

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
April 8, 2014
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Carl Chambers at 7:02 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Steven Kramer, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Usavage-Rudy, and Mr. Stewart Burrous.
Member absent: Mr. Matthew Feil

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck and Mr. Robert Kreger; Board Secretary Linda Gamble
Press present: Natalie Kennedy (Wellsboro Gazette) and Cheryl Clarke (Williamsport Gazette); Student Representative Troy Kennedy; Visitors: Cliff Cole; Jessica Witmer; Donna Burrous; Bonnie Stanley; Karen Farrer; Brandie Boyce; Spring Lohr; Diane Stratton; Sarah Wagaman; Rhoda Mann;

Announcement of any Executive Sessions: April 8, 2014 at 6:30 PM, High School Faculty Room, for the purpose of student matters;

Concerned Resident Issues: Cliff Cole of Wellsboro, PA questioned the Board concerning the new Athletic Complex Project and how it was progressing. Superintendent Morral answered all of his questions which included but was not limited to funding, purchasing of bricks, stadium seats, naming opportunities, etc.

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Kramer, seconded by Mr. Peropat, to approve the Board Minutes/Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of March 11, 2014;
- B. Financial Reports: Board Summary Report for March 2014; Student Activity Fund Summary for March 2014;
- C. Approval of Bills: 20123-2014 General Fund Invoices; 2013-14 Add-On General Fund Invoices; 2013-14 School Lunch Fund Invoices; 2013-14 Capital Improvement Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative – Troy Kennedy, student representative, reported to the Board various activities taking place at the High School, such as the swim team having a very successful season, and school-wide tournaments in table tennis and badminton. He reported that the French class traveled to France and while there, met another group of students who advised that their board didn't support them. Our French class was grateful for the Board's support! Troy also reported that the WAHS won the bid for the 2016 District Student Council Meeting.

Report from Superintendent – Mr. Morral congratulated Mrs. Niver and members of the Student Council on receiving the bid to host the District Student Council Conference for 2016. Mr. Morral spoke on the budget process. It is long and stressful process beginning in November 2013. No questions are off limits – hopefully a budget will be approved

by June. He encouraged everyone to get involved and become involved in school funding. Both local, state and federal level. There is a need for a new school funding formula! We need to contact our legislators and become involved.

Report from Business Manager – Mrs. Newcomb reported to the Board that the Business Office went through an administrative review of the food program. It was pretty intense insofar as audits go. Bryan Murphy and myself attended Child Accounting Conference finding out things half a year before Harrisburg tells us what to do. And the Office is working on budget.

Report from Administrators

Steve Adams, Elementary Principal, reported that the PSSA tests were going well.

Michael Pietropola, Middle School Principal, reported that they are currently testing 5th and 8th grade writing this week and PSSA Science will be completed at the end of the month. The Middle School took 27 students to Elmira, NY to a Jackals game as a reward for good grades “Blades for Grades”.

Robert Kreger, HS Assistant Principal, reported that Athletics was having a hard time getting games in because of the extended winter and the wet conditions. They have been rescheduling and most likely will have weeks with events every night.

David Krick, HS Principal, reported that one of our students, Evan English, had been selected to represent Pennsylvania at the National NRA YES (Youth Education Summit) Program being held in Washington, DC on June 23 – 29, 2014. Our Student Council was awarded the bid for the District 7 Conference in 2016 and we will be asking for an Act 80 day for that day. The State has granted an extension to the Keystone window : May 12 – 30, 2014.

Report from Board Members

Board Member Wayne Hackett requested that a tour/lunch be scheduled in the near future

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Dual Enrollment Agreement between WASD and Mansfield University

Consideration of approval to authorize the Wellsboro Area School District to enter into Dual Enrollment Agreement with Mansfield University to offer dual enrollment courses to eligible junior and senior high students during the fiscal school year 2014-15 in accordance with Article IVI of the Public School Code.

B. 2014-2015 Technology Services Contract

Consideration of approval of the 2014-2015 Technology Services Contract between the Wellsboro Area School District and BLaST I.U. #17, said contract providing for Option 1 – Service provided on call without a contract at \$88.00 per hour (8:00 AM – 4:00 PM, Monday-Friday). After hours - \$108.00 with a four hour minimum. Said Agreement shall be for a period from July 1, 2014 – June 30, 2015.

C. Special Education Plan for 2014-2017 School Years

Consideration of approval of Special Education Plan 7/1/2014 – 6/30/2017 including Special Education Affirmations.

2. PERSONNEL

A. Conference Requests

Consideration of approval for the following conference requests:

1. Denise Route, Middle School Computer Teacher, to attend “Strategies for Teaching Students with Asperger’s/High Functioning Autism in the Inclusive Classroom”, on April 11, 2014 in Williamsport, PA (approximate costs of \$214 to be paid from Building Budget)
2. Michael Pietropola, Middle School Principal, Tina Kreisler, Middle School 6th Grade Teacher, Tina Colton, Middle School 5th Grade Teacher, and Jennifer Paucke, Middle School 8th Grade Teacher, to attend “Student Learning Objectives 2 Training”, on April 28, 2014 in Canton, PA (approximate costs of \$495 to be paid from General Fund Curriculum Fund)
3. David Krick, High School Principal, Penny Button, High School Math Teacher, Elizabeth Hoover, High School English Teacher, Tammy Knowlton, High School Librarian, Steven Adams, Elementary Principal, Brenda Brought, Don Gill 3rd Grade Teacher, Matthew Hildebrand, Don Gill 4th Grade Teacher, Stephen Boyce, Kindergarten Teacher, and Melissa Ryan, Kindergarten Teacher, to attend “Student Learning Objective 2 Training”, on April 30, 2014 in Canton, PA (approximate costs of \$1,130 to be paid from General Fund Curriculum Fund)
4. Tammy Knowlton, High School Librarian, to attend “Pennsylvania School Librarians Association Conference” on May 1 – 3, 2014 in Hershey, PA (approximately costs of \$846 to be paid from Building Budget)

B. Extra-Curricular Volunteer Appointment

Consideration of approval of Brenda Jo Kohler as Volunteer High School Softball Assistant Coach, effective April 9, 2014;

C. Approval of Title I Math & Reading Tutors K-8 for the School Year 2013-14

Consideration of approval of Jessica Gay, Don Gill 4th Grade Teacher, and Jessica Witmer, Charlotte Lappala Learning/Emotional Support Teacher, to serve as Title I Math & Reading Tutors K-8 for the school year 2013-2014 at a contractual rate of \$32.00 per hour in accordance with the Contract Agreement between WASD and WAEA based on the understanding that the number of teachers used will be contingent upon student-parent participation by buildings and will be at the discretion of the administration.

D. Groundskeeper Resignation

Consideration of approval to accept resignation of Ransom Bowen, part-time Groundskeeper, effective March 26, 2014.

E. Resignation for the Purpose of Retirement

Consideration of approval to accept Letter of Resignation for the purpose of retirement from Lorraine Tooker, High School Special Education Emotional Support Teacher, effective June 30, 2014.

3. STUDENT

A. Overnight Field Trip Request

Consideration of approval for the following field trip request:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 20 FFA students to FFA Activities Week, State College, PA on June 10 - 12, 2014.

B. Requests for Homebound Instruction

Consideration of approval for:

1. Student #3 as per her family physician for a period of eight (8) weeks commencing February 14, 2014;
2. Student #4 as per his family physician for a period of two (2) weeks commencing April 17, 2014;

C. Expulsion Agreements

Consideration of approval for the following Expulsion Agreements:

1. For Student #2 –E 2013-2014;
2. For Student #3 –E 2013-2014;

D. WAHS Student Council Constitution

Consideration of approval for the Wellsboro Area High School Student Council Constitution, as presented.

4. CURRICULUM

A. Curriculum Changes

Consideration of approval for the following curriculum change (addition) based on recommendations of the Curriculum Council Committee Meeting of April 1, 2014:

1. Addition of Elective Spanish Course at the Rock L. Butler Middle School 5762-Spanish I, 5862 – Spanish 2 (8th grade only)

Eighth grade students will have the opportunity to take elective Spanish. There is the option to take both Spanish I and Spanish 2 as electives during the 8th grade year. If a student is selected for the enrichment block, they will automatically be enrolled in Spanish 2 as an 8th grade student. If they did not take Spanish 1 as a 7th grade student, they will automatically be enrolled in Spanish 1 as an 8th grade student.

5. OTHER

A. 2013-2014 Additions to WASD Substitute List

Consideration of approval for the 2013-2014 WASD Substitute List as presented.

Upon a roll call vote: Mr. Burrous, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mrs. Susan Rudy, aye; Mr. Kramer, aye; Motion carried; Board Member Mr. Feil was absent.

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2014-6/30/2015 – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2014 – 6/30/2015 with expenditures of \$23,962,493 and revenues of \$23,801,073 per Special Session Act 1 of 2006 (Section 311, 333(3)).

Before conducting a roll call vote, President Carl Chambers spoke to the Board and to the public concerning the budgetary process.

Upon a roll call vote: Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Motion carried; Board Member Mr. Feil was absent.

B. Creation of Voluntary Payroll Deduction Account – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the creation of a voluntary Payroll Deduction Account for Wellsboro Area School District Employees to contribute to the Wellsboro Area Education Foundation.

Upon a roll call vote: Mr. Hackett, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Burrous, aye; Motion carried; Board Member Mr. Feil was absent;

C. Renewal Agreement for Food Service Management Services w/Nutrition, Inc. - A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the Renewal Agreement for Food Service Management Services with Nutrition, Inc. for one (1) year beginning July 1, 2014 through June 30, 2015.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mr. Chambers, aye; Mr. Hackett, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion carried; Board Member Mr. Feil was absent;

2. PERSONNEL

A. Hires – A motion was made by Mr. Hackett, seconded by Mrs. Shabloski, to approve the hire of the following:

1. Jack Witmer, part-time Groundskeeper, at a rate of \$11.50 per hour, on an “as-needed basis” effective April 9, 2014 and ending November 14, 2014, pending receipt of required clearances.
2. Richard Watson as Rock L. Butler Middle School Custodian, full-time (8 hrs. per day/12 months), effective April 9, 2014 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.

Upon a roll call vote: Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Motion carried; Board Member Mr. Feil was absent.

B. Transfer of Support Staff – A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock, to approve the transfer of Joanne Boyd, from part-time (5 hrs. per day/9 months) High School Special Education Learning Support Instructional Aide, to full-time (7 hrs. per day/9 months) High School Special Education Personal Care Instructional Aide, effective January 13, 2014. Pay rate shall remain at \$14.56. (This is a corrective transfer from Board Meeting Agenda of February 11, 2014. Full-time hours should be 7 hours per day/9 months instead of 8 hours per day/9 months as previously approved)

Upon a roll call vote: Mr. Chambers, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Motion carried. Board Member Mr. Feil was absent.


C. Conference Request - A motion was made by Mr. Gastrock, seconded by Mrs. Shabloski, to approve the following conference request:

1. Pat Hewitt, Fed. Programs Coordinator/Director of Curriculum and Instruction, Robert Kreger, High School Assistant Principal, Mary Peropat, High School Science Teacher and Sharon Mohr, High School Social Studies Teacher, to attend “Student Learning Objectives 2 Training”, on May 13, 2014 in Canton, PA (approximate costs of \$395 to be paid from General Fund Curriculum Fund)


Upon a roll call vote: Mr. Burrous, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Peropat, abstained; Motion carried; Board Member Mr. Feil was absent.

XII. Public Comment – Cliff Cole of Wellsboro, PA had a question about fund raising (gift giving) to the Foundation. He also questioned whether there had been consideration about the purchase of football seats. Superintendent Morral said there had been but they need to see how many seats they will be able to purchase with the funds they collect.

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to adjourn the meeting at 7:28 PM. All ayes.



Carl Chambers, President
WASD Board of Education



Linda K. Gamble, WASD Board Secretary

ABSTENTION FOR CONFLICT OF INTEREST MEMORANDUM

TO: Board Secretary, Wellsboro Area School District
School District

FROM: John Peropat Board member

DATE: April 8, 2014

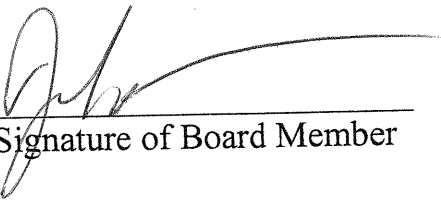
Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

XI. ACTION ITEMS:

2. PERSONNEL, C. Conference Request

My conflict/reason for abstaining is as follows:

Mary Peropat is my wife.


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added) This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section IIII) prohibits vting to hire certain relatives.