

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
October 14, 2014
High School LGI Room – 7:00 PM
MINUTES

Called to Order by President Carl Chambers at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Steven Kramer, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Rudy and Mr. Stewart Burrous. Members absent: Mr. Chris Gastrock and Mr. Matthew Feil;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. David Krick (arriving late), Mr. Robert Kreger (arriving late), Mr. Michael Pietropola, Mrs. Amy Repard, Mr. Scott Keck, and Board Secretary Linda Gamble; Press Present: Natalie Kennedy (Wellsboro Gazette); Visitors: Lisa Higham, Karen Farrer;

Announcement of any Executive Sessions: October 14, 2014 at 6:00 PM, High School Faculty Room, for the purpose of negotiations;

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Peropat, seconded by Mr. Kramer, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Kramer, seconded by Mr. Peropat, to approve the Board Minutes/Financials as presented.

- A. Minutes of Previous Meeting – Regular Board Meeting of September 9, 2014;
- B. Financial Reports – Board Summary Report (September 2014); Capital Improvement Fund (September 2014);
- C. Approval of Bills – 2014-15 General Fund Invoices; 2014-15 General Fund Invoices Add-Ons; 2014-15 School Lunch Fund Invoices; 2014-15 Capital Improvement Fund Invoices; 2014-15 Capital Improvement Fund Invoices Add-Ons;

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy reported that the National Honor Society sponsored a community blood drive and collected 14 units of blood on September 29, 2014. The next drive will be scheduled in December 2014. The Community "Bookfest" will be held on October 18th from 9:00 AM – 3:00 PM at the Firemen's Annex. Books will be for sale for \$2.00 or less and local authors will be attending. 2/3 of proceeds will go toward purchasing accelerated reader books for the school libraries. Homecoming was a success and Skills USA won the float competition. Indigo Wireless won the community window decorating competition. Reports from the community say that the parade was one of the best.

Report from Superintendent: Mr. Morral agreed with Student Representative that this year's Homecoming was a great success. He thanked everyone who had a hand in working on this project and he too, had heard from community members that this parade was the best yet. He advised that it was Parents' Night tonight and some of the

administrators were at the meeting recognizing senior athletes. We were also planning tonight to have a representative from the Tioga Forest District, Steve Hoover, give a report on the ash trees that are located on District property. The District is in the planning stages of getting rid of the trees on District property due to the emerald ash borer infestation. Due to unforeseen circumstances, Mr. Hoover cannot be here tonight but hopefully will be able to attend next month's meeting to give a brief presentation of his findings.

Report from Business Manager: Mrs. Newcomb reported that the Business Office has just finished up with the 2013-14 financial audit. The auditors have all left last Friday but the office is still in the process of filling out documents for them. The BO has also completed the end-of-the-year Transportation Report for year 2013-14 and will also be submitting the preliminary end-of-the-year Child Accounting Report.

Report from Administrators: Mr. Patrick Hewitt, Director of Curriculum and Instruction, advised the Board that the District's Comprehensive Plan is now located on the District Webpage. He encouraged the Board Members to review it and to contact him with any questions.

CONSENT ITEMS:

A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Northern Tier Industry Education Consortium Career Development Training Prog.

Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium to provide services to WASD students as provided in said Program. Fee structure shall be \$1,000 per student for the first 10 students, \$600 per student for 11-15 students and \$350 per student for all additional students. District will be invoiced twice per year.

B. Approval of Bid Opening and Award of Highest Bid

Consideration of approval of the Minutes of the following bid opening and award of highest bid:

1. Bid opening for 9' Fisher Minute Mount Snow Plow – September 8, 2014 at 2:00 PM, Administration Office
- Award of Bid: Wanderland Trails d/b/a Bucktail Camping Resort - \$385.00

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2014-15:

1. Melinda Kramer, as Volunteer Northern Tier Aquatics Club representative for Wellsboro High School swimmers;
2. Sarah Page, as Volunteer Middle School Volleyball Assistant Coach;
3. Paul Kurtz, as Volunteer Wellsboro Swim Coach representative with the Jersey Shore High School District 4AA Swim Team;

B. Conference Requests

Consideration of approval for the following conference requests:

1. Tammy Knowlton, HS/MS Librarian, Jill Gastrock, HS English Teacher, Erin Szentesy, HS English Teacher and Shannon Ferry, MS Special Education Teacher, to attend "PA Educational Technology Expo and Conference", Hershey, PA on February 8, 9, 10, & 11, 2015 (approximate costs of \$3,406.32 to be paid from Wellsboro On-Line Academy Budget)
2. Tanya Harmon and Matthew Rendos, High School Guidance Counselors, to attend

“PHEAA – PASFAA Financial Aid Workshop for Counselors” in Williamsport, PA on October 31, 2014 (approximate costs of \$57.12 to be paid from HS Building Budget)

3. Dr. Ben Largey, School Psychologist, to attend “National Association of School Psychologists Conference”, Orlando, Florida on February 16-20, 2015 (approximate costs of \$1,389 to be paid from Special Education Staff Development)

4. Denise Route, Middle School Computer Teacher, to attend (online) “FETC (Florida Educational Technology) Virtual Conference & Expo”, October 23, 2014 (approximate costs of \$100 to be paid from Building Budget)

C. Support Staff Resignation due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Virginia Reindl, Special Education Instructional Aide, with regret, effective January 16, 2015.

3. **STUDENT**

A. Independent Study Proposal

Consideration of approval for the following Independent Study Proposals:

1. Brody Coolidge, sophomore, to take an independent study – “*FFA/Leadership*” – a one credit course. Instruction will be provided during the 2014-15 Fall/Spring semester by Ms. Melanie Berndtson, High School Horticulture/AgScience Teacher.

B. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Jodi Wieder, High School Social Studies Teacher, to take 9 Student Council students to Altoona, PA on November 7-9, 2014 to attend State Conference.

C. Request to Establish a Student Activity

Consideration of approval for the following Request to Establish a Student Activity:

1. Freshman Class (Class of 2018) – Class Account – to help pay for events throughout their four years of high school (i.e., prom, yearbook, etc.) – Tanya Harmon, Advisor

4. **OTHER**

A. 2014-2015 Additions to WASD Substitute List

Consideration of approval for 2014-2015 Additions to WASD Substitute List as presented.

B. Transportation Drivers

Consideration of approval for the following transportation drivers:

1. Wilfred Brian McGee, substitute school bus driver, for Niles Transportation, pending receipt of required clearances;
2. Donald G. Niles, substitute school bus driver, for Niles Transportation, pending receipt of required clearances;

Upon a roll call vote: Mr. Kramer, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mrs. Rudy, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mr. Hackett, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Ratification of Contract Agreement – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Collective Bargaining Contract Agreement between the Wellsboro Area School District and the Wellsboro Area Education Association. The Agreement will be for the 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years.

Upon a roll call vote: Mr. Burrous, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Shabloski, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

B. Transfer of Funds – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the budgeted transfer of \$400,000 from the General Fund Account #10-5230-831 to Capital Project Fund Account #32-9310-000. This transfer will be used to pay for district-wide capital improvements.

Upon a roll call vote: Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Hackett, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

C. 2013-14 General Fund Budget Transfers – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve General Fund Budget Transfers that took place during the 2013-14 fiscal year.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mr. Hackett, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

2. **PERSONNEL**

A. Hires for Wellsboro Online Academy – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the hire of the following individuals as Wellsboro Online Academy Education Mentors at the rate of \$32.00 per hour – maximum of 10 hrs. per week (said amount may be adjusted after negotiations are settled per Contract Agreement between WASD and WAEA)

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|---------------------|------------------|
| 1. John Shaffer | 5. John Davis |
| 2. Tammy Martin | 6. Shannon Ferry |
| 3. Elizabeth Hoover | |
| 4. Kevin Cavanaugh | |

Upon a roll call vote: Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Kramer, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

B. Extra-Curricular Hire - A motion was made by Mr. Peropat, seconded by Mrs. Rudy, to approve the hire of Elizabeth Hoover as High School Boys & Girls Track Head Coach, effective March 2, 2015 through the end of the Track Season Championships (projected date of May 22 & 23, 2015) at a salary of \$4,637.

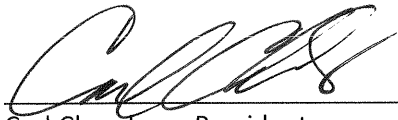
Upon a roll call vote: Mr. Chambers, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

C. Hire for Wellsboro Online Academy - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the hire of Susan Hackett as Wellsboro Online Academy Education Mentor at the rate of \$32.00 per hour-maximum of 10 hrs. per week (said amount may be adjusted after negotiations are settled per Contract Agreement between WASD and WAEA).

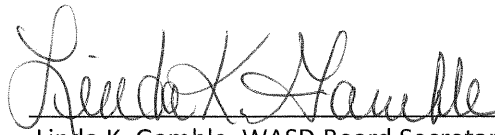
Upon a roll call vote: Mr. Hackett, abstained; Mr. Kramer, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion carried; Mr. Gastrock and Mr. Feil were absent;

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to adjourn the meeting at 7:12 PM. All ayes;



Carl Chambers, President
WASD Board of Directors



Linda K. Gamble, WASD Board Secretary