

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
May 12, 2015
High School Large Group Instruction Room

Called to Order by President Carl Chambers at 6:58 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Chambers led in the Pledge of Allegiance.

Roll Call of Members: Carl Chambers, Chris Gastrock (arriving at 7:03 PM), Steven Kramer, Wayne Hackett, John Peropat, Stewart Burrous, Atalanta Shabloski, Matthew Feil and Susan Rudy; all present;

Present were the following: Mr. Christopher Morral, Mrs. Bonnie Thompson, Mr. Steve Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Robert Kreger; Press: Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary; Bruce Vickery, WASD Solicitor; Troy Kennedy, Student Representative;

Visitors present: Donna Burrous, Deb Jones, Mary Bukeavich, Katrina Doud, Leah Mosher, Jessica Gay, Jessica Witmer, Duane Cotner, Debra Morris and Bob Morris.

Announcement of Executive Session: None

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes-Financials – A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Board Minutes/Financials as presented:

- A. Minutes of Regular Board Meeting of April 14, 2015;
- B. Financial Reports – Board Summary Report (April 2015); Capital Improvement Fund (April 2015); Student Activity Fund Summary (April 2015);
- C. Approval of Bills – 2014-15 General Fund Invoices (April 2015); 2014-15 Add-On General Fund Invoices (April 2015); 2014-15 School Lunch Fund Invoices (April 2015);

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy, Student Representative, reported that the National Honor Society collected 19 units of blood at the April 27th Community Blood Bank Drive. On April 24th, the Community Talent Show earned \$431 for the Brennan Family Fund. The FFA student held an Ag Safety Day for 130 fourth graders from 3 different schools without our area. They will also hold a Chicken BBQ on the same day as the prom.

Report from Superintendent: Superintendent Morral recognized four WASD teachers who are retiring from the District this year. They are: Donna Burrous, John Weaver, Melodie Doud and Deb Morris. He then introduced Luci Cohen, Intern with Dr. Ben Largey, who gave a presentation to the Board concerning a project (Middle School Tutoring Program) that she is conducting.

Report from Business Manager: None

Report from Administrators:

Steven Adams, Elementary Principal, reported the Field Day at Don Gill & Charlotte Lappla was taking place on Friday. He congratulated the retirees.

Michael Pietropola, Rock L. Butler Middle School Principal, thanked John Weavers for his years of service at the Middle School. Mr. Pietropola told the Board that the Middle School students raised \$1,345 for the Lymphoma and Leukemia Society (Pennies for Patients). He also reported that the Middle School sent 46 students to the annual computer fair at Penn College and we came home with several awards.

Mr. Hewitt reported that there was a \$53,000 decrease in the amount of Federal Title 1 Funds for Wellsboro in the 2015-2016 school year and there are proposed changes to the SPP. They are looking to create another category to the classification of Reward, Focus and Priority which will be called "ALERT". These schools will have failed to meet one of the goals of the Annual Measureable Objectives (AMO's) for two or three consecutive years; at this point it wasn't clear which, two or three years. The AMO are the measures for closing the achievement gap for all students and Historically Underperforming Students as well as Attendance or Graduation rates. Lastly, they are looking at breaking the student subgroups that they combined to make the Historically Underperforming Student back out into the Special Ed, Economically Disadvantaged and English Language Learner subgroups.

Mr. Kreger reported to the Board various sporting records of the District this year including baseball, softball, and track.

Mr. Krick reported that "Hornet Happening" was aired for May on Tuesday, May 12th and Keystone testing was starting that day.

Mrs. Repard reported that the Extended School Year programming is all set with schedules and will be at the Charlotte Lappla this year, not Don Gill because of the roofing project.

Report from Board Members: None

Report from Chairpersons of Committees: Carl Chambers, Budget & Finance Committee.

CONSENT ITEMS:

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented:

1. **ADMINISTRATION AND ORGANIZATION**

A. Source4Teachers Substitute Teacher Placement Agreement

Consideration of approval to enter into a contract with Source4Teachers, effective July 1, 2015 – June 30, 2016 for outsourcing services for substitute teachers and support staff services.

B. Financial Institutions as Depositories for District Funds

Consideration of approval of the following financial institutions as depositories of District funds for fiscal year 2015-16:

1. Citizens & Northern Bank: Activity Fund, School Lunch Fund, Athletic Fund, Payroll Fund, parks & Recreation; Non-Expendable Trust Funds and Expendable Trust Funds;
2. Northwest Savings Bank: General Fund
3. First Citizens National Bank: General Fund
4. TD Wealth: Bonds;
5. Pennsylvania Local Government Investment Trust (PLGIT)
6. Fulton Bank: General Fund and Capital Reserve

C. Providers of 403 (b) Deferred Compensation Plans

Consideration of approval of the following institutions as providers of 403 (b) Deferred Compensation Plans for the 2015-16 fiscal year:

Ameriprize Financial Services	First Investors	Franklin Templeton
Kades Margolis	Lincoln Financial Group	Pacific Life
R. W. Baird	Oppenheimer Funds	Lord Abbett & Co.
Security Benefit	Fidelity Investment	

D. Year-End Transfers

Consideration of approval to authorize the Business Manager to make year-end budgetary transfers for the school year 2014-15 as needed with the approval of the Superintendent.

E. Appointment of District Solicitor for School Year 2015-2016

Consideration of approval for the appointment of Bruce L. Vickery, Esquire, Ginn & Vickery, PC, as solicitor for the Wellsboro Area School District for the school year 2015-16 at the rate of \$125 per hour. In the event that legal assistants are involved, their rate shall be \$50 per hour. Expenses and costs, including extraordinary postage and supplies, extraordinary duplicating, transportation expenditures, court filing, recording and reporting fees and such other expenditures shall be billed and itemized on the monthly statement.

F. Consultant Agreement

Consideration of approval to enter into Consultant Agreement with Soldiers & Sailors Memorial Hospital for physical therapy services at the rate of \$62.13 per hour and mileage of \$.575 per mile for the 2015-16 school year.

G. Horticulture Articulation Agreement between SUNY College and Wellsboro Area High School

Consideration of approval to enter into Articulation Agreement between State University of New York College of Agriculture and Technology at Cobleskill and Wellsboro Area High School as presented.

H. Athletic Trainer Service Agreement

Consideration of approval of Athletic Trainer Service Agreement between Susquehanna Health/Soldiers & Sailors Memorial Hospital and the Wellsboro Area School District, effective August 17, 2015 – May 27, 2016 for a cost of \$17,500 for the term of the Agreement.

I. SKOOLLIVE, LLC Media Placement & Management Services Agreement (MOVED TO ACTION ITEM)

Consideration of approval of SKOOLLIVE, LLC Media Placement & Management Services Agreement to provide services to the WASD through utilization of a digital interactive kiosk system and licensed software for the promotion of all regular and special scheduled school events on the District's campus as well as the promotion of age appropriate, non-objectionable products and services offered by select third party retailers. There is no cost or expense associated with the performance of services to be provided under this Agreement.

J. Special Education Agreement between WASD and BLaST I.U. #17

Consideration of approval of Special Education Agreement between the Wellsboro Area School District and BLaST I.U. #17 for the Intermediate Unit to provide and operate the programs and services outlined in Appendix A (names deleted) at a projected annual cost of **\$426,543.66** for a period running from July 1, 2015 - June 30, 2016. (2014-15 cost: \$484,501)

K. IDEA Agreement between WASD and BLAST I.U. #17

Consideration of approval of the 2015-2016 IDEA Agreement (Project #062-16-0-017 – CFDA #84.027 between the Wellsboro Area School District and BLAST I.U. #17. Estimated IDEA allocation for the District is **\$295,239.69** (2014-15 projected allocation: \$294,117)

L. 2015-16 Technology Services Contract

Consideration of approval of the 2015-16 Technology Services Contract between the Wellsboro Area School District and BLAST I.U. #17, said contract providing for **Option 1** – Service provided on call without a contract at \$88.00 per hour 8:00 AM – 4:00 PM, Monday-Friday). After hours - \$108.00 with a four hour minimum. Said Agreement shall be for a period from July 1, 2015 – June 30, 2016.

2. **PERSONNEL**

A. Conference Request

Consideration of approval for the following conference request:

1. Tina Colton, Middle School Math/Science Teacher and Matthew Perry, Middle School Math Teacher, to attend “PIOGA Energy Education Workshop “Kids Get It” in Canton, PA on May 19, 2015 (approximate costs of \$50 to be paid from building budget)

B. Request for Child Rearing Leave

Consideration of approval for the Request of Child-Rearing Leave by Barbara West, High School Teacher, extending from May 28, 2015 through the end of the school year 2014-15.

C. Resignations Due to Retirement

Consideration of approval to accept letters of resignation due to retirement from:

1. Scott Keck, Director of Buildings & Grounds, with regret, effective November 13, 2015.
2. Debra Morris, Elementary Teacher, with regret, effective at the end of the 2014-15 school year.
3. James Casher, Rock L. Butler Middle School Custodian, effective April 28, 2015.

D. Revised Job Description – Head Custodian

Consideration of approval for the revised job description for Head Custodian as presented.

3. **STUDENT**

A. Request for Homebound Instruction

Consideration of approval for homebound instruction for Student #6 HB 2014-15 as per his family physician for a period of approximately eight (8) weeks commencing April 22, 2015.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Peropat, aye; Motion passed.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Renewal Agreement for Food Service Management Services w/Nutrition, Inc. - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve a Renewal Agreement for Food Service Management Services with Nutrition, Inc. for one (1) year beginning July 1, 2015 – through June 30, 2016. **NOTE:** The Board of Directors approved the initial year of

the Renewal Agreement in June 2012 which contained a clause for annual renewals for up to three (3) additional one-year period(s) which was approved by the PDE's Division of Food & Nutrition. The Nutrition Group is guaranteeing a \$57,036.80 profit to the District for the 2015-16 fiscal year with this contract.

Upon a roll call vote: Mr. Gastrock, aye; Mrs. Shabloski, aye; Mr. Hackett, aye; Mr. Burrous, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Chambers, aye; Motion passed.

B. Creation of Assigned Fund Balance Account for Technology – A motion was made by Mr. Kramer, seconded by Mrs. Rudy, to approve to create an Assigned Fund Balance Account for Technology. This account will be used for District-wide technology related expenses and accidental repairs associated with the 1:1 Computer Initiative. The funding for this account will come from the annual parent/student fees for the 1:1 Computer Initiative.

Upon a roll call vote: Mr. Peropat, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Kramer, aye; Mr. Burrous, aye; Motion passed.

C. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2015-6/30/2016 - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2015-6/30/2015 with expenditures of \$25,038,991 and revenues of \$24,418,899 per Special Session Act 1 of 2006. (There was discussion on this matter among the Board Members)

Upon a roll call vote: Mr. Feil, nay; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mr. Hackett, aye; Motion passed.

D. School Physicals - A motion was made by Mrs. Rudy, seconded by Mrs. Shabloski, to approve the employment of North Penn Comprehensive Health Services d/b/a Laurel Health Centers for the 2015-16 school year to perform Kindergarten/1, Sixth grade, Eleventh Grade and all athletic physicals. The charge will be \$62.00/hour (estimated screening: 12-14 students per hour) plus mileage reimbursement at a rate of \$.56/mile.

Upon a roll call vote: Mrs. Shabloski, aye; Mrs. Rudy, aye; Mr. Kramer, abstained; Mr. Feil, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Motion passed.

E. Winthrop Lease Agreement for Computer Equipment - A motion was made by Mr. Peropat, seconded by Mr. Kramer, to approve the Lease Agreement between Wellsboro Area School District and Winthrop Resources for the leasing of the following equipment related to the High School 1:1 Project:

- 70 Dell Latitude 7450;
- 533 Dell Latitude 3340;
- 79 sets of Dell Peripherals (docks, keyboards, monitors, and mice);
- 25 CD/DVD Drives;

Term of Lease shall be forty-eight (48) months with an annual lease charge of \$131,305.

Upon a roll call vote: Mr. Peropat, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mr. Chambers, abstained; Mrs. Shabloski, aye; Mr. Hackett, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Kramer, aye; Motion passed.

F. SKOOLLIVE, LLC Media Placement & Management Services Agreement - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the SKOOLLIVE, LLC Media Placement & Management Services Agreement to provide services to the WASD through utilization of a digital interactive kiosk system and licensed software for the promotion of all regular and special scheduled school events on the District's campus as well as the promotion of age appropriate, non-objectionable products and services offered by select third party retailers. There is no cost or expense associated with the

performance of services to be provided under this Agreement. (After consideration discussion of this item, the motion was withdrawn and a motion was made by Mr. Chambers seconded by Mr. Gastrock to table this item.

Upon a roll call vote: Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mr. Kramer, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Feil, aye; Motion passed.

(At this point, President Chambers left and Vice President Kramer took over the meeting)

2. PERSONNEL

A. Transfers of Support Staff - A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock to approve the following support staff transfers:

1. Tina Stadler, **from** Don Gill Custodian (part-time, 12 months/5 hrs. per day) **to** Rock L. Butler Middle School Custodian (full-time, 12 months/8 hrs. per day), effective June 1, 2015; Pay rate will remain the same at \$14.48 per hour.
2. Renee Woodhouse, **from** Rock L. Butler Middle School custodian (part-time, 10 months/5 hrs. per day) **to** Rock L. Butler Middle School Custodian (full-time, 12 months/8 hrs. per day), effective June 1, 2015; Pay rate will remain at \$11.82 per hour.
3. Kenneth Powers, **from** Rock L. Butler Middle School Custodian (part-time, 12 months/5 hrs. per day) **to** Wellsboro High School Custodian (full-time, 12 months/8 hrs. per day), effective June 1, 2015; pay rate will remain at \$11.36 per hour.
4. Denise Woodhouse, **from** Wellsboro High School Custodian (full-time, 12 months/8 hrs. per day) **to** Rock L. Butler Middle School Custodian (full-time, 12 months/8 hrs. per day), effective June 1, 2015; pay rate will remain at \$15.76 per hour.
5. Frank Bubb, **from** Rock L. Butler Middle School Custodian (full-time, 12 months/8 hrs. per day) **to** Wellsboro High School Custodian (full-time, 12 months/8 hrs. per day), effective June 1, 2015; pay rate will be at \$17.84 per hour.

Upon a roll call vote: Mr. Kramer, aye; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Chambers (absent); Mr. Peropat, aye; Motion passed.

B. Hires – A motion was made Mrs. Rudy, seconded by Mrs. Shabloski, to approve the following hires:

1. Ralph Topf, Head Custodian, effective June 1, 2015 at a pay rate of \$18.45 (\$16.45 is his present rate of pay per hour as custodian. Head Custodian carries with it an additional \$2.00 per hour.)
2. Keenan Strykowski, summer technology intern, effective June 8, 2015 for a maximum of forty-five (45) days at a rate of \$10.00 per hour.
3. Steven Tasa as Don Gill Custodian, full-time (8 hrs. per day/12 months), effective June 1, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.
4. Janet Hale as Wellsboro High School Custodian, full-time (8 hrs. per day/12 months), effective June 1, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.
5. Daniel Haug as Rock L. Butler Middle School custodian, part-time (5 hrs. per day/12 months), effective June 1, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.
6. Richard Ralph as Don Gill Custodian, part-time (5 hrs. per day/12 months), effective June 1, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.

Upon a roll call vote: Mr. Feil, aye; Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Peropat, aye; Mr. Hackett, aye; Mr. Chambers (absent); Motion passed.

C. Summer “Extended Work Year” Days - A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock, to approve the following summer extended work year days at contracted per diem rates for the school year 2014-15/2015-16:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty (20) days;
2. Tanya Harmon, High School Guidance Counselor, not to exceed twenty (20) days;
3. Shane Mascho, Middle School Guidance Counselor, not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed ten (10) days;

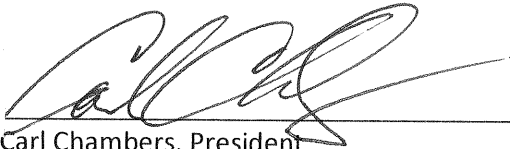
Upon a roll call vote: Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mr. Kramer, aye; Mr. Gastrock, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Chambers (absent); Motion passed.

D. Removal of Employee - A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the termination of Richard Watson, Rock L. Butler Middle School Custodian, effective April 29, 2015.

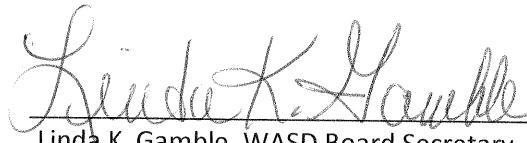
Upon a roll call vote: Mr. Peropat, aye; Mrs. Rudy, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mr. Hackett, aye; Mr. Chambers (absent); Mr. Kramer, aye; Motion passed.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to adjourn the meeting at 7:52 PM. All ayes; Motion passed.



Carl Chambers, President
WASD Board of Education



Linda K. Gamble, WASD Board Secretary



Steven Kramer, Vice President
WASD Board of Education

SEAL