

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
May 13, 2014
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Carl Chambers at 7:15 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Steven Kramer, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Usavage-Rudy, Mr. Stewart Burrous and Mr. Matthew Feil.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steven Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck; Board Secretary Linda Gamble; Press present: Natalie Kennedy (Wellsboro Gazette); Bruce Vickery, District Solicitor; Student Representative Troy Kennedy; Visitors: Cliff Cole; Donna Burrous; Bonnie Stanley;

Announcement of any Executive Sessions: May 13, 2014 at 6:30 PM, High School Faculty Room, for the purpose of a student matter and legal matter;

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Kramer, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mr. Feil, to approve the Board Minutes/Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of April 9, 2014;
- B. Financial Reports: Board Summary Report April 2014; Student Activity Fund Summary for April 2014;
- C. Approval of Bills: 2013-2014 General Fund Invoices; 2013-14; 2013-14 School Lunch Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative – Student Representative Troy Kennedy reported on May 2nd the FFA chapter held a progressive ag safety day. There were numerous stations including hand tool safety, animal safety, ATV safety, water safety, fire safety, sun safety, electrical and firearm safety. The HG student body selected a homecoming theme for next year – “Cities Around the World”. Homecoming week will be 9/29 – 10/3, 2014. The HS recently held Student council officer elections for the next school year – Natalie Mee, President; Darci Warriner, Vice President; Rose Worrell, Secretary; Jessica Smith, Treasurer; Katey Pacific, Media Agent; Branson Watkins and Alexa Singer, Student Relations Representatives. Troy Kennedy will continue as School Board Representative. Staff appreciation week was last week and ran very smoothly with breakfast provided and small thank you gifts throughout the week.

Report from Superintendent – Mr. Morral presented Katie Akins, School Psychologist, who recognized High School Industrial Technology Teacher, Jake West and his students who helped construct the STING bench which will be placed in one of the elementary schools. It will be presented at the last assembly in one of the schools. Mr. Morral also recognized retiring teacher, Bonnie Stanley, with a token of appreciation from the Board. Mrs. Stanley has gained the utmost respect among her colleagues and she is retiring with 27 years of service.

Report from Business Manager – Mrs. Newcomb reported that kindergarten registration was held last week at Charlotte Lappla. She also commended the support staff at Charlotte Lappla as being very well organized and pointed out that Wellsboro Area School District has the smoothest running kindergarten registration there ever could be! No one cries! We had the Employee Wellness Screening last Friday and that went well. The staff at the Administration Office is still working on budget.

Report from Administrators –

Mr. Steven Adams reported on the Charlotte Lappla kindergarten registration and thanked the teachers and secretary for a job well done. He also commended retiring teacher Bonnie Stanley for her years of service to the District. He also pointed out the elementary school participated in dress for charity for the Armed Forces.

Mr. Mike Pietropola reported to the Board on the following:

- 8th Grade field trip went well as they took 4 busloads of students and chaperones to New York City;
- 5th grade students will be going to Niagara Falls, NY on June 16th, 2014;
- 6th grade students will be heading to Erie, PA on May 16, 2014;
- Algebra I Keystone will be offered to thirty-six (36) 8th grade students on May 20 & 21, 2014;

Mr. Patrick Hewitt mentioned that we are preparing for our last 5 week tutoring session – running from June 24th through July 23rd, 2014. Sessions will run on Tuesdays and Wednesdays, will be 1 ½ hours a day with 2 sessions being run (8:30 – 10:00 AM and 10:30 AM – Noon). The theme is “The Great Outdoors” and we will tie the reading and math activities to the theme, bring in speakers, and have a culminating activity field trip to Ives Run on the last day.

Mr. David Krick advised that graduation process were on Friday and it was the first year for the new program. Went very well. Keystone Testing will begin tomorrow (May 14th). He also commended Mrs. Stanley and mentioned that his Son has been out of school five years and Mrs. Stanley is the one teacher he talks about.

Report from Board Members – Board Member Susan Rudy acknowledged and thanked the Middle School Principal, Mike Pietropola, Heather Ladd, Shannon Ferry and other teachers and parents who volunteered their time in making the Middle School Play an excellent one. Board Member Lana Shabloski commented on the Art Show exhibit stating it was “phenomenal”! Board President Chambers advised that the Wellsboro High School was awarded the bronze award for being selected as one of “America’s Best High Schools” featured in U.S. New & World Report.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Providers of 403 (b) Deferred Compensation Plans

Consideration of approval of the following institutions as providers of 403 (b) Deferred Compensation Plans for the 2014-2015 fiscal year:

Ameriprise Financial Services
Kades Margolis
Oppenheimer Funds
R. W. Baird

First Investors
Lincoln Financial Group
Pacific Life

Franklin Templeton
Lord Abbett & Company
Security Benefit Life

B. Appointment of District Solicitor for School Year 2014-2015

Consideration of approval for the appointment of Bruce L. Vickery, Esquire, Ginn & Vickery, PC, as solicitor for the Wellsboro Area School District for the school year 2014-15 at the rate of \$125 per hour. In the event that legal assistants are involved, their rate is \$50 per hour. Expenses and costs, including extraordinary postage and supplies, extraordinary duplicating, transportation expenditures, court filing, recording and reporting fees, and such other expenditures shall be billed and itemized on the monthly statement.

C. Wellsboro Area School-Based Juvenile Probation Program

Consideration of approval of Agreement between the Wellsboro Area School District, Court of Common Pleas of Tioga County and Juvenile Probation Department to provide a school-based juvenile probation program for School Year 2014-2015 in the amount of \$21,612. (Note: No increase from last year)

D. Consultant Agreement

Consideration of approval to enter into Consultant Agreement with Soldiers and Sailors Memorial Hospital for physical therapy services at the rate of \$59.74 per hour and mileage of \$.56 per mile for the 2014-2015 school year. (Note: last year's rate was \$58/hour)

E. Tioga County Department of Human Services Agreement (Drug & Alcohol SAP) (Policy #818)

Consideration of approval of Drug & Alcohol Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services dated July 1, 2014 through June 30, 2015 as presented.

F. Tioga County Department of Human Services Agreement (Mental Health SAP) (Policy #818)

Consideration of approval of Mental Health Student Assistance Program Letter of Agreement between the Wellsboro Area School District and Tioga County Department of Human Services dated July 1, 2014 through June 30, 2015 as presented.

G. IDEA Agreement between WASD and BLaST I.U. #17

Consideration of approval of the 2014-15 IDEA Agreement (Project #062-15-0-017 –CFDA #84.027) between the Wellsboro Area School District and BLaST I.U. #17. Estimated IDEA allocation for the District is **\$294,117** (last year's projected allocation was \$233,446).

H. Special Education Agreement between WASD and BLaST I.U. #17

Consideration of approval of Special Education Agreement between the Wellsboro Area School District and BLaST I.U. #17 for the Intermediate Unit to provide and operate the programs and services (including Detention Services of a projected cost of \$139,861) outlined in Appendix A (names deleted) at a projected annual cost of **\$484,501** for a period running from July 1, 2014 – June 30, 2015. (Note: 2013-14 projected contract payment is \$474,876)

I. Collaboration Agreement

Consideration of approval to enter into Collaboration Agreement with Tioga County Department of Human Services, WASD and The Student Transition and Recovery Program (S.T.A.R.) at an annual cost of \$9,435, effective 7/1/2014 – 6/30/2015 as presented. (No increase from last year)

J. Change of Ownership

Consideration of approval for the change in ownership of Benedict's Bus Service, L.L.C. from Robert Benedict, present owner, to his daughters, Tammy Benedict Mengee and Maria Benedict Frank, effective June 30, 2014. The terms of the bus contract (July 1, 2013 – June 30, 2016) that the Wellsboro Area School District presently holds with Benedict's Bus Service LLC will not change.

K. Year-End Transfers

Consideration of approval to authorize the Business Manager to make year-end budgetary transfers for the school year 2013-14 as needed with the approval of the Superintendent.

L. Performance Audit of Wellsboro Area School District for period 07/01/2012-06/30/2013

Consideration of approval of the Performance Audit Report from the Department of the Auditor General covering the period of July 1, 2012 – June 30, 2013 as presented.

2. PERSONNEL

A. Conference Request

Consideration of approval for the following conference request:

1. Lara Miller, High School French Teacher, to attend "Stage Pedagogique" (Classes to improve pedagogy) in Besancon, France, on July 7-18, 2014 (Approximate costs of \$1,287 to be paid from Building Budget)

B. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Natasha Vogler as High School Assistant Girls Soccer Coach, effective April 13, 2014.

C. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2014-15:

1. Natasha Vogler, Volunteer High School Girls Assistant Soccer Coach;
2. Mitchell Snyder, Volunteer High School Boys Assistant Soccer Coach, pending receipt of required clearances;

D. Hires for Special Education Extended School Year Program

Consideration of approval for the following hires for Special Education extended School Year Program – Summer 2014 funded with IDEA Funds:

1. Deborah Greco, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
2. Khirah Nesbit, Special Education Teacher, \$32.00 per hour (maximum of 60 hours);
3. Marcia Smith, Special Education Teacher (ESY Life Skills), \$32.00 per hour (maximum of twelve (12) hours per week for six (6) weeks);
4. Brenda Ebert, special education instructional aide, \$10.91 per hour (maximum of forty (40) hours per week for approximately ten (10) weeks);
5. Sharon Schickling, special education instructional aide, \$10.91 per hour (maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks);
6. Norma Kohler, special education instructional aide, \$10.91 per hour (maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks);

3. STUDENT

A. Expulsion Agreement

Consideration of approval of Expulsion Agreement for:

1. Student #4-E -2013-2014;

B. Overnight Field Trip Request

Consideration of approval for the following field trip request:

1. Lara Miller, High School French Teacher, to take approximately 25 French students to France on March 14-23, 2016.

C. Request for Homebound Instruction

Consideration of approval for the following requests for homebound instruction during the school year 2013-2014:

1. for Student #6 HB 2013-14 as directed by the Supervisor of Special Education, effective April 14, 2014 for the remainder of the school year 2014-15;
2. for Student #7 HB 2013-14 as directed by her physician effective April 28, 2014 –June 1, 2014;
3. for Student #8 HB 2013-14 as directed by her physician effective May 2, 2014 to the end of the school year (June 12, 2014);

4. OTHER

A. 2013-2014 Additions to WASD Substitute List

Consideration of approval for the 2013-2014 WASD Substitute List as presented.

Upon a roll call vote: Mr. Kramer, aye; Mr. Peropat, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Motion carried;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Financial Institutions as Depositories for District Funds – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the following financial institutions as depositories of District funds for fiscal year 2014-2015:

1. Citizens & Northern Bank: Activity Fund, School Lunch Fund, Athletic Fund, Payroll Fund, Parks & Recreation; Non-Expendable Trust Funds and Expendable Trust Funds;
2. Northwest Savings Bank: General Fund;
3. First Citizens National Bank: General Fund;
4. TD Wealth: Bonds;
5. Pennsylvania Local Government Investment Trust (PLGIT)
6. Fulton Bank (for future use)

Upon a roll call vote: Mr. Hackett, aye; Mr. Chambers, abstained; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Kramer, aye; Motion carried;

B. School Physicals – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the employment of North Penn Comprehensive Health Services d/b/a Laurel Health Centers for the 2014-2015 school year to perform kindergarten, sixth grade, eleventh grade and all athletic physicals. The charge will be at \$62.00/hour (estimated screening: 10-14 students per hour) plus mileage reimbursement at a rate of \$.56/mile.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Kramer, abstained; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Feil, aye; Motion carried;

C. WASD School Breakfast/Lunch Meal Prices for School Year 2014-15 – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the District's School Breakfast/Lunch Meal Prices for school year 2014-15 as presented.

Upon a roll call vote: Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Feil, aye; Motion carried.

D. Transfer of Funds - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the transfer of \$316,706.92 from the General Fund Account 10-5232 to the Capital Project Fund Account 32-9310. These funds will be used to pay for future district-wide capital improvement projects. NOTE: Expenditures from the Capital Project Fund are limited to: Capital improvements and no transfers out of this fund are allowable for any purpose. The Capital Project Fund is authorized by Municipal Code P.L. 145, Act of April 30, 1943.

Upon a roll call vote: Mr. Feil, aye; Mr. Kramer, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Motion carried;

E. Letter of Agreement – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Agreement with Geisinger Health System (Autism & Developmental Medicine Institute) whereby Geisinger will provide consultative services to WASD and will provide WASD staff training for students with intellectual disabilities. Said consultative services as well as payment for said services are outlined in Exhibit "A" in said Agreement.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Burrous, aye; Mr. Feil, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Kramer, aye; Mr. Chambers, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Motion carried;

2. PERSONNEL

A. Extra-Curricular Hire - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the extra-curricular hire for school year 2014-15 of Chelsie Martin, as High School Girls Basketball Assistant Coach, effective November 3, 2014 through the end of the Basketball Season Championships (projected date of March 20 & 21, 2015) at a salary of \$2,874.

Upon a roll call vote: Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Motion carried;

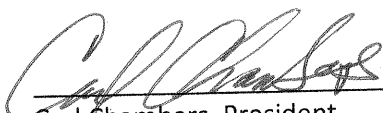
B. Hires for Wellsboro Online Academy Summer School Teachers – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the following individuals to serve as Wellsboro Online Academy Summer School Teachers, effective June 23, 2014 at the rate of \$32.00 per hour – maximum of ten (10) hours per week and contingent on the number of students enrolled for Wellsboro Online Academy Summer School:


- | | | |
|-------------------|------------------|---------------------|
| 1. Laura Lightner | 4. Khirah Nesbit | 7. Melissa Johnston |
| 2. Deborah Greco | 5. Edward Hamm | |
| 3. Cynthia Carr | 6. Marcia Smith | |

Upon a roll call vote: Mr. Chambers, aye; Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Burrous, aye; Motion carried;

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to adjourn the meeting at 7:36 PM. All ayes.


Carl Chambers, President
WASD Board of Education


Linda K. Gamble, WASD Board Secretary