

WELLSBORO AREA SCHOOL DISTRICT  
Board of Education Meeting  
March 10, 2015  
High School LGI Room – 7:00 PM  
**MINUTES**

Called to Order by President Carl Chambers at 7:00 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Chambers led in the Pledge of Allegiance.

Roll Call of Members: Carl Chambers, Chris Gastrock, Steven Kramer, Wayne Hackett, John Peropat, Stewart Burrous, Atlanta Shabloski, Matthew Feil and Susan Rudy;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Steve Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck and Mr. Robert Kreger; Press: Natalie Kennedy (Wellsboro Gazette); Cheryl Clarke (Williamsport Sun Gazette); Linda Gamble, WASD Board Secretary; Troy Kennedy, Student Representative;

Visitors present: Joe Davis; Al Bieber; Alley Drew; Sue Drew; Mike Lundgren; Miranda Smith; Earin Maldona; Aaron Yungwirth; Karen Farrer; Anna Miller; Bonnie Stanley; John Hoover; Cheryl Gould; Tina Colton; Sarah Wagaman; Craig Webster; JoAnn Yungwirth;

Announcement of Executive Session: March 10, 2015 at 6:00 PM, High School Faculty Room, for the purpose of personnel matters;

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mrs. Shabloski, seconded by Mr. Hackett, to approve the Board Minutes/Financials as presented:

- A. Minutes of Regular Board Meeting of February 10, 2015;
- B. Financial Reports – Board Summary Report (February 2015); Capital Improvement Fund (February 2015); Student Activity Fund Summary (February 2015);
- C. Approval of Bills – 2014-15 General Fund Invoices (February 2015); 2014-15 General Fund Add-On Invoices (February 2015); 2014-15 School Lunch Fund Invoices (February 2015);

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy, Student Representative, reported to the Board the PIAA District Swim Meet winners – Olivia Kurtz, Nathan Cotner, Emilie Kramer and Mikayla Feil. Boys Basketball played in the District IV AA Boys Championship game against Loyalsock and lost. They finished 2<sup>nd</sup> in the District and have qualified for state tournament for the second time in three years. The Boys Basketball played on Saturday in Pottsville against Mahoning Valley but lost a well fought game by 2 points (40-42). Students will attend the PA State Leadership Conference this week. The Farmer Breakfast went well and they served 95 people and donated \$200 to businesses.

Report from Superintendent: Superintendent Morral introduced Tammy Knowlton, High School Librarian, presented a power point presentative regarding Java Café and library updates. Superintendent Morral then introduced Jeff Wilson, Sr. Vice President of First Citizens Community Bank (assisted by Patrick Prough) and Mark Lundquist, President, Financing Ideas Incorporation. They spoke to the Board concerning possible financing alternatives regarding the Community Athletic Complex. On behalf of the Board and Administration, Superintendent Morral thanked Marcia Newcomb for her dedicated service to WASD. He pointed out that this meeting would be her last one and that it had been an honor and a pleasure to work with her over the past 6 years. She will be missed greatly and wished her well in her next chapter of life.

Report from Business Manager: Mrs. Newcomb reported to the Board that she would have liked to say that the last month was spent working on the budget but to be very honest, we have been spending most of our time working on right to know requests (6 requests). She told the Board that Bonnie Thompson is working out very well.

Report from Administrators:

Steve Adams, Elementary Principal, reported on the Open House at Don Gill and Charlotte Lappla – very well attended and also told the Board about the spaghetti dinner for tomorrow evening at Don Gill. He also thanked Marcia for her service to the District.

Mike Pietropola, Middle School Principal, thanked Tammy Knowlton for all of her hard work and dedication that she put in here at the Middle School to develop our LMC. He so advised the Board that approximately 40 FBLA students were participating in their annual Regional Leadership Conference in Jersey Shore.

Patrick Hewitt, Federal Programs Coordinator/Director of Curriculum & Instruction, reported that the Title I Dinner was to be held on March 17<sup>th</sup>. The Math Department met during a school day to look at the curriculum alignment. Not many holes were found, but they did find that the teachers are spending a lot of time creating their own materials to meet the PA Core Standards. He also advised that the Act 80 Inservice for the high school will be provided by Penny Johnson through BLaST on different applications or programs to help prepare for the 1:1 initiative.

Robert Kreger, High School Assistant Principal, reported that the high school boys basketball travelled to Pottsville for first round of state but lost a very close game. Their overall record is 19-7. On March 10<sup>th</sup> the High School conducted a lockdown drill with the new PA system – worked flawlessly.

David Krick, High School Principal, reported that Benjamin Miller had been selected as AP Reader by the College Board Association at their annual meeting this year indicating this is quite an honor. He indicated that the Approved Program Audit was scheduled for March 24, 25 & 26<sup>th</sup>. This is an audit of the approved vocational programs offered in the high school. He also advised the Board that wellsborohomepage.com would be shooting footage this week and are highlighting FFA activities and community service. He, along with Police Chief Jim Bodine, attended a training on March 2 & 3, 2015 entitled "Crisis Management for School-Based Incident for Key Decision Makers". This training was attended by both school personnel as well as law enforcement. Both Mr. Krick and Mr. Bodine agreed that we are way ahead of many of our counterparts based on our past experience and the relationship between our school personnel and the local police department.

Amy Repard, Supervisor of Special Education, stated that the yearly Early Intervention meetings had been held and that her department was preparing for extended school year.

Reports from Board Members:

Reports were given by Mr. Steven Kramer, Mr. Carl Chambers, Mrs. Atalanta Shabloski and Mr. Matthew Feil.

**CONSENT ITEMS:**

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. WASD School Calendar for School Year 2015-2016

Consideration of approval for the Wellsboro Area School District 2015-2016 School Calendar.

B. Appointment of District Treasurer

Consideration of approval for the appointment of Bonnie Thompson, Business Manager, as District Treasurer, District Right to Know Officer and primary delegate to the Tioga Tax Collection Committee.

C. Federal Programs Consolidated and Other State/Federal/Private/Local Grant Opportunities

Consideration of approval that authorization be granted to submit grant applications for Federal Programs Consolidated and other state/federal/private/local grant opportunities as they may become available.

D. Adjustment to WASD School Calendar for School Year 2014-2015

Consideration of approval to convert Friday, February 13, 2015 from a **one-half** Act 80 Day to a **full** Act 80 Day in accordance with Act 80 Rules and Guidelines set forth by the PA Department of Education.

E. Affiliation Agreement between WASD and Mansfield University

Consideration of approval of Affiliation Agreement between Wellsboro Area School District and Mansfield University, the term of which shall be five years from the date of execution. Said Agreement shall provide students of Mansfield University with the opportunity to apply theories of learning and professional skills to real life, practical experiences.

F. Dual Enrollment Agreement between WASD and Lackawanna College

Consideration of approval to authorize Wellsboro Area School District to enter into Dual Enrollment Course Agreement with Lackawanna College to provide courses in the area of education to eligible students during the 2015-16 school year.

G. Job Description – Administrative Assistant-Child Accounting/Registrar

Consideration of approval for Job Description – Administrative Assistant – Child Accounting/Registrar as presented.

H. Job Description – Facility Maintenance Specialist

Consideration of approval for Job Description – Facility Maintenance Specialist, as presented.

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2014-15:

1. Brian Plume as Volunteer Junior Varsity Baseball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;
2. Julian Stam as Volunteer HS Boys Tennis Assist. Coach, effective March 2, 2015 through the end of the Tennis Season Championships (projected date of May 23, 2015) pending receipt of required clearances;

3. Aaron Singer as Volunteer High School Boys & Girls Track Assistant Coach, effective March 2, 2015 through the end of the Track Season Championships (projected date of May 22 & 23, 2015)
4. Jeff Wilson as High School Volunteer Softball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;

B. Support Staff Resignation

Consideration of approval to accept letter of resignation from Tyler DeLeonardis, Maintenance Worker, effective March 23, 2015.

C. Conference Requests

Consideration of approval for the following conference requests:

1. Tiffany Getty, High School Chemistry Teacher, to attend “Pennsylvania Learns & iTunesU: An Introduction” on March 24, 2015 in Williamsport, PA (approximate costs of \$176.60 to be paid from Building Budget)
2. Morgan Shaffer, Middle School Music Teacher, to attend “Pennsylvania Music Educator’s Association State Conference” on March 26-28, 2015 in Hershey, PA (approximate costs of \$340.00 to be paid from Building Budget)
3. Patrick Hewitt, Federal Programs Coordinator, to attend “PA Federal Programs Coordinator Annual Conference” on May 3 – 6, 2015 in Seven Springs, PA (approximate costs of \$1,300 to be paid from Title I Grant)
4. Heather Callahan, Kindergarten Teacher, to attend “Response to Instruction and Intervention: Grades K-1”, on March 17, 2015 in Harrisburg, PA (approximate costs of \$582.10 to be paid from Title I Grant)
5. Denise Route, Middle School Computer Teacher, to attend “Pittsburgh Institute of Technology Coding Event” on April 23, 2015 in York, PA (approximate costs of \$100 to be paid from Building Budget)
6. Denise Route, Middle School Computer Teacher, to attend “Bloomsburg University Spring Teacher Seminar” on April 24, 2015 in Bloomsburg, PA (approximate costs of \$100 to be paid from Building Budget)

3. STUDENT

A. Request to Close A Student Activity

Consideration of approval to close Student Activity Account “Class of 2014”. Remaining funds of \$2,420.07 to be donated to Kyle Lenhardt Memorial Fund.

B. Request for Homebound Instruction

Consideration of approval of homebound instruction for Student #4 HB 2014-15 as per her family physician for a period of approximately 1 – 3 months commencing February 10, 2015;

C. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Jodi Niver Wieder, High School Social Studies Teacher, to take 15 students (International Travel Group) to Germany on June 12 - 21, 2017;
2. Joseph Mercuri, HS Culinary Arts Teacher, to take 2 students (SKILLS USA) to Hershey Convention Center, Hershey, PA on April 8 – 10, 2015;

D. Educational Trip Exceeding 10 Days

Consideration of approval for the following educational trip request:

1. Noah Mattison, 11<sup>th</sup> grade student, to be absent from school beginning March 11-27, 2015 for the purpose of traveling to Florida and visiting various educational sights.

Upon a roll call vote: Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Burrous, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Peropat, aye; Motion passed;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Support Services Administrative Compensation Plan 7/1/2015 - 6/30/2019 – A motion was made by Mr. Hackett, seconded by Mrs. Rudy, to approve the Support Services Administrative Compensation Plan, effective July 1, 2015 – June 30, 2019 as presented.

Upon a roll call vote: Mr. Feil, aye; Mr. Hackett, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mrs. Rudy, aye; Motion passed;

B. Contract Agreement between WASD and Wellsboro Education Support Professionals Assoc. A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock to approve the Contract Agreement between the Wellsboro Area School District and Wellsboro Education Support Professionals Association for a period of four years, July 1, 2014 – June 30, 2018 as presented.

Upon a roll call vote: Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mrs. Rudy, aye; Mr. Kramer, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Motion passed;

C. Administrators' Act 93 Compensation Plan – A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy, to the Act 93 Compensation Plan between Wellsboro Area School District and Wellsboro Area School District Act 93 Administrators, for a period of four years - July 1, 2015 – June 30, 2019 as presented.

Upon a roll call vote: Mr. Kramer, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Peropat, aye; Motion passed;

2. **PERSONNEL**

A. Conference Request – A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the following conference request:

1. Jill Gastrock, High School English Teacher, to attend “Pennsylvania Learns & iTunesU: An Introduction” on March 24, 2015 in Williamsport, PA (approximate costs of \$115.10 to be paid from Building Budget)

Upon a roll call vote: Mrs. Shabloski, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Gastrock, abstained; Motion passed;

B. Extra-Curricular Hires – A motion was made by Mr. Peropat, seconded by Mr. Gastrock to approve following extra-curricular coaching hires:

For school year 2014-15:

1. Margery Hoffman, High School Boys Tennis Head Coach, effective March 2, 2015 through the end of the Tennis Season Championships (projected date of May 23, 2015) at a salary of \$2,481.

2. Holly Berguson, High School Boys & Girls Track Assistant coach, effective March 2, 2015 through the end of the Track & Field Season Championships (projected date of May 23, 2015) at a salary of \$2,399.

For school year 2015-16:

3. Chase Kriner, High School Football Assistant Coach, effective August 17, 2015 through the end of the Football Season Championships (projected date of December 19, 2015) at a salary of \$3,491.

4. Jeff Zuchowski, Middle School Cross Country Head Coach, effective August 17, 2015 through the end of the Cross Country Season Championships (projected dated of November 7, 2015) at a salary of \$2,740.83.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mr. Feil, aye; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Burrous, aye; Motion passed.

C. Hires - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the following hires for school year 2014-15 and 2015-16:

1. Carol Anne Shabloski, part-time Groundskeeper, at a rate of \$12.50 per hour, on an "as-needed basis" effective March 12, 2015 and ending November 18, 2015.
2. Jack Witmer, part-time groundskeeper, at a rate of \$12.00 per hour, on an "as-needed basis" effective March 12, 2015 and ending November 18, 2015.

Upon a roll call vote: Mr. Burrous, aye; Mr. Feil, nay; Mr. Kramer, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Motion passed;

D. Hire of Intern – A motion was made by Mr. Peropat, seconded by Mr. Hackett, to approve the hire of Amy Trimber as School Psychology Intern for the School Year 2015-16, effective August 27, 2015. Rate of pay shall be \$12.00 per hour for a period of 1,250 hours, pending receipt of all required clearances.

Upon a roll call vote: Mr. Feil, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Motion passed;

E. Transfer - A motion was made by Mr. Kramer, seconded by Mr. Gastrock, to approve the transfer of Sandra Mead, **from** full-time (12 months, 8 hrs. per day) High School Guidance Secretary **to** full-time (12 months, 8 hrs. per day) Administrative Assistant – Child Accounting/Registrar, effective May 1, 2015, at an annual salary of \$42,500.00.


Upon a roll call vote: Mrs. Shabloski, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Feil, aye; Motion passed;

XII. Public Comment – Mr. Al Bieber of Wellsboro, PA spoke to the Board concerning the refinancing of the athletic complex (using public funds).

XIII. Adjournment – A motion was made by Mr. Peropat, seconded by Mr. Gastrock, to adjourn the meeting at 8:10 PM. All ayes; Motion passed;



Carl Chambers, President  
WASD Board of Education



Linda K. Gamble, WASD Board Secretary