

WELLSBORO AREA SCHOOL DISTRICT
Board of education Meeting
June 10, 2014
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Carl Chambers at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Christopher Gastrock, Mr. Steven Kramer, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Rudy, Mr. Stewart Burrous and Mr. Matthew Feil.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steve Adams (arriving at 7:04 PM), Mr. Patrick Hewitt, Mr. David Krick, Mr. Michael Pietropola, Mr. Scott Keck; Board Secretary Linda Gamble; Press present: Natalie Kennedy (Wellsboro Gazette); Cheryl Clarke (Williamsport Sun-Gazette); Student Representative Troy Kennedy; Visitors: Mike Wood, Wellsboro, PA; Paul Kramer, Wellsboro, PA; Cynthia Long, Wellsboro, PA;

Announcement of any Executive Sessions: June 10, 2014 at 6:45 PM, High School Faculty Room, for the purpose of student matter and legal matter.

Concerned Resident Issues: Cynthia Long of Wellsboro, PA, Mike Wood, Wellsboro, PA and Daren Getty, Wellsboro, PA addressed the Board concerning the Community Athletic Complex.

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Board Minutes/Financials presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of May 13, 2014;
- B. Financial Reports – Board Summary Report for May 2014; 2013-14 Student Activity Fund Summary for May 2014; Capital Improvement Fund;
- C. Approval of Bills – 2013-14 General Fund Invoices; 2013-14 School Lunch Fund Invoices; 2013-14 Capital Improvement Fund Invoices; 2013-14 Add-On General Fund Invoices; 2013-14 Add-On Capital Improvement Fund Invoices;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative - Troy Kennedy reported on events and happenings in the Wellsboro Area High School. The National Honor Society raised \$2,000 for Relay for Life. NFA is going to Penn State for state-wide competition. Junior Class is going to the movies as a result of winning Class Competition (paid for by Student Council).

Report from Superintendent – Superintendent Morral presented to David Krick, High School Principal, on behalf of the District, a bronze plaque recognizing Wellsboro Area High School as one of the Best High Schools in America (reviewing 31,242 US Public High Schools and 169 High Schools from PA. This was reported by US News and World Report. Student to teacher ratio, college readiness, reading proficiency and math proficiency were all factored in with this report. Superintendent Morral then addressed to the Board the proposition to implement a 1:1 student to device initiative at our High School. He advised that the District is delaying this for the coming school year for the following reasons: several policies need to be adopted; all in-service days for the coming school year are filled with professional

development activities; lack of infrastructure; we need to implement all aspects of Learning-Focused while collaboratively developing SLO's that are thorough and comprehensive for each curricular area; Superintendent Morral then introduced Dr. Benjamin Largey and his intern, Danielle Gentile, who gave a report to the board on their research project: Planning for Positive Child Adjustment and Academic Success after Divorce: A Research-Based Solution Focused Training. Mr. Krick addressed the Board concerning PA School Breakfast Challenge, PA School Performance Profile, sport, and music.

Report from Business Manager – Business Manager Marcia Newcomb reported to the Board that the central office has been busy finalizing the 2014-15 General Fund Budget. We are preparing for our End of the Year Child Accounting in addition to everything else that has to be done.

Report from Administrators –

Mr. Adams reported that the Charlotte Lappla Kindergarten registration. He thanked the teachers and secretary for a job well done. He also thanked retiring teacher, Bonnie Stanley, for her years of service. The elementary schools participated in dress for charity for the Armed Forces.

Mr. Hewitt reported that 35 students signed up for summer tutoring. A Parent Meeting for Title 1 Parents will be held in the future as a result of a survey taken.

Mr. Kreger presented to the Board spreadsheets pertaining to Wellsboro High School Overall Discipline Outcome Comparison for 2012-13 vs. 2013-14. He also spoke on the 2013-14 Van Usage and the savings.

Report from Board Members – President Chambers, Chairperson for the Budget & Finance Committee, reported to the Board concerning the 2014-15 Budget. Board Director John Peropat thanks all the teachers for their performance this year. Mr. Kramer also commented on the level of achievement at the Middle School.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. Second Reading and Adoption of Revised WASD Policy #810 – Transportation
Consideration of approval to adopt revised WASD Policy #810 – Transportation as presented.

B. Athletic Trainer Service Agreement
Consideration of approval of Athletic Trainer Service Agreement between Susquehanna Health/Soldiers & Sailors Memorial Hospital and the Wellsboro Area School District, effective August 11, 2014 – May 29, 2015 for a cost of \$15,000 for the term of the Agreement.

C. PenTeleData Service Agreement for Cable Internet Service
Consideration of approval for three (3) years PenTeleData Service Agreement for cable internet Service at an annual cost of \$1,919.40. This service will be used for backup internet service for district web-based software. It is an additional internet connection needed when the District's primary internet connection fails.

D. Appointment of 2013-14 Independent Auditor
Consideration of approval to appoint the independent auditing firm of **Buffamante Whipple Buffafaro**, P.C., Certified Public Accounts Business Advisors, 130 South Union Street, Suite 200, Olean, New York to perform the independent

financial audit of the Wellsboro Area School District's records and to perform the Single Audit of Federal Programs for the fiscal year ending June 30, 2014 at a cost not to exceed the sum of \$21,500, as presented.

E. Approval of Insurance Carriers

Consideration of approval for the following recommended insurance carriers for the 2014-15 fiscal year:

A. General Property and Liability/Package Policy

Company: Liberty Mutual

Annual Premium: \$ 64,452

B. Umbrella Excess Liability Policy

Company: Liberty Mutual

Annual Premium: \$ 11,462

C. Auto Policy

Company: Liberty Mutual

Annual Premium: \$ 6,595

D. School District Legal Liability-Errors & Omissions Policy

Company: Liberty Mutual

Annual Premium: \$ Included in package

E. Workman's Compensation Insurance Policy

Company: PICS

Annual Premium: \$ 45,395

TOTAL: \$ 127,904

2. PERSONNEL

A. Appointment of School Board Secretary

Consideration of approval for the appointment of Linda K. Gamble as Secretary of the Wellsboro Area School Board, effective July 1, 2014 – June 30, 2015 at an annual stipend of \$3,500.

B. Tenure

Consideration of recognition of Khirah Nesbit who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching as a Special Education Learning/Emotional Support teacher.

C. Extra-Curricular Volunteer Appointment

Consideration of approval for Jack Witmer as Volunteer Middle School Football Assistant Coach for the school year 2014-15;

D. Mentor

Consideration of approval for Brenda Brought as mentor of Shalane Gee, Elementary Teacher, for the school year 2014-15 in accordance with the New Teacher Induction Plan.

3. STUDENT

A. Expulsion Agreement

Consideration of approval of Expulsion Agreement for:

1. Student #5-E -2013-2014;

B. Overnight Field Trip Request

Consideration of approval for the following field trip request;

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 10 Grand Canyon FFA students to Hickory Run State Park, White Haven, PA on June 22-24, 2014 for the purpose of attending FFA Officer Retreat.

4. OTHER

A. 2013-2014 Additions to WASD Substitute List

Consideration of approval for the 2013-2014 WASD Substitute List as presented.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Hackett, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Mr. Peropat, aye; Motion carried;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Adoption of Resolution for the 2014-2015 Wellsboro Area School District General Fund Operating Budget - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the Resolution to Adopt the 2014-2015 Wellsboro Area School District General Fund Operating Budget (PDE 2028) with projected revenues of \$23,730,570 and projected expenditures of \$23,851,528. \$60,479 will be taken from the General Fund Committed Reserve for Future Retirement Expenses and \$60,479 will be taken from the General Fund Committed Reserve for Future Health Insurance Expenses to balance the 2014-15 General Fund Budget, as presented.

Upon a roll call vote: Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Feil, aye; Motion carried;

B. Adoption of Tax Resolution for Setting the Tax Rates for the 2014-2015 Fiscal Year - A motion was made by Mr. Peropat, seconded by Mr. Kramer, to approve the adoption of Tax Resolution setting forth the following tax rates for the 2014-2015 fiscal year:

Real Estate Tax:

| | |
|--------------------------------------|-------------|
| Tioga County Real Estate Millage: | 17.41 mills |
| Lycoming County Real Estate Millage: | 13.62 mills |

Act 511 Taxes:

| | |
|---------------------------|--------|
| Real Estate Transfer Tax: | .50% |
| Earned Income Tax: | 1.00% |
| Local Services Tax: | \$5.00 |

Upon a roll call vote: Mr. Kramer, aye; Mr. Peropat, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Motion carried;

C. 2014 Act I Homestead/Farmstead Exclusion Resolution – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the adoption of the 2014 Act I Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2014-15 fiscal year.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Chambers, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Peropat, aye; Motion carried;

D. Purchase of Serving Line Equipment for Don Gill Elementary Cafeteria – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the purchase of serving line equipment for Don Gill Elementary Cafeteria in the total amount of \$47,557. The vendor is Singer Equipment Company, Wyomissing, PA. This is a result of a quote submitted on State Contract and Costars #4400003674. The price includes refrigerated open air screen case, two hot & cold serving counters, three cashier stations, installation of equipment, a disposal of all old equipment, lighting and breath guards. The amount will be paid from the School Lunch Fund.

Upon a roll call vote: Mr. Burrous, aye; Mr. Feil, aye; Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Hackett, aye; Mrs. Shabloski, aye; Mr. Kramer, aye; Motion carried;

E. Cooperation Agreement between WASD and Wellsboro Area Education Foundation – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the District to enter into Cooperation Agreement with Wellsboro Area Education Foundation concerning the construction of a Community Athletic Complex. After lengthy discussion of this matter between Board Members, Mrs. Shabloski rescinded her motion and presented another motion to postpone action on this matter, seconded by Mr. Kramer.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Burrous, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Feil, aye; Motion carried;

2. PERSONNEL

A. Extra-Curricular Hire – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the extra-curricular hire of Miranda Smith, Elementary Social Studies Chairperson at a stipend of \$1,082.

Upon a roll call vote: Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Chambers, aye; Mrs. Rudy, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Gastrock, aye; Motion carried;

B. Hires for Wellsboro Online Academy Summer School Teachers – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the hire of Jennifer Ingerick-Outman to serve as a Wellsboro Online Academy Summer School Teacher, effective June 23, 2014 at the rate of \$32.00 per hour – maximum of ten (10) hours per week and contingent on the number of students enrolled for Wellsboro Online Academy Summer School.

Upon a roll call vote: Mr. Feil, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Motion carried;

C. Hires – A motion was made by Mrs. Shabloski, seconded by Mr. Hackett, to approve the hire of:

1. Leighanne Ingram as Long-Term Substitute Special Education 7th Grade Learning/Emotional Support Teacher for the school year 2014-2015, effective August 21, 2014 – March 11, 2015, Step #1, Bachelors, Salary \$44,155 (Professional Salary Schedule for 2012-13, said amount may be adjusted after negotiations are settled per Contract Agreement between WASD and WAEA.

2. Keenan Strykowski, summer technology intern, effective June 16, 2014 for a maximum of forty-five (45) days at a rate of \$10.00 per hour pending receipt of all required clearances.

3. Matthew Rendos, Wellsboro Area School District Athletic Director, effective July 1, 2014 for a stipend of \$5,000 per annum.

Upon a roll call vote: Mr. Hackett, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Feil, aye; Mr. Peropat, aye; Mr. Kramer, aye; Motion carried;

D. Summer “Extended Work Year” Days – A motion was made by Mr. Kramer, seconded by Mrs. Shabloski, to approve the following summer work-days at contracted per diem rates for the school year 2014-15:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty (20) days;
2. Tanya Harmon, High School Guidance Counselor, not to exceed twenty (20) days;
3. Shane Mascho, Middle School Guidance Counselor, not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed ten (10) days;

Upon a roll call vote: Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Feil, aye; Mr. Peropat, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Motion carried;

E. Transfers of Professional Staff Personnel - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the following professional staff transfers, effective August 21, 2014:

1. Diane Stratton, **from** Rock L. Butler Middle School Librarian, **to** Elementary Librarian covering both Charlotte Lappla Elementary and Don Gill Elementary;
2. Brigitte Largey, **from** Charlotte Lappla Life Skills Teacher, **to** Rock L. Butler Middle School Learning/Emotional Support Teacher;
3. Shalane Gee, **from** Elementary Librarian, **to** Don Gill Elementary (2nd Grade) Teacher;
4. Carly Bowen-Clark, **from** Charlotte Lappla Kindergarten Teacher, **to** Charlotte Lappla 1st Grade Teacher;
5. Karen Farrer, **from** Don Gill Elementary (2nd Grade) Teacher, **to** Don Gill Elementary (4th Grade)Teacher;
6. Kevin Post, **from** Rock L. Butler Middle School Learning/Emotional Support Teacher, **to** High School Special Education Learning/Emotional Support Teacher;
7. Carrie Heath, **from** High School Learning Support Teacher, **to** High School Life Skills Support Teacher;
8. Dawn Bergen, **from** High School Life Skills Support Teacher, **to** High School Learning Support Teacher;

Upon a roll call vote: Mr. Kramer, aye; Mr. Chambers, aye; Mrs. Rudy, nay; Mr. Feil, nay; Mrs. Shabloski, aye; Mr. Gastrock, nay; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Hackett, aye; Motion carried;


F. Conference Request – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the following conference request:


1. Mary Peropat, High School Science Teacher, to attend “Advanced Placement Workshop: AP Physics I”, LaSalle University, Philadelphia, PA on July 20-25, 2014; (approximate costs of \$2,165 to be paid out of Building Budget)

Upon a roll call vote: Mr. Peropat, abstained; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Motion carried;

XII. Public Comment – Mike Wood, Wellsboro, PA addressed the Board about the maintenance costs of the proposed Community Athletic Complex. Cynthia Long, Wellsboro, PA addressed the Board concerning the Agreement between the Foundation and the District. She also questioned whether the Middle School would have a library. Paul Kramer, Wellsboro, PA addressed the Board with his concerns of the Agreement and loan between the Foundation and the District.

XIII. Adjournment - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to adjourn the meeting at 8:25 PM. All ayes. Motion carried.


 Carl Chambers, President
 WASD Board of Education


 Linda K. Gamble, WASD Board Secretary