B. Extra-Curricular.

Upon motion of Mrs. Rudy, seconded by Mrs. Shabloski, a motion was made to appoint John Peropat as Chairperson of the Nominating Committee to present a slate of offices for the coming year 2015 at the December 2nd Reorganization Meeting. The motion passed by unanimous voice vote.

Upon motion of Mrs. Shabloski, seconded by Mr. Feil, a motion was made to move Action Item, 2 Personnel, A. Extra-Curricular Hire #5 Kevin Cavanaugh as High School Boys & Girls Track Assistant Coach to a separate action item. The motion passed by unanimous voice vote.

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Shabloski, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Shabloski, seconded by Mr. Feil, to approve the Board Minutes/Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of October 14, 2014;
- B. Financial Reports – Board Summary Report (October 2014); Capital Improvement Fund (October 2014); Student Activity Fund Summary (October 2014);
- C. Approval of Bills – 2014-15 General Fund Invoices; 2014-15 General Fund Invoices Add-Ons; 2014-15 School Lunch Fund Invoices; 2014-15 School Lunch Add-On Invoices; 2014-15 Capital Improvement Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy, student representative reported that the National Honor Society and Student council are holding a canned food drive during the month of November to benefit the Wellsboro Food Pantry. In addition, the National Honor Society is holding another blood drive with Community Blood Bank on December 23rd in the old gym. Thirteen FFA students went to national convention. The forestry team competed while there and placed 8th in the nation plus received a star chapter award. Six Student Council students returned from the PASC State conference where they listened to 3 outstanding speakers and worked on improving school climate. The Board was presented with a Thank You card from them.

Report from Superintendent: Superintendent Morral reported that many great things were taking place within the District but he felt obligated to report on a specific topic recently released by the PA Department of Education. The Department had launched a School Performance Profile (SPP) in October 2013 as a new standard for academic performance throughout the state. SPP provides the public with a comprehensive student academic performance overview of every PA public school, including traditional public schools, charter schools, cyber charter schools and career and technology centers. On November 6th school performance profiles were released to the public via the PDE website. Superintendent Morral was proud to announce that WASD had scored exceptionally well throughout the state as well as the intermediate unit. In fact, Wellsboro ranked among the top 10% in averaged school performance profile scores and our high school ranks among the top 5% within the intermediate unit. This score is a direct reflection on the good work that is taking place without our school district and our students, teachers, administrators, parents and community members can be proud of this accomplishment.

Superintendent Morral then introduced Steve Hoover from the Tioga Forest District to present his findings from a recent study regarding the number of ash trees found on the property of WASD.

Report from Business Manager: Mrs. Newcomb reported that the Ad Office has finished up our audit and our Annual Financial Report and are moving ahead with the budget.

Report from Administrators:

Mr. Adams reported that Don Gill and Charlotte Lappla had a 94% attendance at their parent/teacher conferences which shows we have great communication between schools and the homes. Don Gill had a veteran's Day celebration also.

Mr. Pietropola reported that FBLA sign-ups have taken place at the Middle School and we have 41 students signed up. The Middle School would like to thank Ernie Coder, Angelo Serva, Anthony Weimer and Eric Abernathy for volunteering their time to speak with our 5th grade students on Veterans' Day.

Mr. Hewitt reported the middle school math teachers involvement in the IU 17's Math design Collaborative. The training involves learning about math labs designed to bring project based collaborative activities into the math classroom. Two teachers are attending the trainings and teaching the lab activities. The other math teachers have been learning about the labs and observing the lessons and are ready to start incorporating the concepts into their units of study. Mrs. Penny Button, Math Department Chairperson, has also been introduced to the concept. We have also had many teachers attend the writing workshops. Many teachers from different subject areas and grade levels attended the 2 day John Collins Writing workshop in Northeast Bradford over the summer and 3 elementary teachers attended the Pre K-2 Dave Matteson Writing Workshop. Writing is an area of focus for the District based on poor performance on the PSSA Writing scores. We also had teachers attend a National Energy Education Development Project sponsored by Shell. The workshop provided Science teachers with information and ideas for energy labs as well as free lab kits.

Mr. Kreger reported on the FALL 2014 Sports Recap. Seven of our sports teams this fall qualified for district play: Golf, Boys and Girls Cross Country; Boys Soccer; Girls Soccer; Girls Tennis; Volleyball;

Mr. Krick reported on the School Performance Profile of the District. A lobster dinner was held and over 200 people were served (fundraiser – volleyball). The Fall Drama – “The Lion, Witch and the Wardrobe” took place this past weekend.

Mrs. Repard reported that the 3 school districts in Tioga County held their annual Ability Mentoring Day on October 28th and was proud to say that Wellsboro took back the Participating Trophy. Thank you to Katrina Doud and her staff for an excellent lunch.

X. CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Second Reading and Adoption of Revised WASD Policy #249 – Bullying/Cyberbullying

Consideration of approval to adopt revised WASD Policy #249 – Bullying/Cyberbullying as presented.

B. Wellsboro Area School District Comprehensive Level Plan 07/01/2015 – 06/30/2018

Consideration of approval for the Wellsboro Area School District Comprehensive Level Plan for period beginning July 1, 2015 – June 30, 2018 as presented.

C. Notification of School District Approval Northern Tier Insurance Consortium Amended and Restated Operating Agreement and By-Laws

Consideration of approval of the Northern Tier Insurance Consortium Amended and Restated Operating Agreement and Bylaws.

D. Revised Administrative Job Descriptions

Consideration of approval of the following revised job descriptions for:

1. Superintendent;
2. Business Manager;
3. High School Principal;
4. High School Assistant Principal/Head of Athletics;
5. Middle School Principal;
6. Elementary Principal;
7. Supervisor of Special Education;
8. Federal Programs Coordinator/Director of Curriculum, Instruction and Technology;
9. Coordinator of Online Programs/School Psychologist – Middle School/High School Priority;
10. School Psychologist/Elementary Priority;

G. Sale of Wellsboro Area School District Used Computers

Consideration of approval to sell used Wellsboro Area School District equipment at the following quantities/prices on Saturday, December 13, 2014 from Noon - 2:00 PM in the Administration Office at 227 Nichols Street, Wellsboro, PA 189 computer towers for \$50 each; 115 flat panel monitors for \$25 each; 35 laptops for \$50 each; 100 netbooks for \$25 each; Said sale will be properly advertised to the public via District webpage and advertising through local media (newspaper).

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2014-15:

1. Charles Griscavage, as Volunteer High School Boys Basketball Assistant Coach, effective November 17, 2014 – March 21, 2015;
2. Sidnei Reese, as Volunteer High School Cheerleading Assistant Advisor, effective November 12, 2014;
3. Duane Cotner, as Volunteer Northern Tier Aquatics Club Representative for Wellsboro High School Swimmers, effective November 12, 2014;
4. Carl Chambers, as Volunteer High School Wrestling Assistant Coach, effective November 17, 2014 – March 7, 2015;
5. Chad Owlett, as Volunteer High School Wrestling Assistant Coach, effective November 17, 2014 – March 7, 2015;
6. Brandon Owlett, as Volunteer High School Wrestling Assistant Coach, effective November 17, 2014 – March 7, 2015, pending receipt of required clearances;
7. Duane Hoffman, as Volunteer High School Wrestling Assistant Coach, effective November 17, 2014 – March 7, 2015, pending receipt of required clearances;
8. Nate Ingerick, as Volunteer High School Wrestling Assistant Coach, effective November 17, 2014 – March 7, 2015, pending receipt of required clearances;

B. Conference Request

Consideration of approval for the following conference request:

1. Pat Hewitt, Fed. Prog. Coord./Director of Curriculum & Instruction, Brandi Boyce, Elementary Teacher, Laura Lightner, Elementary Teacher and Terri Dunkleberger, Elementary Teacher, to attend "Meeting the Needs of PreK-2 Writers in the Era of PA Core Writing Standards", Williamsport, PA on November 11, 2014; (approximate costs of \$865 to be paid from Title II-A Grant)

C. Extra-Curricular Coach Resignation

Consideration of approval to accept letter of resignation from Chad Owlett, High School Wrestling Assistant Coach, effective October 21, 2014;

3. **STUDENT**

A. Request to Establish a Student Activity

Consideration of approval for the following Request to Establish a Student Activity:

1. Middle School Soccer – Class Account – to help pay for replacement equipment by way of Fundraisers; Ed Hamm, Advisor

B. Expulsion

Consideration of approval of Expulsion Agreement for Student #2-E 2014-2015.

C. Request for Homebound Instruction (Policy #117)

Consideration of approval for request for homebound instruction for Student #1, HB 2014-15 as per her family physician for a period of approximately three (3) months commencing November 10, 2014;

4. **OTHER**

A. 2014-2015 Additions to WASD Substitute List

Consideration of approval for 2014-2015 Additions to WASD Substitute List as presented.

B. Transportation Van Driver/ Aide

Consideration of approval for the following transportation driver:

1. Kimberly Coxford, substitute transportation van driver/aide, for Benedict's Bus Service, pending receipt of all required clearances;

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion passed; Mr. Gastrock and Mr. Kramer were absent;

XI. ACTION ITEMS:

1. **ADMINISTRATION AND ORGANIZATION**

A. Bellefaire JCB Special Education and Residential Related Services Agreement - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Bellefaire JCB Special Education and Residential Related Services Agreement for the placement and funding of Student #1 in Provider's Program so that student may receive services necessary to have a free appropriate public education.

Upon a roll call vote: Mr. Burrous, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion passed; Mr. Gastrock and Mr. Kramer were absent;

B. Adoption of MCDC Filing Resolution – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the adoption of a Resolution for the Wellsboro Area School District to participate with the Municipal Continuing Disclosure Cooperation Initiative ("MCDC Initiative") by filing a "self-report" with the US Securities and Exchange Commission in a timely fashion with respect to each Bond Offering document that may have contained an inaccurate statement of the type covered by the MCDC Initiative.

Upon a roll call vote: Mr. Peropat, nay; Mrs. Rudy, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Burrous, aye; Motion passed; Mr. Gastrock and Mr. Kramer were absent;

C. Adoption of Board Resolution to Open Bank Account – A motion was made by Mr. Peropat, seconded by Mr. Feil to approve the adoption of Board Resolution to Open Bank Account with Fulton Bank, said Bank to be designated as a depository for the funds of Wellsboro Area School District which may be withdrawn on checks, drafts, advices of debt, notes or other orders for the payment of monies bearing any three designated signatures of representatives of the Wellsboro Area School District.

Upon a roll call vote: Mr. Chambers, abstained; Mr. Feil, nay; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion passed; Mr. Gastrock and Mr. Kramer were absent;

2. **PERSONNEL**

A. Extra-Curricular Hires - A motion was made by Mr. Peropat, seconded by Mr. Hackett, to approve the following extra-curricular hires for the school year 2014-15:

1. Jeff Zuchowski as Middle School Boys Basketball Assistant Coach, effective November 17, 2014 through the end of the Basketball Season Championships (projected date of March 21, 2015) at a salary of \$2,256.
2. Keith Cavanaugh as Volunteer High School Girls Basketball Assistant Coach, effective November 17, 2014 through the end of the Basketball Season Championships (projected date of March 21, 2015)
3. Khirah Nesbit as High School Boys & Girls Track Assistant Coach, effective March 2, 2015 through the end of the Track Season Championships (projected date of May 22 & 23, 2015) at a salary of \$2,399.

4. Lyn Moyer as High School Boys & Girls Track Assistant Coach, effective March 2, 2015 through the end of the Track Season Championships (projected date of May 22 & 23, 2015) at a salary of \$2,399.
6. Bruce Applegate as Spring Musical Director, effective November 12, 2014 at a salary of \$2,236.
7. Judi Hume as Elementary Odyssey of the Mind Coordinator, effective November 12, 2014 at a salary of \$856.
8. Shane Mascho as Middle School Odyssey of the Mind Coordinator, effective November 12, 2014 at a salary of \$824.
9. Nathaniel Ingerick as Middle School Wrestling Head Coach, effective November 17, 2014 – March 7, 2015 at a salary of \$3,169, pending receipt of required clearances.

Upon a roll call vote: Mr. Rudy, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Motion carried. Mr. Gastrock and Mr. Kramer were absent;

A. #5 Extra-Curricular Hire – A motion was made by Mrs. Shabloski, seconded by Mr. Feil, to approve the hire of Keith Cavanaugh as High School Boys & Girls Track Assistant coach, effective March 2, 2015 through the end of the Track Season Championships (projected date of May 22 & 23, 2015) at a salary of \$2,399.

Upon a roll call vote: Mr. Feil, nay; Mr. Chambers, aye; Mr. Burrous, nay; Mrs. Shabloski, nay; Mrs. Rudy, nay; Mr. Peropat, aye; Mr. Hackett, nay; Motion failed; Mr. Gastrock and Mr. Kramer were absent;

B. Hires of Curriculum Chairpersons – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the following hires of Curriculum Chairpersons in accordance with Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Association, said chairperson to receive an annual stipend of \$1,500 for any additional duties assigned relative to such position:

Mary Peropat - Science
Penny Button - Mathematics
Tina Kreisler - English/Language Arts
Tammy Knowlton - Unified Arts
Shannon Ferry - Special Education
Deb Morris - Social Studies

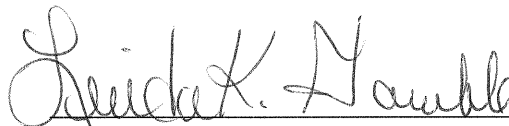
Upon a roll call vote: Mr. Peropat, abstained; Mr. Feil, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Hackett, aye; Motion passed; Mr. Gastrock and Mr. Kramer were absent;

XII. Public Comment

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to adjourn the meeting at 7:43 PM.



Carl Chambers, President
WASD Board of Education



Linda K. Gamble, WASD Board Secretary